



**CITY OF MARSHALL  
CITY COUNCIL MEETING  
A G E N D A**

**Tuesday, September 10, 2019 at 5:30 PM  
Professional Development Room - Marshall Middle School, 401 South  
Saratoga Street**

**OPENING ITEMS**

1. Call to Order/Pledge of Allegiance

**APPROVAL OF AGENDA**

**APPROVAL OF MINUTES**

2. Consider approval of the minutes of two work sessions and regular meeting held on August 27, 2019.

**AWARD OF BIDS**

3. Project Z70-2: South High Street/South Whitney Street (100 & 200 Block) Alley Improvement Project - Consider Resolution Accepting Bid.
4. Consider Award of Quotations for Demolition of Building Structures in Block 11 (100, 102, 110 West Main Street).
5. Award of Bids for Motor Grader for Street Department.
6. Ratification of Purchase of Vehicles for the Community Planning Department.

**CONSENT AGENDA**

7. Consider adoption of a resolution declaring costs to be assessed for ice and snow removal.
8. Consider adoption of a resolution calling for a hearing on the proposed assessment.
9. Introduction of Ordinance amendment to Section 86-96 to permit a gun range as a Conditional Use and Call for Public Hearing
10. Consider approval of a Temporary On-Sale Intoxicating Liquor License for Action Mobility Foundation.
11. Wastewater Treatment Facilities Improvement Project - Consider Application for Payment No. 2 from Magney Construction, Inc.
12. Consider the introduction of the Cable TV Franchise Ordinance between the City of Marshall and Spectrum Mid-America, LLC L/K/A/A Charter Communications
13. Consider approval of the bills/project payments

**APPROVAL OF ITEMS PULLED FROM CONSENT**

**NEW BUSINESS**

14. City of Marshall Residential Recycling Direction.
15. Consider approval of 2019-2020 League of Minnesota Cities Insurance Trust Property/Casualty and Liability Insurance.
16. Consider Approval of General Banking Agreement.
17. Consider Resolution Approving the 2020 Fee Schedule.
18. Project Z70-2: South High Street/South Whitney Street (100 & 200 Block) Alley Improvement Project – 1) Consider Resolution Declaring Cost to be Assessed and Ordering Preparation of Proposed Assessment.
19. Project Z70-2: South High Street/South Whitney Street (100 & 200 Block) Alley Improvement Project – 2) Consider Resolution for Hearing on Proposed Assessment (October 8, 2019).
20. Project Z74: Huron Road/Superior Road Reconstruction Project – 1) Consider Resolution Declaring Cost to be Assessed and Ordering Preparation of Proposed Assessment.

**Disclaimer: These agendas have been prepared to provide information regarding an upcoming meeting of the Common Council of the City of Marshall. This document does not claim to be complete and is subject to change.**

- [21.](#) Project Z74: Huron Road/Superior Road Reconstruction Project – 2) Consider Resolution for Hearing on Proposed Assessment (October 8, 2019).
- [22.](#) Authorization for Bike Trail Repairs Between Highway 59 North and 7<sup>th</sup> Street.
- [23.](#) Consider a Resolution Designating Uniform Election Dates, Polling Locations and Authorizing appointment of Election Judges.
- [24.](#) Consider Amendments to Ordinance Section 54-3 – Special Assessment Deferral.
- [25.](#) Consider approval of Ordinance Number \_\_\_\_\_, Second Series, an ordinance establishing fees for emergency protection fire services.
- [26.](#) Consider Approval of Ordinance Number \_\_\_\_\_, Second Series, an Ordinance allowing alcoholic beverages at city-owned facilities and parks.
- [27.](#) Call for a Public Hearing Regarding Proposed Property Tax Abatement at 301 London Rd.
- [28.](#) Call for a Public Hearing Regarding Proposed Property Tax Abatement at 303 London Rd.

**COUNCIL REPORTS**

- [29.](#) Commission/Board Liaison Reports
- 30. Councilmember Individual Items

**STAFF REPORTS**

- [31.](#) City Administrator
- 32. Director of Public Works
- 33. City Attorney

**ADMINISTRATIVE REPORTS**

- [34.](#) Administrative Brief

**INFORMATION ONLY**

- [35.](#) Information Only

**MEETINGS**

- [36.](#) Upcoming Meetings

**ADJOURN**

# RULES OF CONDUCT

- You may follow the meeting online – [www.ci.marshall.mn.us](http://www.ci.marshall.mn.us).
- Public Hearing – the general public shall have the opportunity to address the Council.
  - Approach the front podium
  - State your name, address and interest on the subject
- Mayor may choose to allow others to address the Council during other agenda items. Persons who desire to speak should do so only after being recognized by the Mayor.
  - Approach the front podium
  - State your name, address and interest on the subject
- Persons in attendance at the meeting should refrain from loud discussions among themselves, clapping, whistling or any other actions. Our values include mutual respect and civility for all in attendance.
- If you have questions during the Council meeting please see Kyle Box, City Clerk who sits in the front left area of the audience sitting area.



## CITY OF MARSHALL AGENDA ITEM REPORT

<b>Meeting Date:</b>	Tuesday, September 10, 2019
<b>Category:</b>	APPROVAL OF MINUTES
<b>Type:</b>	ACTION
<b>Subject:</b>	Consider approval of the minutes of two work sessions and regular meeting held on August 27, 2019.
<b>Background Information:</b>	Enclosed are the minutes of the two work sessions and regular meeting held on August 27, 2019
<b>Fiscal Impact:</b>	None
<b>Alternative/ Variations:</b>	Staff encourages City Council Members to provide any suggested corrections to the minutes in writing to City Clerk Kyle Box, prior to the meeting. We then could potentially incorporate proposed amended minutes at the meeting.
<b>Recommendations:</b>	that the minutes of the two work sessions and regular meeting held on August 27, 2019 be approved as filed with each member and that the reading of the same be waived.

**CITY OF MARSHALL  
WORK SESSION  
M I N U T E S  
Tuesday, August 27, 2019**

The work session of the Common Council of the City of Marshall was held August 27, 2019 at the Marshall-Lyon County Library, 201 C St, Marshall, MN. The meeting was called to order at 2:00 P.M. by Mayor Robert Byrnes. In addition to Byrnes the following members were in attendance: Craig Schafer, Steven Meister, Glenn Bayerkohler, John DeCramer, Russ Labat and James Lozinski. Absent: None. Staff present included: Sharon Hanson, City Administrator and Kyle Box, City Clerk.

**Strategic Plan Development**

Mayor Byrnes called the work session to order and referred to City Administrator to open the agenda item. City Administrator Hanson provided a brief update on the Strategic Plan Development meetings thus far. Administrator Hanson introduced two facilitators Doug Allen and Mary Jo Wimmer. Mr. Allen and Ms. Wimmer began with an overview of the objective of the work session. Continued discussion followed.

**Adjourn**

At 3:40 P.M., Mayor Byrnes adjourned the meeting.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Attest

**CITY OF MARSHALL  
WORK SESSION  
M I N U T E S  
Tuesday, August 27, 2019**

The work session of the Common Council of the City of Marshall was held August 27, 2019 at the Marshall Aquatic Center, 400 W College Dr, Marshall, MN. The meeting was called to order at 4:00 P.M. by Mayor Robert Byrnes. In addition to Byrnes the following members were in attendance: Craig Schafer, Steven Meister, Glenn Bayerkohler, John DeCramer, Russ Labat and James Lozinski. Absent: None. Staff present included: Sharon Hanson, City Administrator; Scott VanDerMillen, Director of Community Services; Preston Stensrud, Parks Superintendent and Kyle Box, City Clerk.

**City Pool Tour - City Council and Community Service Advisory Board.**

City Council and the Community Service Advisory Board were taken on tour of the Marshall Aquatic Center lead by Director of Community Services, Scott VanDerMillen and Parks Superintendent Preston Stensrud.

**Adjourn Meeting**

The work session was adjourned at 4:50 PM

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Attest

**CITY OF MARSHALL  
CITY COUNCIL MEETING  
M I N U T E S  
Tuesday, August 27, 2019**

The regular meeting of the Common Council of the City of Marshall was held August 27, 2019 in the Professional Development Room at the Marshall Middle School, 401 South Saratoga Street. The meeting was called to order at 5:30 P.M. by Mayor Robert Byrnes. In addition to Byrnes the following members were in attendance: Craig Schafer, Steven Meister, Glenn Bayerkohler, John DeCramer, Russ Labat and James Lozinski. Absent: None. Staff present included: Sharon Hanson, City Administrator; Dennis Simpson, City Attorney; Glenn Olson, Director of Public Works/ City Engineer; Annette Storm, Director of Administrative Services; Dave Parsons City Assessor; Jim Marshall Director of Public Safety; Quentin Brunsvold, Fire Chief and Kyle Box, City Clerk.

The Pledge of Allegiance was recited at this time.

There was a consensus to operate under the current agenda.

**Consider approval of the minutes of two work sessions and regular meeting held on August 13, 2019.**

Motion made by Councilmember Schafer, Seconded by Councilmember Lozinski that the minutes of the two work sessions and regular meeting held on August 13, 2019 be approved as filed with each member and that the reading of the same be waived. Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Meister, Councilmember Bayerkohler, Councilmember Decramer, Councilmember Labat, Councilmember Lozinski. The motion **Carried. 7-0**

**Consent Agenda:**

Motion made by Councilmember Schafer, Seconded by Councilmember Decramer to approve the consent agenda. Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Meister, Councilmember Bayerkohler, Councilmember Decramer, Councilmember Labat, Councilmember Lozinski. The motion **Carried. 7-0**

Approval to declare vehicles as surplus property for the Marshall Police Department.

Approval to declare a vehicle as surplus property for the City of Marshall.

Approval of the MERIT Center Lease with Minnesota West Community and Technical College.

Approval Resolution Number 4644 Second Serie, a Resolution Providing for the Prepayment & Redemption of GO Bond Series 2010B.

Approval Resolution Number 4645, Second Series, a Resolution Authorizing Transfer of Funds and Closure of Debt Service Fund 368.

Approval of a Transient Merchant License for Mike Firme, Allstate Insurance Company.

Approval of the Introduction on Amendments to Ordinance Section 54-3 – Special Assessment Deferral.

Approval of the Introduction to Ordinance Number \_\_\_\_\_, Second Series, An Ordinance allowing Alcoholic beverages at City-owned facilities and parks.

Approval of Resolution Number 4646, Second Series, A Resolution for Signage - Proposed Stop Signs on Lake Road, Michigan Road and Halbur Road.

Approval of an Amendment to current MOU with SMSU related to reporting of sexual assaults to local law enforcement agency.

Approval of a Tax Abatement request for Canoga Park Child Care – Call for Public Hearing.

Approval of the bills/project payments.

**Introduction to Ordinance Number \_\_\_\_\_, Second Series, an ordinance establishing fees for emergency protection fire services.**

Staff have created a draft ordinance regarding establishing fees for emergency protection fire service. This draft has been slightly modified from a League of Minnesota Cities model ordinance. Other similar variations of this ordinance have been adopted by several (various in size) other cities in Minnesota. This ordinance will allow for the collection of any unpaid fire service charges to be assessed to a property owners taxes at the end of each year.

At the July 22 Legislative & Ordinance Meeting the committee approved the draft ordinance for final approve by the City Council.

Councilmember Labat pulled the item from the Consent agenda in order to abstain.

Motion made by Councilmember Schafer, Seconded by Councilmember Decramer to approval the introduction of the agenda item. Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Meister, Councilmember Bayerkohler, Councilmember Decramer, Councilmember Lozinski. Voting Abstaining: Councilmember Labat. The motion **Passed. 6-0-1**

**Project Z71: Street Department Parking Lot Project - Acknowledgement of Final Pay Request No. 3.**

This project consisted of the following, but is not limited to: aggregate base, site excavation and grading, sanitary sewer, storm sewer structure removal, concrete paving, bituminous paving, and miscellaneous work for construction of a parking lot and entrance road at the Street Department located at 901 Oak Street.

Change Order No. 1 included actual quantities installed resulting from an additional sanitary sewer extension from the Street Department to the sanitary sewer main, additional paving at tie-in locations by UCAP and small variations in the concrete surfacing at locations adjacent to the parking lot concrete, in accordance with the current Change Order Authorization procedure.

All work has been completed in accordance with the specifications. UCAP has been billed for their portion of the project (\$35,000) in accordance with the Memorandum of Understanding dated September 11, 2018. The final payment, including release of retainage, will be funded from Account #475-60211-5570 (Public Improvements-Streets-Infrastructure).

Councilmember Lozinski pulled the item from the consent agenda to ask a clarifying question.

Motion made by Councilmember Lozinski, Seconded by Councilmember Schafer that Council acknowledge Final Pay Request (No. 3) to Towne & Country Excavating, LLC of Garvin, Minnesota, in the amount of \$2,925.03. Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Meister, Councilmember Bayerkohler, Councilmember Decramer, Councilmember Labat, Councilmember Lozinski. The motion **Carried. 7-0**

**Tall Grass Liquor Annual Report & Proposed 2020 Budget**

Tall Grass Liquor Store Manager, Eric Luther, will present the Annual Report & Proposed 2020 Budget. Luther provided handouts to the council and an overview of this year's operations.



**2020 Budget Request from the Sounds of Summer Committee**

Each year the City of Marshall receives request from local agencies for financial support from the City. Representatives from the committee will be present their budget request in the amount of \$10,000 for 2020, a \$2,500 increase from 2019.

Motion made by Councilmember Schafer, Seconded by Councilmember Lozinski to approve the request from Sounds of Summer in the amount of \$10,000. Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Meister, Councilmember Bayerkohler, Councilmember Decramer, Councilmember Lozinski. Voting Abstaining: Councilmember Labat. The motion **Passed. 6-0-1**

**Rejection of Bid for Demolition of Building Structures in Block 11 (100, 102, 110 West Main Street).**

This project involves the demolition and removal of the building structures and foundations at the following locations:

- A. 100 West Main Street – Marshall Taxi Building
- B. 102 West Main Street – Car Toyz Building
- C. 110 West Main Street – Middleton Building

One bid was received on August 21, 2019 for the above-referenced project from Landwehr Construction, Inc. of St. Cloud, Minnesota, in the amount of \$106,300.00.

The bidder did not acknowledge receipt of Addendum No. 1 concerning revisions dated August 8, 2019, a requirement of the bid proposal. City staff contacted the owner of Landwehr Construction, Inc., and he indicated that they did include the requirements of the addendum in the bid but did not acknowledge the receipt of the addendum as required on the bid sheet.

We did not provide an engineer’s estimate for the demolition project, like we do provide for construction projects, as we did not have demolition information in our database that would estimate what the demolition cost would be.

As the sole bidder did not submit the information requiring the receipt of the addendum, and we don’t have comparisons for reasonable prices for this work, we are recommending that the Council reject the bids and authorize City staff to proceed with the rebid of the project or solicitation of proposals in accordance with the current Administrative Policy related to Purchasing revised March 22, 2016.

Motion made by Councilmember Lozinski, Seconded by Councilmember Decramer that the Council reject the bid for the Demolition of Building Structures in Block 11 (100, 102, 110 West Main Street) and authorize City staff to proceed with the rebid of the project or solicitation of proposals. Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Meister, Councilmember Bayerkohler, Councilmember Decramer, Councilmember Lozinski. Voting Nay: Councilmember Labat. The motion **Passed. 6-1**

**Consider a LG220 Application for Exempt Permit for SMSU Foundation for January 8, 2020.**

Motion made by Councilmember Schafer, Seconded by Councilmember Meister BE IT RESOLVED, that the City Council hereby (1) grants local unit of government approval to SMSU Foundation to hold a raffle on January 8, 2020, at Southwest Minnesota State University , 1501 State Street, Marshall, Minnesota, (2) acknowledges the Item 2. LG220 Application of Exempt Permit, (3) waives the 30- day waiting period, and (4) authorizes an 9

directs the appropriate city personnel to complete and sign the LG220 Application for Exempt Permit on behalf of the City of Marshall. Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Meister, Councilmember Decramer, Councilmember Labat, Councilmember Lozinski. Voting Abstaining: Councilmember Bayerkohler. The motion **Passed. 6-0-1**

**Commission/Board Liaison Reports**

Byrnes No Report

Schafer No Report

Meister Community Service Advisory Board met and toured and examined the condition of the pool with the City Council.

Bayerkohler No Report

DeCramer Economic Development Authority met and discussed the tax abatement request on the agenda. There will also be a schedule bus tour of the Marshall area in the near future.

Labat No Report

Lozinski No Report

**Councilmember Individual Items**

Councilmember Lozinski brought up discussion from a statement from the governor that Minnesota should start preparing for the legalization of marijuana. Member Lozinski also commented on the County Board's discussion to stop curb side recycling county wide. There was further discussion by Council and Staff to address this concern with the County.

Councilmember Labat commented on the great turn out at the World Café event which was a part of the ongoing strategic planning.

Councilmember DeCramer brought up the United Community Action Partnership's contributions throughout the county. Member DeCramer also mentioned the progression on the UCAP Head Start Facility.

Councilmember Schafer discussed curb side recycling in Lyon County.

Councilmember Meister also commented on the need for discussion on the need for curb side recycling. Member Meister also discussed the installation of an electric charging station that will be placed at Tall Grass Liquor.

Mayor Byrnes commented on events that took place in the month of August; Sounds of Summer, Home Town Hero's Walk, three ribbon cuttings in conjunction with the opening of Carter's Court, the opening of Ashely Furniture and Hobby Lobby.

**City Administrator**

City Administrator Sharon Hanson commented on the initial success of the world café event and also mentioned a draft development agreement for block 11 with a potential developer. Administrator Hanson also provided discussion on the 2020 Preliminary Levy. Administrator Hanson stated that at this time staff is at a 5.99% increase to the general levy, but additional cuts can accrue prior to setting the preliminary budget.

**Director of Public Works**

Director of Public Works/ City Engineer provided an update on construction projects throughout the City.

**City Attorney**

City Attorney Dennis Simpson mentioned that the purchase negotiations of the Helena Chemical property have restarted. Attorney Simpson also discussed that he met with local residence at Broadmoor Valley to discuss tenant rights.

**Information Only**

There were no questions on the information items.

**Upcoming Meetings**

There were no questions on the upcoming meetings.

**Adjourn Meeting**

Motion made by Councilmember Schafer, Seconded by Councilmember Lozinski to adjourn. Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Meister, Councilmember Bayerkohler, Councilmember Decramer, Councilmember Labat, Councilmember Lozinski. The motion **Carried. 7-0**

\_\_\_\_\_  
Mayor

Attest:

\_\_\_\_\_  
City Clerk



## CITY OF MARSHALL AGENDA ITEM REPORT

<b>Meeting Date:</b>	Tuesday, September 10, 2019
<b>Category:</b>	AWARD OF BIDS
<b>Type:</b>	ACTION
<b>Subject:</b>	Project Z70-2: South High Street/South Whitney Street (100 & 200 Block) Alley Improvement Project - Consider Resolution Accepting Bid.
<b>Background Information:</b>	<p>Bids were received on September 6, 2019 for the above-referenced project. Two bids were received. Towne &amp; Country Excavating LLC of Garvin, Minnesota, was the lowest responsible bidder as shown on the attached resolution.</p> <p>Attached is a map showing the project area.</p> <p>Attached is the “Resolution Accepting Bid” awarding the contract to Towne &amp; Country Excavating LLC of Garvin, Minnesota, in the amount of \$41,800.00.</p> <p>After the bids were received, another informational meeting was held with the property owners on Monday, September 9, 2019 to discuss the results of the bids and revise the estimated cost of the project to the property owners. This meeting was only for the installation of a new storm sewer main and for any property owner requesting private connections to the public main.</p>
<b>Fiscal Impact:</b>	The estimated total project cost including 5% allowance for contingencies and 16% for engineering and administrative costs is \$50,912.40. The engineer’s estimate for the project was approximately \$49,700.00.
<b>Alternative/ Variations:</b>	No alternative actions recommended.
<b>Recommendations:</b>	that the Council adopt RESOLUTION NUMBER XXXX, which is the “Resolution Accepting Bid (Award Contract)” for Project Z70-2: South High Street/South Whitney Street (100 & 200 Block) Alley Improvement Project to Towne & Country Excavating LLC of Garvin, Minnesota, in the amount of \$41,800.00.

RESOLUTION NUMBER \_\_\_\_\_, SECOND SERIES

RESOLUTION ACCEPTING BID (AWARD CONTRACT)

WHEREAS, pursuant to an advertisement for bids for Project Z70-2: South High Street/South Whitney Street (100 & 200 Block) Alley Improvement Project, bids were received, opened and tabulated according to law, and the following bids were received complying with the advertisement for bids:

Bidder	Bid Amount
Towne & Country Excavating LLC Garvin, Minnesota	\$41,800.00
A&C Excavating, LLC Marshall, Minnesota	\$46,085.00

AND WHEREAS, it appears that Towne & Country Excavating LLC of Garvin, Minnesota, is the lowest responsible bidder.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MARSHALL, MINNESOTA:

1. The Mayor and City Clerk are hereby authorized and directed to enter into a contract with Towne & Country Excavating LLC of Garvin, Minnesota, in the name of the City of Marshall for Project Z70-2: South High Street/South Whitney Street (100 & 200 Block) Alley Improvement Project, in the amount of \$41,800.00, according to the plans and specifications on file in the office of the City Clerk.

Passed and adopted by the Council this 10<sup>th</sup> day of September, 2019.

\_\_\_\_\_  
Mayor

ATTEST:

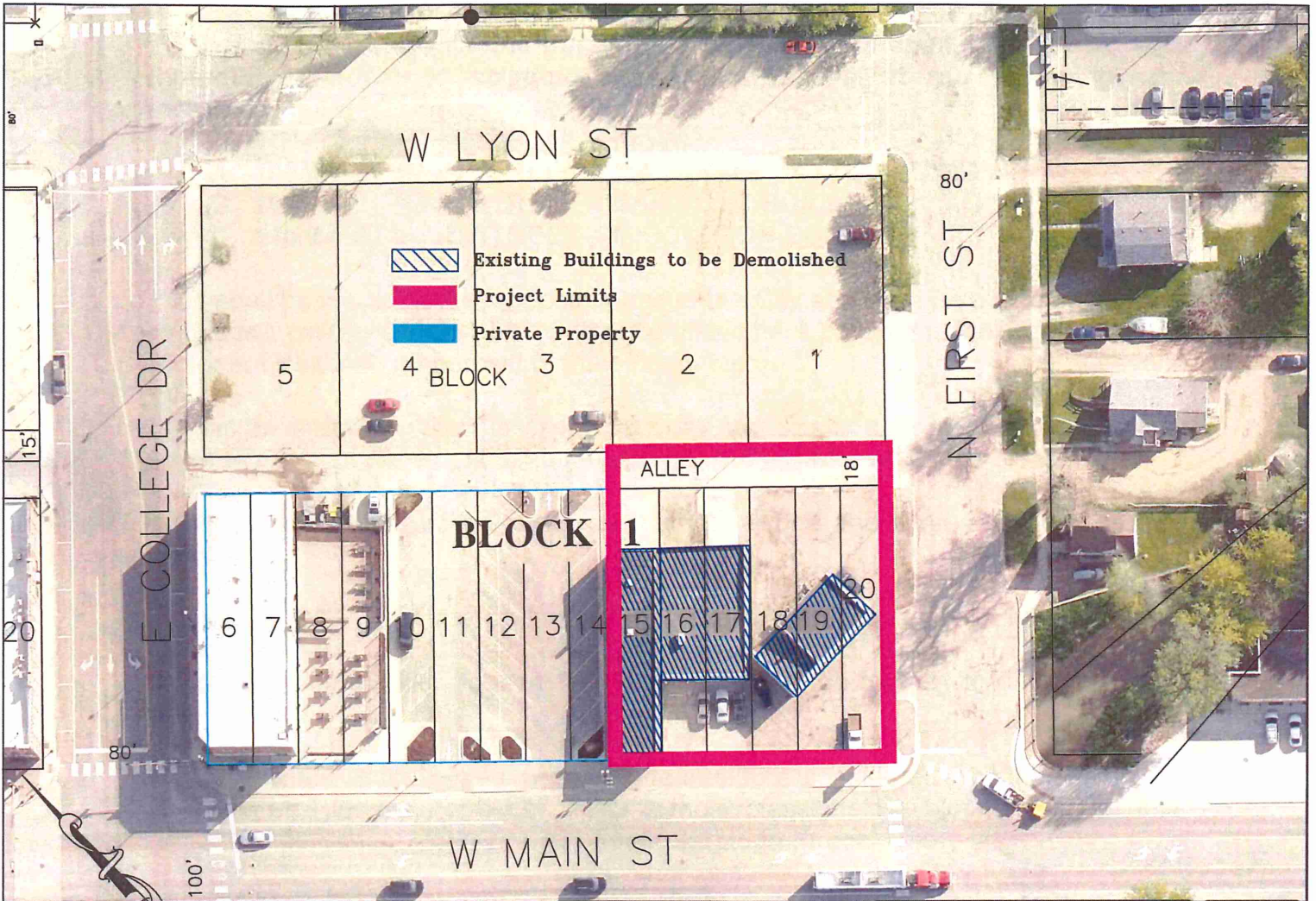
\_\_\_\_\_  
City Clerk

This Instrument Drafted by:  
Glenn J. Olson, P.E.  
Director of Public Works/City Engineer



## CITY OF MARSHALL AGENDA ITEM REPORT

<b>Meeting Date:</b>	Tuesday, September 10, 2019
<b>Category:</b>	AWARD OF BIDS
<b>Type:</b>	ACTION
<b>Subject:</b>	Consider Award of Quotations for Demolition of Building Structures in Block 11 (100, 102, 110 West Main Street).
<b>Background Information:</b>	<p>This project involves the demolition and removal of the building structures and foundations at the following locations:</p> <ul style="list-style-type: none"> <li>A. 100 West Main Street – Marshall Taxi Building</li> <li>B. 102 West Main Street – Car Toyz Building</li> <li>C. 110 West Main Street – Middleton Building</li> </ul> <p>One bid was received on August 21, 2019 for the above-referenced project from Landwehr Construction, Inc. of St. Cloud, Minnesota, in the amount of \$106,300.00.</p> <p>At the meeting on August 27, 2019, the Council rejected the bid and authorized City staff to proceed with the rebid of the project or solicitation of proposals. The RFQ was provided to three contractors.</p> <p>Quotations for the project were due by 10:00 am on Monday, September 9, 2019. One quotation was received from Landwehr Construction, Inc. of St. Cloud, Minnesota, in the amount of \$106,300.00.</p>
<b>Fiscal Impact:</b>	None.
<b>Alternative/ Variations:</b>	Reject the quotation.
<b>Recommendations:</b>	that the Council award the project to Landwehr Construction, Inc. of St. Cloud, Minnesota, in the amount of \$106,300.00.



 CITY ENGINEERS OFFICE  
 344 WEST MAIN STREET  
 MARSHALL, MINNESOTA  
 56258

BLOCK 11

7/29/19

EXHIBIT A

SHEET NO.  
1 OF 1



## CITY OF MARSHALL AGENDA ITEM REPORT

<b>Meeting Date:</b>	Tuesday, September 10, 2019
<b>Category:</b>	AWARD OF BIDS
<b>Type:</b>	ACTION
<b>Subject:</b>	Award of Bids for Motor Grader for Street Department.
<b>Background Information:</b>	<p>The City opened bids on September 4, 2019 for a replacement motor grader for the Street Department. The bid tabulation is attached.</p> <p>Staff has reviewed all the bids and recommend approval of the 2019 John Deere 622GP Motor Grader (with joy stick controls) from RDO Equipment of Marshall, Minnesota. This unit meets all minimum specifications.</p> <p>RDO also bid a unit without joy stick controls for \$17,015.00 less, but staff feels the additional expense will provide a more comfortable, user-friendly unit for the department.</p> <p>All other units bid did not meet minimum specifications.</p> <p>The existing 1984 CAT 140 Motor Grader (approximately 13,000 hours) will be listed on Purple Wave auction with an estimated value of \$30,000.00.</p>
<b>Fiscal Impact:</b>	The approved 2019 Street Department budget included \$260,000 for the purchase of a replacement motor grader from the Capital Equipment Fund (#401-60211-5550).
<b>Alternative/Variations:</b>	No alternative actions recommended.
<b>Recommendations:</b>	that the Council authorize the purchase of a new 2019 John Deere 622GP Motor Grader with Wing for the Street Department from RDO Equipment of Marshall, Minnesota in the amount of \$280,756.00, and declare the existing 1984 CAT 140 Motor Grader as surplus equipment.



BID TABULATION

FURNISH ONE (1) NEW MOTORGRADER  
FOR THE MARSHALL STREET DEPARTMENT  
OR  
1 2018 OR NEWER WITH LESS THAN 500 HOURS  
FOR THE MARSHALL STREET DEPARTMENT.

DATE: SEPTEMBER 4, 2019  
TIME: 10:00 A.M.

BIDDER	BID SECURITY	PROPOSAL		COMMENTS
		PROPOSAL A (New Motorgrader)	PROPOSAL B (Used Motorgrader)	
Titan Machinery	✓	\$282,693. <sup>00</sup>	\$221,930. <sup>00</sup>	2019 Case 885 B AWD 2018 Case 885 B AWD (475 hrs) w/new wing
Ziegler CAT	✓	\$253,205. <sup>00</sup> w/Joystick (OPTION 2) #280,138. <sup>00</sup>	#	2019 CAT 120 AWD
RDO	✓	\$263,741. <sup>00</sup> w/Joystick (OPTION 2) #280,756. <sup>00</sup>	#272,292. <sup>00</sup>	2019 John Deere 622G w/622GP (Joystick) 2018 JD 622GP (w/Joystick)



## CITY OF MARSHALL AGENDA ITEM REPORT

<b>Meeting Date:</b>	Tuesday, September 10, 2019
<b>Category:</b>	AWARD OF BIDS
<b>Type:</b>	ACTION
<b>Subject:</b>	Ratification of Purchase of Vehicles for the Community Planning Department.
<b>Background Information:</b>	<p>The City opened bids on September 4, 2019 for a replacement of two vehicles (1 pick-up and 1 SUV) for the Community Planning Department. Bid tabulations for both vehicles are attached.</p> <p>After review of the bids, staff is recommending the award of new 2019 Dodge Ram 1500 Quad Cab Pick-Up with 6.5' Box for the Community Planning Department from Lockwood Motors of Marshall, Minnesota, in the amount of \$23,476.86, including tax and \$1,500.00 trade-in of the existing 2003 Chevrolet 4WD Regular Cab and 8' Box, and a Soft Rolling Tonneau Cover for an additional \$525 installed.</p> <p>AND</p> <p>After review of the bids, staff believes it is better to award a new 2019 Dodge Ram 1500 Quad Cab Pick-Up with 6.5' Box, without trade-in, instead of the low bid SUV in the amount of \$25,074.36, including tax, and a Soft Rolling Tonneau Cover for an additional \$525 installed (as per the Pick-Up bid tabulation attached).</p> <p>The City would then sell the 2005 Chevrolet Impala with approximately 105,000 miles on the Purple Wave Auction site as staff believes we could receive more than the \$500 trade-in offer.</p> <p>On Friday, September 6, 2019, staff was notified by Lockwood Motors that in order to provide the 2019 Dodge Ram as bid on September 4, 2019, the final order date for these vehicles is September 6, 2019. Any vehicles ordered after that date will be a 2020 model with a significant increase in cost (approximately \$4,000-\$5,000 per vehicle).</p> <p>As the deadline date for ordering was Friday, September 6, staff directed Lockwood's to proceed with ordering the vehicles and the cost would increase significantly after said date, we are requesting the Council ratify the purchasing decision.</p>
<b>Fiscal Impact:</b>	<p>The approved 2019 Community Planning budget includes approximately \$50,000 available for the purchase of these vehicles from the Capital Equipment Fund (#401-60164-5550).</p> <p>The total cost of both vehicles, including tax, and purchase of covers is \$49,601.22 as shown on the attached Cost Summary spreadsheet.</p> <p>This amount would be reduced by the sale of the 2005 Chevrolet Impala.</p>
<b>Alternative/ Variations:</b>	No alternative actions recommended.
<b>Recommendations:</b>	that the Council reject all bids for the SUV and ratify the purchase of a 2 new 2019 Dodge Ram 1500 Quad Cab Pick-Ups with 6.5' Boxes for the Community Planning Department from Lockwood Motors of Marshall, Minnesota, in the amount of \$49,601.22.

**BID TABULATION – PICK-UP FOR COMMUNITY PLANNING DEPARTMENT**

**PROPOSAL A:** FURNISH ONE (1) NEW OR CURRENT MODEL ½-TON 4WD QUAD CAB PICK-UP WITH 6.5' BOX FOR THE MARSHALL COMMUNITY PLANNING DEPARTMENT WITH TRADE-IN (2003 Chevrolet 4WD Regular Cab and 8' Box)

**PROPOSAL A - OPTION 1:** SOFT ROLLING TONNEAU COVER

**PROPOSAL B:** FURNISH ONE (1) NEW OR CURRENT MODEL ½-TON 4WD QUAD CAB PICK-UP WITH 6.5' BOX FOR THE MARSHALL COMMUNITY PLANNING DEPARTMENT

**PROPOSAL B - OPTION 1:** SOFT ROLLING TONNEAU COVER

**PROPOSAL C:** PURCHASE TRADE-IN ONLY (2003 Chevrolet 4WD Regular Cab and 8' Box)

Sealed Bid

DATE: SEPTEMBER 4, 2019  
TIME: 10:00 A.M.

BIDDER	BID SECURITY	PROPOSAL					COMMENTS
		PROPOSAL A (New or Current w/Trade-In)	PROPOSAL A (Option 1)	PROPOSAL B (New or Current Only)	PROPOSAL B (Option 1)	PROPOSAL C (Trade-In Only)	
Lockwood	X	\$23,476. <sup>86</sup>	\$525. <sup>07</sup> + tax	\$25,074. <sup>36</sup>	\$525. <sup>07</sup> + tax	No Bid	RAM 2019 90 days
Lockwood	X	\$28,357. <sup>76</sup>	\$525. <sup>07</sup> + tax	\$29,955. <sup>26</sup>	\$525. <sup>07</sup> + tax	No Bid	CHEVY 2020 90 day
Kruse	X	\$29,448. <sup>24</sup>	\$30,064. <sup>09</sup> (61K. 78)	No Bid	No Bid	No Bid	GMC 2019 Truck available now No Backup feature or stroke switch

Pick-Up

**BID TABULATION – SUV FOR COMMUNITY PLANNING DEPARTMENT**

**PROPOSAL A:** FURNISH ONE NEW MODEL SMALL SIZE AWD SUV FOR THE MARSHALL COMMUNITY PLANNING DEPARTMENT WITH TRADE-IN (2005 Chevrolet Impala -Approximately 105,000 miles)

**PROPOSAL A (ALTERNATE):** FURNISH ONE NEW MODEL SMALL SIZE FWD SUV FOR THE MARSHALL COMMUNITY PLANNING DEPARTMENT WITH TRADE-IN (2005 Chevrolet Impala - Approximately 105,000 miles)

**PROPOSAL B:** FURNISH ONE NEW MODEL SMALL SIZE AWD SUV FOR THE MARSHALL COMMUNITY PLANNING DEPARTMENT

**PROPOSAL B (ALTERNATE):** FURNISH ONE NEW MODEL SMALL SIZE FWD SUV FOR THE MARSHALL COMMUNITY PLANNING DEPARTMENT

**PROPOSAL C:** PURCHASE TRADE-IN ONLY (2005 Chevrolet Impala - Approximately 105,000 miles)

DATE: SEPTEMBER 4, 2019  
 TIME: 10:00 A.M.

BIDDER	BID SECURITY	PROPOSAL					COMMENTS
		PROPOSAL A (New w/Trade-In)	PROPOSAL A (ALTERNATE) (New w/Trade-In)	PROPOSAL B (New Only)	PROPOSAL B (ALTERNATE) (New Only)	PROPOSAL C (Trade-In Only)	
Lockwood	X	\$24,930. <sup>52</sup>	\$23,356. <sup>52</sup>	\$25,463. <sup>52</sup>	\$23,889. <sup>02</sup>	No Bid	2020 Equinox 1R AWD Alternate → FWD
Kruse	X	\$21,305. <sup>33</sup>	No Bid	No Bid	No Bid	No Bid	2019 Buick Encore 100.0" w.B. / 138 hp No backup sensor ← 170 hp
Lockwood	X	\$24,569. <sup>55</sup>	\$24,180. <sup>83</sup>	\$25,102. <sup>05</sup>	\$24,713. <sup>33</sup>		2020 Jeep Cherokee Latitude 4x4 Alternate → 4x2

SUV

## COST SUMMARY

### Vehicle 1

23,476.86 Pick-up w/trade-in of 2003 Chev 4WD Pickup

525.00 Cover

24,001.86

### Vehicle 2

25,074.36 Pick-up (instead of SUV)

525.00 Cover

25,599.36

**49,601.22 Total**



## CITY OF MARSHALL AGENDA ITEM REPORT

<b>Meeting Date:</b>	Tuesday, September 10, 2019
<b>Category:</b>	CONSENT AGENDA
<b>Type:</b>	ACTION
<b>Subject:</b>	Consider adoption of a resolution declaring costs to be assessed for ice and snow removal.
<b>Background Information:</b>	<p>Pursuant to City of Marshall Code Section 62-2 (ice and snow on public sidewalks) and pursuant to City of Marshall Code Section 82-1 (grass and weeds on private property), said ice and snow or grass and weeds have been removed from various locations within the City.</p> <p>Minnesota Statute 429.101 does set forth the various types of City charges that can be assessed against property taxes pursuant to the special assessment process.</p> <p>Attached is a resolution declaring costs to be assessed for ice and snow removal and for weed elimination and ordering preparation of proposed assessments.</p>
<b>Fiscal Impact:</b>	Varies for each parcel.
<b>Alternative/ Variations:</b>	None recommended.
<b>Recommendations:</b>	To adopt RESOLUTION NUMBER XXXX, SECOND SERIES a resolution declaring costs to be assessed for ice and snow removal and for weed elimination.

RESOLUTION NUMBER \_\_\_\_\_, SECOND SERIES

**RESOLUTION DECLARING COSTS TO BE ASSESSED FOR ICE AND SNOW REMOVAL AND FOR WEED ELIMINATION AND ORDERING PREPARATION OF PROPOSED ASSESSMENTS**

WHEREAS, pursuant to City of Marshall City Code Section 62-2 (Ice and snow on public sidewalks) and pursuant to City of Marshall Code Section 82-1 (Grass and weeds on private property), said ice and snow or grass and weeds have been removed from various locations within the City, and

WHEREAS, said City Code and Minnesota Statutes provide for the assessment of the costs for ice and snow removal and for weed elimination to be assessed against the benefiting properties, and

WHEREAS, the following is a list of those properties where ice and snow has been removed from public sidewalks or where weed elimination from private property has been initiated by City action, and the cost of said City action is set forth below:

<b>Parcel Number</b>	<b>Property Owner</b>	<b>Property Address</b>	<b>Assessment Amount</b>	<b>Reason</b>
27-941005-0	L2B LLC	400 Village Dr.	\$90.00	Snow Removal
27-253001-1	Islamic Society of Marshall	1200 Birch St. (Vacant Lot)	\$135.00	Snow Removal
27-206103-0	Ozuna Feliciano	800 S 4 <sup>th</sup> St.	\$484.00	Snow Removal and Mowing
27-334001-0	Sequoia Holdings LLC	504 Jewett St.	\$80.00	Snow Removal
27-598034-0	Southwest Bell Holdings LLC	1304 E. College Dr.	\$78.00	Snow Removal
27-207023-0	Hugh Allen Smith	400 Donita Ave.	\$156.00	Snow Removal
27-111002-0	Sandra Mosch	600 West Main St.	\$100.00	Snow Removal
27-149006-1	Jeff & Nancy Pfaffe	106 C St.	\$75.00	Snow Removal
27-440017-0	USDA RURAL DEVELOPMENT UNITED STATES DEPT OF AG	104 F St.	\$130.00	Mowing
27-572006-0	Michael & Karen Sterner	202 Southview Dr.	\$75.00	Mowing
27-113011-0	Christopher Marcuson	407 N 3 <sup>rd</sup> St.	\$125.00	Mowing

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MARSHALL, MINNESOTA:

1. The portion of the cost to be assessed against benefited property owners is declared to be the amounts as set forth above.
2. Assessments shall be payable in equal annual principal installments extending over a period of one (1) year, the first of the installments to be payable on or

before the first Monday in January, 2020, and shall bear interest at the rate of 2.5% per annum from the date of the adoption of the assessment resolution.

3. The City Clerk, with the assistance of the City Finance Department shall forthwith calculate the proper amount to be specially assessed for such improvement against every assessable lot, piece or parcel of land within the district affected, without regard to cash valuation, as provided by law, and shall file a copy of such proposed assessment in the Clerk's office for public inspection.
4. The City Clerk shall upon the completion of such proposed assessment, notify the City Council thereof.

Passed and Adopted by the Council this 10<sup>th</sup> day September, 2019.

ATTEST:

CITY OF MARSHALL

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Kyle Box  
City Clerk

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Robert J. Byrnes  
Mayor



Sec. 82-1. - Grass and weeds on private property.

- (a) It is unlawful for any owner, occupant or agent of any lot or parcel of land in the city, to allow any weeds or grass growing upon any such lot or parcel of land to grow to a greater height than eight inches or to allow such weeds or grass to go to seed, unless such grass or seed is brome grass or alfalfa, which is cut, baled and removed from the premises according to normal farming practices.
- (b) If any such owner, occupant or agent fails to comply with this height limitation and, after notice given by the city clerk, has not within seven days of such notice complied, the city shall cause such weeds or grass to be cut and the expenses thus incurred shall be a lien upon such real estate. The finance director shall certify to the county auditor a statement of the amount of the cost incurred by the city. Such amount, together with interest, shall be entered as a special assessment against such lot or parcel of land and be collected in the same manner as real estate taxes.

(Code 1976, § 10.25; Ord. No. 723 2nd Series, § 1, 8-8-2017)

**State Law reference**— Minnesota Noxious Weed Law, Minn. Stat. § 18.75 et seq.; special assessment authorized, Minn. Stat. § 429.101.

Sec. 62-2. - Ice and snow on public sidewalks.

- (a) *Declared a nuisance.* All snow and ice remaining upon public sidewalks is hereby declared to constitute a public nuisance and shall be abated by the owner or tenant of the abutting private property within 12 hours after such snow and ice has ceased to be deposited.
- (b) *City to remove.* The city may cause to be removed from all public sidewalks, beginning 24 hours after snow or ice has ceased to fall, all snow and ice which may be discovered thereon, and it shall keep a record of the cost of such removal and the private property adjacent to which such accumulations were found and removed.
- (c) *Cost of removal to be assessed.* The city administrator shall, upon direction of the council, and on receipt of the information provided for in subsection (b) of this section, extend the cost of such removal of snow or ice as a special assessment against the lots or parcels of ground abutting on walks which were cleared, and such special assessments shall, at the time of certifying taxes to the county auditor, be certified for collection as other special assessments are certified and collected.
- (d) *Civil suit for cost of removal.* The city administrator shall, in the alternative, upon direction of the council, bring suit in a court of competent jurisdiction to recover from the persons owning land adjacent to which sidewalks were cleared, as provided in subsection (b) of this section, the cost of such clearing and the cost and disbursements of a civil action therefor.
- (e) *City administrator to report sidewalks cleared.* The city administrator shall present to the council at its first meeting after snow or ice has been cleared from the sidewalks, as provided in subsection (b) of this section, the report of the city thereon, and shall request the council to determine by resolution the manner of collection to be used as provided in subsections (c) and (d) of this section.
- (f) *Placing snow or ice in public street, walks or on other city property.* It is a misdemeanor for any person, not acting under a specific contract with the city, to remove snow from private property or alleys and place the snow on a public street or walks in such quantity, or in such manner, as to cause a hazard to travel, without adequate arrangements for the immediate removal of the snow. It is also a misdemeanor for any person not acting under a contract with the city to dump snow on other city property.

(Code 1976, § 7.04)

**State Law reference**— Special assessments for snow and ice removal, Minn. Stat. § 429.101.



## CITY OF MARSHALL AGENDA ITEM REPORT

<b>Meeting Date:</b>	Tuesday, September 10, 2019
<b>Category:</b>	CONSENT AGENDA
<b>Type:</b>	ACTION
<b>Subject:</b>	Consider adoption of a resolution calling for a hearing on the proposed assessment.
<b>Background Information:</b>	<p>Pursuant to City of Marshall Code Section 62-2 (ice and snow on public sidewalks) and pursuant to City of Marshall Code Section 82-1 (grass and weeds on private property), said ice and snow or grass and weeds have been removed from various locations within the City.</p> <p>Minnesota Statute 429.101 does set forth the various types of City charges that can be assessed against property taxes pursuant to the special assessment process.</p> <p>Attached is a resolution declaring costs to be assessed for ice and snow removal and for weed elimination and ordering preparation of proposed assessments.</p>
<b>Fiscal Impact:</b>	NA
<b>Alternative/ Variations:</b>	None recommended.
<b>Recommendations:</b>	adopt RESOLUTION NUMBER XXXX, SECOND SERIES Calling for a Public Hearing on the Proposed Assessment to be held on October 8, 2019

**RESOLUTION NUMBER \_\_\_\_\_, SECOND SERIES**

**RESOLUTION FOR HEARING ON PROPOSED ASSESSMENT**

WHEREAS, the City Clerk has prepared a proposed assessment of the costs of the City incurred bills for snow removal and weed elimination for various properties located in the City of Marshall:

AND WHEREAS, the City Clerk has notified the City Council that such proposed assessments have been completed and filed in the Clerk's office for public inspection.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MARSHALL, MINNESOTA:

1. A hearing shall be held on the 8<sup>th</sup> day of October, 2019 in the Professional Development Room of the Marshall Middle School located at 401 South Saratoga Street at or after 5:30 P.M., to pass upon such proposed assessments, and at such time and place all persons owning property affected by such assessments will be given an opportunity to be heard with reference to such assessment.
2. The City Clerk is hereby directed to cause a notice of the hearing on the proposed assessments to be published once in the official newspaper at least two weeks prior to the hearing and shall state in the notice the total cost of the individual assessments. The City Clerk shall also cause mailed notice to be given to the owner of each parcel described in the assessment roll not less than two weeks prior to the hearing.
3. The owner of any property so assessed may, at any time prior to certification of the assessment to the County Auditor, pay the whole of the assessment on such property, with interest accrued to the date of payment to the City of Marshall, except that no interest shall be charged if the entire assessment is paid. Such payment must be made before November 22, 2019 or interest will be charged through December 31 of the succeeding year.

Passed and adopted by the City Council this 10<sup>th</sup> day of September, 2019.

ATTEST:

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Mayor

Sec. 82-1. - Grass and weeds on private property.

- (a) It is unlawful for any owner, occupant or agent of any lot or parcel of land in the city, to allow any weeds or grass growing upon any such lot or parcel of land to grow to a greater height than eight inches or to allow such weeds or grass to go to seed, unless such grass or seed is brome grass or alfalfa, which is cut, baled and removed from the premises according to normal farming practices.
- (b) If any such owner, occupant or agent fails to comply with this height limitation and, after notice given by the city clerk, has not within seven days of such notice complied, the city shall cause such weeds or grass to be cut and the expenses thus incurred shall be a lien upon such real estate. The finance director shall certify to the county auditor a statement of the amount of the cost incurred by the city. Such amount, together with interest, shall be entered as a special assessment against such lot or parcel of land and be collected in the same manner as real estate taxes.

(Code 1976, § 10.25; Ord. No. 723 2nd Series, § 1, 8-8-2017)

**State Law reference**— Minnesota Noxious Weed Law, Minn. Stat. § 18.75 et seq.; special assessment authorized, Minn. Stat. § 429.101.

Sec. 62-2. - Ice and snow on public sidewalks.

- (a) *Declared a nuisance.* All snow and ice remaining upon public sidewalks is hereby declared to constitute a public nuisance and shall be abated by the owner or tenant of the abutting private property within 12 hours after such snow and ice has ceased to be deposited.
- (b) *City to remove.* The city may cause to be removed from all public sidewalks, beginning 24 hours after snow or ice has ceased to fall, all snow and ice which may be discovered thereon, and it shall keep a record of the cost of such removal and the private property adjacent to which such accumulations were found and removed.
- (c) *Cost of removal to be assessed.* The city administrator shall, upon direction of the council, and on receipt of the information provided for in subsection (b) of this section, extend the cost of such removal of snow or ice as a special assessment against the lots or parcels of ground abutting on walks which were cleared, and such special assessments shall, at the time of certifying taxes to the county auditor, be certified for collection as other special assessments are certified and collected.
- (d) *Civil suit for cost of removal.* The city administrator shall, in the alternative, upon direction of the council, bring suit in a court of competent jurisdiction to recover from the persons owning land adjacent to which sidewalks were cleared, as provided in subsection (b) of this section, the cost of such clearing and the cost and disbursements of a civil action therefor.
- (e) *City administrator to report sidewalks cleared.* The city administrator shall present to the council at its first meeting after snow or ice has been cleared from the sidewalks, as provided in subsection (b) of this section, the report of the city thereon, and shall request the council to determine by resolution the manner of collection to be used as provided in subsections (c) and (d) of this section.
- (f) *Placing snow or ice in public street, walks or on other city property.* It is a misdemeanor for any person, not acting under a specific contract with the city, to remove snow from private property or alleys and place the snow on a public street or walks in such quantity, or in such manner, as to cause a hazard to travel, without adequate arrangements for the immediate removal of the snow. It is also a misdemeanor for any person not acting under a contract with the city to dump snow on other city property.

(Code 1976, § 7.04)

**State Law reference**— Special assessments for snow and ice removal, Minn. Stat. § 429.101.



## CITY OF MARSHALL AGENDA ITEM REPORT

<b>Meeting Date:</b>	Tuesday, September 10, 2019
<b>Category:</b>	NEW BUSINESS
<b>Type:</b>	INFO/ACTION
<b>Subject:</b>	Introduction of Ordinance amendment to Section 86-96 to permit a gun range as a Conditional Use and Call for Public Hearing
<b>Background Information:</b>	<p>The original MERIT Center master plan included a gun range shown west of the driving track north of Erie Road. A gun range is not listed as a permitted or conditional use in any zoning district. The area north of Erie Road is zoned A - Agricultural District.</p> <p>It seems to make sense to add outdoor gun ranges for law enforcement officers as a conditional use to A - Agricultural Districts. Several other cities that have outdoor shooting ranges were contacted and it seems to be a common way to have them listed as a conditional use in a rural or agricultural district.</p> <p>A few other minor changes are also proposed to streamline the Agricultural District Section and make it more consistent with the rest of the ordinances.</p> <p>The MERIT Center master plan is attached for your reference.</p> <p>At the June 12, 2019, regular Planning Commission meeting Steen made a motion, second by Schroeder to recommend to city council an approval as recommend by staff. All voted in favor of the motion.</p> <p>At the meeting on August 21, 2019, Legislative and Ordinance Committee voted to recommend to council the approval of revisions amending Section 86-96 A - Agricultural District as recommended by staff.</p>
<b>Fiscal Impact:</b>	None.
<b>Alternative/ Variations:</b>	None.
<b>Recommendations:</b>	Staff recommends, based on L&O Committee input, that the Council introduce the Ordinance amendment to Section 86-96 A - Agricultural District by adding outdoor gun ranges as a conditional use in an A - Agricultural District and call for Public Hearing to be held on September 24, 2019.

ORDINANCE NO. \_\_\_\_\_, SECOND SERIES

ORDINANCE AMENDING  
MARSHALL CITY CODE OF ORDINANCES – CHAPTER 86  
RELATING TO ZONING

The Common Council of the City of Marshall does ordain as follows:

Section 1: City Code of Ordinances, in the section shown below, is hereby amended by adding the following uses as a conditional use

Sec. 86-96. - A agricultural district, (d) Conditional uses;

Outdoor Gun Range.

Driving track.

Keeping of three or more roomers or boarders.

All other listed conditional uses remain unchanged.

Section 2: City Code of Ordinance in the section 86-96. - A agricultural district, (d) Conditional uses, is hereby amended by removing Public swimming pools from the conditional uses.

Section 3: This ordinance shall take effect after its passage and publication.

Passed and adopted by the Common Council this 24<sup>th</sup> day of September, 2019.

THE COMMON COUNCIL

ATTEST:

\_\_\_\_\_  
Mayor of the City of Marshall, MN

\_\_\_\_\_  
City Clerk

Introduced on: September 10, 2019

Final Passage on: September 24, 2019

Published in the Marshall Independent: \_\_\_\_\_



Sec. 86-96. - A agricultural district.

(a) *Intent; scope.* This section applies to the A agricultural district. This A district preserves land for agricultural or undeveloped uses until development pressures require that such land be released and rezoned for purposes of controlled and orderly growth according to the comprehensive plan pending proper timing and allowance for the economical provision of urban services.

(b) *Permitted uses.* The following uses shall be permitted in the A agricultural district:

Agricultural, farming and truck gardening, shrimp growing in enclosed facilities, nurseries and greenhouses, except kennels, terrestrial (land) animal or poultry farms operated for commercial purposes.

Golf courses, except clubhouses.

Parks and recreational areas owned or operated by governmental agencies, ~~except auto race tracks.~~

(c) *Permitted accessory uses.* The following uses shall be permitted accessory uses in the A agricultural district:

Accessory uses customarily incident to the uses permitted in subsections (a) and (b) of this section.

Fallout shelters.

Keeping of not more than two boarders and/or roomers by a resident family; ~~provided, however, that the council may grant a special permit to keep more than two boarders and/or roomers for one year at a time upon proof of compliance by the applicant for such special permit with the provisions of this chapter prescribing the required number of off-street parking spaces.~~

Private garage.

Private swimming pool when completely enclosed within a chainlink or similar fence five feet high.

Single-family farm residences if used by the farm owner or operator, member of the immediate family, or an employee working on the premises.

Solar energy collectors and systems.

(d) *Conditional uses.* All conditional use permits for the A district may only be issued if the proposed use meets the specific requirements of this section and also meets the general regulations as outlined in article VI and meets the eligibility for conditional use permits as specified in article II, division 2. The following uses may be allowed in the A agricultural district by conditional use permit:

Driving tracks and aAutomobile, motorcycle, go-cart or snowmobile race tracks.

Archery range.

Cemetery, memorial garden.

Crematorium.

Golf clubhouse, country club, ~~public swimming pool,~~ private swimming pool serving more than one-family, provided that no principal structure shall be located within 25 feet of any lot line of an abutting lot in any of the classes of residence districts.

Outdoor gun range

Keeping of three or more roomers or boarders.

Offices of persons and home occupations in existing structures when they meet the specific conditions of section 86-50.

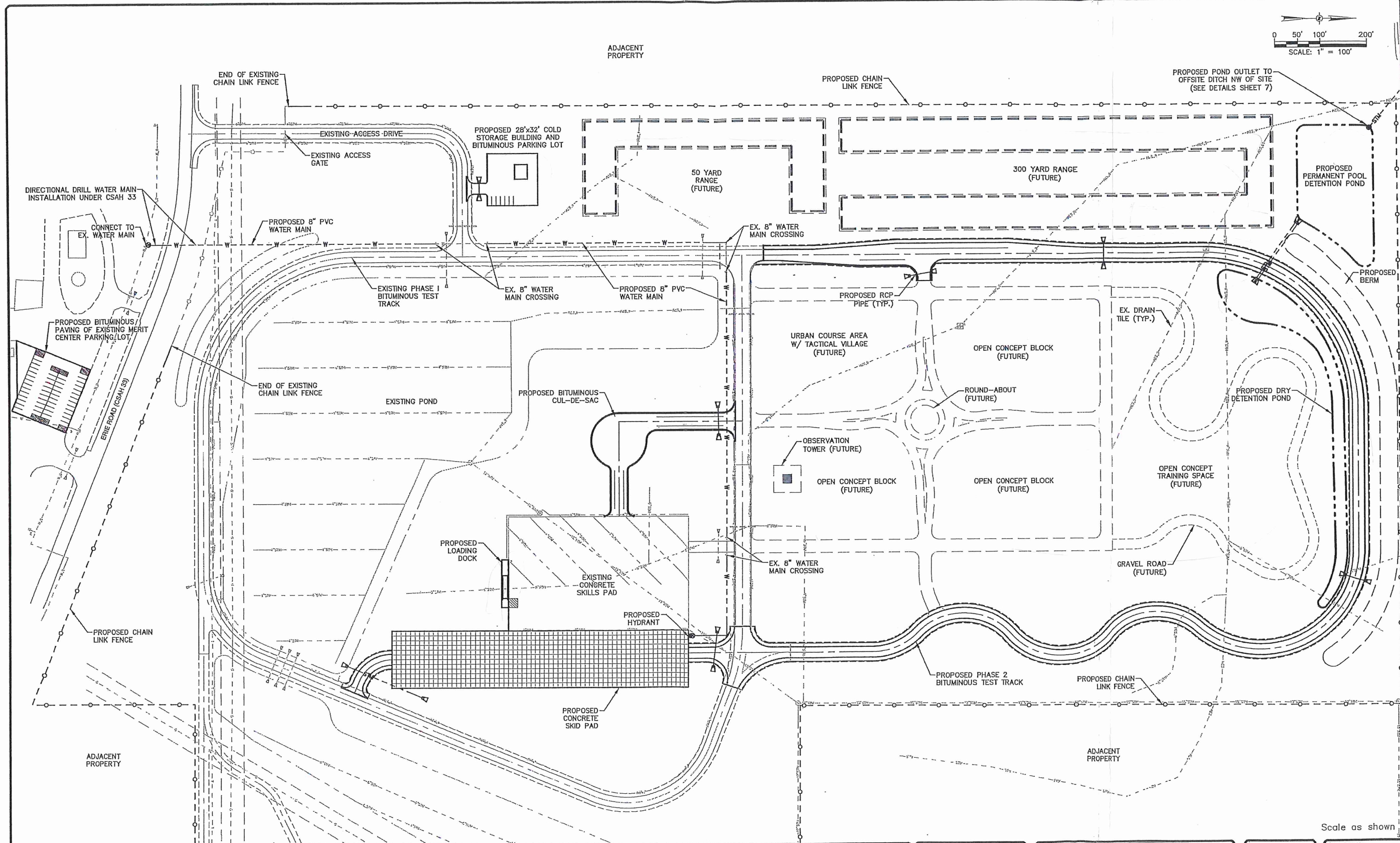
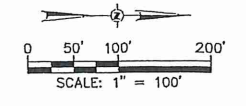
Other residential uses of the same general character as listed in subsection (b).

Water supply buildings, reservoirs, wells, elevated tanks and similar essential public utility structures.

- (e) *Height, yard, area and lot width and depth regulations.* Height, yard, area and lot width and depth regulations for the A district are as follows:
- (1) *Height regulations.* No building hereafter erected or altered shall exceed 2½ stories or 30 feet in height.
  - (2) *Front yard regulations.*
    - a. There shall be a front yard having a depth of not less than 25 feet except as otherwise provided in this section.
    - b. There shall be a front yard of not less than 35 feet on a lot or plot that abuts a thoroughfare as shown on the adopted city thoroughfares plan.
    - c. Where a lot is located at the intersection of two or more streets, there shall be a front yard on each street side of each corner lot. No accessory buildings shall project into the front yard of either street.
  - (3) *Side yard regulations.* There shall be a side yard, on each side of a building, each having a width of not less than five feet.
  - (4) *Rear yard regulations.* There shall be a rear yard having a depth of not less than 25 percent of the lot depth.
  - (5) *Lot area regulations.* Every lot on which a single-family dwelling is erected shall contain an area of not less than 22,000 square feet.
  - (6) *Lot width and depth regulations.* Every lot or plot of land on which a single-family dwelling is erected shall have a minimum width of not less than 110 feet at the building setback line, and a minimum depth of not less than 200 feet.
- (f) *General regulations.* Additional regulations in the A agricultural district are set forth in article VI of this chapter.
- (g) *Future annexation.* Any land annexed to the city in the future shall be placed in the A agricultural district until placed in another district by action of the council after recommendation of the planning commission.

(Code 1976, § 11.06; Ord. No. 404 2nd series, § 1, 11-16-1998; Ord. No. 407 2nd series, § 1, 12-21-1998; Ord. No. 590 2nd series, § 1, 2-19-2008; Ord. No. 720 2nd series, § 1, 5-9-2017)

**Cross reference**— Animals, ch. 14.



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Item 9.

**GRAEF**  
 100 South 5th Street, Suite 1900  
 Minneapolis, MN 55402  
 763 / 898 4185  
 www.graef-usa.com

**MARSHALL**  
 CITY ENGINEERS OFFICE  
 344 WEST MAIN STREET  
 MARSHALL, MINNESOTA  
 56258

MERIT Center Road Course - Phase 2  
 OVERALL LAYOUT PLAN 35

DATE	REVISIONS

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.  
 Date: 1/15/2019  
 Signature: *Patrick J. Stuebel*  
 Title: Professional Engineer

DATE 01/15/2019	PROJECT NO. MER-2019
DRAWN BY MDS	SHEET NO. 2 OF 58

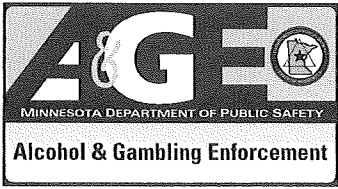
Scale as shown

2-3



## CITY OF MARSHALL AGENDA ITEM REPORT

<b>Meeting Date:</b>	Tuesday, September 24, 2019
<b>Category:</b>	NEW BUSINESS
<b>Type:</b>	ACTION
<b>Subject:</b>	Consider approval of a Temporary On-Sale Intoxicating Liquor Licenses for Action Mobility Foundation.
<b>Background Information:</b>	Attached is an application for a Temporary On-Sale Liquor License for the Action Mobility Foundation to use at the Red Baron Arena and Expo on October 18 – 19, 2019.
<b>Fiscal Impact:</b>	\$60.00
<b>Alternative/ Variations:</b>	Non recommended
<b>Recommendations:</b>	To approve a Temporary On-Sale Liquor License for the Action Mobility Foundation to use at the Red Baron Arena and Expo on October 18 – 19, 2019.



Minnesota Department of Public Safety  
 Alcohol and Gambling Enforcement Division  
 445 Minnesota Street, Suite 222, St. Paul, MN 55101  
 651-201-7500 Fax 651-297-5259 TTY 651-282-6555  
**APPLICATION AND PERMIT FOR A 1 DAY  
 TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

Name of organization Action Mobility Foundation Date organized Feb. 2015 Tax exempt number

Address 1105 Lake Rd P.O. Box 620 City Marshall State Minnesota Zip Code 56258

Name of person making application Donna Swenson Business phone 507-337-2419 Home phone 507-829-1233

Date(s) of event Oct. 18+19, 2019 Type of organization  Microdistillery  Small Brewer  
 Club  Charitable  Religious  Other non-profit

Organization officer's name Donna Swenson, Pres. City Marshall State Minnesota Zip Code 56258

Organization officer's name Joyce Strootman, Treas. City Marshall State Minnesota Zip Code 56258

Organization officer's name Karen Gruhot, Sec. City Marshall State Minnesota Zip Code 56258

Organization officer's name  City  State Minnesota Zip Code

Location where permit will be used. If an outdoor area, describe.

Red Baron Arena + Expo  
 Marshall, MN

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.

MN Joint Underwriting Association Annual Aggregate  
\$310,000

APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

Marshall  
\$60.00  
 City or County approving the license

Fee Amount 8-26-19  
 Date Fee Paid

[Signature]  
 Signature City Clerk or County Official

Date Approved

Permit Date

City or County E-mail Address

City or County Phone Number

Approved Director Alcohol and Gambling Enforcement

CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event.

ONE SUBMISSION PER EMAIL, APPLICATION ONLY.

PLEASE PROVIDE A VALID E-MAIL ADDRESS FOR THE CITY/COUNTY AS ALL TEMPORARY PERMIT APPROVALS WILL BE SENT BY E-MAIL. E-MAIL THE APPLICATION SIGNED BY CITY/COUNTY TO [AGE.TEMPORARYAPPLICATION@STATE.MN.US](mailto:AGE.TEMPORARYAPPLICATION@STATE.MN.US)

Item 10.



## CITY OF MARSHALL AGENDA ITEM REPORT

<b>Meeting Date:</b>	Tuesday, September 10, 2019
<b>Category:</b>	CONSENT AGENDA
<b>Type:</b>	ACTION
<b>Subject:</b>	Wastewater Treatment Facilities Improvement Project - Consider Application for Payment No. 2 from Magney Construction, Inc.
<b>Background Information:</b>	<p>Attached is an Application for Payment No. 2 to Magney Construction, Inc. of Chanhassen, Minnesota, for the above-referenced project.</p> <p>As this project is financed with a Public Facilities Authority low interest loan through the State of Minnesota, pay applications are required to be placed on the City Council agenda for approval.</p> <p>Please see attached recommendation memo for approval of payment from the City's consultant, Bolton &amp; Menk, Inc.</p>
<b>Fiscal Impact:</b>	This project is financed with a Public Facilities Authority low interest loan through the State of Minnesota.
<b>Alternative/Variations:</b>	No alternative actions recommended.
<b>Recommendations:</b>	that the Council authorize Application for Payment No. 2, per the recommendation of the City's consultant, Bolton & Menk, Inc., to Magney Construction, Inc. of Chanhassen, Minnesota, in the amount of \$512,171.01.



**BOLTON  
& MENK**

Real People. Real Solutions.

1960 Premier Drive  
Mankato, MN 56001-5900

Ph: (507) 625-4171  
Fax: (507) 625-4177  
Bolton-Menk.com

## MEMORANDUM

**Date:** September 3, 2019  
**To:** Bob Van Moer, Wastewater Treatment Superintendent  
**From:** Jon D. Peterson, P.E., Project Engineer  
**Subject:** Wastewater Treatment Facility Improvements – Magney Construction Inc.  
Pay Request No. 2  
City of Marshall, Minnesota  
Project No.: T22.115360

### INTRODUCTION

Pay Request No.2 for the above-referenced project in the amount of \$512,171.01 is being submitted for approval.

### DISCUSSION

This pay application covers work completed on the project through August 31, 2019. The Contractor has nearly completed excavation of the sludge storage structure and has begun placing structural fill material. This pay application also covers on site storage of reinforcing steel, which has been delivered to the site. Placement of the reinforcing steel is expected to begin the first half of September. We recommend approval of the attached Request for Payment No.1.

### BUDGET IMPACT

This expenditure is part of the overall wastewater treatment facility improvements project, and will be covered by the PFA loan proceeds.

### ACTION REQUESTED

Approve the attached pay request from Magney Construction Inc. in the total amount of \$512,171.01.

Application for Payment No. 2

To: The City of Marshall, MN

From: Magney Construction, Inc., 1401 Park Road, Chanhassen, MN 55317

Contract: \_\_\_\_\_

Project: Wastewater Treatment Facility Improvements

Owners Contract No. \_\_\_\_\_ Engineer's Project No. T22.115360  
Date of this Invoice: 8/27/2019  
Invoice Work Period: Aug 1-31, 2019

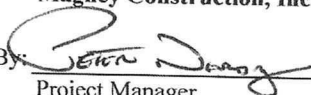
1) Original Contract amount	\$14,074,300.00
2) Change Orders to date	\$0.00
3) Revised Contract amount	\$14,074,300.00
4) Value completed to date	\$938,916.38
5) Materials stored on site	\$30,165.00
6) Total Earned to date	\$969,081.38
7) Amount retained	\$48,454.07
8) Amount previously paid	\$408,456.30
<b>Amount due this Payment</b>	<b>\$512,171.01</b>

Accompanying Documentation:

CONTRACTOR'S Certification:

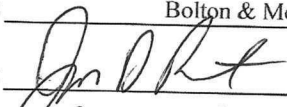
The undersigned CONTRACTOR certifies that (1) all previous progress payments received from OWNER on account of work done under the Contract referred to above have been applied on account to discharge CONTRACTOR'S legitimate obligations incurred in connection with Work covered by prior Applications for Payment numbered 1 through 1 inclusive; (2) title of all work, materials and equipment incorporated in said Work otherwise listed in or covered by this Application for Payment will pass to OWNER at time of payment free and clear of all Liens, security interest or encumbrance (except such as are recovered by a Bond acceptable to OWNER indemnifying OWNER against any such Lien, security interest or encumbrance); and (3) all Work covered by this Application for Payment is in accordance by the Contract Documents and not defective.

**Magney Construction, Inc. (Contractor)**

By:   
Project Manager

Payment of the above AMOUNT DUE THIS APPLICATION is recommended.

Owner: City of Marshall Engineer: Bolton & Menk

By: \_\_\_\_\_ By: 

Date: \_\_\_\_\_ Date: 9-3-19





APPLICATION FOR PAYMENT SCHEDULE

**Item 11.**

Spec. Section	Description of Work	Pay Application #2	Scheduled Value	Work Previous Application	Completed This Application	Materials Presently Stored	Total Completed & Stored to Date	% Complete	Balance To Finish
3411	Precast Hollow Core Planks		W/Double Tees						
3460	Precast Non-Architectural Wall Panels		W/Double Tees						
5100	Structural Metals, Misc Metals and Handrail		\$ 456,850	0.00	0.00	0.00	0.00	0%	456,850.00
5500	Access Hatches		\$ 7,820	0.00	0.00	0.00	0.00	0%	7,820.00
7535	Fully Adhered Membrane Roofing & Sheet Metal		\$ 279,400	0.00	0.00	0.00	0.00	0%	279,400.00
7900	Joint Sealant		\$ 1,600	0.00	0.00	0.00	0.00	0%	1,600.00
8110	Hollow Metal Doors, Frames and Hardware		\$ 22,540	0.00	0.00	0.00	0.00	0%	22,540.00
9960	Painting		\$ 299,000	0.00	0.00	0.00	0.00	0%	299,000.00
10400	Identifying Devices		\$ 3,690	0.00	0.00	0.00	0.00	0%	3,690.00
11213	Vertical Non-Clog Solids Handling Pumps		\$ 212,600	0.00	0.00	0.00	0.00	0%	212,600.00
11214	Vertical Turbine Pumps		\$ 143,100	0.00	0.00	0.00	0.00	0%	143,100.00
11311	Submersible Centrifugal Pumps		\$ 17,400	0.00	0.00	0.00	0.00	0%	17,400.00
11312	Replace Vaughan Chopper Pump		\$ 36,400	0.00	0.00	0.00	0.00	0%	36,400.00
11316	Progressive Cavity Pumps		\$ 54,750	0.00	0.00	0.00	0.00	0%	54,750.00
11321	Grit Separation Equipment		\$ 96,560	0.00	0.00	0.00	0.00	0%	96,560.00
11351	Clarifier Equipment - Suction Type Clarifier		\$ 428,500	0.00	0.00	0.00	0.00	0%	428,500.00
11365	Gravity Actuated Rotary Distributor		\$ 135,840	0.00	0.00	0.00	0.00	0%	135,840.00
11366	Trickling Filter Media		\$ 345,600	0.00	0.00	0.00	0.00	0%	345,600.00
<b>11372</b>	<b>Blower Allowance</b>		<b>\$ 650,000</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0%</b>	<b>650,000.00</b>
11372	Blower System (Positive Displacement w/ Enclosure)		\$ 4,630	0.00	0.00	0.00	0.00	0%	4,630.00
11374	Fine Pore Membrane Aeration Equipment		\$ 82,900	0.00	0.00	0.00	0.00	0%	82,900.00
11376	Hybrid Blower System		\$ 6,800	0.00	0.00	0.00	0.00	0%	6,800.00
13126	Circular Tank Covers		\$ 185,300	0.00	0.00	0.00	0.00	0%	185,300.00
13262	Long Term Storage Mixing System		\$ 266,500	0.00	0.00	0.00	0.00	0%	266,500.00
<b>13263</b>	<b>ATAD Equipment Replacement</b>		<b>\$ 140,000</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0%</b>	<b>140,000.00</b>
13263	ATAD Equipment Installation		\$ 29,850	0.00	0.00	0.00	0.00	0%	29,850.00
13320	Blower Master Control Panel		\$ 900	0.00	0.00	0.00	0.00	0%	900.00
13890	Slide Gates		\$ 10,500	0.00	0.00	0.00	0.00	0%	10,500.00
13900	Fiberglass Baffles and Weir Plates		\$ 31,200	0.00	0.00	0.00	0.00	0%	31,200.00
14620	Portable Hoist		\$ 9,200	0.00	0.00	0.00	0.00	0%	9,200.00
15060	Process Piping - Materials		\$ 307,200	40,099.00	0.00	0.00	40,099.00	13%	267,101.00
15060	Process Piping - Labor		\$ 172,800	0.00	10,000.00	0.00	10,000.00	6%	162,800.00
15100	Valves - Materials		\$ 744,040	0.00	0.00	0.00	0.00	0%	744,040.00
15130	Gauges		\$ 1,600	0.00	0.00	0.00	0.00	0%	1,600.00
15140	Pipe Supports and Anchors		\$ 11,600	0.00	0.00	0.00	0.00	0%	11,600.00
15150	Stainless Steel Manways w/ Blind Flanges		\$ 34,500	0.00	0.00	0.00	0.00	0%	34,500.00

Contractor: Magney Construction, Inc.  
 Owner: City of Marshall, MN  
 Project: Wastewater Treatment Facility Improvements  
 BMI Project No. T22.115360

Date of Application:  
 Work Completed Through:

APPLICATION FOR PAYMENT SCHEDULE

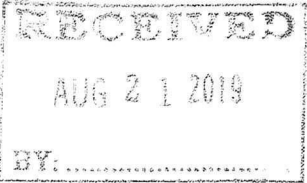
Item 11.

Spec. Section	Pay Application #2 Description of Work	Scheduled Value	Work Previous Application	Completed This Application	Materials Presently Stored	Total Completed & Stored to Date	% Complete	Balance	
								To	Finish
15250	Plumbing	\$ 14,800	0.00	0.00	0.00	0.00	0%	14,800.00	
15500	HVAC	\$ 97,800	0.00	0.00	0.00	0.00	0%	97,800.00	
16010	Electrical - Mobilization, Permits and Job Overhead	\$ 100,000	0.00	50,000.00	0.00	50,000.00	50%	50,000.00	
16100	Basic Materials and Methods	\$ 260,575	0.00	0.00	0.00	0.00	0%	260,575.00	
16150	Motors	\$ 20,000	0.00	0.00	0.00	0.00	0%	20,000.00	
16400	Electrical Distribution	\$ 83,000	0.00	0.00	0.00	0.00	0%	83,000.00	
16900	Starters and Motor Control Centers	\$ 463,000	0.00	0.00	0.00	0.00	0%	463,000.00	
16950	Instrumentation and Controls	\$ 958,165	0.00	0.00	0.00	0.00	0%	958,165.00	
<b>16990</b>	<b>Computer Allowance</b>	<b>\$ 50,000</b>	0.00	0.00	0.00	0.00	0%	50,000.00	
	<b>Totals</b>	<b>14,074,300.00</b>	<b>429,954.00</b>	<b>508,962.38</b>	<b>30,165.00</b>	<b>969,081.38</b>	<b>7%</b>	<b>13,105,218.62</b>	
	Original Contract amount	0.00	14,074,300.00						
	Change Orders to date		0.00						
	Revised Contract amount		14,074,300.00						
	Value completed to date		938,916.38						
	Materials stored on site		30,165.00						
	Total Earned to date		969,081.38						
	Amount retained		48,454.07						
	Amount previously paid		408,456.30						
	<b>Amount due this Payment</b>		<b>512,171.01</b>						



# Invoice

Plant: 720 First Street Southwest Phone: (651) 633-3337  
 Mailing: P.O. Box 120267 Fax: (651) 633-2332  
 New Brighton, MN 55112-0015



Invoice No / Date: 0003028089 8/15/2019  
 Bill of Lading No / Date: 9082861 8/15/2019  
 Sales Order No: 9084259  
 Customer: MAGCON  
 Job: 19179  
 Salesperson:  
 Contact: PAM Ext. 303  
 Phone: (952) 474-1674

**Sold To:** \_\_\_\_\_ **Ship To:** \_\_\_\_\_

MAGNEY CONSTRUCTION, INC.  
 1401 PARK ROAD  
 CHANHASSEN, MN 55317-9592 USA

MARSHALL WWTF  
 - IMPROVEMENTS -  
 600 EAST ERIE ROAD  
 \*\*\* 48 HR. DELIV. NOTICE REQ'D. \*\*\*  
 @ Site: Martv Silvernail 612.518.7561  
 MARSHALL, MN 56258-2704 USA

Customer P.O. 550-3200 Ship Via DAKOTA VALLEY TRUCKING F.O.B. Jobsite/PREPAID Terms NET 30 DAYS

Item	Description	Qty Shipped	Price	Amount
Reinforcing Steel Per Release CC 6XE, Release 1, Drawing R1, SLUDGE LOWER SLAB/WALL REINF. RB	Black Rebar	50,829 lbs		27,963.00
*** MILL TEST REPORTS REQUIRED! ***				
Job #	Pd Date	Check #		
<u>550</u>	_____	_____		

Total Weight: 50,829 Lbs

Subtotal 27,963.00  
 Freight 0.00  
 LY-.5% 139.82, MAR-.5% 139.82, MN-6.875% 1922.46 Tax 2,202.10  
 Payment/Credit Amount \_\_\_\_\_  
 Balance **44** 27,963.10

**Item 11.**



AUG 15 2019 Bill of Lading

Plant: 720 First Street Southwest  
 Mailing: P.O. Box 120267  
 New Brighton, MN 55112-0015

Phone: (651) 633-3337  
 Fax: (651) 633-2332

Bill of Lading No: 9082861  
 Ship Date: 8/15/2019

S MAGNEY CONSTRUCTION, INC.  
 H MARSHALL WWTF  
 I - IMPROVEMENTS -  
 P 600 EAST ERIE ROAD  
 \*\*\* 48 HR. DELIV. NOTICE REQ'D. \*\*\*  
 T @ Site: Marty Silvermail 612.518.7561  
 O MARSHALL, MN 56258-2704 USA

*Delivery to site  
 8/15/19*

Customer: MAGCON  
 Job Number: 19179  
 Ship Via: Our Truck  
 F.O.B.: Jobsite/PREPAID  
 Customer P.O.: 550-3200

Contact:  
 Phone:

Quantity Ordered	Quantity This Ship	UM	Description	Weight Lbs
SO #9084259			Reinforcing Steel Per Release CC 6XE, Release 1, Drawing R1, SLUDGE LOWER SLAB/WALL REINF.	
50.829	50.829	lbs	Black Rebar	50,829
B#70408 MARTY:612-518-7561 *** MILL TEST REPORTS REQUIRED! *** Prints req'd.: Y or N Detailer: _____				
Total Weight:				50,829

*MAGNEY  
 8/15/19*

*Order to ship  
 8/15/19*

*RELEASE*

Special Instructions:  
 Requested Delivery Date: 8/15/2019

RECEIVED, subject to the classifications and tariffs in effect on the date of issue of this Bill of Lading, the property described above in apparent good order, except as noted (contents and conditions of contents of package unknown), marked, consigned, and destined as indicated above which said carrier (the word carrier being understood throughout this contract as meaning any person or corporation in possession of the property under the contract) agrees to carry to its usual place of delivery at said destination, if on its route, otherwise to deliver to another carrier on the route to said destination. It is mutually agreed as to each carrier of all or any of, said property over or any portion of said route to destination and as to each party at any time, that all the bill of lading terms and conditions in the governing classification of shipment. Shipper hereby certifies that he is familiar with all the bill of lading terms and conditions in the governing classification and the said terms and conditions are hereby agreed to

Item 11.

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Note: To obtain allowance for shortage or damage, customer must advise shipper within 5 days of receipt of material. Customer has absolutely no permission to refabricate material which will result in a back-charge to shipper without written consent of shipper.



<b>Rebarfab, Inc.</b> 720 First Street Southwest PO Box 120267 NEW BRIGHTON, MN 55112 Phone: (651) 633-3337 FAX: (651) 633-2332				JOB NUMBER <b>19179</b>	RELEASE NUMBER <b>1</b>	REQ. DELIVERY DATE	PAGE <b>1 of 2</b>											
				JOB NAME <b>MARSHALL WWTF</b>	CC <b>6XE</b>													
				CUSTOMER <b>MAGNEY CONSTRUCTION, INC.</b>			BY <b>AJS</b>											
MATERIAL TYPE <b>Rebar, Grade 60, Black</b>				REFERENCE <b>CONTRACT</b>				DRAWING ID <b>R1</b>	DESCRIPTION <b>SLUDGE LOWER SLAB/WALL REINF.</b>									
Item	Qty	Size	Length	Mark	Shape	Lbs	A	B	C	D	E	F/R	G	H	J	K	O	BC

\*\*\* MILL TEST REPORTS REQUIRED! \*\*\*

1	32	7	30-00			1962												0	
2	8	7	20-00			327												0	
						40.													2289.
3	58	6	7-07	6A2	8	660	2-00	4-07					1-00					H08	
4	14	6	6-00	6A18	17	126		3-00	3-00									H04	
5	58	6	5-07	6A3	2	486	1-00	4-07										H04	
6	576	6	5-06	6A8	2	4758	1-00	4-06										H04	
7	28	6	5-02	6A22	2	217	1-00	4-02										H04	
8	39	6	42-02			2470												0	
9	8	6	39-05			474												0	
10	14	6	38-06			810												0	
11	175	6	30-00			7886												0	
12	8	6	25-08			308												0	
13	242	6	22-08			8240												0	
14	29	6	19-08			827												0	
15	8	6	13-08			164												0	
16	60	6	6-08			601												0	
17	8	6	4-08			56												0	
						1324.													28083.
18	8	5	17-00	5A6	17	142		5-08	5-08	5-08								H06	
19	8	5	13-00	5A7	17	108		4-04	4-04	4-04								H06	
20	125	5	6-00	5A9	3	782		3-00	3-00				2-012		2-012			H01	
21	56	5	5-06	5A13	17	321		1-00	4-06									H03	
22	52	5	5-03	5A5	17	285		1-00	4-03									H03	
23	42	5	4-08	5A14	17	205		2-04	2-04									H03	
24	56	5	4-02	5A15	2	244	0-10	3-04										H03	
25	50	5	4-00	5A16	17	209		2-00	2-00									H03	
26	39	5	40-08			1654												0	
27	8	5	38-05			321												0	
28	133	5	30-00			4162												0	
29	8	5	25-08			214												0	
30	242	5	22-08			5722												0	
31	8	5	13-08			114												0	
32	14	5	8-04			122												0	
33	576	5	6-04			3803												0	
34	56	5	5-08			331												0	
35	22	5	4-08			107												0	
36	42	5	3-08			161												0	
						1545.													19007.
37	186	4	6-05	4A4	25	798		1-06	1-023	1-00	1-023	1-06		1-021		0-071		C09	
38	52	4	4-00	4A24	17	139		2-00	2-00									H02	
39	32	4	3-10	4A23	17	82		1-11	1-11									H02	
40	5	4	8-04			28												0	

Item 11.

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<b>Rebarfab, Inc.</b> 720 First Street Southwest PO Box 120267 NEW BRIDGE TON, MN 55112- Phone: (651) 633-3337 FAX: (651) 633-2332						JOB NUMBER <b>19179</b>		RELEASE NUMBER <b>1</b>		REQ. DELIVERY DATE		PAGE <b>2 of 2</b>						
						JOB NAME <b>MARSHALL WWTF</b>				CC <b>6XE</b>								
						CUSTOMER <b>MAGNEY CONSTRUCTION, INC.</b>				BY <b>AJS</b>								
MATERIAL TYPE <b>Rebar, Grade 60, Black</b>			REFERENCE <b>CONTRACT</b>			DRAWING ID <b>R1</b>			DESCRIPTION <b>SLUDGE LOWER SLAB/WALL REINF.</b>									
Item	Qty	Size	Length	Mark	Shape	Lbs	A	B	C	D	E	F/R	G	H	J	K	O	BC
1	10	4	7-08			51												0
2	10	4	5-08			38												0
3	16	4	5-02			55												0
4	21	4	4-08			66												0
5	15	4	4-02			45												0
6	36	4	3-10			92												0
7	36	4	2-00			48												S
						420.												
						1442.												
8	4	3	5-04	3A1	25	8		1-06	0-081	1-00	0-081	1-06		0-08		0-04		C07
						4.												

**WEIGHT SUMMARY**

TOTAL				STRAIGHT			LIGHT BENDING			HEAVY BENDING		
SIZE	ITEMS	PIECES	LBS	ITEMS	PIECES	LBS	ITEMS	PIECES	LBS	ITEMS	PIECES	LBS
<b>Rebar, Grade 60, Black</b>												
3	1	4	8	0	0	0	1	4	8	0	0	0
4	11	420	1,442	8	150	423	1	186	798	2	84	221
5	19	1545	19,007	11	1148	16,711	0	0	0	8	397	2,296
6	15	1324	28,083	10	590	21,836	0	0	0	5	734	6,247
7	2	40	2,289	2	40	2,289	0	0	0	0	0	0
	48	3333	50,829	31	1928	41,259	2	190	806	15	1215	8,764

Total Weight: 50.829 Lbs

Longest Length: 42-02





CMC STEEL TENNESSEE  
1919 Tennessee Avenue  
Knoxville TN 37921-2686

**CERTIFIED MILL TEST REPORT**  
For additional copies call  
865-202-5972/888-870-0766

We hereby certify that the test results presented here  
are accurate and conform to the reported grade specification

*Jim Hall*  
Jim Hall  
Quality Assurance Manager

HEAT NO.: 7000166 SECTION: REBAR 22MM (#7) 60"0" 420/60 GRADE: ASTM A615-18s1 Gr 420/60 ROLL DATE: 05/19/2019 MELT DATE: 02/11/2019 Cert. No.: 82704704 / 000166L625	S O L D T O	Rebarfab Inc 720 First St SW New Brighton MN US 55112-7786 6516333337 65163332332	S H I P T O	Rebarfab Inc 1 MN Commercial Rail Siding New Brighton MN US 55112-0015 6516333337	Delivery#: 82704704 BOL#: 1778406 CUST PO#: 11176 CUST P/N: DLVRY LBS / HEAT: 38264.000 LB DLVRY PCS / HEAT: 312 EA
---	----------------------------	--	----------------------------	---	--

Characteristic	Value	Characteristic	Value
C	0.35%	Rebar Deformation Avg. Spaci	0.532IN
Mn	0.52%	Rebar Deformation Avg. Heigh	0.052IN
P	0.009%	Rebar Deformation Max. Gap	0.136IN
S	0.058%		
Si	0.19%		
Cu	0.38%		
Cr	0.15%		
Ni	0.13%		
Mo	0.029%		
V	0.003%		
Sn	0.008%		
Yield Strength test 1	83.6ksi		
Yield Strength test 1 (metric)	576MPa		
Tensile Strength test 1	102.9ksi		
Tensile Strength 1 (metric)	709MPa		
Elongation test 1	13%		
Elongation Gage Lgth test 1	8IN		
Elongation Gage Lgth 1(metric)	200mm		
Bend Test 1	Passed		
<p>The Following is true of the material represented by this MTR:</p> <ul style="list-style-type: none"> <li>*Material is fully killed</li> <li>*100% melted and rolled in the USA</li> <li>*EN10204:2004 3.1 compliant</li> <li>*Contains no weld repair</li> <li>*Contains no Mercury contamination</li> <li>*Manufactured in accordance with the latest version of the plant quality manual</li> <li>*Meets the "Buy America" requirements of 23 CFR635.410. 49 CFR 661</li> <li>*Warning: This product can expose you to chemicals which are known to the State of California to cause cancer, birth defects or other reproductive harm. For more information go to <a href="http://www.P65Warnings.ca.gov">www.P65Warnings.ca.gov</a></li> </ul>			

EMARKS :



CMC STEEL TENNESSEE  
1919 Tennessee Avenue  
Knoxville TN 37921-2686

CERTIFIED MILL TEST REPORT  
For additional copies call  
865-202-5972/888-870-0766

We hereby certify that the test results presented here  
are accurate and conform to the reported grade specification

*Jim Hall*  
Jim Hall  
Quality Assurance Manager

HEAT NO.: 7000881	S	Rebarfab Inc	S	Rebarfab Inc	Delivery#: 82651492
SECTION: REBAR 16MM (#5) 60"0" 420/60	O	720 First St SW	H	1 MN Commercial Rail Siding	BOL#: 1747875
GRADE: ASTM A615-18e1 Gr 420/60	L	New Brighton MN	I	US 55112-0015	CUST PO#: 11155
ROLL DATE: 03/24/2019	D	6516333337	P	6516333337	CUST P/N:
MELT DATE: 03/25/2019	T	6516333332	T		DLVRY LBS / HEAT: 56322.000 LB
Cert. No.: 82651492 / 000881L002	O		O		DLVRY PCS / HEAT: 900 EA

Characteristic	Value	Characteristic	Value	Characteristic	Value
C	0.35%	Rebar Deformation Avg. Height	0.043IN	<p>The Following is true of the material represented by this MTR:</p> <ul style="list-style-type: none"> <li>*Material is fully killed</li> <li>*100% melted and rolled in the USA</li> <li>*EN10204:2004 3.1 compliant</li> <li>*Contains no weld repair</li> <li>*Contains no Mercury contamination</li> <li>*Manufactured in accordance with the latest version of the plant quality manual</li> <li>*Meets the "Buy America" requirements of 23 C.F.R.635.410</li> <li>*Warning: This product can expose you to chemicals which are known to the State of California to cause cancer, birth defects or other reproductive harm. For more information go to <a href="http://www.P65Warnings.ca.gov">www.P65Warnings.ca.gov</a></li> </ul>	
Mn	0.57%	Rebar Deformation Max. Gap	0.112IN		
P	0.012%				
S	0.052%				
Si	0.18%				
Cu	0.43%				
Cr	0.19%				
Ni	0.13%				
Mo	0.022%				
V	0.005%				
Sn	0.010%				
Yield Strength test 1	84.6ksi				
Yield Strength test 1 (metric)	583MPa				
Tensile Strength test 1	104.3ksi				
Tensile Strength 1 (metric)	719MPa				
Elongation test 1	11%				
Elongation Gage Lgth test 1	8IN				
Elongation Gage Lgth 1(metri	200mm				
Bend Test 1	Passed				
Rebar Deformation Avg. Spaci	0.373IN				

REMARKS:

**MATERIAL TEST REPORT**

Date Printed: 24-OCT-16

Date Shipped: 24-OCT-16      Product: DEF #4 (1/2")      Specification: ASTM A706/A615 GR 60  
 FAWP: 52815348      Customer: REBARFAB INC      Cust. PO: 10729  
 PO BOX 120267  
 NEW BRIGHTON, MN 55112-0015

**CHEMICAL ANALYSIS (In Weight %, uncertainty of measurement 0.005 %)**

Heat Number	C	Mn	P	S	Si	Cu	Ni	Cr	Mo	Al	V	B	Cb	Sn	N	Ti
588253	0.28	1.23	0.009	0.016	0.24	0.25	0.08	0.09	0.016	0.003	0.040	0.0006	0.000	0.011	0.0092	0.001

(Heat cast 08/22/16)  
Carbon Equivalent = 0.500

**M E C H A N I C A L P R O P E R T I E S**

Heat Number	Sample No.	Yield (Psi)	Ultimate (Psi)	Elongation (%)	Reduction (%)	Bend	Wtft
588253	01	67383	96350	15.0		OK	0.660
		(MPa)					
		464.6	664.3				
588253	02	69147	97700	14.6		OK	0.661
		(MPa)	673.6				

(Tensiles test date 08/23/16)

All melting and manufacturing processes of the material subject to this test certificate occurred in the United States of America.

ERMIS also certifies this material to be free from Mercury contamination. This material has been produced, tested and conforms to the requirements of the applicable specifications. We hereby certify that the above test results represent those contained in the records of the Company.

Methods used: ASTM A370, A510, A615, A706.

Material test report shall not be reproduced except in full, without approval of the company.

*Valoree V. Varick*

Valoree Varick  
General Supervisor of Quality

**CABLE TELEVISION FRANCHISE ORDINANCE**

**FOR**

**CITY OF MARSHALL, MINNESOTA**

**AND**

**SPECTRUM MID-AMERICA, LLC L/K/A/A CHARTER  
COMMUNICATIONS**

(\_\_\_\_\_)

**SUMMARY OF ORDINANCE NO. \_\_\_\_\_, SECOND SERIES FOR PUBLICATION**

On \_\_\_\_\_, 2019, the City Council for the City of Marshall, Minnesota (“City”) adopted a new Cable Television Franchise Ordinance (“Ordinance”) for Charter Communications (“Charter”). The Ordinance serves three purposes. First, the new Ordinance eliminates the prior Cable Television Franchise Ordinance No. 495, Second Series and its extensions. Second, it is intended to provide for and specify the means to obtain cable television services for the public by providing requirements for cable television with respect to technical standards, customer service obligations and related matters. Third, the Ordinance grants a non-exclusive franchise to Charter to operate and maintain a cable television system within the City and contains specific requirements for Charter to do so.

The Ordinance includes the following: 1) requires Charter to maintain a 750 MHz capacity cable system; 2) imposes a franchise fee of five percent (5%) of annual gross revenues; 3) establishes a ten (10) year franchise term; 4) requires Charter to provide three (3) channels available for public, educational and governmental programming; 5) requires Charter to provide a subscriber network drop, free of charge, to specified public and educational institutions; 6) requires Charter to provide a letter of credit in the amount of \$10,000.

It is hereby determined that publication of this title and summary will clearly inform the public of the intent and effect of Ordinance No. \_\_\_\_\_, Second Series. A copy of the entire Ordinance shall be posted at the Marshall City Hall.

It is hereby directed that only the above title and Summary of Ordinance No. \_\_\_\_\_, Second Series be published, conforming to Minn. Stat. §331A.01, with the following:

**NOTICE**

Persons interested in reviewing a complete copy of the Ordinance may do so at the office of the City Clerk, City Hall, 344 West Main Street, Marshall, Minnesota 56258.

Passed this \_\_\_\_ day of \_\_\_\_\_, 2019.

\_\_\_\_\_  
By: Robert J. Byrnes, Mayor

ATTEST:

\_\_\_\_\_  
By: Kyle Box  
Its: City Clerk

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**ORDINANCE NO. \_\_\_\_\_, SECOND SERIES**

AN ORDINANCE GRANTING A FRANCHISE TO SPECTRUM MID-AMERICALLC, L/K/ACHARTER COMMUNICATIONS, TO CONSTRUCT, OPERATE, AND MAINTAIN A CABLE COMMUNICATIONS SYSTEM IN THE CITY OF MARSHALL, MINNESOTA SETTING FORTH CONDITIONS ACCOMPANYING THE GRANT OF THE FRANCHISE; PROVIDING FOR REGULATION AND USE OF THE SYSTEM AND THE PUBLIC RIGHTS-OF-WAY IN CONJUNCTION WITH THE CITY’S RIGHT-OF-WAY ORDINANCE AND PRESCRIBING PENALTIES FOR THE VIOLATION OF THE PROVISIONS HEREIN;

The City Council of the City of Marshall, Minnesota ordains:

**STATEMENT OF INTENT AND PURPOSE**

City intends, by the adoption of this Franchise, to bring about the further development of a Cable System, and the continued operation of it. Such development can contribute significantly to the communication needs and desires of the residents and citizens of City and the public generally. Further, City may achieve better utilization and improvement of public services and enhanced economic development with the development and operation of a Cable System.

Adoption of this Franchise is, in the judgment of the City Council, in the best interests of City and its residents.

**FINDINGS**

In the review of the request for renewal by Grantee and negotiations related thereto, and as a result of a public hearing, the City Council makes the following findings:

1. Grantee’s technical ability, financial condition, legal qualifications, and character were considered and approved in a full public proceeding after due notice and a reasonable opportunity to be heard;
2. Grantee’s plans for constructing, upgrading, and operating the Cable System were considered and found adequate and feasible in a full public proceeding after due notice and a reasonable opportunity to be heard;
3. The Franchise granted to Grantee by City complies with the existing applicable Minnesota Statutes, federal laws and regulations; and
4. The Franchise granted to Grantee is nonexclusive.

**SECTION 1.**  
**SHORT TITLE AND DEFINITIONS**

1. Short Title. This Franchise Ordinance shall be known and cited as the Cable Television Franchise Ordinance.
  
2. Definitions. For the purposes of this Franchise, the following terms, phrases, words, and their derivations shall have the meaning given herein. When not inconsistent with the context, words in the singular number include the plural number, and words in the plural number include the singular number. The word “shall” is always mandatory and not merely directory. The word “may” is directory and discretionary and not mandatory. Words not defined shall have the meaning ascribed to them in the Cable Communications Policy Act of 1984, as amended from time to time (the “Cable Act”), or be given their common and ordinary meaning.
  - a. “Applicable Laws” means any valid, generally applicable law, statute, charter, ordinance, rule, regulation, code, license, certificate, franchise, permit, writ, ruling, award, executive order, directive, requirement, injunction (whether temporary, preliminary or permanent), judgment, decree or other order issued, executed, entered or deemed applicable by any governmental authority.
  
  - b. “Basic Cable Service” means any service tier which includes the lawful retransmission of local television broadcast signals and any public, educational, and governmental access programming required by the Franchise to be carried on the basic tier. Basic Cable Service as defined herein shall not be inconsistent with 47 U.S.C. § 543(b)(7).
  
  - c. “Cable Service” or “Service” means (A) the one-way transmission to Subscribers of (i) Video Programming or (ii) Other Programming Service, and (B) Subscriber interaction, if any, which is required for the selection or use of such Video Programming or Other Programming Service. Cable Service as defined herein shall not be inconsistent with the definition set forth in 47 U.S.C. § 522(6).
  
  - d. “Cable System” or “System” means a facility, consisting of a set of closed transmission paths and associated signal generation, reception, and control equipment that is designed to provide Cable Service which includes Video Programming and which is provided to multiple Subscribers within a community, but such term does not include:
    - (1) a facility that serves only to retransmit the television signals of one or more television broadcast stations;
  
    - (2) a facility that serves Subscribers without using any public Right-of-Way;
  
    - (3) a facility of common carrier which is subject, in whole or in part, to the provisions of 47 U.S.C. § 201 et seq., except that such facility shall be considered a Cable System (other than for purposes of 47 U.S.C. § 541(c)) to the extent such facility is used in the transmission of Video

Programming directly to Subscribers, unless the extent of such use is solely to provide interactive on-demand services;

- (4) an open video system that complies with 47 U.S.C. § 573; or
- (5) any facilities of any electric utility used solely for operating its electric utility systems.

Cable System as defined herein shall not be inconsistent with the definition set forth in 47 U.S.C. § 522(7).

- e. “Channel” or “Cable Channel” means a portion of the electromagnetic frequency spectrum which is used in a Cable System and which is capable of delivering a television Channel.
- f. “City” means City of Marshall, a municipal corporation, in the State of Minnesota, acting by and through its City Council, or its lawfully appointed designee.
- g. “City Council” means the governing body of the City of Marshall, Minnesota.
- h. “Class IV Cable Channel” means a signaling path provided by a Cable System to transmit signals of any type from a Subscriber terminal to another point in the System.
- i. “Converter” means an electronic device which converts signals to a frequency acceptable to a television receiver of a Subscriber and by an appropriate selector permits a Subscriber to view all Subscriber signals included in the Service.
- j. “Drop” means the connection between the Subscriber’s residence or institution to the nearest feeder cable of the System.
- k. “FCC” means the Federal Communications Commission and any legally appointed, designated or elected agent or successor.
- l. “Franchise” or “Cable Franchise” means this ordinance and the regulatory and contractual relationship established hereby.
- m. “Franchise Fee” includes any tax, fee, or assessment of any kind imposed by the City or other governmental entity on Grantee or Subscriber, or both, solely because of their status as such. It does not include any tax, fee, or assessment of general applicability (including any such tax, fee, or assessment imposed on both utilities and cable operators or their services but not including a tax, fee, or assessment which is unduly discriminatory against cable operators or cable Subscribers); capital costs which are required by the Franchise to be incurred by Grantee for public, educational, or governmental access facilities; requirements or charges incidental to the awarding or enforcing of the Franchise, including payments for bonds, security funds, letters of credit, insurance, indemnification,

penalties, or liquidated damages; or any fee imposed under Title 17 of the United States Code. The definition of Franchise Fee shall not be inconsistent with the definition set forth in 47 USC § 542.

- n. “Grantee” is Spectrum Mid-America LLC, l/k/a Charter Communications, its lawful successors, transferees or assignees.
- o. “Gross Revenue” means all revenue derived directly or indirectly by Grantee, its affiliates, subsidiaries, parent, or Person in which Grantee has a controlling interest, from the operation of its Cable System to provide Cable Services within City as determined in accordance with Generally Accepted Accounting Principles (“GAAP”). Gross Revenue includes, but is not limited to, all Cable Service fees, Franchise Fees, late fees, Installation and reconnection fees, upgrade/construction and downgrade fees, advertising revenue, Converter rental fees and Lockout Device fees. The term Gross Revenue shall not include 1) any unrecovered bad debt; 2) credits, refunds and deposits paid to Subscribers; or 3) any taxes on services furnished by Grantee imposed by any municipality, state, or other governmental unit and collected by Grantee for such governmental unit.
- p. “Installation” means the connection of the Cable System from feeder cable to the point of connection including Standard Installations and custom Installations with the Subscriber Converter or other terminal equipment.
- q. “Lockout Device” means an optional mechanical or electrical accessory to a Subscriber’s terminal which inhibits the viewing of a certain program, certain Channel, or certain Channels provided by way of the Cable System.
- r. “Normal Business Hours” means those hours during which most similar businesses in City are open to serve customers. Normal Business Hours as defined herein shall be the definition set forth in 47 C.F.R. 76.309 (d).
- s. “Normal Operating Conditions” means those Service conditions which are within the control of Grantee. Those conditions which are not within the control of Grantee include, but are not limited to, natural disasters, civil disturbances, power outages, telephone network outages, and severe or unusual weather conditions. Those conditions which are ordinarily within the control of Grantee include, but are not limited to, special promotions, pay-per-view events, rate increases, regular peak or seasonal demand periods, and maintenance or upgrade/construction of the Cable System.
- t. “Other Programming Service” means information that a cable operator makes available to all Subscribers generally.
- u. “Pay Television” means the delivery over the System of pay-per-channel or pay-per-program audio-visual signals to Subscribers for a fee or charge, in addition to the charge for Basic Cable Service or Cable Programming Services.
- v. “PEG” means public, educational and governmental.

- w. “Person” is any person, firm, partnership, association, corporation, company, or other legal entity.
- x. “Right-of-Way” or “Rights-of-Way” means the area on, below, or above any real property in City in which the City has an interest including, but not limited to any street, road, highway, alley, sidewalk, parkway, park, skyway, or any other place, area, or real property owned by or under the control of City, including other dedicated Rights-of-Way for travel purposes and utility easements.
- y. “Right-of-Way Ordinance” means any ordinance codifying requirements regarding regulation, management and use of Rights-of-Way in City, including registration and permitting requirements.
- z. “Service Area” or “Franchise Area” means the entire geographic area within the City as it is now constituted or may in the future be constituted.
- aa. “Service Interruption” means the loss of picture or sound on one or more Cable Channels.
- bb. “Standard Installation” means any residential Installation which can be completed using a Drop of one hundred twenty-five (125) feet or less.
- cc. “Subscriber” means any Person who lawfully elects to subscribe to Cable Service via the System. Except as stated in Appendix B, in the case of multiple office buildings or multiple dwelling units, the “Subscriber” means the lessee, tenant, or occupant.
- dd. “Video Programming” means programming provided by, or generally considered comparable to programming provided by, a television broadcast station.

**SECTION 2.  
GRANT OF AUTHORITY AND GENERAL PROVISIONS**

- 1. Grant of Franchise. This Franchise is granted pursuant to the terms and conditions contained herein.
- 2. Grant of Nonexclusive Authority.
  - a. The Grantee shall have the right and privilege, subject to the permitting and other lawful requirements of City ordinance, rule or procedure, to construct, erect, and maintain, in, upon, along, across, above, over and under the Rights-of-Way in City a Cable System and shall have the right and privilege to provide Cable Service. The System constructed and maintained by Grantee or its agents shall not interfere with other uses of the Rights-of-Way. Grantee shall make use of existing poles and other above and below facilities available to Grantee to the extent it is technically and economically feasible to do so.

- b. Notwithstanding the above grant to use Rights-of-Way, no Right-of-Way shall be used by Grantee if City determines that such use is inconsistent with the terms, conditions, or provisions by which such Right-of-Way was created or dedicated, or with the present use of the Right-of-Way. This standard shall be applied equally to all similarly situated Right-of-Way users.
  - c. This Franchise shall be nonexclusive, and City reserves the right to grant a use of said Rights-of-Way to any Person at any time during the period of this Franchise for the provision of Cable Service. The terms and conditions of any such grant of use of the Rights-of-Way shall be, when taken as a whole no less burdensome or more beneficial than those imposed upon Grantee pursuant to this Franchise.
- 3. Lease or Assignment Prohibited. No Person may lease Grantee's System for the purpose of providing Cable Service until and unless such Person shall have first obtained and shall currently hold a valid franchise or other lawful authorization containing substantially similar burdens and obligations to this Franchise. Any assignment of rights under this Franchise shall be subject to and in accordance with the requirements of Section 9.5. This provision shall not prevent Grantee from complying with any commercial leased access requirements or any other provision of Applicable Laws.
- 4. Franchise Term. This Franchise shall be in effect for a period of ten (10) years from the date of acceptance by Grantee, unless sooner renewed, revoked or terminated as herein provided. This Franchise will be automatically extended for an additional term of five (5) years, unless either party notifies the other in writing of its desire to not exercise this automatic extension (and enter renewal negotiations under the Cable Act) at least three (3) years before the expiration of this Franchise. If such a notice is given, the parties will then proceed under the federal Cable Act renewal procedures.
- 5. Previous Franchises. Upon acceptance by Grantee as required by Section 13 herein, this Franchise shall supersede and replace any previous ordinance granting a Franchise to Grantee. Ordinance No. 495, Second Series, and its extensions are hereby expressly repealed.
- 6. Compliance with Applicable Laws, Resolutions and Ordinances.
  - a. The terms of this Franchise shall define the contractual rights and obligations of Grantee with respect to the provision of Cable Service and operation of the System in City, and neither party may unilaterally amend its terms. This Franchise may also be modified or amended with the written consent of City and Grantee as provided in Section 12.3 herein.
  - b. Grantee shall at all times during the term of this Franchise be subject to Applicable Laws, and shall comply with the terms of any City ordinance or regulation of general applicability which addresses usage of the Rights-of-Way within City, except that Grantee shall not, through application of such City ordinance or regulation of Rights-of-Way, be subject to additional burdens with

respect to usage of Rights-of-Way which exceed burdens on similarly situated Rights-of-Way users.

- c. In the event of any conflict between this Franchise and any City ordinance or regulation which addresses usage of the Rights-of-Way, the conflicting terms of this Franchise shall prevail.
  - d. In the event Grantee cannot determine how to comply with any Right-of-Way requirement of City, whether pursuant to this Franchise or other requirement, Grantee shall immediately provide written notice of such question, including Grantee's proposed interpretation, to City, in accordance with Section 2.9. City shall provide a written response within fourteen (14) days of receipt indicating how the requirements cited by Grantee apply. Grantee may proceed in accordance with its proposed interpretation in the event a written response is not received within seventeen (17) days of mailing or delivering such written question. City will use all reasonable best efforts to ensure that no Right-of-Way ordinance provisions unduly slow Grantee's System rebuild unless necessary to address health safety and welfare concerns.
7. Rules of Grantee. Grantee shall have the authority to promulgate such rules, regulations, terms and conditions governing the conduct of its business as shall be reasonably necessary to enable said Grantee to exercise its rights and perform its obligations under this Franchise and to assure uninterrupted Service to each and all of its Subscribers; provided that such rules, regulations, terms and conditions shall not be in conflict with Applicable Laws.
8. Territorial Area Involved. This Franchise is granted for the corporate boundaries of City, as they exist from time to time. In the event of annexation by City, or as development occurs, any new territory shall become part of the territory for which this Franchise is granted; provided, however, that Grantee shall only be required to extend Cable Service beyond its present Cable System boundaries pursuant to Section 4.9 hereof. Access to Cable Service shall not be denied to any group of potential residential cable Subscribers because of the income of the residents of the area in which such group resides. Grantee shall be given a reasonable period of time to construct and activate cable plant to Cable Service annexed or newly developed areas but in no event to exceed twelve (12) months from notice thereof by City to Grantee.
9. Written Notice. All notices, reports, or demands required to be given in writing under this Franchise shall be deemed to be given when delivered personally to any officer of Grantee or City's manager of this Franchise or forty-eight (48) hours after it is deposited in the United States mail in a sealed envelope, with registered or certified mail postage prepaid thereon, addressed to the party to whom notice is being given, as follows:

If to City:                      City Administrator  
    344 West Main Street  
    Marshall, MN 56258-1313



If to Grantee: Director, Government Affairs  
Charter Communications  
16900 Cedar Ave S  
Rosemount, MN 55068

Copy to: Charter Communications  
Attn: Vice President, Government Affairs  
12405 Powerscourt Drive  
St. Louis, MO 63131

Such addresses may be changed by either party upon notice to the other party given as provided in this section.

### **SECTION 3. CONSTRUCTION STANDARDS**

1. Registration, Permits, Construction Codes, and Cooperation.
  - a. Grantee shall comply with the construction requirements of Minn. Stat. § 238.084(n).
  - b. Grantee agrees to obtain a permit as required by City prior to removing, abandoning, relocating or reconstructing, if necessary, any portion of its facilities located in the Rights of Way. Notwithstanding the foregoing, City understands and acknowledges there may be instances when Grantee is required to make repairs, in compliance with federal or state laws, that are of an emergency nature. Grantee will notify City prior to such repairs, if practicable, and will obtain the necessary permits in a reasonable time after notification to City.
  - c. Reimbursement paid through the permitting process is separate, and in addition to, any other fees included in the Franchise. Grantee, at the time of or prior to submitting construction plans, shall provide City with a description of the proposed construction in sufficient detail for City to determine compliance with the Franchise and Applicable Laws.
  - d. City may issue reasonable policy guidelines to all grantees to establish procedures for determining how to control issuance of engineering permits to multiple grantees for the use of the same Rights-of-Way for their facilities. Grantee shall cooperate with City in establishing such policy and comply with the procedures established by the City Administrator or his or her designee to coordinate the issuance of multiple engineering permits in the same Right-of-Way segments.
  - e. Failure to obtain permits or comply with permit requirements shall subject Grantee to all enforcement remedies available to City under Applicable Laws or this Franchise.

- f. Grantee shall, following receipt of reasonable notice, meet with developers and be present at pre-construction meetings to ensure that the newly constructed Cable System facilities are installed in new developments within City in a timely manner.
2. Ongoing Construction. Grantee shall notify City at least ten (10) days prior to the commencement of any construction in any Rights-of-Way. Except in the case of an emergency, Grantee shall not open or disturb the surface of any Rights-of-Way or public place for any purpose without first having obtained a permit to do so in the manner provided by law. All excavation shall be coordinated with other utility excavation or construction, when applicable, so as to minimize disruption to the public.
3. Use of existing poles or conduits.
  - a. Grantee shall utilize existing poles, conduits and other facilities whenever commercially reasonable and shall not construct or install any new, different or additional poles, conduits or other facilities on public property until the written approval of City is obtained. No location or any pole or wire-holding structure of Grantee shall be a vested interest, and such poles or structures shall be removed or modified by Grantee at its own expense whenever City determines that the public convenience would be enhanced thereby.
  - b. The facilities of Grantee shall be installed underground in those areas of City where existing telephone and electric services are both underground at the time of construction by Grantee. In areas where either telephone or electric utility facilities are installed aerially at the time of System construction, Grantee may install its facilities aerially; however, at such time as the existing aerial facilities are placed underground, Grantee shall likewise place its facilities underground at its sole cost. If City requires utilities to bury lines which are currently overhead, and the City financially participates in said undergrounding, then the City will provide the same cost sharing to the Grantee. In no case will the City provide financial reimbursement to one (1) franchised cable operator without providing the same benefit to any other franchised cable operator.
4. Minimum Interference.
  - a. Grantee shall use its best efforts to give reasonable prior notice to any adjacent private property owners who will be negatively affected or impacted by Grantee's work in the Rights-of-Way.
  - b. All transmission and distribution structures, lines and equipment erected by Grantee shall be located so as to cause minimum interference with the unencumbered use of Rights-of-Way and other public places and minimum interference with the rights and reasonable convenience of property owners who adjoin any of the Rights-of-Way and public places.
5. Disturbance or damage. Any and all Rights-of-Way or public property which are disturbed or damaged during the construction, repair, replacement, relocation, operation,

maintenance, expansion, extension or reconstruction of the System shall be promptly and fully restored by Grantee, at its expense, to a condition reasonably as good as that prevailing prior to Grantee's work, as determined by the City. If Grantee shall fail to promptly perform the restoration required herein, after written request of City and reasonable opportunity to satisfy that request, City shall have the right to put the Rights-of-Way back into condition as good as that prevailing prior to Grantee's work. In the event City determines that Grantee is responsible for such disturbance or damage, Grantee shall be obligated to fully reimburse City for the reasonable, documented costs of such restoration within thirty (30) days after its receipt of City's invoice therefor.

6. Temporary Relocation.

- a. At any time during the period of the Franchise, Grantee shall, at its own expense, protect, support, temporarily disconnect, relocate or remove any of its property when, in the opinion of City, (i) the same is required by reason of traffic conditions, public safety, Rights-of-Way vacation, freeway or Rights-of-Way construction, alteration to or establishment of any Rights-of-Way or any facility within the Rights-of-Way, sidewalk, or other public place, including but not limited to, installation of sewers, drains, waterlines, power lines, traffic signal lines or transportation facilities; or (ii) a City project or activity makes disconnection, removal, or relocation necessary. Grantee shall be given not less than ten (10) days advance notice to arrange such temporary wire alterations.
- b. Grantee shall, on request of any Person holding a permit to move a building, temporarily raise or lower its wires to permit the movement of such buildings. The expense of such temporary removal or raising or lowering of wires shall be paid by the Person requesting the same, and Grantee shall have the authority to require such payment in advance. Grantee shall be given not less than ten (10) days advance notice to arrange such temporary wire alterations.

7. Emergency. Whenever, in case of fire or other emergency, it becomes necessary in the judgment of the City Administrator, police chief, fire chief, or their delegates, to remove or damage any of Grantee's facilities, no charge shall be made by Grantee against City for restoration, repair or damages.

8. Tree Trimming. Grantee shall have the authority to trim trees on public Rights-of-Way at its own expense as may be necessary to protect its wires and facilities, subject to supervision and direction by City. Trimming of trees on private property shall require consent of the property owner. Any trimming of trees by the Grantee in the Rights-of-Way and public ways shall be subject to such regulation as the City Administrator or other authorized official may establish to protect the public health, safety and convenience.

9. Protection of facilities. Nothing contained in this section shall relieve any Person from liability arising out of the failure to exercise reasonable care to avoid damaging Grantee's facilities while performing any work connected with grading, regrading or changing the

line of any Rights-of-Way or public place or the construction or reconstruction of any sewer or water system.

10. Facility location records. Each Grantee shall keep accurate records of the location of all facilities in the Rights-of-Way and public ways and make records available for inspection by City upon request.

11. Locating facilities.

- a. If, during the design process for public improvements, City discovers a potential conflict with proposed construction, Grantee shall either: (a) locate and, if necessary, expose its facilities in conflict or (b) use a location service under contract with City to locate or expose its facilities. Grantee is obligated to furnish the location information in a timely manner, but in no case longer than thirty (30) days.
- b. City reserves the prior and superior right to lay, construct, erect, install, use, operate, repair, replace, remove, relocate, regrade, widen, realign, or maintain any Rights-of-Way and public ways, aerial, surface, or subsurface improvement, including but not limited to water mains, traffic control conduits, cable and devices, sanitary or storm sewers, subways, tunnels, bridges, viaducts, or any other public construction within the Rights-of-Way of City limits.

12. City's rights.

- a. Subject to Applicable Laws, when City uses its prior superior right to the Rights-of-Way and public ways, Grantee shall move its property that is located in the Rights-of-Way and public ways, at its own cost, to such a location as City directs. Notwithstanding the foregoing: (1) in the event the public project is paid for totally or in part by non-public funds, then Grantee's costs of moving its property shall be borne by the source of the non-public funds in the same ratio as the non-public funds bear to the total project costs; and (2) Grantee shall be required to relocate its facilities at the same time and under the same conditions as other utilities and wireline providers occupying the Rights of Way are required to move their facilities.
- b. Nothing in this Franchise shall be construed to prevent City from constructing, maintaining, repairing or relocating sewers; grading, paving, maintaining, repairing, relocating and/or altering any Right-of-Way; constructing, laying down, repairing, maintaining or relocating any water mains; or constructing, maintaining, relocating, or repairing any sidewalk or other public work.

13. Facilities in conflict. If, during the course of a project, City determines Grantee's facilities are in conflict, the following shall apply:

- a. Prior to City Notice to Proceed to Contractor: If Grantee has an obligation to relocate its facilities, it shall do so within a reasonable time, but in no event exceeding three (3) months. This time period shall begin running upon receipt by

Grantee of written notice from City. However, if both City and Grantee agree, the time frame may be extended based on the requirements of the project.

- b. Subsequent to City Notice to Proceed to Contractor: City and Grantee will immediately begin the coordination necessary to remove or relocate the facility. Removal or relocation is to begin no later than three (3) business days, if practicable, after written notification from City of the conflict.

14. Relocation delays.

- a. Subject to Grantee's compliance with Section 3.13 above, if Grantee has an obligation to relocate its facilities and Grantee's relocation effort so delays construction of a public project causing City to be liable for delay damages, Grantee shall reimburse City for those damages directly and proximately caused by Grantee's delay. In the event Grantee should dispute the amount of damages attributable to Grantee, the matter may be referred to the City engineer for a decision. In the event that Grantee disagrees with the City engineer's decision, the matter may be submitted to the City Administrator or the City Administrator's designee for determination, whose decision shall be final and binding upon Grantee as a matter of City review, but nothing herein waives any right of appeal to the courts, or Grantee's right to file at any time a legal action in the Federal District Court, Minneapolis, Minnesota, seeking resolution of the parties' dispute.
- b. In the event City becomes aware of a potential delay involving Grantee's facilities, City shall promptly notify Grantee of this potential delay.

15. Interference with City Facilities. The Installation, use and maintenance of the Grantee's facilities within the Rights-of-Way and public ways authorized herein shall be in such a manner as not to interfere with City's placement, construction, use and maintenance of its Rights-of-Way and public ways, Rights-of-Way lighting, water pipes, drains, sewers, traffic signal systems or other City systems that have been, or may be, installed, maintained, used or authorized by City.

16. Interference with Utility Facilities. Grantee agrees not to install, maintain or use any of its facilities in such a manner as to damage or interfere with any existing facilities of another utility located within the Rights-of-Way and public ways of City and agrees to relocate its facilities, if necessary, to accommodate another facility relocation. Nothing in this section is meant to limit any rights Grantee may have under Applicable Laws to be compensated for the cost of relocating its facilities from the utility that is requesting the relocation.

17. Collocation. To maximize public and employee safety, to minimize visual clutter of aerial plant, and to minimize the amount of trenching and excavation in and along City Rights-of-Way and sidewalks for underground plant, Grantee shall make every commercially reasonable effort to collocate compatible facilities within the Rights-of-Way subject to the engineering requirements of the owners of utility poles and other facilities.

18. Safety Requirements.

- a. Grantee shall at all times employ ordinary and reasonable care and shall install and maintain in use nothing less than commonly accepted methods and devices for preventing failures and accidents which are likely to cause damage or injuries.
- b. Grantee shall install and maintain its System and other equipment in accordance with City's codes and the requirements of the National Electric Safety Code and all other applicable FCC, state and local regulations, and in such manner that they will not interfere with City communications technology related to health, safety and welfare of the residents.
- c. Cable System structures, and lines, equipment and connections in, over, under and upon the Rights-of-Way of City, wherever situated or located, shall at all times be kept and maintained in good condition, order, and repair so that the same shall not menace or endanger the life or property of City or any Person.

**SECTION 4.  
DESIGN PROVISIONS**

1. System Construction: Minimum Channel Capacity.

- a. Grantee shall develop, construct and operate for the term of this Franchise a System providing a minimum of 750 MHz capacity.
  - b. All final programming decisions remain the discretion of Grantee in accordance with this Franchise, provided that Grantee notifies City and Subscribers in writing thirty (30) days prior to any Channel additions, deletions or realignments that are within Grantee's control, and further subject to Grantee's signal carriage obligations hereunder and pursuant to 47 U.S.C. § 531-536, and further subject to City's rights pursuant to 47 U.S.C. § 545. Location and relocation of the PEG Channels shall be governed by Section 6 and Exhibit B.
2. Emergency Alert Capability. Grantee shall comply with 47 U.S.C. 544(g) and all regulations issued pursuant thereto with respect to an Emergency Alert System ("EAS"). If the Grantee provides an EAS, then the Grantor shall permit only appropriately trained and authorized Persons to operate the EAS equipment and shall take reasonable precautions to prevent any use of the Grantee's Cable System in any manner that results in inappropriate use thereof, or any loss or damage to the Cable System. The Grantor shall hold the Grantee, its employees, officers and assigns harmless from any claims or costs arising out of use of the EAS, including, but not limited to, reasonable attorneys' fees and costs.
3. Technical Standards. The technical standards used in the operation of the System shall comply, at minimum, with the technical standards promulgated by the FCC relating to Cable Systems pursuant to Title 47, Section 76, Subpart K of the Code of Federal Regulations, as may be amended or modified from time to time, which regulations are expressly incorporated herein by reference.

4. Special Testing.

- a. City shall have the right to inspect all construction or Installation work performed pursuant to the provisions of the Franchise. Subject to and without waiving Applicable Law, City may require special testing of a location or locations within the System if there is a particular matter of controversy or unresolved complaints regarding such construction or Installation work or pertaining to such location(s). Demand for such special tests may be made on the basis of complaints received or other evidence indicating an unresolved controversy or noncompliance. Such tests shall be limited to the particular matter in controversy or unresolved complaints. City shall endeavor to so arrange its request for such special testing so as to minimize hardship or inconvenience to Grantee or to the Subscribers caused by such testing.
- b. Before ordering such tests, Grantee shall be afforded thirty (30) days following receipt of written notice to investigate and, if necessary, correct problems or complaints upon which tests were ordered. City shall meet with Grantee prior to requiring special tests to discuss the need for such and, if possible, visually inspect those locations which are the focus of concern. If, after such meetings and inspections, City wishes to commence special tests and the thirty (30) days have elapsed without correction of the matter in controversy or unresolved complaints, the tests shall be conducted at Grantee's expense by a qualified engineer selected by City and Grantee, and Grantee shall cooperate in such testing.

5. FCC Reports. The results of any tests required to be filed by Grantee for the System with the FCC shall upon request of City also be filed with City or its designee within ten (10) days of the filing of such tests.

6. Annexation. Upon the annexation of any additional land area by City, the annexed area shall thereafter be subject to all the terms of this Franchise upon sixty (60) days' written notification to Grantee of the annexation by City, subject to the line extension policies contained herein and provided that the annexed area is not already served by another cable operator. The City shall also notify Grantee in writing of all new street address assignments or changes within the annexed area. Grantee shall within ninety (90) days after receipt of the annexation notice, pay the City franchise fees on revenue received from the operation of the Cable System to provide Cable Services in any area annexed by the Grantor if the City has provided a written annexation notice that includes the addresses that will be moved into the Franchise Area in an Excel format or in a format that will allow Grantee to change its billing system. If the annexation notice does not include the addresses that will be moved into the Franchise Area, Grantee shall pay franchise fees within ninety (90) days after it receives the annexed addresses as set forth above. All notices due under this section shall be sent as set forth in Section 2(9) above. In any audit of franchise fees due under this Franchise, Grantee shall not be liable for franchise fees on annexed areas unless and until Grantee has received notification and information that meets the standards set forth in this section.

7. Line Extension.

- a. Grantee shall construct and operate its Cable System so as to provide Service to all parts of its Franchise area as provided in this Franchise and having a density equivalent of ten (10) residential units per one-quarter (1/4) cable mile of System, as measured from the closest technologically feasible tie-in point that is actively delivering Cable Service as of the date of the request.
  - b. Where the density is less than that specified above, Grantee shall inform Persons requesting Service of the possibility of paying for Installation or a line extension and shall offer to provide them with a free written estimate of the cost, which shall be provided within fifteen (15) working days of such a request. The charge for Installation or extension for each Person requesting Service shall not exceed a pro rata share of the actual cost of extending the Service.
  - c. Any residential and/or commercial unit located within one hundred twenty-five (125) feet of the nearest accessible tie-in point on Grantee's System shall be connected to the System at no charge other than the Standard Installation charge. Grantee shall, upon request by any potential Subscriber residing in City beyond the one hundred twenty-five (125) foot limit, extend Service to such Subscriber provided that the Subscriber shall pay the net additional Drop costs.
8. Lockout Device. Grantee will comply with federal law concerning parental control devices.

**SECTION 5.  
SERVICE PROVISIONS**

- 1. Regulation of Service Rates. City may regulate rates for the provision of Cable Service, equipment, or any other communications service provided over the System to the extent allowed under federal and state law(s). City reserves the right to regulate rates for any future Services to the extent permitted by law.
- 2. Consumer Protection and Service Standards. Grantee shall provide the necessary facilities, equipment and personnel to comply with the following consumer protection standards under Normal Operating Conditions:
  - a. Cable System office hours and telephone availability:
    - i. Grantee will maintain a local, toll-free or collect call telephone access line which will be available to its Subscribers twenty-four (24) hours a day, seven (7) days a week.
      - 1. Trained Grantee representatives will be available to respond to customer telephone inquiries during Normal Business Hours.
      - 2. After Normal Business Hours, the access line may be answered by a service or an automated response system, including an answering machine. Inquiries received after Normal Business Hours must be responded to by a trained Grantee representative on the next business day.



- ii. Under Normal Operating Conditions, telephone answer time by a customer representative, including wait time, shall not exceed thirty (30) seconds when the connection is made. If the call needs to be transferred, transfer time shall not exceed thirty (30) seconds. These standards shall be met no less than ninety percent (90%) of the time under Normal Operating Conditions, measured on a quarterly basis.
  - iii. Grantee shall acquire equipment and/or perform surveys to measure compliance with the telephone answering standards above.
  - iv. Under Normal Operating Conditions, the customer will receive a busy signal less than three percent (3%) of the time.
  - v. Grantee shall maintain a local or toll-free telephone Subscriber complaint line, available to its subscribers twenty-four (24) hours per day, seven days a week. In the event Grantee elects to close its local office, Grantee shall provide at least sixty (60) days prior written notice to the City.
- b. Installations, Outages and Service Calls. Under Normal Operating Conditions, each of the following four (4) standards will be met no less than ninety-five percent (95%) of the time measured on a quarterly basis:
- i. Standard Installations will be performed within seven (7) business days after an order has been placed. “Standard” Installations are those that are located up to one hundred twenty-five (125) feet from the existing distribution system and do not include the Installation of Other Programming Services at the same time.
  - ii. Excluding conditions beyond the control of Grantee, Grantee will begin working on “Service Interruptions” promptly and in no event later than twenty-four (24) hours after the interruption becomes known. Grantee must begin actions to correct other Service problems the next business day after notification of the Service problem. Grantee shall resolve all Service Interruptions within forty-eight (48) hours under Normal Operating Conditions.
  - iii. The “appointment window” alternatives for Installations, Service calls, and other Installation activities will be either a specific time or, at maximum, a four (4) hour time block during Normal Business Hours. (Grantee may schedule Service calls and other Installation activities outside of Normal Business Hours for the express convenience of the customer.)
  - iv. Grantee may not cancel an appointment with a customer after the close of business on the business day prior to the scheduled appointment.
  - v. If Grantee's representative is running late for an appointment with a customer and will not be able to keep the appointment as scheduled, the customer will be contacted prior to the time of the scheduled appointment. The appointment will be rescheduled, as necessary, at a time which is convenient for the customer.

- c. Communications between Grantee and Subscribers:
  - i. Notifications to Subscribers:
    - 1. Grantee shall provide written information on each of the following areas at the time of Installation of Service, at least annually to all Subscribers, and at any time upon request:
      - a. Products and Services offered;
      - b. Prices and options for programming services and conditions of subscription to programming and other services;
      - c. Installation and Service maintenance policies;
      - d. Instructions on how to use the Cable Service;
      - e. Channel positions of the programming carried on the System; and
      - f. Billing and complaint procedures, including the address and telephone number of the City.
    - 2. Subscribers will be notified of any changes in rates, programming services or Channel positions as soon as possible in writing. Notice must be given to Subscribers a minimum of thirty (30) days in advance of such changes if the changes are within the control of the Grantee. In addition, the Grantee shall notify Subscribers thirty (30) days in advance of any significant changes in the other information required by this Section 5.4(c)(i)(1). Grantee shall not be required to provide prior notice of any rate changes as a result of a regulatory fee, Franchise Fee, or other fees, tax, assessment or charge of any kind imposed by any federal agency, state or City on the transaction between the operator and the Subscriber.
  - ii. Billing:
    - 1. Bills will be clear, concise and understandable. Bills must be fully itemized, with itemizations including, but not limited to, basic and premium Service charges and equipment charges. Bills will also clearly delineate all activity during the billing period, including optional charges, rebates and credits.
    - 2. In case of a billing dispute, the Grantee must respond to a written complaint from a Subscriber within thirty (30) days.
  - iii. Refunds: Refund checks will be issued promptly, but no later than either:
    - 1. The Subscriber's next billing cycle following resolution of the request or thirty (30) days, whichever is earlier, or
    - 2. The return of the equipment supplied by Grantee if Service is terminated.

- iv. Credits: Credits for Service will be issued no later than the Subscriber's next billing cycle following the determination that a credit is warranted.

To the extent any of the foregoing obligations are identical or substantially similar to obligations set forth in 47 C.F.R. § 76.309, and the FCC amends or replaces this regulation, then Grantee's obligations under this franchise shall be interpreted consistent with the amended or replaced FCC regulation.

- 5. Subscriber Contracts. Upon request, Grantee shall provide the City with 1) current subscriber charges, and 2) the length and terms of residential subscriber contracts, if they exist.

**SECTION 6.  
ACCESS CHANNEL(S) PROVISIONS**

- 1. Grantee Support for PEG Access. Subject to Applicable Law, Grantee shall provide the following support for PEG access usage within the Service Area, provided the PEG access provisions of this Franchise shall be no less burdensome or more beneficial than those imposed in additional franchises for cable service:
  - a. Provision of the Channels designated in Exhibit B of this Agreement for local PEG programming and access use at no charge in accordance with the requirements of Exhibit B.
  - b. Support of PEG programming to the extent specified in Exhibit B of this Agreement.
  - c. Provision of free public building Installation and Cable Service and a fiber connection to City's network as more clearly specified in Exhibit B.
- 2. Compliance with Federal Law. Grantee and City agree that the PEG capital grant referenced in Exhibit B, paragraph 6 will be dedicated for and may be used only for the purchase, upgrade and construction of PEG access facilities, as defined by federal law. The Grantee and City further agree that the PEG capital grant will not be deemed to be "Franchise Fees" within the meaning of Section 622 of the Cable Act (47 U.S.C. §542), as long as the City spends the PEG capital grant(s) in accordance with this Section and Applicable Law. The PEG access capital grant shall not be deemed to be (i) "payments in kind" or any involuntary payments chargeable against the Franchise Fees to be paid to the City by Grantee pursuant to Section 7.3 hereof or (ii) part of the Franchise Fees to be paid to City by Grantee pursuant to Section 7.3 hereof.

**SECTION 7.  
OPERATION AND ADMINISTRATION PROVISIONS**

1. Administration of Franchise. The City Administrator or other designee shall have continuing regulatory jurisdiction and supervision over the System and the Grantee's operation under the Franchise; provided, however, that the City Council shall retain the sole authority to take enforcement action pursuant to this Franchise.
2. Delegated-Authority. The City may appoint a citizen advisory body or may delegate to any other body or Person authority to monitor the performance of Grantee pursuant to the Franchise. Grantee shall cooperate with any such delegates of City.
3. Franchise Fee.
  - a. During the term of the Franchise, Grantee shall pay quarterly to City a Franchise Fee in an amount equal to five percent (5%) of its quarterly Gross Revenues, or such other amounts as are subsequently required by federal statute. The Franchise Fee imposed upon Grantee in this Franchise shall be no less burdensome or more beneficial than those imposed in additional franchises for cable service.
  - b. Any payments due under this provision shall be payable quarterly. The payment shall be made within forty-five (45) days of the end of each quarter together with a report showing the basis for the computation in form and substance substantially the same as Exhibit C attached hereto. In the event that a Franchise Fee payment or other sum due is not received by the City on or before the date due, or is underpaid, Grantee shall pay in addition to the payment, or sum due, interest from the due date at an annual rate equal to the maximum rate permitted under Minnesota law, or one percent (1%) per month, twelve percent (12%) per year, if no such rate is legally specified.
  - c. All amounts paid shall be subject to audit and recomputation by City and acceptance of any payment shall not be construed as an accord that the amount paid is in fact the correct amount.

Discounted Rates. The parties acknowledge that the Grantee may offer a bundle or package of Cable Services and non-Cable services at a discounted rate. In order to calculate Gross Revenues, the grantee will allocate revenues between Cable Services (which are subject to the Franchise Fee) and non-Cable Services (which are not subject to the franchise Fee but may be subject to other fees and/or taxes) included in the bundle or package of services. The Grantee shall apportion the revenues generated from bundled or package services on a proportionate pro rata basis among the services offered unless such allocation methodology is directly in conflict with GAAP, in which case Grantee shall allocated bundled revenues in accordance with GAAP, and in no even shall the Grantee allocate the revenues to evade its Franchise Fee obligations under this Franchise or disproportionately reduce Gross Revenues. In no event shall Grantee be permitted to

evade or reduce applicable franchise fee payments required to be made to City due to discounted bundled services.

4. Access to Records. The City shall have the right to inspect, upon reasonable notice and during Normal Business Hours, any records maintained by Grantee which relate to System operations including specifically Grantee's accounting and financial records. City acknowledges that some of the records which may be provided by Grantee may be classified as confidential and therefore may subject Grantee to competitive disadvantage if made public. City shall therefore maintain the confidentiality of any and all records provided to it by Grantee which are not required to be made public pursuant to Applicable Laws.
5. Reports to be Filed with City.
  - a. Grantee shall file with the City, at the time or payment of the Franchise Fee, a report of all Gross Revenues in form and substance as Exhibit D attached hereto.
  - b. City and Grantee shall mutually agree, at the times and in the form prescribed, to provide such other reasonable reports with respect to Grantee's operations pursuant to this Franchise.
  - c. Upon request and thirty (30) days' notice, the Grantee shall allow the City to inspect the maps, plats, and permanent records of the location of all facilities constructed, including underground facilities.
6. Amendments.

The Grantee and the City may agree, from time to time, to amend this Franchise. Any such amendments shall be made in writing and executed by both parties.

## **SECTION 8. GENERAL FINANCIAL AND INSURANCE PROVISIONS**

1. Letter of Credit
  - a. At the time of acceptance of this Franchise, Grantee shall deliver to City a Letter of Credit in the amount of Ten Thousand Dollars (\$10,000.00).
  - b. Upon written demand of City, after compliance with the procedures set forth in this Section 8.1, City may draw on the Letter of Credit in payment for monies owed pursuant to this Franchise, or for any damage incurred as a result of any acts or omissions by Grantee pursuant to this Franchise.
    - i. For failure to meet the requirements of Section 7.5 herein the penalty shall be Fifty Dollars (\$50.00) per day for each day, or part thereof, such failure occurs or continues.
    - ii. For failure to meet the requirements of Section 5.2 herein, the penalty shall be One Hundred Fifty Dollars (\$150.00) per day for each day, or part thereof, such failure occurs or continues.

- iii. For failure to meet the requirements of Section 6 herein, the penalty shall be Two Hundred Dollars (\$200.00) per day for each day or part thereof, such failure occurs or continues.
- c. Whenever the City finds that Grantee has violated one or more terms, conditions or provisions of this Franchise, a written notice shall be given to Grantee informing it of such violation.
- d. Grantee may, within fifteen (15) days of receipt of such notice, notify the City in writing that there is a dispute as to whether a violation or failure has in fact occurred. Such written notice by Grantee to the City shall specify with particularity the matters disputed by Grantee and shall toll the time frame provided herein and the accrual of penalties.
  - i. The City shall hear Grantee's dispute at the next regularly scheduled meeting and provide Grantee with an opportunity to introduce evidence and examine witnesses
  - ii. Upon determination by the City that no violation has taken place, the City shall rescind the notice of violation.
  - iii. If after hearing the matter the City determines that a violation has taken place, or if Grantee has not disputed the notice or cured the violation within thirty (30) days following receipt of notice, City may draw from the Letter of Credit all monies due the City from the date of Grantee's receipt of notice.
- e. If the City draws upon the Letter of Credit, in whole or in part, City may request that Grantee replenish the same within ten (10) days up to a maximum of \$20,000.00 for the term of the franchise.
- f. The failure to replenish any Letter of Credit may also, at the option of the City, be deemed a material default by Grantee under this Franchise. The drawing on the Letter of Credit by the City and use of the money so obtained for payment or performance of the obligations, duties and responsibilities of Grantee which are in default, shall not be a waiver or release of such default.
- g. The collection by the City of any damages or monies from the Letter of Credit shall not be deemed an exclusive remedy and shall not affect any other right or remedy available to the City.

2. Liability Insurance.

- a. Upon the effective date, Grantee shall, at its sole expense take out and maintain during the term of this Franchise public liability insurance with a company licensed to do business in the state of Minnesota with a rating by A.M. Best & Co. of not less than "A" that shall protect the Grantee, City and its officials, officers, directors, employees and agents from claims which may arise from operations

under this Franchise, whether such operations be by the Grantee, its officials, officers, directors, employees and agents or any subcontractors of Grantee. This liability insurance shall include, but shall not be limited to, protection against claims arising from bodily and personal injury and damage to property, resulting from Grantee's vehicles, products and operations. The amount of insurance for single limit coverage applying to bodily and personal injury and property damage shall not be less than Two Million Dollars (\$2,000,000.00). The following endorsements shall be attached to the liability policy:

- i. The policy shall provide coverage on an "occurrence" basis.
- ii. The policy shall cover personal injury as well as bodily injury.
- iii. The policy shall cover blanket contractual liability subject to the standard universal exclusions of contractual liability included in the carrier's standard endorsement as to bodily injuries, personal injuries and property damage.
- iv. Broad form property damage liability shall be afforded.
- v. City shall be named as an additional insured on the policy.
- vi. An endorsement shall be provided which states that the coverage is primary insurance and that no other insurance maintained by the Grantor will be called upon to contribute to a loss under this coverage.
- vii. Standard form of cross-liability shall be afforded.
- viii. An endorsement stating that the policy shall not be canceled without thirty (30) days' notice of such cancellation given to City.
- ix. The Grantee shall furnish the Grantor with current certificates of insurance evidencing such coverage upon request.

3. Indemnification

- a. Grantee shall indemnify, defend and hold City, its officers, boards, commissions, agents and employees (collectively the "Indemnified Parties") harmless from and against any and all lawsuits, claims, causes of action, actions, liabilities, demands, damages, judgments, settlements, disability, losses, expenses and costs of any nature that any of the Indemnified Parties may at any time suffer, sustain or incur based upon or in any way connected with the Grantee's negligence with respect to its operations in the City, the exercise of the Franchise, the breach of Grantee of its obligations under this Franchise, and/or the activities of Grantee, its subcontractors, employees and agents hereunder. Grantor shall give the Grantee written notice of its obligation to indemnify the Grantor within ten (10) days of receipt of a claim or action pursuant to this section. In the event any such claim arises, the Grantor shall tender the defense thereof to the Grantee and the Grantee

shall have the right to defend, settle or compromise any claims arising hereunder and the Grantor shall cooperate fully herein. If the Grantor determines in good faith that its interests cannot be represented by the Grantee, the Grantor shall be permitted to assume the defense and select its own attorneys to defend said claim. In the event that Grantor elects to assume the defense, and it is determined at the conclusion of the action that Grantee has an obligation to indemnify Grantor, such indemnification shall include Grantor's reasonable expenses, including Grantor's reasonable attorney's fees. Grantee shall not be required to provide indemnification to City for programming cablecast over the educational and governmental access channels administered by City.

- b. The indemnification obligations of Grantee set forth in this Franchise are not limited in any way by the amount or type of damages or compensation payable by or for Grantee under Workers' Compensation, disability or other employee benefit acts, acceptance of insurance certificates required under this Franchise or the terms, applicability or limitations of any insurance held by Grantee.
- c. City does not, and shall not, waive any rights against Grantee which it may have by reason of the indemnification provided for in this Franchise, because of the acceptance by City, or the deposit with City by Grantee, of any of the insurance policies described in this Franchise.
- d. The indemnification of City by Grantee provided for in this Franchise shall apply to all damages and claims for damages of any kind regardless of whether or not such insurance policies shall have been determined to be applicable to any such damages or claims for damages.
- e. Grantee shall not be required to indemnify City for negligence or misconduct on the part of City or its officials, boards, commissions, agents, or employees. City shall hold Grantee harmless, subject to the limitations in Minnesota Statutes Chapter 466, for any damage resulting from the negligence or misconduct of the City or its officials, boards, commissions, agents, or employees in utilizing any PEG access channels, equipment, or facilities and for any such negligence or misconduct by City in connection with work performed by City and permitted by this Agreement, on or adjacent to the Cable System.

4. Grantee's Insurance.

Grantee shall not commence any Cable System reconstruction work or permit any subcontractor to commence work until all insurance required under this Franchise has been obtained. Said insurance shall be maintained in full force and effect until the expiration of this Franchise.

- a. In order for City to assert its rights to be indemnified, defended, and held harmless, City must with respect to each claim:
  - i. Promptly notify Grantee in writing of any claim or legal proceeding which gives rise to such right;



- ii. Afford Grantee the opportunity to participate in and fully control any compromise, settlement or other resolution or disposition of any claim or proceeding; and
- iii. Fully cooperate with reasonable requests of Grantee, at Grantee's expense, in its participation in, and control, compromise, settlement or resolution or other disposition of such claim or proceeding subject to paragraph 2 above.

**SECTION 9.  
SALE, ABANDONMENT, TRANSFER AND REVOCATION OF FRANCHISE**

1. City's Right to Revoke.

- a. In addition to all other rights which City has pursuant to law or equity, City reserves the right to commence proceedings to revoke, terminate or cancel this Franchise, and all rights and privileges pertaining thereto, if it is determined by City that after notice and an opportunity to cure as reordered herein;
  - i. Grantee has violated material provisions(s) of this Franchise and has not cured; or
  - ii. Grantee has attempted to evade any of the provisions of the Franchise; or
  - iii. Grantee has practiced fraud or deceit upon City.

2. Procedures for Revocation.

- a. City shall provide Grantee with written notice of a cause for revocation and the intent to revoke and shall allow Grantee thirty (30) days subsequent to receipt of the notice in which to correct the violation or to provide adequate assurance of performance in compliance with the Franchise. In the notice required therein, City shall provide Grantee with the basis of the revocation.
- b. Grantee shall be provided the right to a public hearing affording due process before the City Council prior to the effective date of revocation, which public hearing shall follow the thirty (30) day notice provided in subparagraph (a) above. City shall provide Grantee with written notice of its decision together with written findings of fact supplementing said decision.
- c. Nothing in this Franchise, including the revocation provisions set forth in this Section 9, shall prevent Grantee from filing at any time a legal action in the Federal District Court, Minneapolis, Minnesota seeking a declaration or enforcement of Grantee's rights or obligations under the Franchise.
- d. During the pendency of any legal action, the Franchise shall remain in full force and effect unless the term thereof sooner expires or unless continuation of the

Franchise would endanger the health, safety and welfare of any Person or the public.

3. Abandonment of Service. Grantee may not abandon the System or any portion thereof without having first given three (3) months written notice to City. Grantee may not abandon the System or any portion thereof without compensating City for damages resulting from the abandonment, including all costs incident to removal of the System.
4. Removal After Abandonment, Termination or Forfeiture.
  - a. In the event of termination or forfeiture of the Franchise or abandonment of the System, City shall have the right to require Grantee to remove all or any portion of the System from all Rights-of-Way and public property within City.
  - b. If Grantee has failed to commence removal of System, or such part thereof as was designated by City, within thirty (30) days after written notice of City's demand for removal is given, or if Grantee has failed to complete such removal within twenty-four(24) months after written notice of City's demand for removal is given, City shall have the right to apply funds secured by the Letter of Credit toward removal and/or declare all right, title, and interest to the System to be in City with all rights of ownership including, but not limited to, the right to operate the System or transfer the System to another for operation by it.
5. Sale or Transfer of Franchise.
  - a. No sale or transfer of the Franchise, or sale, transfer, or fundamental corporate change of or in Grantee, other than a sale or transfer to an entity controlling, controlled by, or under common control with Franchisee, shall take place until a written request has been filed with City requesting approval of the sale, transfer, or corporate change and such approval has been granted or deemed granted; provided, however, that said approval shall not be required where Grantee grants a security interest in its Franchise and/or assets to secure an indebtedness.
  - b. The Grantee shall file, in addition to all documents, forms and information required to be filed by Applicable Laws, the following:
    - i. Information sufficient to describe the proposed transaction and such other reasonable information necessary or appropriate for the City to consider in connection with the transfer determination; and
    - ii. A list detailing all documents filed with any state or federal agency related to the transaction.
  - c. City shall have such time as is permitted by Applicable Laws in which to review a transfer request.
  - d. In no event shall a sale, transfer, corporate change, or assignment of ownership or control pursuant to subparagraph (a) or (b) of this section be approved without the

transferee becoming a signatory to this Franchise and assuming all rights and obligations thereunder, and assuming all other rights and obligations of the transferor to the City.

- e. City shall be deemed to have waived its right to purchase the System pursuant to this section only in the following circumstances:
    - i. If City does not indicate to Grantee in writing, within sixty (60) days of receipt of written notice of a proposed sale, transfer, corporate change, or assignment as contemplated in Section 9.5 (g) above, its intention to exercise its right of purchase; or
    - ii. It approves the assignment or sale of the Franchise as provided within this Section.
  - f. No Franchise may be transferred if City determines Grantee is in noncompliance with a material obligation of the Franchise, following notice and an opportunity to cure, unless an acceptable compliance program has been approved by City. The approval of any transfer of ownership pursuant to this section shall not be deemed to waive any rights of City to subsequently enforce noncompliance issues relating to this Franchise even if such issues predated the approval, whether known or unknown to City.
  - g. In the event of any proposed sale or assignment pursuant to subparagraph (a) of this section City shall have the right of first refusal of any bona fide offer to purchase the System. Bona fide offer, as used in this section, means an offer received by the Grantee which it intends to accept to City's rights under this section. This written offer must be conveyed to City along with the Grantee's written acceptance of the offer contingent upon the rights of City provided for in this section. City shall be deemed to have waived its rights under this section in the following circumstances:
    - 1. If it does not indicate to Grantee in writing, within sixty (60) days of notice of a proposed sale or assignment, its intention to exercise its right of purchase; or
    - 2. It approves the assignment or sale of the Franchise as provided within this section.
6. Reservation of rights. City and Grantee reserve all rights that they may possess under Applicable Laws unless expressly waived herein.

## **SECTION 10. PROTECTION OF INDIVIDUAL RIGHTS**

- 1. Discriminatory Practices Prohibited. Grantee shall not deny Service, deny access, or otherwise discriminate against Subscribers or general citizens on the basis of race, color,

religion, national origin, sex, age, status as to public assistance, affectional preference, or disability. Grantee shall comply at all times with all other applicable federal, state, and City laws, and all executive and administrative orders relating to nondiscrimination.

2. Subscriber Privacy.

- a. No signals including signals of a Class IV Channel may be transmitted from a Subscriber terminal for purposes of monitoring individual viewing patterns or practices without the express written permission of the Subscriber, pursuant to Minn. Stat. § 284.084 (s).
- b. No lists of the names and addresses of Subscribers or any lists that identify the viewing habits of Subscribers shall be sold or otherwise made available to any party other than to Grantee or its agents for Grantee's service business use or to City for the purpose of Franchise administration, and also to the Subscriber subject of that information, unless Grantee has received specific written authorization from the Subscriber to make such data available, pursuant to Minn. Stat. § 284.084 (s)(1).
- c. Written permission from the Subscriber shall not be required for the conducting of system wide or individually addressed electronic sweeps for the purpose of verifying System integrity or monitoring for the purpose of billing. Confidentiality of such information shall be subject to the provision set forth in subparagraph (b) of this section.

**SECTION 11.  
UNAUTHORIZED CONNECTIONS AND MODIFICATIONS**

1. Unauthorized Connections or Modifications Prohibited. It shall be unlawful for any firm, Person, group, company, corporation, or governmental body or agency, without the express consent of the Grantee, to make or possess, or assist anybody in making or possessing, any unauthorized connection, extension, or division, whether physically, acoustically, inductively, electronically or otherwise, with or to any segment of the System or receive Services of the System without Grantee's authorization.
2. Removal or Destruction Prohibited. It shall be unlawful for any firm, Person, group, company, or corporation to willfully interfere, tamper, remove, obstruct, or damage, or assist thereof, any part or segment of the System for any purpose whatsoever.

**SECTION 12.  
MISCELLANEOUS PROVISIONS**

1. Franchise Renewal. Any renewal of this Franchise shall be performed in accordance with Applicable Laws. The term of any renewed Franchise shall be limited to a period not to exceed fifteen (15) years.
2. Work Performed by Others. All applicable obligations of this Franchise shall apply to any subcontractor or others performing any work or services pursuant to the provisions of this Franchise, however, in no event shall any such subcontractor or other performing work obtain any rights to maintain and operate a System or provide Cable Service. Grantee shall provide notice to City of the name(s) and address(es) of any entity, other than Grantee, which performs substantial services pursuant to this Franchise.
3. Compliance with Federal, State and Local Laws.
  - a. If any federal or state law or regulation shall require or permit City or Grantee to perform any service or act or shall prohibit City or Grantee from performing any service or act which may be in conflict with the terms of this Franchise, then as soon as possible following knowledge thereof, either party shall notify the other of the point in conflict believed to exist between such law or regulation. Grantee and City shall conform to state laws and rules regarding cable communications not later than one (1) year after they become effective, unless otherwise stated, and to conform to federal laws and regulations regarding cable as they become effective.
  - b. If any term, condition or provision of this Franchise or the application thereof to any Person or circumstance shall, to any extent, be held to be invalid or unenforceable, the remainder hereof and the application of such term, condition or provision to Persons or circumstances other than those as to whom it shall be held invalid or unenforceable shall not be affected thereby, and this Franchise and all the terms, provisions and conditions hereof shall, in all other respects, continue to be effective and complied with provided the loss of the invalid or unenforceable clause does not substantially alter the agreement between the parties. In the event such law, rule or regulation is subsequently repealed, rescinded, amended or otherwise changed so that the provision which had been held invalid or modified is no longer in conflict with the law, rules and regulations then in effect, said provision shall thereupon return to full force and effect and shall thereafter be binding on Grantee and City.
4. Nonenforcement by City. Grantee shall not be relieved of its obligations to comply with any of the provisions of this Franchise by reason of any failure or delay of City to enforce prompt compliance. City may only waive its rights hereunder by expressly so stating in writing. Any such written waiver by City of a breach or violation of any provision of this Franchise shall not operate as or be construed to be a waiver of any subsequent breach or violation.
5. Rights Cumulative. All rights and remedies given to City by this Franchise or retained by City herein shall be in addition to and cumulative with any and all other rights and remedies, existing or implied, now or hereafter available to City, at law or in equity, and

such rights and remedies shall not be exclusive, but each and every right and remedy specifically given by this Franchise or otherwise existing or given may be exercised from time to time and as often and in such order as may be deemed expedient by City and the exercise of one or more rights or remedies shall not be deemed a waiver of the right to exercise at the same time or thereafter any other right or remedy.

6. Grantee Acknowledgment of Validity of Franchise. Grantee acknowledges that it has had an opportunity to review the terms and conditions of this Franchise and that under current law Grantee believes that said terms and conditions are not unreasonable or arbitrary, and that Grantee believes City has the power to make the terms and conditions contained in this Franchise.
7. Force Majeure. Neither party shall be liable for any failure of performance hereunder due to causes beyond its reasonable control including but not limited to; acts of God, fire, explosion, vandalism, storm or other similar catastrophes; any law, order, regulation, direction, action or request of the United States Government or any other government including state and local governments having jurisdiction over either of the parties or of any department, agency, commission, court, bureau, governments, or of any civil or military authorities; national emergencies; insurrection; riots; wars; or strikes, lockouts or work stoppages.

### **SECTION 13.**

#### **PUBLICATION EFFECTIVE DATE; ACCEPTANCE AND EXHIBITS**

1. Publication, Effective Date. This Franchise shall be published in accordance with applicable local and Minnesota law. The effective date of this Franchise shall be the date of acceptance by Grantee in accordance with the provisions of Section 13.2.
2. Acceptance.
  - a. Grantee shall accept this Franchise within sixty (60) days of its enactment by the City Council, unless the time for acceptance is extended by City. Such acceptance by the Grantee shall be deemed the grant of this Franchise for all purposes; provided, however, this Franchise shall not be effective until all City ordinance adoption procedures are complied with and all applicable timelines have run for the adoption of a City ordinance. In the event acceptance does not take place, or should all ordinance adoption procedures and timelines not be completed, this Franchise and any and all rights granted hereunder to Grantee shall be null and void.
  - b. Upon acceptance of this Franchise, Grantee and City shall be bound by all the terms and conditions contained herein.
  - c. Grantee shall accept this Franchise in the following manner:
    - i. This Franchise will be properly executed and acknowledged by Grantee and delivered to City.

- ii. With its acceptance, Grantee shall also deliver any grant payments, performance bond and insurance certificates, and guaranties, as required herein, that have not previously been delivered.

Passed and adopted by the City Council this \_\_\_\_\_ day of \_\_\_\_\_, 2019.

\_\_\_\_\_  
By: Robert J. Byrnes  
Its: Mayor


ATTEST:

\_\_\_\_\_  
By: Kyle Box  
Its: City Clerk

Accepted: This Franchise is accepted, and we agree to be bound by its terms and conditions:

Dated this 29 day of August, 2019.

Spectrum Mid-America, LLC  
l/k/a Charter Communications

  
\_\_\_\_\_  
By: Paul Abbott  
Its: VP, Local Government Affairs & Franchising

**EXHIBIT B**  
**GRANTEE COMMITMENT TO**  
**PEG ACCESS FACILITIES AND EQUIPMENT**

1. PUBLIC, EDUCATIONAL AND GOVERNMENT (PEG) ACCESS CHANNELS

Grantee shall make three (3) video Channels available exclusively for PEG use (“PEG Channels”). Initially the three (3) Channels shall be provided by Grantee for shared public, educational and governmental access use in accordance with Minnesota Statutes Section 238.084. The PEG Channels shall be dedicated for PEG use for the term of the Franchise, provided that Grantee may upon written request to City, utilize any PEG Channels for commercial or non-commercial programming when they are not scheduled for PEG use. City and Grantee shall establish rules and procedures for such scheduling in accordance with Section 611 of the Cable Act (47 U.S.C. § 531).

City may not request additional Channel capacity beyond the three (3) Channels for PEG use except in accordance with applicable State laws. City shall be responsible for all programming requirements, including but not limited to scheduling, playback, training, staffing, copyright clearances, and equipment, maintenance and repair. Grantee may share such public access equipment with other communities served from Grantee’s headend.

2. PEG OPERATIONS

City may, in its sole discretion, negotiate agreements with neighboring jurisdictions served by the same Cable System, educational institutions or others to share the expenses of supporting the PEG Channels.

3. TITLE TO PEG EQUIPMENT

City shall retain title to all PEG equipment currently in use for PEG purposes which was purchased by Grantee during the preceding franchise term.

4. RELOCATION OF PEG CHANNELS

Subject to and without waiving Applicable Law, Grantee shall not relocate any PEG access Channel to a different Channel number without sixty (60) days advanced notice to the City. Grantee shall reimburse the City for reasonable costs, up to \$2,000, caused by such relocation, including (1) logo, business card or signage changes, (2) equipment modifications necessary to effect the change at the programmer’s production or



receiving facility, or (3) reasonable constituency notification costs. Grantee shall provide City and all Subscribers with at least sixty (60) days prior written notice of any legally required relocation.

Other PEG access Channels may be relocated by providing the City and all Subscribers two (2) separate written notices and pursuant to above-mentioned reimbursement requirements.

5. PEG ACCESS SUPPORT

Commencing on the Effective Date and ending of the tenth (10<sup>th</sup>) anniversary of the Effective Date, Grantee shall collect, on behalf of City, a per Subscriber fee of up to One Dollar and 50/100 (\$1.50) per month, solely to fund public, educational and governmental access related expenditures (hereinafter "Access Fee"). In year five (5) of the Franchise term or anytime thereafter, at the request of the Grantee, the City will prepare an analysis of expenditures to date and a budget for PEG facilities and equipment needed for the remainder of the Franchise term, and within sixty (60) days of Grantee's request the City and Grantee will convene to review the analysis and budget and consider a reduction of the Access Fee. In the event the City has expended less than ninety (90) percent of the Access Fee revenue collected during the term of the Franchise, the City agrees to a reduction of the Access Fee as necessary so that the amount of the Access Fee for the remainder of the Franchise term does not exceed expenditures for PEG facilities and equipment. The Access Fee set forth in this Franchise shall be no less burdensome or more beneficial than those imposed in additional franchises for cable service.

6. TWO-WAY SERVICE TO PUBLIC BUILDINGS

Subject to Applicable Law, Grantee shall continue to provide a two-way connection to the City Hall, the public high school, the public middle school, Marshall Lyon County Public Library, and Southwest Minnesota State University to facilitate the exchange of programming, including live cablecast programming from those buildings on the Grantee's Cable System and the Grantor's network. Subject to Applicable Law, Grantee shall further continue to provide, all necessary interface equipment (modulator/demodulator) at the agreed-upon point of interconnection to allow the City to cablecast programming to Grantee's headend for cablecast on Grantee's Cable System. In addition to the foregoing, Grantee shall provide two-way connections to all Marshall public and private schools, but shall not be required to provide the interface equipment necessary for such point of interconnection. Nothing in this Franchise shall prevent Grantee from working cooperatively with any other franchised cable operator in the City to provide these two-way connections and associated equipment.

7. DROPS TO DESIGNATED BUILDINGS

- a. Subject to Applicable Law, Grantee shall provide throughout the term of this Franchise, Installation of one (1) Drop and one (1) cable outlet, and one (1)

Converter, if necessary, and Basic Cable Service offered by Grantee, excluding pay-per-view, pay-per-channel (premium) programming, high-speed data services or newly created non-video Cable Services, without charge to the institutions identified on **Exhibit B-1** attached hereto.

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B-3

**EXHIBIT B-1**  
**SERVICE TO PUBLIC AND PRIVATE BUILDINGS**

Lyon County Law Enforcement	611 West Main Street
Police Department – City of Marshall	611 ½ West Main Street
Studio 1 TV (SMSU)	1501 State Street
Municipal Building	344 W. Main Street
Marshall Lyon County Public Library	201 C Street
Marshall Fire Department	201 E. Saratoga Street
City of Marshall Street Department	901 Oak Street

**EXHIBIT C  
FRANCHISE FEE PAYMENT WORKSHEET**

	Quarter/Year	Total
BASIC CABLE SERVICE		
INSTALLATION CHARGES		
BULK REVENUE		
EXPANDED BASIC SVC		
PAY SERVICE		
PAY PER VIEW		
FRANCHISE FEE REVENUE		
ADVERTISING REVENUE		
HOME SHOPPING REVENUE		
DIGITAL SERVICES		
INSIDE WIRING		
OTHER REVENUE		
EQUIPMENT RENTAL		
PROCESSING FEES		
BAD DEBT		
REVENUE		
FEE CALCULATED		
FEE		



## CITY OF MARSHALL AGENDA ITEM REPORT

<b>Meeting Date:</b>	Thursday, September 5, 2019
<b>Category:</b>	CONSENT AGENDA
<b>Type:</b>	ACTION
<b>Subject:</b>	Consider the introduction of the Cable TV Franchise Ordinance between the City of Marshall and Spectrum Mid-America, LLC L/K/A/A Charter Communications
<b>Background Information:</b>	<p>The existing Cable TV Franchise agreement between Charter Communications and the City of Marshall recently expired. The parties have been operating on six month extensions of the prior agreement. The extensions have been in place for approximately the past two years.</p> <p>Recent negotiations between Scott VanDerMillen, Community Services Director and City Attorney Dennis Simpson have resulted in negotiated agreement between the parties for an additional 10 year cable TV franchise agreement/ordinance. It is recommended that the agreement/ordinance be introduced on September 10, 2019 with final approval occurring on September 24, 2019. Highlights of the negotiated agreement are set forth in the summary of the ordinance appearing in the attached document. The ordinance includes the following:</p> <ol style="list-style-type: none"> <li>1. Requires Charter to maintain a 750MHZ capacity system;</li> <li>2. Imposes a franchise fee of 5% of annual gross revenues;</li> <li>3. Establishes a 10 year franchise term;</li> <li>4. Requires Charter to provide 3 channels for public, educational and governmental programming;</li> <li>5. Requires Charter to provide a subscriber network drop, free of charge, to specified public and educational institutions;</li> <li>6. Requires Charter to provide a letter of credit in the amount of \$10,000. In addition, the parties have negotiated that the subscriber PEG payment shall continue at a rate of \$1.50 per subscriber per month. PEG charges are subject to a 5 year review.</li> </ol>
<b>Fiscal Impact:</b>	Quarterly payments from Charter to the City shall continue into the future.
<b>Alternative/Variations:</b>	None recommended.
<b>Recommendations:</b>	Introduce Cable TV Franchise Ordinance with final approval to occur September 24, 2019. A representative from Charter is scheduled to be present on September 24 to address questions that might occur.



## CITY OF MARSHALL AGENDA ITEM REPORT

<b>Meeting Date:</b>	Tuesday, September 10, 2019
<b>Category:</b>	CONSENT AGENDA
<b>Type:</b>	ACTION
<b>Subject:</b>	Consider approval of the bills/project payments
<b>Background Information:</b>	Staff encourages the City Council Members to contact staff in advance of the meeting regarding these items if there are questions. Construction contract questions are encouraged to be directed to Director of Public Works Glenn Olson at 537-6773 or Finance Director Karla Drown at 537-6764
<b>Fiscal Impact:</b>	
<b>Alternative/ Variations:</b>	
<b>Recommendations:</b>	That the following bills and project payments be authorized for payment

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-0966	DELTA DENTAL OF MINNESO	I-201908263816	101-21249	Delta Dental - Retirees	000003	693.46
01-0966	DELTA DENTAL OF MINNESO	I-201908263816	101-21249	Delta Dental - HRA	000003	422.14
01-0966	DELTA DENTAL OF MINNESO	I-22F201908063740	101-21243	DENTAL FAMILY	000958	638.57
01-0966	DELTA DENTAL OF MINNESO	I-22F201908213792	101-21243	DENTAL FAMILY	000958	638.56
01-0966	DELTA DENTAL OF MINNESO	I-22S201908063740	101-21243	DENTAL SINGLE	000958	58.76
01-0966	DELTA DENTAL OF MINNESO	I-22S201908213792	101-21243	DENTAL SINGLE	000958	58.76
01-2321	SOUTHWEST WEST CENTRAL	I-201908263817	101-21249	SWWC - HRA	000004	5,734.00
01-2321	SOUTHWEST WEST CENTRAL	I-201908263817	101-21249	SWWC - Retirees	000004	5,734.00
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201908063740	101-21231	FAMILY HSA 5000	000959	5,560.80
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201908213792	101-21231	FAMILY HSA 5000	000959	5,560.65
01-2321	SOUTHWEST WEST CENTRAL	I-FV5201908063740	101-21231	FAMILY VEBA 5000	000959	711.54
01-2321	SOUTHWEST WEST CENTRAL	I-FV5201908213792	101-21231	FAMILY VEBA 5000	000959	711.54
01-2321	SOUTHWEST WEST CENTRAL	I-SH5201908063740	101-21231	SINGLE HSA 5000	000959	618.00
01-2321	SOUTHWEST WEST CENTRAL	I-SH5201908213792	101-21231	SINGLE HSA 5000	000959	618.00
01-2321	SOUTHWEST WEST CENTRAL	I-SV5201908063740	101-21231	SINGLE VEBA 5000	000959	414.35
01-2321	SOUTHWEST WEST CENTRAL	I-SV5201908213792	101-21231	SINGLE VEBA 5000	000959	414.35

DEPARTMENT 0000 NON-DEPARTMENTAL TOTAL: 28,587.48

01-0966	DELTA DENTAL OF MINNESO	I-22F201908063740	101-50151-1132	DENTAL FAMILY	000958	888.28
01-0966	DELTA DENTAL OF MINNESO	I-22F201908063740	101-50151-1132	DENTAL FAMILY	000958	1.15
01-0966	DELTA DENTAL OF MINNESO	I-22F201908213792	101-50151-1132	DENTAL FAMILY	000958	889.43
01-0966	DELTA DENTAL OF MINNESO	I-22S201908063740	101-50151-1132	DENTAL SINGLE	000958	90.45
01-0966	DELTA DENTAL OF MINNESO	I-22S201908213792	101-50151-1132	DENTAL SINGLE	000958	90.45
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201908063740	101-50151-1131	FAMILY HSA 5000	000959	10,726.90
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201908063740	101-50151-1131	FAMILY HSA 5000	000959	16.40
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201908213792	101-50151-1131	FAMILY HSA 5000	000959	10,743.30
01-2321	SOUTHWEST WEST CENTRAL	I-FV5201908063740	101-50151-1131	FAMILY VEBA 5000	000959	612.07
01-2321	SOUTHWEST WEST CENTRAL	I-FV5201908213792	101-50151-1131	FAMILY VEBA 5000	000959	612.07
01-2321	SOUTHWEST WEST CENTRAL	I-SH5201908063740	101-50151-1131	SINGLE HSA 5000	000959	1,152.06
01-2321	SOUTHWEST WEST CENTRAL	I-SH5201908063740	101-50151-1131	SINGLE HSA 5000	000959	238.19
01-2321	SOUTHWEST WEST CENTRAL	I-SH5201908213792	101-50151-1131	SINGLE HSA 5000	000959	1,173.20
01-2321	SOUTHWEST WEST CENTRAL	I-SH5201908213792	101-50151-1131	SINGLE HSA 5000	000959	217.05
01-2321	SOUTHWEST WEST CENTRAL	I-SV5201908063740	101-50151-1131	SINGLE VEBA 5000	000959	401.85
01-2321	SOUTHWEST WEST CENTRAL	I-SV5201908213792	101-50151-1131	SINGLE VEBA 5000	000959	401.87

DEPARTMENT 0151 POLICE ADMINISTRATION TOTAL: 28,254.72

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-0966	DELTA DENTAL OF MINNESO	I-22F201908063740	101-60162-1132	DENTAL FAMILY	000958	165.22
01-0966	DELTA DENTAL OF MINNESO	I-22F201908063740	101-60162-1132	DENTAL FAMILY	000958	10.60
01-0966	DELTA DENTAL OF MINNESO	I-22F201908063740	101-60162-1132	DENTAL FAMILY	000958	1.57
01-0966	DELTA DENTAL OF MINNESO	I-22F201908063740	101-60162-1132	DENTAL FAMILY	000958	59.06
01-0966	DELTA DENTAL OF MINNESO	I-22F201908063740	101-60162-1132	DENTAL FAMILY	000958	1.89
01-0966	DELTA DENTAL OF MINNESO	I-22F201908063740	101-60162-1132	DENTAL FAMILY	000958	4.40
01-0966	DELTA DENTAL OF MINNESO	I-22F201908063740	101-60162-1132	DENTAL FAMILY	000958	3.77
01-0966	DELTA DENTAL OF MINNESO	I-22F201908063740	101-60162-1132	DENTAL FAMILY	000958	3.61
01-0966	DELTA DENTAL OF MINNESO	I-22F201908063740	101-60162-1132	DENTAL FAMILY	000958	5.65
01-0966	DELTA DENTAL OF MINNESO	I-22F201908063740	101-60162-1132	DENTAL FAMILY	000958	25.00
01-0966	DELTA DENTAL OF MINNESO	I-22F201908213792	101-60162-1132	DENTAL FAMILY	000958	144.38
01-0966	DELTA DENTAL OF MINNESO	I-22F201908213792	101-60162-1132	DENTAL FAMILY	000958	22.92
01-0966	DELTA DENTAL OF MINNESO	I-22F201908213792	101-60162-1132	DENTAL FAMILY	000958	1.26
01-0966	DELTA DENTAL OF MINNESO	I-22F201908213792	101-60162-1132	DENTAL FAMILY	000958	60.80
01-0966	DELTA DENTAL OF MINNESO	I-22F201908213792	101-60162-1132	DENTAL FAMILY	000958	0.94
01-0966	DELTA DENTAL OF MINNESO	I-22F201908213792	101-60162-1132	DENTAL FAMILY	000958	2.83
01-0966	DELTA DENTAL OF MINNESO	I-22F201908213792	101-60162-1132	DENTAL FAMILY	000958	10.55
01-0966	DELTA DENTAL OF MINNESO	I-22F201908213792	101-60162-1132	DENTAL FAMILY	000958	3.14
01-0966	DELTA DENTAL OF MINNESO	I-22F201908213792	101-60162-1132	DENTAL FAMILY	000958	4.37
01-0966	DELTA DENTAL OF MINNESO	I-22F201908213792	101-60162-1132	DENTAL FAMILY	000958	13.64
01-0966	DELTA DENTAL OF MINNESO	I-22F201908213792	101-60162-1132	DENTAL FAMILY	000958	10.72
01-0966	DELTA DENTAL OF MINNESO	I-22F201908213792	101-60162-1132	DENTAL FAMILY	000958	4.44
01-0966	DELTA DENTAL OF MINNESO	I-22S201908063740	101-60162-1132	DENTAL SINGLE	000958	4.68
01-0966	DELTA DENTAL OF MINNESO	I-22S201908063740	101-60162-1132	DENTAL SINGLE	000958	13.41
01-0966	DELTA DENTAL OF MINNESO	I-22S201908213792	101-60162-1132	DENTAL SINGLE	000958	18.09
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201908063740	101-60162-1131	FAMILY HSA 5000	000959	1,213.58
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201908063740	101-60162-1131	FAMILY HSA 5000	000959	106.37
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201908063740	101-60162-1131	FAMILY HSA 5000	000959	591.05
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201908063740	101-60162-1131	FAMILY HSA 5000	000959	51.41
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201908063740	101-60162-1131	FAMILY HSA 5000	000959	356.35
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201908213792	101-60162-1131	FAMILY HSA 5000	000959	1,376.17
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201908213792	101-60162-1131	FAMILY HSA 5000	000959	272.93
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201908213792	101-60162-1131	FAMILY HSA 5000	000959	596.19
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201908213792	101-60162-1131	FAMILY HSA 5000	000959	40.30
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201908213792	101-60162-1131	FAMILY HSA 5000	000959	21.98
01-2321	SOUTHWEST WEST CENTRAL	I-FV5201908063740	101-60162-1131	FAMILY VEBA 5000	000959	436.10
01-2321	SOUTHWEST WEST CENTRAL	I-FV5201908063740	101-60162-1131	FAMILY VEBA 5000	000959	76.51
01-2321	SOUTHWEST WEST CENTRAL	I-FV5201908063740	101-60162-1131	FAMILY VEBA 5000	000959	15.30
01-2321	SOUTHWEST WEST CENTRAL	I-FV5201908063740	101-60162-1131	FAMILY VEBA 5000	000959	15.30
01-2321	SOUTHWEST WEST CENTRAL	I-FV5201908063740	101-60162-1131	FAMILY VEBA 5000	000959	68.86
01-2321	SOUTHWEST WEST CENTRAL	I-FV5201908213792	101-60162-1131	FAMILY VEBA 5000	000959	367.24
01-2321	SOUTHWEST WEST CENTRAL	I-FV5201908213792	101-60162-1131	FAMILY VEBA 5000	000959	84.16
01-2321	SOUTHWEST WEST CENTRAL	I-FV5201908213792	101-60162-1131	FAMILY VEBA 5000	000959	7.65
01-2321	SOUTHWEST WEST CENTRAL	I-FV5201908213792	101-60162-1131	FAMILY VEBA 5000	000959	76.51
01-2321	SOUTHWEST WEST CENTRAL	I-FV5201908213792	101-60162-1131	FAMILY VEBA 5000	000959	76.51



BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-2321	SOUTHWEST WEST CENTRAL	I-SH5201908063740	101-60162-1131	SINGLE HSA 5000	000959	38.93
01-2321	SOUTHWEST WEST CENTRAL	I-SH5201908063740	101-60162-1131	SINGLE HSA 5000	000959	17.38
01-2321	SOUTHWEST WEST CENTRAL	I-SH5201908063740	101-60162-1131	SINGLE HSA 5000	000959	8.69
01-2321	SOUTHWEST WEST CENTRAL	I-SH5201908063740	101-60162-1131	SINGLE HSA 5000	000959	62.56
01-2321	SOUTHWEST WEST CENTRAL	I-SH5201908063740	101-60162-1131	SINGLE HSA 5000	000959	3.48
01-2321	SOUTHWEST WEST CENTRAL	I-SH5201908063740	101-60162-1131	SINGLE HSA 5000	000959	24.33
01-2321	SOUTHWEST WEST CENTRAL	I-SH5201908063740	101-60162-1131	SINGLE HSA 5000	000959	13.90
01-2321	SOUTHWEST WEST CENTRAL	I-SH5201908063740	101-60162-1131	SINGLE HSA 5000	000959	206.10
01-2321	SOUTHWEST WEST CENTRAL	I-SH5201908213792	101-60162-1131	SINGLE HSA 5000	000959	17.38CR
01-2321	SOUTHWEST WEST CENTRAL	I-SH5201908213792	101-60162-1131	SINGLE HSA 5000	000959	20.85
01-2321	SOUTHWEST WEST CENTRAL	I-SH5201908213792	101-60162-1131	SINGLE HSA 5000	000959	6.95
01-2321	SOUTHWEST WEST CENTRAL	I-SH5201908213792	101-60162-1131	SINGLE HSA 5000	000959	52.13
01-2321	SOUTHWEST WEST CENTRAL	I-SH5201908213792	101-60162-1131	SINGLE HSA 5000	000959	5.21
01-2321	SOUTHWEST WEST CENTRAL	I-SH5201908213792	101-60162-1131	SINGLE HSA 5000	000959	17.38
01-2321	SOUTHWEST WEST CENTRAL	I-SH5201908213792	101-60162-1131	SINGLE HSA 5000	000959	12.16
01-2321	SOUTHWEST WEST CENTRAL	I-SH5201908213792	101-60162-1131	SINGLE HSA 5000	000959	278.05

DEPARTMENT 0162 ENGINEERING TOTAL: 7,198.13

01-0966	DELTA DENTAL OF MINNESO	I-22F201908063740	101-60164-1132	DENTAL FAMILY	000958	221.73
01-0966	DELTA DENTAL OF MINNESO	I-22F201908213792	101-60164-1132	DENTAL FAMILY	000958	222.51
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201908063740	101-60164-1131	FAMILY HSA 5000	000959	1,978.56
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201908213792	101-60164-1131	FAMILY HSA 5000	000959	1,989.75
01-2321	SOUTHWEST WEST CENTRAL	I-FV5201908063740	101-60164-1131	FAMILY VEBA 5000	000959	612.07
01-2321	SOUTHWEST WEST CENTRAL	I-FV5201908213792	101-60164-1131	FAMILY VEBA 5000	000959	612.07
01-2321	SOUTHWEST WEST CENTRAL	I-SH5201908063740	101-60164-1131	SINGLE HSA 5000	000959	180.73
01-2321	SOUTHWEST WEST CENTRAL	I-SH5201908213792	101-60164-1131	SINGLE HSA 5000	000959	180.75

DEPARTMENT 0164 COMMUNITY PLANNING TOTAL: 5,998.17

01-0966	DELTA DENTAL OF MINNESO	I-22F201908063740	101-60211-1132	DENTAL FAMILY	000958	48.03
01-0966	DELTA DENTAL OF MINNESO	I-22F201908063740	101-60211-1132	DENTAL FAMILY	000958	10.05
01-0966	DELTA DENTAL OF MINNESO	I-22F201908063740	101-60211-1132	DENTAL FAMILY	000958	1.26
01-0966	DELTA DENTAL OF MINNESO	I-22F201908063740	101-60211-1132	DENTAL FAMILY	000958	1.26
01-0966	DELTA DENTAL OF MINNESO	I-22F201908063740	101-60211-1132	DENTAL FAMILY	000958	50.25
01-0966	DELTA DENTAL OF MINNESO	I-22F201908063740	101-60211-1132	DENTAL FAMILY	000958	104.45
01-0966	DELTA DENTAL OF MINNESO	I-22F201908063740	101-60211-1132	DENTAL FAMILY	000958	30.15
01-0966	DELTA DENTAL OF MINNESO	I-22F201908063740	101-60211-1132	DENTAL FAMILY	000958	51.04
01-0966	DELTA DENTAL OF MINNESO	I-22F201908213792	101-60211-1132	DENTAL FAMILY	000958	22.03
01-0966	DELTA DENTAL OF MINNESO	I-22F201908213792	101-60211-1132	DENTAL FAMILY	000958	28.89
01-0966	DELTA DENTAL OF MINNESO	I-22F201908213792	101-60211-1132	DENTAL FAMILY	000958	2.83
01-0966	DELTA DENTAL OF MINNESO	I-22F201908213792	101-60211-1132	DENTAL FAMILY	000958	97.91
01-0966	DELTA DENTAL OF MINNESO	I-22F201908213792	101-60211-1132	DENTAL FAMILY	000958	3.86
01-0966	DELTA DENTAL OF MINNESO	I-22F201908213792	101-60211-1132	DENTAL FAMILY	000958	50.25

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-0966	DELTA DENTAL OF MINNESO	I-22F201908213792	101-60211-1132	DENTAL FAMILY	000958	46.88
01-0966	DELTA DENTAL OF MINNESO	I-22F201908213792	101-60211-1132	DENTAL FAMILY	000958	14.18
01-0966	DELTA DENTAL OF MINNESO	I-22F201908213792	101-60211-1132	DENTAL FAMILY	000958	31.21
01-0966	DELTA DENTAL OF MINNESO	I-22S201908063740	101-60211-1132	DENTAL SINGLE	000958	1.81
01-0966	DELTA DENTAL OF MINNESO	I-22S201908063740	101-60211-1132	DENTAL SINGLE	000958	2.26
01-0966	DELTA DENTAL OF MINNESO	I-22S201908063740	101-60211-1132	DENTAL SINGLE	000958	14.02
01-0966	DELTA DENTAL OF MINNESO	I-22S201908213792	101-60211-1132	DENTAL SINGLE	000958	7.07
01-0966	DELTA DENTAL OF MINNESO	I-22S201908213792	101-60211-1132	DENTAL SINGLE	000958	2.49
01-0966	DELTA DENTAL OF MINNESO	I-22S201908213792	101-60211-1132	DENTAL SINGLE	000958	5.82
01-0966	DELTA DENTAL OF MINNESO	I-22S201908213792	101-60211-1132	DENTAL SINGLE	000958	2.71
01-2321	SOUTHWEST WEST CENTRAL	I-201908263817	101-60211-1131	Esping - August	000004	1,698.50
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201908063740	101-60211-1131	FAMILY HSA 5000	000959	514.47
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201908063740	101-60211-1131	FAMILY HSA 5000	000959	143.24
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201908063740	101-60211-1131	FAMILY HSA 5000	000959	17.91
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201908063740	101-60211-1131	FAMILY HSA 5000	000959	17.91
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201908063740	101-60211-1131	FAMILY HSA 5000	000959	716.22
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201908063740	101-60211-1131	FAMILY HSA 5000	000959	1,694.67
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201908063740	101-60211-1131	FAMILY HSA 5000	000959	286.49
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201908063740	101-60211-1131	FAMILY HSA 5000	000959	834.79
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201908213792	101-60211-1131	FAMILY HSA 5000	000959	325.04
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201908213792	101-60211-1131	FAMILY HSA 5000	000959	411.83
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201908213792	101-60211-1131	FAMILY HSA 5000	000959	40.29
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201908213792	101-60211-1131	FAMILY HSA 5000	000959	1,151.72
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201908213792	101-60211-1131	FAMILY HSA 5000	000959	155.01
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201908213792	101-60211-1131	FAMILY HSA 5000	000959	716.22
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201908213792	101-60211-1131	FAMILY HSA 5000	000959	820.46
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201908213792	101-60211-1131	FAMILY HSA 5000	000959	211.18
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201908213792	101-60211-1131	FAMILY HSA 5000	000959	516.34
01-2321	SOUTHWEST WEST CENTRAL	I-SH5201908063740	101-60211-1131	SINGLE HSA 5000	000959	93.84
01-2321	SOUTHWEST WEST CENTRAL	I-SH5201908063740	101-60211-1131	SINGLE HSA 5000	000959	191.16
01-2321	SOUTHWEST WEST CENTRAL	I-SH5201908063740	101-60211-1131	SINGLE HSA 5000	000959	55.61
01-2321	SOUTHWEST WEST CENTRAL	I-SH5201908063740	101-60211-1131	SINGLE HSA 5000	000959	215.49
01-2321	SOUTHWEST WEST CENTRAL	I-SH5201908213792	101-60211-1131	SINGLE HSA 5000	000959	136.41
01-2321	SOUTHWEST WEST CENTRAL	I-SH5201908213792	101-60211-1131	SINGLE HSA 5000	000959	201.59
01-2321	SOUTHWEST WEST CENTRAL	I-SH5201908213792	101-60211-1131	SINGLE HSA 5000	000959	165.96
01-2321	SOUTHWEST WEST CENTRAL	I-SH5201908213792	101-60211-1131	SINGLE HSA 5000	000959	10.43
01-2321	SOUTHWEST WEST CENTRAL	I-SH5201908213792	101-60211-1131	SINGLE HSA 5000	000959	41.71
01-2321	SOUTHWEST WEST CENTRAL	I-SV5201908063740	101-60211-1131	SINGLE VEBA 5000	000959	2.95
01-2321	SOUTHWEST WEST CENTRAL	I-SV5201908063740	101-60211-1131	SINGLE VEBA 5000	000959	23.64
01-2321	SOUTHWEST WEST CENTRAL	I-SV5201908063740	101-60211-1131	SINGLE VEBA 5000	000959	73.87
01-2321	SOUTHWEST WEST CENTRAL	I-SV5201908063740	101-60211-1131	SINGLE VEBA 5000	000959	35.46
01-2321	SOUTHWEST WEST CENTRAL	I-SV5201908063740	101-60211-1131	SINGLE VEBA 5000	000959	100.46
01-2321	SOUTHWEST WEST CENTRAL	I-SV5201908213792	101-60211-1131	SINGLE VEBA 5000	000959	1.27
01-2321	SOUTHWEST WEST CENTRAL	I-SV5201908213792	101-60211-1131	SINGLE VEBA 5000	000959	81.56

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-2321	SOUTHWEST WEST CENTRAL	I-SV5201908213792	101-60211-1131	SINGLE VEBA 5000	000959	15.29
01-2321	SOUTHWEST WEST CENTRAL	I-SV5201908213792	101-60211-1131	SINGLE VEBA 5000	000959	5.10
01-2321	SOUTHWEST WEST CENTRAL	I-SV5201908213792	101-60211-1131	SINGLE VEBA 5000	000959	1.91
01-2321	SOUTHWEST WEST CENTRAL	I-SV5201908213792	101-60211-1131	SINGLE VEBA 5000	000959	30.58
01-2321	SOUTHWEST WEST CENTRAL	I-SV5201908213792	101-60211-1131	SINGLE VEBA 5000	000959	100.67
DEPARTMENT 0211 STREET ADMINISTRATION TOTAL:						12,387.96
01-0966	DELTA DENTAL OF MINNESO	I-22F201908063740	101-70276-1132	DENTAL FAMILY	000958	100.50
01-0966	DELTA DENTAL OF MINNESO	I-22F201908213792	101-70276-1132	DENTAL FAMILY	000958	100.50
01-0966	DELTA DENTAL OF MINNESO	I-22S201908063740	101-70276-1132	DENTAL SINGLE	000958	18.09
01-0966	DELTA DENTAL OF MINNESO	I-22S201908213792	101-70276-1132	DENTAL SINGLE	000958	18.09
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201908063740	101-70276-1131	FAMILY HSA 5000	000959	716.22
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201908213792	101-70276-1131	FAMILY HSA 5000	000959	716.22
01-2321	SOUTHWEST WEST CENTRAL	I-SH5201908063740	101-70276-1131	SINGLE HSA 5000	000959	278.05
01-2321	SOUTHWEST WEST CENTRAL	I-SH5201908213792	101-70276-1131	SINGLE HSA 5000	000959	278.05
DEPARTMENT 0276 PARK MAINTENANCE & DEV TOTAL:						2,225.72
01-0966	DELTA DENTAL OF MINNESO	I-22F201908063740	101-60364-1132	DENTAL FAMILY	000958	38.31
01-0966	DELTA DENTAL OF MINNESO	I-22F201908063740	101-60364-1132	DENTAL FAMILY	000958	3.14
01-0966	DELTA DENTAL OF MINNESO	I-22F201908063740	101-60364-1132	DENTAL FAMILY	000958	7.22
01-0966	DELTA DENTAL OF MINNESO	I-22F201908063740	101-60364-1132	DENTAL FAMILY	000958	5.97
01-0966	DELTA DENTAL OF MINNESO	I-22F201908063740	101-60364-1132	DENTAL FAMILY	000958	1.88
01-0966	DELTA DENTAL OF MINNESO	I-22F201908063740	101-60364-1132	DENTAL FAMILY	000958	11.31
01-0966	DELTA DENTAL OF MINNESO	I-22F201908063740	101-60364-1132	DENTAL FAMILY	000958	2.51
01-0966	DELTA DENTAL OF MINNESO	I-22F201908063740	101-60364-1132	DENTAL FAMILY	000958	35.17
01-0966	DELTA DENTAL OF MINNESO	I-22F201908213792	101-60364-1132	DENTAL FAMILY	000958	39.09
01-0966	DELTA DENTAL OF MINNESO	I-22F201908213792	101-60364-1132	DENTAL FAMILY	000958	5.91
01-0966	DELTA DENTAL OF MINNESO	I-22F201908213792	101-60364-1132	DENTAL FAMILY	000958	30.78
01-0966	DELTA DENTAL OF MINNESO	I-22F201908213792	101-60364-1132	DENTAL FAMILY	000958	4.94
01-0966	DELTA DENTAL OF MINNESO	I-22F201908213792	101-60364-1132	DENTAL FAMILY	000958	1.47
01-0966	DELTA DENTAL OF MINNESO	I-22F201908213792	101-60364-1132	DENTAL FAMILY	000958	0.98
01-0966	DELTA DENTAL OF MINNESO	I-22F201908213792	101-60364-1132	DENTAL FAMILY	000958	5.88
01-0966	DELTA DENTAL OF MINNESO	I-22F201908213792	101-60364-1132	DENTAL FAMILY	000958	14.91
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201908063740	101-60364-1131	FAMILY HSA 5000	000959	546.11
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201908063740	101-60364-1131	FAMILY HSA 5000	000959	44.77
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201908063740	101-60364-1131	FAMILY HSA 5000	000959	102.95
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201908063740	101-60364-1131	FAMILY HSA 5000	000959	85.05
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201908063740	101-60364-1131	FAMILY HSA 5000	000959	26.86
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201908063740	101-60364-1131	FAMILY HSA 5000	000959	161.15
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201908063740	101-60364-1131	FAMILY HSA 5000	000959	35.81
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201908063740	101-60364-1131	FAMILY HSA 5000	000959	501.36

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201908213792	101-60364-1131	FAMILY HSA 5000	000959	557.25
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201908213792	101-60364-1131	FAMILY HSA 5000	000959	84.18
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201908213792	101-60364-1131	FAMILY HSA 5000	000959	438.58
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201908213792	101-60364-1131	FAMILY HSA 5000	000959	70.32
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201908213792	101-60364-1131	FAMILY HSA 5000	000959	20.96
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201908213792	101-60364-1131	FAMILY HSA 5000	000959	13.97
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201908213792	101-60364-1131	FAMILY HSA 5000	000959	83.85
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201908213792	101-60364-1131	FAMILY HSA 5000	000959	212.56
DEPARTMENT 0364 AIRPORT					TOTAL:	3,195.20
01-0966	DELTA DENTAL OF MINNESO	I-22F201908063740	101-50453-1132	DENTAL FAMILY	000958	15.07
01-0966	DELTA DENTAL OF MINNESO	I-22F201908213792	101-50453-1132	DENTAL FAMILY	000958	15.07
01-2321	SOUTHWEST WEST CENTRAL	I-SV5201908063740	101-50453-1131	SINGLE VEBA 5000	000959	70.91
01-2321	SOUTHWEST WEST CENTRAL	I-SV5201908213792	101-50453-1131	SINGLE VEBA 5000	000959	70.89
DEPARTMENT 0453 ANIMAL IMPOUNDMENT					TOTAL:	171.94
01-0966	DELTA DENTAL OF MINNESO	I-22F201908063740	101-40671-1132	DENTAL FAMILY	000958	40.26
01-0966	DELTA DENTAL OF MINNESO	I-22F201908213792	101-40671-1132	DENTAL FAMILY	000958	40.20
01-0966	DELTA DENTAL OF MINNESO	I-22S201908063740	101-40671-1132	DENTAL SINGLE	000958	18.09
01-0966	DELTA DENTAL OF MINNESO	I-22S201908213792	101-40671-1132	DENTAL SINGLE	000958	18.09
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201908063740	101-40671-1131	FAMILY HSA 5000	000959	573.74
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201908213792	101-40671-1131	FAMILY HSA 5000	000959	572.98
01-2321	SOUTHWEST WEST CENTRAL	I-SH5201908063740	101-40671-1131	SINGLE HSA 5000	000959	278.05
01-2321	SOUTHWEST WEST CENTRAL	I-SH5201908213792	101-40671-1131	SINGLE HSA 5000	000959	278.05
DEPARTMENT 0671 CABLE COMMISSION					TOTAL:	1,819.46
01-0966	DELTA DENTAL OF MINNESO	I-22F201908063740	101-70675-1132	DENTAL FAMILY	000958	100.50
01-0966	DELTA DENTAL OF MINNESO	I-22F201908213792	101-70675-1132	DENTAL FAMILY	000958	100.50
01-0966	DELTA DENTAL OF MINNESO	I-22S201908063740	101-70675-1132	DENTAL SINGLE	000958	18.09
01-0966	DELTA DENTAL OF MINNESO	I-22S201908213792	101-70675-1132	DENTAL SINGLE	000958	18.09
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201908063740	101-70675-1131	FAMILY HSA 5000	000959	716.22
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201908213792	101-70675-1131	FAMILY HSA 5000	000959	716.22
01-2321	SOUTHWEST WEST CENTRAL	I-SH5201908063740	101-70675-1131	SINGLE HSA 5000	000959	278.05
01-2321	SOUTHWEST WEST CENTRAL	I-SH5201908213792	101-70675-1131	SINGLE HSA 5000	000959	278.05
01-2321	SOUTHWEST WEST CENTRAL	I-SV5201908063740	101-70675-1131	SINGLE VEBA 5000	000959	236.38

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-2321	SOUTHWEST WEST CENTRAL	I-SV5201908213792	101-70675-1131	SINGLE VEBA 5000	000959	236.38
DEPARTMENT 0675 COMM SERVICES ADMIN						TOTAL: 2,698.48
01-0966	DELTA DENTAL OF MINNESO	I-201908263816	101-40741-1132	D Peterson - credit back	000003	125.64CR
01-0966	DELTA DENTAL OF MINNESO	I-22F201908063740	101-40741-1132	DENTAL FAMILY	000958	100.50
01-0966	DELTA DENTAL OF MINNESO	I-22F201908213792	101-40741-1132	DENTAL FAMILY	000958	100.50
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201908063740	101-40741-1131	FAMILY HSA 5000	000959	1,432.44
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201908213792	101-40741-1131	FAMILY HSA 5000	000959	1,432.44
01-2321	SOUTHWEST WEST CENTRAL	I-SH5201908063740	101-40741-1131	SINGLE HSA 5000	000959	278.05
01-2321	SOUTHWEST WEST CENTRAL	I-SH5201908213792	101-40741-1131	SINGLE HSA 5000	000959	278.05
01-2321	SOUTHWEST WEST CENTRAL	I-SV5201908063740	101-40741-1131	SINGLE VEBA 5000	000959	236.38
01-2321	SOUTHWEST WEST CENTRAL	I-SV5201908213792	101-40741-1131	SINGLE VEBA 5000	000959	236.38
DEPARTMENT 0741 CITY ADMINISTRATION						TOTAL: 3,969.10
01-0966	DELTA DENTAL OF MINNESO	I-22F201908063740	101-40821-1132	DENTAL FAMILY	000958	150.75
01-0966	DELTA DENTAL OF MINNESO	I-22F201908213792	101-40821-1132	DENTAL FAMILY	000958	150.75
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201908063740	101-40821-1131	FAMILY HSA 5000	000959	1,432.44
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201908213792	101-40821-1131	FAMILY HSA 5000	000959	1,432.44
01-2321	SOUTHWEST WEST CENTRAL	I-SH5201908063740	101-40821-1131	SINGLE HSA 5000	000959	278.05
01-2321	SOUTHWEST WEST CENTRAL	I-SH5201908213792	101-40821-1131	SINGLE HSA 5000	000959	278.05
DEPARTMENT 0821 FINANCE						TOTAL: 3,722.48
01-0966	DELTA DENTAL OF MINNESO	I-22F201908063740	101-70871-1132	DENTAL FAMILY	000958	50.25
01-0966	DELTA DENTAL OF MINNESO	I-22F201908213792	101-70871-1132	DENTAL FAMILY	000958	50.25
DEPARTMENT 0871 COMM ED-SUMMER						TOTAL: 100.50
01-0966	DELTA DENTAL OF MINNESO	I-22F201908063740	101-40931-1132	DENTAL FAMILY	000958	50.25
01-0966	DELTA DENTAL OF MINNESO	I-22F201908213792	101-40931-1132	DENTAL FAMILY	000958	50.25
01-0966	DELTA DENTAL OF MINNESO	I-22S201908063740	101-40931-1132	DENTAL SINGLE	000958	36.18
01-0966	DELTA DENTAL OF MINNESO	I-22S201908213792	101-40931-1132	DENTAL SINGLE	000958	35.74
01-0966	DELTA DENTAL OF MINNESO	I-22S201908213792	101-40931-1132	DENTAL SINGLE	000958	0.44
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201908063740	101-40931-1131	FAMILY HSA 5000	000959	2,148.66
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201908213792	101-40931-1131	FAMILY HSA 5000	000959	2,131.08

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201908213792	101-40931-1131	FAMILY HSA 5000	000959	17.58
DEPARTMENT 0931 APPRAISING & ASSESSING TOTAL:						4,470.18
01-0966	DELTA DENTAL OF MINNESO	I-22F201908063740	101-70971-1132	DENTAL FAMILY	000958	50.25
01-0966	DELTA DENTAL OF MINNESO	I-22F201908213792	101-70971-1132	DENTAL FAMILY	000958	50.25
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201908063740	101-70971-1131	FAMILY HSA 5000	000959	716.22
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201908213792	101-70971-1131	FAMILY HSA 5000	000959	716.22
DEPARTMENT 0971 RECREATION-SUMMER TOTAL:						1,532.94
01-0966	DELTA DENTAL OF MINNESO	I-22F201908063740	101-41231-1132	DENTAL FAMILY	000958	3.14
01-0966	DELTA DENTAL OF MINNESO	I-22F201908063740	101-41231-1132	DENTAL FAMILY	000958	1.57
01-0966	DELTA DENTAL OF MINNESO	I-22F201908063740	101-41231-1132	DENTAL FAMILY	000958	35.33
01-0966	DELTA DENTAL OF MINNESO	I-22F201908063740	101-41231-1132	DENTAL FAMILY	000958	8.80
01-0966	DELTA DENTAL OF MINNESO	I-22F201908063740	101-41231-1132	DENTAL FAMILY	000958	1.41
01-0966	DELTA DENTAL OF MINNESO	I-22F201908213792	101-41231-1132	DENTAL FAMILY	000958	0.94CR
01-0966	DELTA DENTAL OF MINNESO	I-22F201908213792	101-41231-1132	DENTAL FAMILY	000958	1.10
01-0966	DELTA DENTAL OF MINNESO	I-22F201908213792	101-41231-1132	DENTAL FAMILY	000958	43.18
01-0966	DELTA DENTAL OF MINNESO	I-22F201908213792	101-41231-1132	DENTAL FAMILY	000958	3.61
01-0966	DELTA DENTAL OF MINNESO	I-22F201908213792	101-41231-1132	DENTAL FAMILY	000958	3.30
01-0966	DELTA DENTAL OF MINNESO	I-22S201908063740	101-41231-1132	DENTAL SINGLE	000958	5.20
01-0966	DELTA DENTAL OF MINNESO	I-22S201908063740	101-41231-1132	DENTAL SINGLE	000958	12.89
01-0966	DELTA DENTAL OF MINNESO	I-22S201908213792	101-41231-1132	DENTAL SINGLE	000958	2.26
01-0966	DELTA DENTAL OF MINNESO	I-22S201908213792	101-41231-1132	DENTAL SINGLE	000958	0.45
01-0966	DELTA DENTAL OF MINNESO	I-22S201908213792	101-41231-1132	DENTAL SINGLE	000958	15.38
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201908063740	101-41231-1131	FAMILY HSA 5000	000959	44.76
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201908063740	101-41231-1131	FAMILY HSA 5000	000959	22.38
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201908063740	101-41231-1131	FAMILY HSA 5000	000959	503.60
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201908063740	101-41231-1131	FAMILY HSA 5000	000959	125.33
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201908063740	101-41231-1131	FAMILY HSA 5000	000959	20.15
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201908213792	101-41231-1131	FAMILY HSA 5000	000959	13.45CR
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201908213792	101-41231-1131	FAMILY HSA 5000	000959	15.67
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201908213792	101-41231-1131	FAMILY HSA 5000	000959	615.51
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201908213792	101-41231-1131	FAMILY HSA 5000	000959	51.48
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201908213792	101-41231-1131	FAMILY HSA 5000	000959	47.01
01-2321	SOUTHWEST WEST CENTRAL	I-SH5201908063740	101-41231-1131	SINGLE HSA 5000	000959	79.94
01-2321	SOUTHWEST WEST CENTRAL	I-SH5201908063740	101-41231-1131	SINGLE HSA 5000	000959	198.11
01-2321	SOUTHWEST WEST CENTRAL	I-SH5201908213792	101-41231-1131	SINGLE HSA 5000	000959	34.76
01-2321	SOUTHWEST WEST CENTRAL	I-SH5201908213792	101-41231-1131	SINGLE HSA 5000	000959	6.95
01-2321	SOUTHWEST WEST CENTRAL	I-SH5201908213792	101-41231-1131	SINGLE HSA 5000	000959	236.34
DEPARTMENT 1231 MUNICIPAL BLDG MAINT TOTAL:						2,125.22

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-0966	DELTA DENTAL OF MINNESO	I-22F201908063740	101-42071-1132	DENTAL FAMILY	000958	50.25
01-0966	DELTA DENTAL OF MINNESO	I-22F201908213792	101-42071-1132	DENTAL FAMILY	000958	50.25
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201908063740	101-42071-1131	FAMILY HSA 5000	000959	716.22
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201908213792	101-42071-1131	FAMILY HSA 5000	000959	716.22
DEPARTMENT 2071 ADULT COMMUNITY CTR					TOTAL:	1,532.94
FUND 101 GENERAL FUND					TOTAL:	109,990.62

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-0966	DELTA DENTAL OF MINNESO	I-22F201908063740	211-21243	DENTAL FAMILY	000958	37.71
01-0966	DELTA DENTAL OF MINNESO	I-22F201908213792	211-21243	DENTAL FAMILY	000958	37.71
01-0966	DELTA DENTAL OF MINNESO	I-22S201908063740	211-21243	DENTAL SINGLE	000958	13.56
01-0966	DELTA DENTAL OF MINNESO	I-22S201908213792	211-21243	DENTAL SINGLE	000958	13.56
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201908063740	211-21231	FAMILY HSA 5000	000959	266.06
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201908213792	211-21231	FAMILY HSA 5000	000959	266.06
01-2321	SOUTHWEST WEST CENTRAL	I-SH5201908063740	211-21231	SINGLE HSA 5000	000959	123.60
01-2321	SOUTHWEST WEST CENTRAL	I-SH5201908213792	211-21231	SINGLE HSA 5000	000959	123.60
DEPARTMENT 0000 NON-DEPARTMENTAL						TOTAL: 881.86
01-0966	DELTA DENTAL OF MINNESO	I-22F201908063740	211-70437-1132	DENTAL FAMILY	000958	150.75
01-0966	DELTA DENTAL OF MINNESO	I-22F201908213792	211-70437-1132	DENTAL FAMILY	000958	150.75
01-0966	DELTA DENTAL OF MINNESO	I-22S201908063740	211-70437-1132	DENTAL SINGLE	000958	54.27
01-0966	DELTA DENTAL OF MINNESO	I-22S201908213792	211-70437-1132	DENTAL SINGLE	000958	54.27
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201908063740	211-70437-1131	FAMILY HSA 5000	000959	1,432.44
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201908213792	211-70437-1131	FAMILY HSA 5000	000959	1,432.44
01-2321	SOUTHWEST WEST CENTRAL	I-SH5201908063740	211-70437-1131	SINGLE HSA 5000	000959	834.15
01-2321	SOUTHWEST WEST CENTRAL	I-SH5201908213792	211-70437-1131	SINGLE HSA 5000	000959	834.15
DEPARTMENT 0437 LIBRARY						TOTAL: 4,943.22
FUND 211 LIBRARY FUND						TOTAL: 5,825.08



BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-0966	DELTA DENTAL OF MINNESO	I-22F201908063740	258-21243	DENTAL FAMILY	000958	40.21
01-0966	DELTA DENTAL OF MINNESO	I-22F201908213792	258-21243	DENTAL FAMILY	000958	40.22
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201908063740	258-21231	FAMILY HSA 5000	000959	425.55
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201908213792	258-21231	FAMILY HSA 5000	000959	425.70
DEPARTMENT 0000 NON-DEPARTMENTAL					TOTAL:	931.68
01-0966	DELTA DENTAL OF MINNESO	I-22F201908063740	258-70579-1132	DENTAL FAMILY	000958	160.74
01-0966	DELTA DENTAL OF MINNESO	I-22F201908213792	258-70579-1132	DENTAL FAMILY	000958	160.80
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201908063740	258-70579-1131	FAMILY HSA 5000	000959	2,291.14
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201908213792	258-70579-1131	FAMILY HSA 5000	000959	2,291.90
DEPARTMENT 0579 AMATEUR SPORTS CENTER					TOTAL:	4,904.58
FUND 258 ASC ARENA					TOTAL:	5,836.26

8/28/2019 8:36 AM  
 VENDOR SET: 01 City of Marshall  
 PACKET: 06990 8/23/19 PR 1w - 2  
 FUND : 270 MERIT  
 DEPARTMENT: N/A NON-DEPARTMENTAL

DIRECT PAYABLES DEPARTMENT PAYMENT REGISTER

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 ITEMS PRINTED: PAID, UNPAID

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-0966	DELTA DENTAL OF MINNESO	I-22F201908063740	270-21243	DENTAL FAMILY	000958	12.57
01-0966	DELTA DENTAL OF MINNESO	I-22F201908213792	270-21243	DENTAL FAMILY	000958	12.57
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201908063740	270-21231	FAMILY HSA 5000	000959	133.03
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201908213792	270-21231	FAMILY HSA 5000	000959	133.03
DEPARTMENT 0000 NON-DEPARTMENTAL						TOTAL: 291.20
01-0966	DELTA DENTAL OF MINNESO	I-22F201908063740	270-50551-1132	DENTAL FAMILY	000958	50.25
01-0966	DELTA DENTAL OF MINNESO	I-22F201908213792	270-50551-1132	DENTAL FAMILY	000958	50.25
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201908063740	270-50551-1131	FAMILY HSA 5000	000959	716.22
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201908213792	270-50551-1131	FAMILY HSA 5000	000959	716.22
DEPARTMENT 0551 MERIT OPERATIONS						TOTAL: 1,532.94
FUND 270 MERIT						TOTAL: 1,824.14

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT	
01-0966	DELTA DENTAL OF MINNESO	I-22F201908063740	602-21243	DENTAL FAMILY	000958	138.27	
01-0966	DELTA DENTAL OF MINNESO	I-22F201908213792	602-21243	DENTAL FAMILY	000958	138.27	
01-0966	DELTA DENTAL OF MINNESO	I-22S201908063740	602-21243	DENTAL SINGLE	000958	4.52	
01-0966	DELTA DENTAL OF MINNESO	I-22S201908213792	602-21243	DENTAL SINGLE	000958	4.52	
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201908063740	602-21231	FAMILY HSA 5000	000959	665.15	
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201908213792	602-21231	FAMILY HSA 5000	000959	665.15	
01-2321	SOUTHWEST WEST CENTRAL	I-FV5201908063740	602-21231	FAMILY VEBA 5000	000959	237.18	
01-2321	SOUTHWEST WEST CENTRAL	I-FV5201908213792	602-21231	FAMILY VEBA 5000	000959	237.18	
01-2321	SOUTHWEST WEST CENTRAL	I-SH5201908063740	602-21231	SINGLE HSA 5000	000959	206.00	
01-2321	SOUTHWEST WEST CENTRAL	I-SH5201908213792	602-21231	SINGLE HSA 5000	000959	206.00	
01-2321	SOUTHWEST WEST CENTRAL	I-SV5201908063740	602-21231	SINGLE VEBA 5000	000959	165.74	
01-2321	SOUTHWEST WEST CENTRAL	I-SV5201908213792	602-21231	SINGLE VEBA 5000	000959	165.74	
DEPARTMENT 0000 NON-DEPARTMENTAL						TOTAL:	2,833.72
01-0966	DELTA DENTAL OF MINNESO	I-22F201908063740	602-90581-1132	DENTAL FAMILY	000958	552.75	
01-0966	DELTA DENTAL OF MINNESO	I-22F201908213792	602-90581-1132	DENTAL FAMILY	000958	552.75	
01-0966	DELTA DENTAL OF MINNESO	I-22S201908063740	602-90581-1132	DENTAL SINGLE	000958	18.09	
01-0966	DELTA DENTAL OF MINNESO	I-22S201908213792	602-90581-1132	DENTAL SINGLE	000958	18.09	
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201908063740	602-90581-1131	FAMILY HSA 5000	000959	3,581.10	
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201908213792	602-90581-1131	FAMILY HSA 5000	000959	3,581.10	
01-2321	SOUTHWEST WEST CENTRAL	I-FV5201908063740	602-90581-1131	FAMILY VEBA 5000	000959	612.07	
01-2321	SOUTHWEST WEST CENTRAL	I-FV5201908213792	602-90581-1131	FAMILY VEBA 5000	000959	612.07	
01-2321	SOUTHWEST WEST CENTRAL	I-SH5201908063740	602-90581-1131	SINGLE HSA 5000	000959	1,390.25	
01-2321	SOUTHWEST WEST CENTRAL	I-SH5201908213792	602-90581-1131	SINGLE HSA 5000	000959	1,390.25	
01-2321	SOUTHWEST WEST CENTRAL	I-SV5201908063740	602-90581-1131	SINGLE VEBA 5000	000959	472.76	
01-2321	SOUTHWEST WEST CENTRAL	I-SV5201908213792	602-90581-1131	SINGLE VEBA 5000	000959	472.76	
DEPARTMENT 0581 WW OPERATIONS						TOTAL:	13,254.04
FUND 602 WASTEWATER OPERATING						TOTAL:	16,087.76

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT	
01-0966	DELTA DENTAL OF MINNESO	I-22F201908063740	609-21243	DENTAL FAMILY	000958	12.57	
01-0966	DELTA DENTAL OF MINNESO	I-22F201908213792	609-21243	DENTAL FAMILY	000958	12.57	
01-0966	DELTA DENTAL OF MINNESO	I-22S201908063740	609-21243	DENTAL SINGLE	000958	13.56	
01-0966	DELTA DENTAL OF MINNESO	I-22S201908213792	609-21243	DENTAL SINGLE	000958	13.56	
01-2321	SOUTHWEST WEST CENTRAL	I-SH5201908063740	609-21231	SINGLE HSA 5000	000959	123.60	
01-2321	SOUTHWEST WEST CENTRAL	I-SH5201908213792	609-21231	SINGLE HSA 5000	000959	123.60	
01-2321	SOUTHWEST WEST CENTRAL	I-SV5201908063740	609-21231	SINGLE VEBA 5000	000959	82.87	
01-2321	SOUTHWEST WEST CENTRAL	I-SV5201908213792	609-21231	SINGLE VEBA 5000	000959	82.87	
DEPARTMENT 0000 NON-DEPARTMENTAL						TOTAL:	465.20
01-0966	DELTA DENTAL OF MINNESO	I-22F201908063740	609-90991-1132	DENTAL FAMILY	000958	50.25	
01-0966	DELTA DENTAL OF MINNESO	I-22F201908213792	609-90991-1132	DENTAL FAMILY	000958	50.25	
01-0966	DELTA DENTAL OF MINNESO	I-22S201908063740	609-90991-1132	DENTAL SINGLE	000958	54.27	
01-0966	DELTA DENTAL OF MINNESO	I-22S201908213792	609-90991-1132	DENTAL SINGLE	000958	54.27	
01-2321	SOUTHWEST WEST CENTRAL	I-SH5201908063740	609-90991-1131	SINGLE HSA 5000	000959	834.15	
01-2321	SOUTHWEST WEST CENTRAL	I-SH5201908213792	609-90991-1131	SINGLE HSA 5000	000959	834.15	
01-2321	SOUTHWEST WEST CENTRAL	I-SV5201908063740	609-90991-1131	SINGLE VEBA 5000	000959	236.38	
01-2321	SOUTHWEST WEST CENTRAL	I-SV5201908213792	609-90991-1131	SINGLE VEBA 5000	000959	236.38	
DEPARTMENT 0991 LIQUOR OPERATIONS						TOTAL:	2,350.10
FUND 609 LIQUOR						TOTAL:	2,815.30
REPORT GRA TOTAL:						142,379.16	

\*\* G/L ACCOUNT TOTALS \*\*

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====		
				ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG
2019	101-21231	HSA / VEBA (ER ONLY)	14,609.23						
	101-21243	DENTAL INSURANCE	1,394.65						
	101-21249	COMBINED INSURANCE	12,583.60						
	101-40671-1131	HEALTH INSURANCE	1,702.82	23,524	10,384.95				
	101-40671-1132	DENTAL INSURANCE	116.64	1,388	488.90				
	101-40741-1131	HEALTH INSURANCE	3,893.74	44,389	15,409.40				
	101-40741-1132	DENTAL INSURANCE	75.36	2,412	437.16				
	101-40821-1131	HEALTH INSURANCE	3,420.98	46,551	20,210.21				
	101-40821-1132	DENTAL INSURANCE	301.50	3,618	1,296.45				
	101-40931-1131	HEALTH INSURANCE	4,297.32	57,567	24,478.45				
	101-40931-1132	DENTAL INSURANCE	172.86	2,054	723.29				
	101-41231-1131	HEALTH INSURANCE	1,988.54	27,362	12,050.68				
	101-41231-1132	DENTAL INSURANCE	136.68	1,630	577.68				
	101-42071-1131	HEALTH INSURANCE	1,432.44	19,189	8,159.49				
	101-42071-1132	DENTAL INSURANCE	100.50	1,206	432.15				
	101-50151-1131	HEALTH INSURANCE	26,294.96	372,805	177,361.31				
	101-50151-1132	DENTAL INSURANCE	1,959.76	24,248	9,484.10				
	101-50453-1131	HEALTH INSURANCE	141.80	2,451	1,379.80				
	101-50453-1132	DENTAL INSURANCE	30.14	361	133.91				
	101-60162-1131	HEALTH INSURANCE	6,601.19	91,628	40,967.95				
	101-60162-1132	DENTAL INSURANCE	596.94	7,117	2,526.42				
	101-60164-1131	HEALTH INSURANCE	5,553.93	78,231	35,298.23				
	101-60164-1132	DENTAL INSURANCE	444.24	5,366	1,940.60				
	101-60211-1131	HEALTH INSURANCE	11,757.25	137,736	63,072.38				
	101-60211-1132	DENTAL INSURANCE	630.71	10,733	5,491.73				
	101-60364-1131	HEALTH INSURANCE	2,985.73	40,297	15,541.47				
	101-60364-1132	DENTAL INSURANCE	209.47	2,532	795.68				
	101-70276-1131	HEALTH INSURANCE	1,988.54	46,551	31,240.00				
	101-70276-1132	DENTAL INSURANCE	237.18	2,836	1,331.47				
	101-70675-1131	HEALTH INSURANCE	2,461.30	35,535	16,583.66				
	101-70675-1132	DENTAL INSURANCE	237.18	2,836	1,009.87				
	101-70871-1132	DENTAL INSURANCE	100.50	397	96.48				
	101-70971-1131	HEALTH INSURANCE	1,432.44	6,332	2,035.14				
	101-70971-1132	DENTAL INSURANCE	100.50	397	96.48				
	211-21231	HSA /VEBA (ER ONLY)	779.32						
	211-21243	DENTAL INSURANCE	102.54						
	211-70437-1131	HEALTH INSURANCE	4,533.18	59,302	24,272.61				
	211-70437-1132	DENTAL INSURANCE	410.04	4,424	1,266.69				
	258-21231	HSA/VBA (ER ONLY)	851.25						
	258-21243	DENTAL INSURANCE	80.43						
	258-70579-1131	HEALTH INSURANCE	4,583.04	69,578	34,252.54				
	258-70579-1132	DENTAL INSURANCE	321.54	4,283	1,533.04				
	270-21231	HSA / VEBA (ER ONLY)	266.06						
	270-21243	DENTAL INSURANCE	25.14						

## \*\* G/L ACCOUNT TOTALS \*\*

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====		
				ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG
	270-50551-1131	HEALTH INSURANCE	1,432.44	19,189	8,138.84				
	270-50551-1132	DENTAL INSURANCE	100.50	1,206	432.15				
	602-21231	HSA / VEBA (ER ONLY)	2,548.14						
	602-21243	DENTAL INSURANCE	285.58						
	602-90581-1131	HEALTH INSURANCE	12,112.36	172,348	79,058.38				
	602-90581-1132	DENTAL INSURANCE	1,141.68	13,690	4,992.25				
	609-21231	HSA / VEBA (ER ONLY)	412.94						
	609-21243	DENTAL INSURANCE	52.26						
	609-90991-1131	HEALTH INSURANCE	2,141.06	32,692	16,124.03				
	609-90991-1132	DENTAL INSURANCE	209.04	3,260	1,650.71				
	** 2019 YEAR TOTALS		142,379.16						

## \*\* DEPARTMENT TOTALS \*\*

ACCT	NAME	AMOUNT
101	NON-DEPARTMENTAL	28,587.48
101-0151	POLICE ADMINISTRATION	28,254.72
101-0162	ENGINEERING	7,198.13
101-0164	COMMUNITY PLANNING	5,998.17
101-0211	STREET ADMINISTRATION	12,387.96
101-0276	PARK MAINTENANCE & DEVEL.	2,225.72
101-0364	AIRPORT	3,195.20
101-0453	ANIMAL IMPOUNDMENT	171.94
101-0671	CABLE COMMISSION	1,819.46
101-0675	COMM SERVICES ADMIN	2,698.48
101-0741	CITY ADMINISTRATION	3,969.10
101-0821	FINANCE	3,722.48
101-0871	COMM ED-SUMMER	100.50
101-0931	APPRAISING & ASSESSING	4,470.18
101-0971	RECREATION-SUMMER	1,532.94
101-1231	MUNICIPAL BLDG MAINT	2,125.22
101-2071	ADULT COMMUNITY CTR	1,532.94
101 TOTAL	GENERAL FUND	109,990.62
211	NON-DEPARTMENTAL	881.86
211-0437	LIBRARY	4,943.22
211 TOTAL	LIBRARY FUND	5,825.08

## \*\* DEPARTMENT TOTALS \*\*

ACCT	NAME	AMOUNT
258	NON-DEPARTMENTAL	931.68
258-0579	AMATEUR SPORTS CENTER	4,904.58
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258 TOTAL	ASC ARENA	5,836.26
270	NON-DEPARTMENTAL	291.20
270-0551	MERIT OPERATIONS	1,532.94
-----		
270 TOTAL	MERIT	1,824.14
602	NON-DEPARTMENTAL	2,833.72
602-0581	WW OPERATIONS	13,254.04
-----		
602 TOTAL	WASTEWATER OPERATING	16,087.76
609	NON-DEPARTMENTAL	465.20
609-0991	LIQUOR OPERATIONS	2,350.10
-----		
609 TOTAL	LIQUOR	2,815.30
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	** TOTAL **	142,379.16

NO ERRORS

\*\* END OF REPORT \*\*

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-3739	CLARK, EDWARD	I-201908283828	101-32267	DRIVEWAY PERM REFUND PRMT 2019-00336	114194	350.00
			DEPARTMENT	NON-DEPARTMENTAL	TOTAL:	350.00
01-1311	HYVEE FOOD STORES INC	I-4807215134	101-40141-2218	EMPLOYEE/DEPA SUMMER EMP RECOGNITION	114195	76.93
		I-5833901910	101-40141-2218	EMPLOYEE/DEPA SUMMER EMPLOYEE RECOGNITION	114195	83.46
			DEPARTMENT 0141	MAYOR & COUNCIL	TOTAL:	160.39
01-4140	KRUSE FORD-LINCOLN-MERC	I-123385	101-50151-2221	EQUIPMENT REP TIRE SENSOR SQUAD 6	114200	83.62
01-6166	PULVER MOTOR SVC, LLC	I-138871	101-50151-3436	TOWING CHARGE ICR# 19-13813	114217	75.00
			DEPARTMENT 0151	POLICE ADMINISTRATION	TOTAL:	158.62
01-5813	ACE HOME & HARDWARE	I-98500	101-60162-2211	GENERAL SUPPL BAGS FOR MOISTURE TESTS	114178	5.99
			DEPARTMENT 0162	ENGINEERING	TOTAL:	5.99
01-2311	SOUTHWEST GLASS CENTER	I-104080	101-70176-2227	OTHER REPAIRS PADLOCKS	114218	55.80
			DEPARTMENT 0176	AQUATIC CENTER	TOTAL:	55.80
01-4736	MARCO	I-INV6687105	101-60211-2211	GENERAL SUPPL TONER	114204	126.08
01-5095	KIBBLE EQUIPMENT	I-2021840	101-60211-2221	EQUIPMENT REP 4720 FILTER, 1445 BLADES	114199	96.23
01-5813	ACE HOME & HARDWARE	I-99902	101-60211-2212	MOTOR FUELS, TACK WAGON	114178	16.05
01-6417	ALLIED BLACKTOP COMPANY	I-4002	101-60211-2227	OTHER REPAIRS STREET SEALCOATING	114179	149,116.25
			DEPARTMENT 0211	STREET ADMINISTRATION	TOTAL:	149,354.61



PACKET: 07005 CITY AP

VENDOR SET: 01

FUND : 101 GENERAL FUND

DEPARTMENT: 0276 PARK MAINTENANCE &amp; DEVEL.

BANK: AP

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-0689	BEND RITE FABRICATION I					
		I-42957	101-70276-2221	EQUIPMENT REP TANK WELDING	114184	70.00
		I-42969	101-70276-2227	OTHER REPAIRS CARTER'S COURT SIGN	114184	1,245.86
01-3034	LOZINSKI, JIM					
		I-10620	101-70276-2227	OTHER REPAIRS REPAIR LEGION SHED VANDALISM	114202	100.00
01-5733	VAST BROADBAND					
		I-001744201-0819	101-70276-3321	TELEPHONE 08/06-09/05/19	114221	348.18
DEPARTMENT 0276 PARK MAINTENANCE & DEVEL.TOTAL:						1,764.04
01-1508	LOCKWOOD MOTORS INC.					
		I-CW082619	101-50352-2211	GENERAL SUPPL CAR WASHES	114201	140.00
01-1824	MN STATE FIRE CHIEFS AS					
		I-200003985	101-50352-3331	TRAVEL, CONFE CHIEFS CONFERENCE (3)	114211	1,095.00
DEPARTMENT 0352 FIRE SERVICES TOTAL:						1,235.00
01-3606	CBA LIGHTING & CONTROLS					
		I-190264	101-60364-2211	GENERAL SUPPL WIND SOCK	114193	141.34
01-5095	KIBBLE EQUIPMENT					
		I-2018933	101-60364-2221	EQUIPMENT REP 1445 MOWER	114199	63.41
		I-2020518	101-60364-2221	EQUIPMENT REP 1445.MOWER	114199	353.90
01-5813	ACE HOME & HARDWARE					
		I-99106	101-60364-2221	EQUIPMENT REP ALUMINUM TRAILER	114178	8.97
		I-99884	101-60364-2221	EQUIPMENT REP ALUMINUM TRAILER	114178	83.78
01-6000	BARCO PRODUCTS					
		I-INVRC011914	101-60364-2211	GENERAL SUPPL A/D MAT	114183	185.11
DEPARTMENT 0364 AIRPORT TOTAL:						836.51
01-1575	MAILBOXES & PARCEL DEPO					
		I-82197	101-40671-3322	POSTAGE SHIPPING	114203	9.91
01-1874	MOSS & BARNETT					
		I-714588	101-40671-3311	GENERAL PROFE FRANCHISE RENEWAL	114212	58.50
DEPARTMENT 0671 CABLE COMMISSION TOTAL:						68.41
01-5283	BREDE, WAYNE					

PACKET: 07005 CITY AP  
 VENDOR SET: 01  
 FUND : 101 GENERAL FUND  
 DEPARTMENT: 0741 CITY ADMINISTRATION  
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-5283	BREDE, WAYNE		continued			
		I-201908283825	101-40741-3312	CONSULTANT FE HAY POINTING	114190	84.00
				DEPARTMENT 0741 CITY ADMINISTRATION	TOTAL:	84.00
01-5017	JIM'S CLOTHING & SPORTI					
		I-119316	101-70873-2211	GENERAL SUPPL FB SUPPLIES	114196	200.00
	PROJ: 510-2211		FOOTBALL TACKLE 5TH & 6TH	GENERAL SUPPLIES		
		I-119316	101-70873-2211	GENERAL SUPPL FB SUPPLIES	114196	199.90
	PROJ: 511-2211		FOOTBALL TACKLE 7TH & 8TH	GENERAL SUPPLIES		
				DEPARTMENT 0873 COMM ED-FALL	TOTAL:	399.90
01-1647	MARSHALL TIGER FOOTBALL					
		I-201908283831	101-70973-3314	INSTRUCTORS F HELP W/FB SKILLS CAMP	114208	585.00
	PROJ: 610-3314		FOOTBALL FLAG	INSTRUCTOR FEES		
				DEPARTMENT 0973 RECREATION-FALL	TOTAL:	585.00
01-1637	MARSHALL PUBLIC SCHOOLS					
		I-201908283835	101-70979-2211	GENERAL SUPPL 1/2 JOVB GYM RENTAL	114207	1,205.75
	PROJ: 212-2211		GYM RENTALS	GENERAL SUPPLIES		
				DEPARTMENT 0979 RECREATION-WINTER	TOTAL:	1,205.75
01-1616	MARSHALL CONVENTION & V					
		I-201908283830	101-41136-2219	LODGING TAX 06/19 TAX	114205	19,135.62
01-1808	MINNESOTA MUNICIPAL UTI					
		I-53199	101-41136-3311	GENERAL PROFE 2019 Q SAFETY TRAINING	114210	4,006.00
				DEPARTMENT 1136 GEN COMM DEVELOPMENT	TOTAL:	23,141.62
01-4980	MENARDS INC					
		I-44969	101-41231-2211	GENERAL SUPPL GLASS CLEANER	114209	41.38
				DEPARTMENT 1231 MUNICIPAL BLDG MAINT	TOTAL:	41.38
				FUND 101 GENERAL FUND	TOTAL:	179,447.02

PACKET: 07005 CITY AP  
VENDOR SET: 01  
FUND : 211 LIBRARY FUND  
DEPARTMENT: 0437 LIBRARY  
BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-1808	MINNESOTA MUNICIPAL UTI	I-53199	211-70437-3311	PROFESSIONAL 2019 Q SAFETY TRAINING	114210	68.00
					DEPARTMENT 0437 LIBRARY	TOTAL: 68.00
					FUND 211 LIBRARY FUND	TOTAL: 68.00

PACKET: 07005 CITY AP  
VENDOR SET: 01  
FUND : 240 COMM ED DRIVER'S TRAINING  
DEPARTMENT: 0879 COMM ED--WINTER  
BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-0018	BORDER STATES ELECTRIC	I-918366807	240-70879-2211	GENERAL SUPPL BATTERY	114187	31.50
					DEPARTMENT 0879 COMM ED--WINTER	TOTAL: 31.50
					FUND 240 COMM ED DRIVER'S TRAINING	TOTAL: 31.50

PACKET: 07005 CITY AP  
VENDOR SET: 01  
FUND : 258 ASC ARENA  
DEPARTMENT: 0579 AMATEUR SPORTS CENTER  
BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-1808	MINNESOTA MUNICIPAL UTI	I-53199	258-70579-3311	GENERAL PROFE 2019 Q SAFETY TRAINING	114210	117.00
					DEPARTMENT 0579 AMATEUR SPORTS CENTER TOTAL:	117.00
					FUND 258 ASC ARENA TOTAL:	117.00

PACKET: 07005 CITY AP

VENDOR SET: 01

FUND : 270 MERIT

DEPARTMENT: 0551 MERIT OPERATIONS

BANK: AP

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-1808	MINNESOTA MUNICIPAL UTI	I-53199	270-50551-3311	GENERAL PROFE 2019 Q SAFETY TRAINING	114210	7.00
					DEPARTMENT 0551 MERIT OPERATIONS	TOTAL: 7.00
					FUND 270 MERIT	TOTAL: 7.00

PACKET: 07005 CITY AP  
VENDOR SET: 01  
FUND : 401 CAPITAL EQUIPMENT FUND  
DEPARTMENT: 0364 AIRPORT  
BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-6309	KAMCO INC	I-301810	401-60364-2227	OTHER REPAIRS AITPORT RUNWAY/TAXIWAYS	114198	50,000.00
					DEPARTMENT 0364 AIRPORT	TOTAL: 50,000.00
					FUND 401 CAPITAL EQUIPMENT FUND	TOTAL: 50,000.00

PACKET: 07005 CITY AP  
 VENDOR SET: 01  
 FUND : 602 WASTEWATER OPERATING  
 DEPARTMENT: 0581 WW OPERATIONS  
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-0018	BORDER STATES ELECTRIC	I-918327747	602-90581-2211	GENERAL SUPPL TAPE	114187	86.39
01-1808	MINNESOTA MUNICIPAL UTI	I-53199	602-90581-3311	GENERAL PROFE 2019 Q SAFETY TRAINING	114210	550.00
01-1877	MOTION INDUSTRIES INC	I-MN01-172660	602-90581-2211	GENERAL SUPPL OIL LEVEL SIGN & GAUGE	114213	44.22
01-1945	NORMS GTC	I-97375	602-90581-2212	MOTOR FUELS, OIL FILTER	114214	45.64
		I-97396	602-90581-2212	MOTOR FUELS, OIL FILTER	114214	10.06
01-2511	USA BLUE BOOK	I-981757	602-90581-2211	GENERAL SUPPL COREPRO SAMPLER	114220	213.45
01-4980	MENARDS INC	I-44876	602-90581-2211	GENERAL SUPPL WASH/WAX	114209	29.55
		I-44894	602-90581-2211	GENERAL SUPPL SUPPLIES	114209	33.43
01-5733	VAST BROADBAND	I-005489701-0519	602-90581-3321	TELEPHONE & C 05/08-06/07/19	114221	106.95
01-5813	ACE HOME & HARDWARE	I-99791	602-90581-2211	GENERAL SUPPL SUPPLIES	114178	4.96
01-6318	STERLING EQUIPMENT & RE	I-18000	602-90581-2221	EQUIPMENT REP PARTS AP CHEM	114219	186.80
01-6339	BESSE, NATHAN	I-201908283824	602-90581-3437	LICENSES AND REIM FOR CDL	114185	19.00
DEPARTMENT 0581 WW OPERATIONS					TOTAL:	1,330.45
FUND 602 WASTEWATER OPERATING					TOTAL:	1,330.45



BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-1399	JOHNSON BROTHERS LIQUOR					
		C-560042	609-90991-3333	FREIGHT .	114197	5.07-
		C-562207	609-90991-3333	FREIGHT .	114197	1.69-
		I-1365011	609-90991-3333	FREIGHT .	114197	46.61
		I-1365012	609-90991-3333	FREIGHT .	114197	25.35
		I-1367488	609-90991-3333	FREIGHT .	114197	94.62
		I-1367489	609-90991-3333	FREIGHT .	114197	32.10
01-1623	MARSHALL INDEPENDENT, I					
		I-053242	609-90991-3345	ADVERTISING 07/19 DISPLAY & SHOPPER	114206	248.00
01-1808	MINNESOTA MUNICIPAL UTI					
		I-53199	609-90991-3311	GENERAL PROFE 2019 Q SAFETY TRAINING	114210	177.00
01-2019	PAUSTIS WINE COMPANY					
		I-61113	609-90991-3333	FREIGHT .	114215	350.00
01-2036	PHILLIPS WINE AND SPIRI					
		I-2607756	609-90991-3333	FREIGHT .	114216	21.97
		I-2607757	609-90991-3333	FREIGHT .	114216	1.83
		I-2609609	609-90991-3333	FREIGHT .	114216	51.40
		I-2609610	609-90991-3333	FREIGHT .	114216	52.38
01-4236	C.E. SIGNS & DESIGNS					
		I-5857	609-90991-2211	GENERAL SUPPL SUPPLIES	114191	9.93
01-4457	BREAKTHRU BEVERAGE					
		I-1081018032	609-90991-3333	FREIGHT .	114188	56.42
		I-1081018033	609-90991-3333	FREIGHT .	114188	1.85
01-4980	MENARDS INC					
		I-44806	609-90991-2245	EQUIPMENT/TOO EQUIPMENT	114209	58.42
DEPARTMENT 0991 LIQUOR OPERATIONS					TOTAL:	1,221.12
01-0630	ARCTIC GLACIER					
		I-1949923110	609-90992-2254	GEN MDSE PURC .	114180	91.33
		I-1949923808	609-90992-2254	GEN MDSE PURC .	114180	212.56
		I-1951922912	609-90992-2254	GEN MDSE PURC .	114180	75.01
		I-1951923504	609-90992-2254	GEN MDSE PURC .	114180	23.89
01-0699	BEVERAGE WHOLESALERS					
		I-075551	609-90992-2252	BEER PURCHASE .	114186	12,652.01
		I-076439	609-90992-2252	BEER PURCHASE .	114186	1,440.55
		I-076440	609-90992-2254	GEN MDSE PURC .	114186	18.45
		I-076440	609-90992-2252	BEER PURCHASE .	114186	11,472.22
		I-076441	609-90992-2252	BEER PURCHASE .	114186	97.00

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT	
01-0799	CARLOS CREEK WINERY	I-17774	609-90992-2253	WINE PURCHASE .	114192	756.00	
01-1399	JOHNSON BROTHERS LIQUOR	C-560042	609-90992-2253	WINE PURCHASE .	114197	148.95-	
		C-562207	609-90992-2251	LIQUOR PURCHA .	114197	96.90-	
		I-1365011	609-90992-2251	LIQUOR PURCHA .	114197	3,549.90	
		I-1365012	609-90992-2253	WINE PURCHASE .	114197	1,669.35	
		I-1367488	609-90992-2251	LIQUOR PURCHA .	114197	3,756.00	
		I-1367489	609-90992-2253	WINE PURCHASE .	114197	1,261.30	
01-2019	PAUSTIS WINE COMPANY	I-61113	609-90992-2253	WINE PURCHASE .	114215	5,946.50	
01-2036	PHILLIPS WINE AND SPIRI	C-337695	609-90992-2253	WINE PURCHASE .	114216	26.64-	
		I-2607756	609-90992-2251	LIQUOR PURCHA .	114216	1,251.00	
		I-2607757	609-90992-2254	GEN MDSE PURC .	114216	45.00	
		I-2609609	609-90992-2251	LIQUOR PURCHA .	114216	2,321.12	
		I-2609610	609-90992-2253	WINE PURCHASE .	114216	1,229.25	
01-4457	BREAKTHRU BEVERAGE	C-2080242252	609-90992-2254	GEN MDSE PURC .	114188	63.33-	
		C-2080242255	609-90992-2251	LIQUOR PURCHA .	114188	285.02-	
		C-2080243096	609-90992-2251	LIQUOR PURCHA .	114188	98.28-	
		C-2080243513	609-90992-2254	GEN MDSE PURC .	114188	10.32-	
		C-2080244131	609-90992-2251	LIQUOR PURCHA .	114188	363.30-	
		C-2080244410	609-90992-2251	LIQUOR PURCHA .	114188	390.55-	
		C-2080244991	609-90992-2251	LIQUOR PURCHA .	114188	46.85-	
		I-1081018031	609-90992-2252	BEER PURCHASE .	114188	186.75	
		I-1081018032	609-90992-2251	LIQUOR PURCHA .	114188	2,791.82	
		I-1081018032	609-90992-2254	GEN MDSE PURC .	114188	133.39	
		I-1081018033	609-90992-2253	WINE PURCHASE .	114188	110.40	
01-5447	ARTISAN BEER COMPANY	I-3367703	609-90992-2252	BEER PURCHASE .	114181	383.20	
01-5876	BANK BREWING CO	I-174870	609-90992-2252	BEER PURCHASE .	114182	860.00	
					DEPARTMENT 0992 LIQUOR PURCHASES	TOTAL:	50,803.86
					FUND 609 LIQUOR	TOTAL:	52,024.98
					REPORT GRAND TOTAL:		283,025.95

## \*\* G/L ACCOUNT TOTALS \*\*

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====		
				ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG
2019-2020	101-32267	DRIVEWAY PERMIT*NON-EXPENS	350.00	3,000-	2,050.00				
	101-40141-2218	EMPLOYEE/DEPARTMENT RECOGN	160.39	12,500	3,913.70				
	101-40671-3311	GENERAL PROFESSIONAL SERVI	58.50	5,000	3,164.35				
	101-40671-3322	POSTAGE	9.91	150	140.09				
	101-40741-3312	CONSULTANT FEES	84.00	5,000	4,916.00				
	101-41136-2219	LODGING TAX	19,135.62	161,500	64,864.00				
	101-41136-3311	GENERAL PROFESSIONAL SERVI	4,006.00	44,536	9,211.50-	Y			
	101-41231-2211	GENERAL SUPPLIES	41.38	6,700	2,233.66				
	101-50151-2221	EQUIPMENT REPAIR & MAINTEN	83.62	10,000	6,078.38				
	101-50151-3436	TOWING CHARGES	75.00	15,000	9,155.00				
	101-50352-2211	GENERAL SUPPLIES	140.00	10,000	3,432.97				
	101-50352-3331	TRAVEL, CONFERENCES AND SC	1,095.00	16,800	2,664.25-	Y			
	101-60162-2211	GENERAL SUPPLIES	5.99	3,500	1,484.98-	Y			
	101-60211-2211	GENERAL SUPPLIES	126.08	14,500	6,284.24				
	101-60211-2212	MOTOR FUELS, LUBRICANTS &	16.05	43,300	17,518.12-	Y			
	101-60211-2221	EQUIPMENT REPAIR & MAINTEN	96.23	71,500	4,098.81-	Y			
	101-60211-2227	OTHER REPAIRS & MAINTENANC	149,116.25	290,100	57,063.98				
	101-60364-2211	GENERAL SUPPLIES	326.45	14,000	2,643.75				
	101-60364-2221	EQUIPMENT REPAIR & MAINTEN	510.06	15,000	627.67-	Y			
	101-70176-2227	OTHER REPAIRS & MAINTENANC	55.80	5,600	4,501.74				
	101-70276-2221	EQUIPMENT REPAIR & MAINTEN	70.00	18,000	2,949.06				
	101-70276-2227	OTHER REPAIRS & MAINTENANC	1,345.86	150,000	69,614.33				
	101-70276-3321	TELEPHONE	348.18	5,500	1,824.73				
	101-70873-2211	GENERAL SUPPLIES	399.90	5,500	4,374.41				
	101-70973-3314	INSTRUCTORS FEES	585.00	1,250	1,379.00-	Y			
	101-70979-2211	GENERAL SUPPLIES	1,205.75	8,000	942.37-	Y			
	211-70437-3311	PROFESSIONAL SERVICES	68.00	1,500	475.00-	Y			
	240-70879-2211	GENERAL SUPPLIES	31.50	20,000	19,343.53				
	258-70579-3311	GENERAL PROFESSIONAL SERVI	117.00	5,298	6,135.58-	Y			
	270-50551-3311	GENERAL PROFESSIONAL SERVI	7.00	9,420	3,304.67				
	401-60364-2227	OTHER REPAIRS & MAINTENANC	50,000.00	0	50,000.00-	Y			
	602-90581-2211	GENERAL SUPPLIES	412.00	250,000	109,034.50				
	602-90581-2212	MOTOR FUELS, LUBRICANTS &	55.70	50,000	16,855.01				
	602-90581-2221	EQUIPMENT REPAIR & MAINTEN	186.80	152,000	111,251.54				
	602-90581-3311	GENERAL PROFESSIONAL SERVI	550.00	125,625	140,178.37-	Y			
	602-90581-3321	TELEPHONE & CELLULAR PHONE	106.95	7,680	2,951.75				
	602-90581-3437	LICENSES AND TAXES	19.00	12,655	515.59				
	609-90991-2211	GENERAL SUPPLIES	9.93	7,500	39.18-	Y			
	609-90991-2245	EQUIPMENT/TOOLS UP TO \$500	58.42	1,000	3,717.80-	Y			
	609-90991-3311	GENERAL PROFESSIONAL SERVI	177.00	14,000	2,686.28				
	609-90991-3333	FREIGHT	727.77	30,000	8,926.37				
	609-90991-3345	ADVERTISING	248.00	30,000	13,326.37				
	609-90992-2251	LIQUOR PURCHASES	12,388.94	1,267,741	362,219.83				
	609-90992-2252	BEER PURCHASES	27,091.73	1,704,028	378,781.72				
	609-90992-2253	WINE PURCHASES	10,797.21	544,319	200,100.58				

\*\* G/L ACCOUNT TOTALS \*\*

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====		
				ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG
	609-90992-2254	GEN MDSE PURCHASES	525.98	70,496	24,469.50				
** 2019-2020 YEAR TOTALS **			283,025.95						

\*\* DEPARTMENT TOTALS \*\*

ACCT	NAME	AMOUNT
101	NON-DEPARTMENTAL	350.00
101-0141	MAYOR & COUNCIL	160.39
101-0151	POLICE ADMINISTRATION	158.62
101-0162	ENGINEERING	5.99
101-0176	AQUATIC CENTER	55.80
101-0211	STREET ADMINISTRATION	149,354.61
101-0276	PARK MAINTENANCE & DEVEL.	1,764.04
101-0352	FIRE SERVICES	1,235.00
101-0364	AIRPORT	836.51
101-0671	CABLE COMMISSION	68.41
101-0741	CITY ADMINISTRATION	84.00
101-0873	COMM ED-FALL	399.90
101-0973	RECREATION-FALL	585.00
101-0979	RECREATION-WINTER	1,205.75
101-1136	GEN COMM DEVELOPMENT	23,141.62
101-1231	MUNICIPAL BLDG MAINT	41.38
-----		
101 TOTAL	GENERAL FUND	179,447.02
211-0437	LIBRARY	68.00
-----		
211 TOTAL	LIBRARY FUND	68.00
240-0879	COMM ED--WINTER	31.50
-----		
240 TOTAL	COMM ED DRIVER'S TRAINING	31.50

## \*\* DEPARTMENT TOTALS \*\*

ACCT	NAME	AMOUNT
258-0579	AMATEUR SPORTS CENTER	117.00
-----		
258 TOTAL	ASC ARENA	117.00
270-0551	MERIT OPERATIONS	7.00
-----		
270 TOTAL	MERIT	7.00
401-0364	AIRPORT	50,000.00
-----		
401 TOTAL	CAPITAL EQUIPMENT FUND	50,000.00
602-0581	WW OPERATIONS	1,330.45
-----		
602 TOTAL	WASTEWATER OPERATING	1,330.45
609-0991	LIQUOR OPERATIONS	1,221.12
609-0992	LIQUOR PURCHASES	50,803.86
-----		
609 TOTAL	LIQUOR	52,024.98
-----		
	** TOTAL **	283,025.95

## \*\*\* PROJECT TOTALS \*\*\*

PROJECT	LINE ITEM	AMOUNT
212 GYM RENTALS	2211 GENERAL SUPPLIES	1,205.75
	** PROJECT 212 TOTAL **	1,205.75
510 FOOTBALL TACKLE 5TH & 6TH	2211 GENERAL SUPPLIES	200.00
	** PROJECT 510 TOTAL **	200.00
511 FOOTBALL TACKLE 7TH & 8TH	2211 GENERAL SUPPLIES	199.90
	** PROJECT 511 TOTAL **	199.90
610 FOOTBALL FLAG	3314 INSTRUCTOR FEES	585.00
	** PROJECT 610 TOTAL **	585.00

NO ERRORS

\*\* END OF REPORT \*\*

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
01-5891	ONE OFFICE SOLUTION					
		I-1927680-0	101-40141-2211	GENERAL SUPPL WORLD CAFE-EASEL PADS	001120	132.17
		I-1928538-0	101-40141-2211	GENERAL SUPPL WORLD CAFE SUPPLIES	001120	65.76
					DEPARTMENT 0141 MAYOR & COUNCIL	TOTAL: 197.93
01-0512	VANLEEUWE, SARA J.					
		I-201908283833	101-50151-2214	UNIFORMS SHOES	001124	127.99
					DEPARTMENT 0151 POLICE ADMINISTRATION	TOTAL: 127.99
01-3772	FRONTIER PRECISION					
		I-194770	101-60162-2217	COMPUTER SOFT GPS SVC UPGRADES	001115	2,160.00
					DEPARTMENT 0162 ENGINEERING	TOTAL: 2,160.00
01-1243	HARDWARE HANK					
		I-66592	101-70176-2211	GENERAL SUPPL NOZZLES	001103	26.98
					DEPARTMENT 0176 AQUATIC CENTER	TOTAL: 26.98
01-1020	DUININCK BROS., INC.					
		I-537992	101-60211-2227	OTHER REPAIRS FROST BOILD DIGOUTS	001100	2,827.50
		I-538005	101-60211-2227	OTHER REPAIRS FROST BOILD DIGOUTS	001100	1,878.24
		I-538028	101-60211-2227	OTHER REPAIRS FROST BOILD DIGOUTS	001100	3,990.48
		I-538056	101-60211-2227	OTHER REPAIRS FROST BOILD DIGOUTS	001100	1,879.80
		I-538109	101-60211-2227	OTHER REPAIRS FROST BOIL DIGOUTS	001100	4,716.00
01-1690	MOBILE HEALTH SERVICES					
		I-36156	101-60211-3311	GENERAL PROFE ANNUAL TESTING	001125	16.00
01-2201	RUNNINGS SUPPLY INC					
		I-4706919	101-60211-2215	SAFETY WEAR & RAIN COAT	001109	44.99
01-3564	KESTELOOT ENTERPRISES,					
		I-37749	101-60211-2221	EQUIPMENT REP KUBOTA MOWER	001113	16.00
		I-37775	101-60211-2221	EQUIPMENT REP KUBOTA MOWER	001113	24.05
					DEPARTMENT 0211 STREET ADMINISTRATION	TOTAL: 15,393.06
01-0728	BUFFALO RIDGE CONCRETE,					
		I-M388521	101-70276-2227	OTHER REPAIRS ORREN BENCH @ INDY	001099	119.25
01-1020	DUININCK BROS., INC.					

PACKET: 07006 CITY EFTS  
 VENDOR SET: 01  
 FUND : 101 GENERAL FUND  
 DEPARTMENT: 0276 PARK MAINTENANCE & DEVEL.  
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
01-1020	DUININCK BROS., INC.		continued			
	I-537752		101-70276-2227	OTHER REPAIRS BIKE TRAIL REPAIRS @ INDY	001100	793.50
01-1243	HARDWARE HANK					
	I-49621		101-70276-2211	GENERAL SUPPL TIE DOWNS	001103	35.98
01-3557	POMP'S TIRE SERVICE, IN					
	I-680045183		101-70276-2221	EQUIPMENT REP 1600 REAR TIRES	001112	127.50
	I-680045193		101-70276-2221	EQUIPMENT REP TIRE REPAIR	001112	21.50
DEPARTMENT 0276 PARK MAINTENANCE & DEVEL.TOTAL:						1,097.73
01-1029	EAGLE ENGRAVING					
	I-2019-4336		101-50352-2211	GENERAL SUPPL BADGES	001101	571.45
01-1267	HEIMAN INC.					
	I-0882164-IN		101-50352-2245	EQUIPMENT/TOO FIREFIGHTER BOOTS	001104	318.35
01-1690	MOBILE HEALTH SERVICES					
	I-36158		101-50352-3311	GENERAL PROFE ANNUAL TESTING	001125	910.00
01-5288	WEST CENTRAL COMMUNICAT					
	I-088300S		101-50352-2221	EQUIPMENT REP WARRANTY REPAIR CHG	001118	25.00
DEPARTMENT 0352 FIRE SERVICES TOTAL:						1,824.80
01-2201	RUNNINGS SUPPLY INC					
	I-4704169		101-60364-2221	EQUIPMENT REP BOLT/D, WEED EATER PARTS	001109	9.55
DEPARTMENT 0364 AIRPORT TOTAL:						9.55
01-0375	DUBS, SHEILA					
	I-201908283827		101-40741-3331	TRAVEL, CONFE 08/14/19 MPERRA CONF- ALEXANDR	001122	250.00
	I-201908283827		101-40741-3332	MILEAGE ALLOW 08/14/19 MPERRA CONF- ALEXANDR	001122	94.54
01-6269	HANSON, SHARON					
	I-201908293834		101-40741-2211	GENERAL SUPPL 8/26/19 WORLD CAFE MTG EXPENSE	001127	247.93
DEPARTMENT 0741 CITY ADMINISTRATION TOTAL:						592.47
01-5491	STORM, ANNETTE					
	I-201908283832		101-40821-3332	MILEAGE REIMB 08/16/19 PRYOR SEMINAR, WILLMA	001126	39.79
DEPARTMENT 0821 FINANCE TOTAL:						39.79

PACKET: 07006 CITY EFTS  
 VENDOR SET: 01  
 FUND : 101 GENERAL FUND  
 DEPARTMENT: 0873 COMM ED-FALL  
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
01-1243	HARDWARE HANK					
		I-66477	101-70873-2211	GENERAL SUPPL TACKLE FOOTBALL	001103	17.43
	PROJ: 511-2211		FOOTBALL TACKLE 7TH & 8TH	GENERAL SUPPLIES		
					DEPARTMENT 0873 COMM ED-FALL	TOTAL: 17.43
01-0435	HUBER, DORIS					
		I-201908283829	101-40931-3331	TRAVEL, CONFE 08/14/19 MAAP CONF- WILLMAR	001123	255.54
		I-201908283829	101-40931-3332	MILEAGE ALLOW 08/14/19 MAAP CONF- WILLMAR	001123	80.97
					DEPARTMENT 0931 APPRAISING & ASSESSING	TOTAL: 336.51
01-0658	AP DESIGN					
		I-71342	101-70971-2211	GENERAL SUPPL SUMMER ADULT SOFTBALL	001097	15.00
	PROJ: 436-2211		ADULT SOFTBALL	GENERAL SUPPLIES		
					DEPARTMENT 0971 RECREATION-SUMMER	TOTAL: 15.00
01-2049	PLUNKETTS PEST CONTROL					
		I-6388400	101-41231-3311	GENERAL PROFE 08/21/19 SVC	001108	54.50
					DEPARTMENT 1231 MUNICIPAL BLDG MAINT	TOTAL: 54.50
					FUND 101 GENERAL FUND	TOTAL: 21,893.74



PACKET: 07006 CITY EFTS

VENDOR SET: 01

FUND : 270 MERIT

DEPARTMENT: 0551 MERIT OPERATIONS

BANK: AP

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
01-0726	BORCHS SPORTING GOODS	I-AAV007950	270-50551-3347	MARKETING TEE SHIRTS	001098	226.00
DEPARTMENT 0551 MERIT OPERATIONS					TOTAL:	226.00
FUND 270 MERIT					TOTAL:	226.00

PACKET: 07006 CITY EFTS  
 VENDOR SET: 01  
 FUND : 401 CAPITAL EQUIPMENT FUND  
 DEPARTMENT: 0276 PARK MAINTENANCE & DEVEL.  
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
01-4126	DOOM & CUYPER CONSTRUCT	I-201908283826	401-70276-5520	BUILDINGS & S LIBERTY BATHROOM	001116	3,492.67
DEPARTMENT 0276 PARK MAINTENANCE & DEVEL.TOTAL:						3,492.67
FUND 401 CAPITAL EQUIPMENT FUND TOTAL:						3,492.67

PACKET: 07006 CITY EFTS  
VENDOR SET: 01  
FUND : 456 2013 AMATEUR SPORTS CTR  
DEPARTMENT: 0579 AMATEUR SPORTS CENTER  
BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
01-2248	SCOTT'S TREE SERVICE	I-4172	456-70579-5530	IMPR OTHER TH MOVE 2 TREES	001110	250.00
DEPARTMENT 0579 AMATEUR SPORTS CENTER						TOTAL: 250.00
FUND 456 2013 AMATEUR SPORTS CTR						TOTAL: 250.00

PACKET: 07006 CITY EFTS  
 VENDOR SET: 01  
 FUND : 602 WASTEWATER OPERATING  
 DEPARTMENT: 0581 WW OPERATIONS  
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
01-0578	AMAZON CAPITAL SERVICES					
		I-13WQ-JX1H-LHT3	602-90581-2211	GENERAL SUPPL HYDRAULIC FILTERS	001095	79.08
01-0581	AMERICAN ENGINEERING TE					
		I-1301680	602-90581-5520	BUILDINGS & 2019 WW IMPROV PROJECT TESTING	001096	726.60
	PROJ: W13-5520	WWTF IMPROVEMENTS		BUILDING & STRUCTURES		
01-1090	FASTENAL COMPANY					
		I-97927	602-90581-2211	GENERAL SUPPL CLEANER	001102	295.67
		I-98614	602-90581-2211	GENERAL SUPPL SUPPLIES	001102	91.32
		I-98742	602-90581-2211	GENERAL SUPPL SUPPLIES	001102	30.10
01-1635	MARSHALL NORTHWEST PIPE					
		I-435262	602-90581-3322	POSTAGE FREIGHT	001105	8.03
01-1690	MOBILE HEALTH SERVICES					
		I-36156	602-90581-3311	GENERAL PROFE ANNUAL TESTING	001125	16.00
		I-36157	602-90581-3311	GENERAL PROFE ANNUAL TESTING	001125	129.00
01-1986	NORTH CENTRAL INTERNATI					
		I-358399	602-90581-2211	GENERAL SUPPL DASH PANEL 2002 INT SEMI	001106	101.15
		I-358427	602-90581-2211	GENERAL SUPPL WASHER	001106	5.55
		I-358444	602-90581-2221	EQUIPMENT REP BEARING, AIR SPRINGS 2007 IH S	001106	198.32
	PROJ: W04-2221	BIOSOLIDS		PROJECT COSTS		
		I-358448	602-90581-2211	GENERAL SUPPL SLICK/DISC	001106	19.99
01-3760	GROWMARK INC.					
		I-59557040100	602-90581-2211	GENERAL SUPPL BARREL PUMP	001114	56.60
DEPARTMENT 0581 WW OPERATIONS					TOTAL:	1,757.41
FUND 602 WASTEWATER OPERATING					TOTAL:	1,757.41

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
01-2049	PLUNKETTS PEST CONTROL	I-6377075	609-90991-3311	GENERAL PROFE 08/16/19 SVC	001108	39.27
				DEPARTMENT 0991 LIQUOR OPERATIONS	TOTAL:	39.27
01-0578	AMAZON CAPITAL SERVICES	I-1CG1-FMPH-1QCR	609-90992-2254	GEN MDSE PURC CAN COOLERS	001095	129.19
01-2026	PEPSI COLA BOTTLING OF	I-0002247461	609-90992-2254	GEN MDSE PURC .	001107	35.55
01-2538	VIKING COCA COLA BOTTLI	I-2388512	609-90992-2254	GEN MDSE PURC .	001111	267.75
01-4855	SOUTHERN GLAZER'S OF MN	I-1857744	609-90992-2251	LIQUOR PURCHA .	001117	3,002.89
01-5731	DOLL DISTRIBUTING	C-148831	609-90992-2252	BEER PURCHASE .	001119	110.28-
		C-148874	609-90992-2252	BEER PURCHASE .	001119	4,059.20-
		I-145577	609-90992-2252	BEER PURCHASE .	001119	7,657.50
		I-145578	609-90992-2252	BEER PURCHASE .	001119	896.00
		I-148832	609-90992-2254	GEN MDSE PURC DOLL DISTRIBUTING	001119	25.50
		I-148832	609-90992-2252	BEER PURCHASE DOLL DISTRIBUTING	001119	5,512.30
		I-148875	609-90992-2252	BEER PURCHASE .	001119	4,116.00
01-6277	TALKING WATERS BREWING	I-955	609-90992-2252	BEER PURCHASE .	001121	405.00
				DEPARTMENT 0992 LIQUOR PURCHASES	TOTAL:	17,878.20
			FUND 609 LIQUOR		TOTAL:	17,917.47
					REPORT GRAND TOTAL:	45,537.29

## \*\* G/L ACCOUNT TOTALS \*\*

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====		
				ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG
2019-2020	101-40141-2211	GENERAL SUPPLIES	197.93	9,200	8,556.80				
	101-40741-2211	GENERAL SUPPLIES	247.93	1,975	1,043.37				
	101-40741-3331	TRAVEL, CONFERENCES AND SC	250.00	7,020	2,159.48				
	101-40741-3332	MILEAGE ALLOWANCE	94.54	1,000	605.52				
	101-40821-3332	MILEAGE REIMBURSEMENT	39.79	300	260.21				
	101-40931-3331	TRAVEL, CONFERENCES AND SC	255.54	3,475	2,227.85				
	101-40931-3332	MILEAGE ALLOWANCE	80.97	700	135.31				
	101-41231-3311	GENERAL PROFESSIONAL SERVI	54.50	2,300	1,610.93				
	101-50151-2214	UNIFORMS	127.99	8,969	2,721.26				
	101-50352-2211	GENERAL SUPPLIES	571.45	10,000	3,432.97				
	101-50352-2221	EQUIPMENT REPAIR & MAINTEN	25.00	38,800	1,578.32-	Y			
	101-50352-2245	EQUIPMENT/TOOLS UP TO \$500	318.35	35,700	26,885.50				
	101-50352-3311	GENERAL PROFESSIONAL SERVI	910.00	25,000	260.16				
	101-60162-2217	COMPUTER SOFTWARE	2,160.00	13,000	2,080.25				
	101-60211-2215	SAFETY WEAR & EQUIPMENT	44.99	5,750	3,798.66				
	101-60211-2221	EQUIPMENT REPAIR & MAINTEN	40.05	71,500	4,098.81-	Y			
	101-60211-2227	OTHER REPAIRS & MAINTENANC	15,292.02	290,100	57,063.98				
	101-60211-3311	GENERAL PROFESSIONAL SERVI	16.00	18,500	91,713.82-	Y			
	101-60364-2221	EQUIPMENT REPAIR & MAINTEN	9.55	15,000	627.67-	Y			
	101-70176-2211	GENERAL SUPPLIES	26.98	36,000	5,816.66				
	101-70276-2211	GENERAL SUPPLIES	35.98	55,000	1,728.11				
	101-70276-2221	EQUIPMENT REPAIR & MAINTEN	149.00	18,000	2,949.06				
	101-70276-2227	OTHER REPAIRS & MAINTENANC	912.75	150,000	69,614.33				
	101-70873-2211	GENERAL SUPPLIES	17.43	5,500	4,374.41				
	101-70971-2211	GENERAL SUPPLIES	15.00	25,000	7,030.15-	Y			
	270-50551-3347	MARKETING	226.00	5,000	3,426.06				
	401-70276-5520	BUILDINGS & STRUCTURES	3,492.67	0	5,432.67-	Y			
	456-70579-5530	IMPR OTHER THAN BLDGS	250.00	0	984.30-	Y			
	602-90581-2211	GENERAL SUPPLIES	679.46	250,000	109,034.50				
	602-90581-2221	EQUIPMENT REPAIR & MAINTEN	198.32	152,000	111,251.54				
	602-90581-3311	GENERAL PROFESSIONAL SERVI	145.00	125,625	140,178.37-	Y			
	602-90581-3322	POSTAGE	8.03	1,000	879.08				
	602-90581-5520	BUILDINGS & STRUCTURES	726.60	0	410,232.90-	Y			
	609-90991-3311	GENERAL PROFESSIONAL SERVI	39.27	14,000	2,686.28				
	609-90992-2251	LIQUOR PURCHASES	3,002.89	1,267,741	362,219.83				
	609-90992-2252	BEER PURCHASES	14,417.32	1,704,028	378,781.72				
	609-90992-2254	GEN MDSE PURCHASES	457.99	70,496	24,469.50				
**	2019-2020 YEAR TOTALS	**	45,537.29						

## \*\* DEPARTMENT TOTALS \*\*

ACCT	NAME	AMOUNT
101-0141	MAYOR & COUNCIL	197.93
101-0151	POLICE ADMINISTRATION	127.99
101-0162	ENGINEERING	2,160.00
101-0176	AQUATIC CENTER	26.98
101-0211	STREET ADMINISTRATION	15,393.06
101-0276	PARK MAINTENANCE & DEVEL.	1,097.73
101-0352	FIRE SERVICES	1,824.80
101-0364	AIRPORT	9.55
101-0741	CITY ADMINISTRATION	592.47
101-0821	FINANCE	39.79
101-0873	COMM ED-FALL	17.43
101-0931	APPRAISING & ASSESSING	336.51
101-0971	RECREATION-SUMMER	15.00
101-1231	MUNICIPAL BLDG MAINT	54.50
-----		
101 TOTAL	GENERAL FUND	21,893.74
270-0551	MERIT OPERATIONS	226.00
-----		
270 TOTAL	MERIT	226.00
401-0276	PARK MAINTENANCE & DEVEL.	3,492.67
-----		
401 TOTAL	CAPITAL EQUIPMENT FUND	3,492.67
456-0579	AMATEUR SPORTS CENTER	250.00
-----		
456 TOTAL	2013 AMATEUR SPORTS CTR	250.00
602-0581	WW OPERATIONS	1,757.41
-----		
602 TOTAL	WASTEWATER OPERATING	1,757.41
609-0991	LIQUOR OPERATIONS	39.27
609-0992	LIQUOR PURCHASES	17,878.20
-----		
609 TOTAL	LIQUOR	17,917.47
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	** TOTAL **	45,537.29

\*\*\* PROJECT TOTALS \*\*\*

PROJECT	LINE ITEM	AMOUNT
436 ADULT SOFTBALL	2211 GENERAL SUPPLIES	15.00
	** PROJECT 436 TOTAL **	15.00
511 FOOTBALL TACKLE 7TH & 8TH	2211 GENERAL SUPPLIES	17.43
	** PROJECT 511 TOTAL **	17.43
W04 BIOSOLIDS	2221 PROJECT COSTS	198.32
	** PROJECT W04 TOTAL **	198.32
W13 WWTF IMPROVEMENTS	5520 BUILDING & STRUCTURES	726.60
	** PROJECT W13 TOTAL **	726.60

NO ERRORS

\*\* END OF REPORT \*\*



BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-1358	INTERNAL REVENUE SERVIC	I-T1 201909043852	101-21221	FEDERAL W/H	000961	15,628.95
01-1358	INTERNAL REVENUE SERVIC	I-T3 201909043852	101-21222	SOCIAL SECURITY W/H	000961	7,936.02
01-1358	INTERNAL REVENUE SERVIC	I-T4 201909043852	101-21223	MEDICARE W/H	000961	2,684.31
01-1818	MN REVENUE	I-T2 201909043852	101-21224	STATE W/H	000963	8,045.89
01-2028	PERA OF MINNESOTA REG	I-12 201909043852	101-21225	PERA POLICE AND FIRE	000966	7,190.72
01-2028	PERA OF MINNESOTA REG	I-13 201909043852	101-21225	PERA COORDINATED	000966	8,606.72
01-2512	NATIONWIDE RETIREMENT	I-33 201909043852	101-21251	USCM	000964	575.00
01-2513	NATIONWIDE RETIREMENT-F	I-34 201909043852	101-21252	USCM FIRE DEPT	000965	1,075.15
01-3443	VALIC DEFERRED COMP	I-35 201909043852	101-21257	VALIC DEFERRED COMP	000967	834.25
01-3443	VALIC DEFERRED COMP	I-35F201909043852	101-21257	VALIC - FIRE DEPARTMENT	000967	128.06
01-3443	VALIC DEFERRED COMP	I-35R201909043852	101-21255	VALIC ROTH	000967	600.00
01-3669	MINNESOTA STATE RETIREM	I-27A201909043852	101-21246	HEALTH CARE SAVINGS PLAN	000962	580.78
01-3669	MINNESOTA STATE RETIREM	I-27L201909043852	101-21246	HEALTH CARE SAVINGS PLAN	000962	1,275.00
01-3669	MINNESOTA STATE RETIREM	I-27N201909043852	101-21246	HEALTH CARE SAVINGS PLAN	000962	1,748.16
01-3669	MINNESOTA STATE RETIREM	I-27S201909043852	101-21246	HEALTH CARE SAVINGS PLAN	000962	200.00
01-3669	MINNESOTA STATE RETIREM	I-36 201909043852	101-21258	MNDP - DEFERRED COMP	000962	860.00
01-3669	MINNESOTA STATE RETIREM	I-36R201909043852	101-21259	MNDP - ROTH	000962	315.00
01-4805	FURTHER	I-201909053858	101-21249	Housing HSA	000960	145.84
01-4805	FURTHER	I-201909053858	101-21249	Housing VEBA	000960	375.00
01-4805	FURTHER	I-HEC201909043852	101-21231	EMPLOYEE HSA CONTRIBUTION	000960	5,943.62
01-6085	VOYA - INVESTORS CHOICE	I-37D201909043852	101-21275	VOYA DEFERRED	000968	150.00
01-6085	VOYA - INVESTORS CHOICE	I-37R201909043852	101-21274	VOYA ROTH PLAN	000968	220.00
DEPARTMENT 0000 NON-DEPARTMENTAL					TOTAL:	65,118.47
01-1358	INTERNAL REVENUE SERVIC	I-T3 201909043852	101-50151-1122	SOCIAL SECURITY W/H	000961	311.78
01-1358	INTERNAL REVENUE SERVIC	I-T4 201909043852	101-50151-1125	MEDICARE W/H	000961	867.94

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-1358	INTERNAL REVENUE SERVIC	I-T4 201909043852	101-50151-1125	MEDICARE W/H	000961	1.94
01-1358	INTERNAL REVENUE SERVIC	I-T4 201909043852	101-50151-1125	MEDICARE W/H	000961	31.28
01-2028	PERA OF MINNESOTA REG	I-12 201909043852	101-50151-1121	PERA POLICE AND FIRE	000966	10,375.28
01-2028	PERA OF MINNESOTA REG	I-12 201909043852	101-50151-1121	PERA POLICE AND FIRE	000966	25.75
01-2028	PERA OF MINNESOTA REG	I-12 201909043852	101-50151-1121	PERA POLICE AND FIRE	000966	385.01
01-2028	PERA OF MINNESOTA REG	I-13 201909043852	101-50151-1121	PERA COORDINATED	000966	428.93
01-4805	FURTHER	I-5FH201909043852	101-50151-1135	EMPLOYER CONTRIB FAM HSA 5000	000960	1,250.10
01-4805	FURTHER	I-5FV201909043852	101-50151-1135	EMPLOYER CONT FAM VEBA 5000	000960	187.50
01-4805	FURTHER	I-5SH201909043852	101-50151-1135	EMPLOYER CONTRIB SNGL HSA 500	000960	312.50
01-4805	FURTHER	I-5SV201909043852	101-50151-1135	EMPLOYER CONT SINGL VEBA 5000	000960	177.09
DEPARTMENT 0151 POLICE ADMINISTRATION TOTAL:						14,355.10
01-1358	INTERNAL REVENUE SERVIC	I-T3 201909043852	101-60162-1122	SOCIAL SECURITY W/H	000961	389.76
01-1358	INTERNAL REVENUE SERVIC	I-T3 201909043852	101-60162-1122	SOCIAL SECURITY W/H	000961	87.13
01-1358	INTERNAL REVENUE SERVIC	I-T3 201909043852	101-60162-1122	SOCIAL SECURITY W/H	000961	14.69
01-1358	INTERNAL REVENUE SERVIC	I-T3 201909043852	101-60162-1122	SOCIAL SECURITY W/H	000961	263.08
01-1358	INTERNAL REVENUE SERVIC	I-T3 201909043852	101-60162-1122	SOCIAL SECURITY W/H	000961	4.15
01-1358	INTERNAL REVENUE SERVIC	I-T3 201909043852	101-60162-1122	SOCIAL SECURITY W/H	000961	35.41
01-1358	INTERNAL REVENUE SERVIC	I-T3 201909043852	101-60162-1122	SOCIAL SECURITY W/H	000961	27.81
01-1358	INTERNAL REVENUE SERVIC	I-T3 201909043852	101-60162-1122	SOCIAL SECURITY W/H	000961	1.84
01-1358	INTERNAL REVENUE SERVIC	I-T3 201909043852	101-60162-1122	SOCIAL SECURITY W/H	000961	72.18
01-1358	INTERNAL REVENUE SERVIC	I-T3 201909043852	101-60162-1122	SOCIAL SECURITY W/H	000961	196.65
01-1358	INTERNAL REVENUE SERVIC	I-T3 201909043852	101-60162-1122	SOCIAL SECURITY W/H	000961	44.03
01-1358	INTERNAL REVENUE SERVIC	I-T3 201909043852	101-60162-1122	SOCIAL SECURITY W/H	000961	33.42
01-1358	INTERNAL REVENUE SERVIC	I-T4 201909043852	101-60162-1125	MEDICARE W/H	000961	91.15
01-1358	INTERNAL REVENUE SERVIC	I-T4 201909043852	101-60162-1125	MEDICARE W/H	000961	20.38
01-1358	INTERNAL REVENUE SERVIC	I-T4 201909043852	101-60162-1125	MEDICARE W/H	000961	3.44
01-1358	INTERNAL REVENUE SERVIC	I-T4 201909043852	101-60162-1125	MEDICARE W/H	000961	61.52
01-1358	INTERNAL REVENUE SERVIC	I-T4 201909043852	101-60162-1125	MEDICARE W/H	000961	0.97
01-1358	INTERNAL REVENUE SERVIC	I-T4 201909043852	101-60162-1125	MEDICARE W/H	000961	8.29
01-1358	INTERNAL REVENUE SERVIC	I-T4 201909043852	101-60162-1125	MEDICARE W/H	000961	6.51
01-1358	INTERNAL REVENUE SERVIC	I-T4 201909043852	101-60162-1125	MEDICARE W/H	000961	0.43
01-1358	INTERNAL REVENUE SERVIC	I-T4 201909043852	101-60162-1125	MEDICARE W/H	000961	16.88
01-1358	INTERNAL REVENUE SERVIC	I-T4 201909043852	101-60162-1125	MEDICARE W/H	000961	45.99
01-1358	INTERNAL REVENUE SERVIC	I-T4 201909043852	101-60162-1125	MEDICARE W/H	000961	10.30
01-1358	INTERNAL REVENUE SERVIC	I-T4 201909043852	101-60162-1125	MEDICARE W/H	000961	7.81
01-2028	PERA OF MINNESOTA REG	I-13 201909043852	101-60162-1121	PERA COORDINATED	000966	485.74
01-2028	PERA OF MINNESOTA REG	I-13 201909043852	101-60162-1121	PERA COORDINATED	000966	113.83
01-2028	PERA OF MINNESOTA REG	I-13 201909043852	101-60162-1121	PERA COORDINATED	000966	19.14

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-2028	PERA OF MINNESOTA REG	I-13 201909043852	101-60162-1121	PERA COORDINATED	000966	340.64
01-2028	PERA OF MINNESOTA REG	I-13 201909043852	101-60162-1121	PERA COORDINATED	000966	5.13
01-2028	PERA OF MINNESOTA REG	I-13 201909043852	101-60162-1121	PERA COORDINATED	000966	48.30
01-2028	PERA OF MINNESOTA REG	I-13 201909043852	101-60162-1121	PERA COORDINATED	000966	36.43
01-2028	PERA OF MINNESOTA REG	I-13 201909043852	101-60162-1121	PERA COORDINATED	000966	2.39
01-2028	PERA OF MINNESOTA REG	I-13 201909043852	101-60162-1121	PERA COORDINATED	000966	90.60
01-2028	PERA OF MINNESOTA REG	I-13 201909043852	101-60162-1121	PERA COORDINATED	000966	240.19
01-2028	PERA OF MINNESOTA REG	I-13 201909043852	101-60162-1121	PERA COORDINATED	000966	54.70
01-2028	PERA OF MINNESOTA REG	I-13 201909043852	101-60162-1121	PERA COORDINATED	000966	41.70
01-4805	FURTHER	I-5FH201909043852	101-60162-1135	EMPLOYER CONTRIB FAM HSA 5000	000960	264.00
01-4805	FURTHER	I-5FV201909043852	101-60162-1135	EMPLOYER CONT FAM VEBA 5000	000960	187.50
01-4805	FURTHER	I-5SH201909043852	101-60162-1135	EMPLOYER CONTRIB SNGL HSA 500	000960	84.38
					DEPARTMENT 0162 ENGINEERING	TOTAL: 3,458.49
01-1358	INTERNAL REVENUE SERVIC	I-T3 201909043852	101-60164-1122	SOCIAL SECURITY W/H	000961	671.66
01-1358	INTERNAL REVENUE SERVIC	I-T4 201909043852	101-60164-1125	MEDICARE W/H	000961	157.07
01-2028	PERA OF MINNESOTA REG	I-13 201909043852	101-60164-1121	PERA COORDINATED	000966	938.07
01-4805	FURTHER	I-5FH201909043852	101-60164-1135	EMPLOYER CONTRIB FAM HSA 5000	000960	230.23
01-4805	FURTHER	I-5FV201909043852	101-60164-1135	EMPLOYER CONT FAM VEBA 5000	000960	187.50
01-4805	FURTHER	I-5SH201909043852	101-60164-1135	EMPLOYER CONTRIB SNGL HSA 500	000960	40.62
					DEPARTMENT 0164 COMMUNITY PLANNING	TOTAL: 2,225.15
01-1358	INTERNAL REVENUE SERVIC	I-T3 201909043852	101-70176-1122	SOCIAL SECURITY W/H	000961	7.63
01-1358	INTERNAL REVENUE SERVIC	I-T4 201909043852	101-70176-1125	MEDICARE W/H	000961	1.78
					DEPARTMENT 0176 AQUATIC CENTER	TOTAL: 9.41
01-1358	INTERNAL REVENUE SERVIC	I-T3 201909043852	101-60211-1122	SOCIAL SECURITY W/H	000961	223.03
01-1358	INTERNAL REVENUE SERVIC	I-T3 201909043852	101-60211-1122	SOCIAL SECURITY W/H	000961	29.99
01-1358	INTERNAL REVENUE SERVIC	I-T3 201909043852	101-60211-1122	SOCIAL SECURITY W/H	000961	2.31
01-1358	INTERNAL REVENUE SERVIC	I-T3 201909043852	101-60211-1122	SOCIAL SECURITY W/H	000961	621.46
01-1358	INTERNAL REVENUE SERVIC	I-T3 201909043852	101-60211-1122	SOCIAL SECURITY W/H	000961	129.24
01-1358	INTERNAL REVENUE SERVIC	I-T3 201909043852	101-60211-1122	SOCIAL SECURITY W/H	000961	160.25
01-1358	INTERNAL REVENUE SERVIC	I-T3 201909043852	101-60211-1122	SOCIAL SECURITY W/H	000961	18.75
01-1358	INTERNAL REVENUE SERVIC	I-T3 201909043852	101-60211-1122	SOCIAL SECURITY W/H	000961	46.69

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-1358	INTERNAL REVENUE SERVIC	I-T3 201909043852	101-60211-1122	SOCIAL SECURITY W/H	000961	25.57
01-1358	INTERNAL REVENUE SERVIC	I-T4 201909043852	101-60211-1125	MEDICARE W/H	000961	52.17
01-1358	INTERNAL REVENUE SERVIC	I-T4 201909043852	101-60211-1125	MEDICARE W/H	000961	7.01
01-1358	INTERNAL REVENUE SERVIC	I-T4 201909043852	101-60211-1125	MEDICARE W/H	000961	0.54
01-1358	INTERNAL REVENUE SERVIC	I-T4 201909043852	101-60211-1125	MEDICARE W/H	000961	145.34
01-1358	INTERNAL REVENUE SERVIC	I-T4 201909043852	101-60211-1125	MEDICARE W/H	000961	30.23
01-1358	INTERNAL REVENUE SERVIC	I-T4 201909043852	101-60211-1125	MEDICARE W/H	000961	37.46
01-1358	INTERNAL REVENUE SERVIC	I-T4 201909043852	101-60211-1125	MEDICARE W/H	000961	4.38
01-1358	INTERNAL REVENUE SERVIC	I-T4 201909043852	101-60211-1125	MEDICARE W/H	000961	10.93
01-1358	INTERNAL REVENUE SERVIC	I-T4 201909043852	101-60211-1125	MEDICARE W/H	000961	5.98
01-2028	PERA OF MINNESOTA REG	I-13 201909043852	101-60211-1121	PERA COORDINATED	000966	312.63
01-2028	PERA OF MINNESOTA REG	I-13 201909043852	101-60211-1121	PERA COORDINATED	000966	45.12
01-2028	PERA OF MINNESOTA REG	I-13 201909043852	101-60211-1121	PERA COORDINATED	000966	3.47
01-2028	PERA OF MINNESOTA REG	I-13 201909043852	101-60211-1121	PERA COORDINATED	000966	819.88
01-2028	PERA OF MINNESOTA REG	I-13 201909043852	101-60211-1121	PERA COORDINATED	000966	171.90
01-2028	PERA OF MINNESOTA REG	I-13 201909043852	101-60211-1121	PERA COORDINATED	000966	213.35
01-2028	PERA OF MINNESOTA REG	I-13 201909043852	101-60211-1121	PERA COORDINATED	000966	23.81
01-2028	PERA OF MINNESOTA REG	I-13 201909043852	101-60211-1121	PERA COORDINATED	000966	62.42
01-2028	PERA OF MINNESOTA REG	I-13 201909043852	101-60211-1121	PERA COORDINATED	000966	33.76
01-4805	FURTHER	I-5FH201909043852	101-60211-1135	EMPLOYER CONTRIB FAM HSA 5000	000960	491.70
01-4805	FURTHER	I-5SH201909043852	101-60211-1135	EMPLOYER CONTRIB SNGL HSA 500	000960	125.00
01-4805	FURTHER	I-5SV201909043852	101-60211-1135	EMPLOYER CONT SINGL VEBA 5000	000960	104.17
DEPARTMENT 0211 STREET ADMINISTRATION TOTAL:						3,958.54
01-1358	INTERNAL REVENUE SERVIC	I-T3 201909043852	101-70276-1122	SOCIAL SECURITY W/H	000961	869.44
01-1358	INTERNAL REVENUE SERVIC	I-T4 201909043852	101-70276-1125	MEDICARE W/H	000961	203.35
01-2028	PERA OF MINNESOTA REG	I-13 201909043852	101-70276-1121	PERA COORDINATED	000966	776.54
01-4805	FURTHER	I-5FH201909043852	101-70276-1135	EMPLOYER CONTRIB FAM HSA 5000	000960	83.34
01-4805	FURTHER	I-5SH201909043852	101-70276-1135	EMPLOYER CONTRIB SNGL HSA 500	000960	62.50
DEPARTMENT 0276 PARK MAINTENANCE & DEV TOTAL:						1,995.17
01-1358	INTERNAL REVENUE SERVIC	I-T3 201909043852	101-60364-1122	SOCIAL SECURITY W/H	000961	58.24
01-1358	INTERNAL REVENUE SERVIC	I-T3 201909043852	101-60364-1122	SOCIAL SECURITY W/H	000961	42.96
01-1358	INTERNAL REVENUE SERVIC	I-T3 201909043852	101-60364-1122	SOCIAL SECURITY W/H	000961	47.39
01-1358	INTERNAL REVENUE SERVIC	I-T3 201909043852	101-60364-1122	SOCIAL SECURITY W/H	000961	28.97
01-1358	INTERNAL REVENUE SERVIC	I-T3 201909043852	101-60364-1122	SOCIAL SECURITY W/H	000961	72.86

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT	
01-1358	INTERNAL REVENUE	SERVIC I-T3	201909043852	101-60364-1122	SOCIAL SECURITY W/H	000961	101.43
01-1358	INTERNAL REVENUE	SERVIC I-T3	201909043852	101-60364-1122	SOCIAL SECURITY W/H	000961	7.77
01-1358	INTERNAL REVENUE	SERVIC I-T3	201909043852	101-60364-1122	SOCIAL SECURITY W/H	000961	10.88
01-1358	INTERNAL REVENUE	SERVIC I-T3	201909043852	101-60364-1122	SOCIAL SECURITY W/H	000961	30.79
01-1358	INTERNAL REVENUE	SERVIC I-T4	201909043852	101-60364-1125	MEDICARE W/H	000961	13.62
01-1358	INTERNAL REVENUE	SERVIC I-T4	201909043852	101-60364-1125	MEDICARE W/H	000961	10.05
01-1358	INTERNAL REVENUE	SERVIC I-T4	201909043852	101-60364-1125	MEDICARE W/H	000961	11.09
01-1358	INTERNAL REVENUE	SERVIC I-T4	201909043852	101-60364-1125	MEDICARE W/H	000961	6.78
01-1358	INTERNAL REVENUE	SERVIC I-T4	201909043852	101-60364-1125	MEDICARE W/H	000961	17.04
01-1358	INTERNAL REVENUE	SERVIC I-T4	201909043852	101-60364-1125	MEDICARE W/H	000961	23.72
01-1358	INTERNAL REVENUE	SERVIC I-T4	201909043852	101-60364-1125	MEDICARE W/H	000961	1.82
01-1358	INTERNAL REVENUE	SERVIC I-T4	201909043852	101-60364-1125	MEDICARE W/H	000961	2.54
01-1358	INTERNAL REVENUE	SERVIC I-T4	201909043852	101-60364-1125	MEDICARE W/H	000961	7.20
01-2028	PERA OF MINNESOTA	REG I-13	201909043852	101-60364-1121	PERA COORDINATED	000966	82.47
01-2028	PERA OF MINNESOTA	REG I-13	201909043852	101-60364-1121	PERA COORDINATED	000966	61.75
01-2028	PERA OF MINNESOTA	REG I-13	201909043852	101-60364-1121	PERA COORDINATED	000966	64.63
01-2028	PERA OF MINNESOTA	REG I-13	201909043852	101-60364-1121	PERA COORDINATED	000966	37.72
01-2028	PERA OF MINNESOTA	REG I-13	201909043852	101-60364-1121	PERA COORDINATED	000966	59.42
01-2028	PERA OF MINNESOTA	REG I-13	201909043852	101-60364-1121	PERA COORDINATED	000966	11.21
01-2028	PERA OF MINNESOTA	REG I-13	201909043852	101-60364-1121	PERA COORDINATED	000966	15.69
01-2028	PERA OF MINNESOTA	REG I-13	201909043852	101-60364-1121	PERA COORDINATED	000966	46.13
01-4805	FURTHER	I-5FH201909043852	101-60364-1135	EMPLOYER CONTRIB FAM HSA 5000	000960	175.02	
DEPARTMENT 0364 AIRPORT						TOTAL:	1,049.19
01-1358	INTERNAL REVENUE	SERVIC I-T3	201909043852	101-50453-1122	SOCIAL SECURITY W/H	000961	34.48
01-1358	INTERNAL REVENUE	SERVIC I-T4	201909043852	101-50453-1125	MEDICARE W/H	000961	8.07
01-2028	PERA OF MINNESOTA	REG I-13	201909043852	101-50453-1121	PERA COORDINATED	000966	44.74
01-4805	FURTHER	I-5SV201909043852	101-50453-1135	EMPLOYER CONT SINGL VEBA 5000	000960	31.25	
DEPARTMENT 0453 ANIMAL IMPOUNDMENT						TOTAL:	118.54
01-1358	INTERNAL REVENUE	SERVIC I-T3	201909043852	101-40671-1122	SOCIAL SECURITY W/H	000961	211.51
01-1358	INTERNAL REVENUE	SERVIC I-T4	201909043852	101-40671-1125	MEDICARE W/H	000961	49.47
01-2028	PERA OF MINNESOTA	REG I-13	201909043852	101-40671-1121	PERA COORDINATED	000966	279.65
01-4805	FURTHER	I-5FH201909043852	101-40671-1135	EMPLOYER CONTRIB FAM HSA 5000	000960	66.67	
01-4805	FURTHER	I-5SH201909043852	101-40671-1135	EMPLOYER CONTRIB SNGL HSA 500	000960	62.50	
DEPARTMENT 0671 CABLE COMMISSION						TOTAL:	669.80

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-1358	INTERNAL REVENUE SERVIC	I-T3 201909043852	101-70675-1122	SOCIAL SECURITY W/H	000961	522.06
01-1358	INTERNAL REVENUE SERVIC	I-T4 201909043852	101-70675-1125	MEDICARE W/H	000961	122.09
01-2028	PERA OF MINNESOTA REG	I-13 201909043852	101-70675-1121	PERA COORDINATED	000966	650.10
01-4805	FURTHER	I-5FH201909043852	101-70675-1135	EMPLOYER CONTRIB FAM HSA 5000	000960	83.34
01-4805	FURTHER	I-5SH201909043852	101-70675-1135	EMPLOYER CONTRIB SNGL HSA 500	000960	62.50
01-4805	FURTHER	I-5SV201909043852	101-70675-1135	EMPLOYER CONT SINGL VEBA 5000	000960	104.17
DEPARTMENT 0675 COMM SERVICES ADMIN TOTAL:						1,544.26
01-1358	INTERNAL REVENUE SERVIC	I-T3 201909043852	101-40741-1122	SOCIAL SECURITY W/H	000961	726.90
01-1358	INTERNAL REVENUE SERVIC	I-T4 201909043852	101-40741-1125	MEDICARE W/H	000961	170.02
01-2028	PERA OF MINNESOTA REG	I-13 201909043852	101-40741-1121	PERA COORDINATED	000966	945.58
01-4805	FURTHER	I-5FH201909043852	101-40741-1135	EMPLOYER CONTRIB FAM HSA 5000	000960	172.49
01-4805	FURTHER	I-5SH201909043852	101-40741-1135	EMPLOYER CONTRIB SNGL HSA 500	000960	62.50
01-4805	FURTHER	I-5SV201909043852	101-40741-1135	EMPLOYER CONT SINGL VEBA 5000	000960	110.03
DEPARTMENT 0741 CITY ADMINISTRATION TOTAL:						2,187.52
01-1358	INTERNAL REVENUE SERVIC	I-T3 201909043852	101-70772-1122	SOCIAL SECURITY W/H	000961	3.58
01-1358	INTERNAL REVENUE SERVIC	I-T4 201909043852	101-70772-1125	MEDICARE W/H	000961	0.84
DEPARTMENT 0772 CS YOUTH ACTIVITIES TOTAL:						4.42
01-1358	INTERNAL REVENUE SERVIC	I-T3 201909043852	101-40821-1122	SOCIAL SECURITY W/H	000961	506.88
01-1358	INTERNAL REVENUE SERVIC	I-T4 201909043852	101-40821-1125	MEDICARE W/H	000961	118.55
01-2028	PERA OF MINNESOTA REG	I-13 201909043852	101-40821-1121	PERA COORDINATED	000966	689.10
01-4805	FURTHER	I-5FH201909043852	101-40821-1135	EMPLOYER CONTRIB FAM HSA 5000	000960	166.68
01-4805	FURTHER	I-5SH201909043852	101-40821-1135	EMPLOYER CONTRIB SNGL HSA 500	000960	62.50
DEPARTMENT 0821 FINANCE TOTAL:						1,543.71

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-1358	INTERNAL REVENUE	SERVIC I-T3 201909043852	101-70871-1122	SOCIAL SECURITY W/H	000961	117.07
01-1358	INTERNAL REVENUE	SERVIC I-T3 201909043852	101-70871-1122	SOCIAL SECURITY W/H	000961	10.85
01-1358	INTERNAL REVENUE	SERVIC I-T4 201909043852	101-70871-1125	MEDICARE W/H	000961	27.38
01-1358	INTERNAL REVENUE	SERVIC I-T4 201909043852	101-70871-1125	MEDICARE W/H	000961	2.54
01-2028	PERA OF MINNESOTA	REG I-13 201909043852	101-70871-1121	PERA COORDINATED	000966	144.00
DEPARTMENT 0871 COMM ED-SUMMER						TOTAL: 301.84
01-1358	INTERNAL REVENUE	SERVIC I-T3 201909043852	101-40931-1122	SOCIAL SECURITY W/H	000961	415.54
01-1358	INTERNAL REVENUE	SERVIC I-T3 201909043852	101-40931-1122	SOCIAL SECURITY W/H	000961	2.90
01-1358	INTERNAL REVENUE	SERVIC I-T4 201909043852	101-40931-1125	MEDICARE W/H	000961	97.18
01-1358	INTERNAL REVENUE	SERVIC I-T4 201909043852	101-40931-1125	MEDICARE W/H	000961	0.68
01-2028	PERA OF MINNESOTA	REG I-13 201909043852	101-40931-1121	PERA COORDINATED	000966	598.10
01-2028	PERA OF MINNESOTA	REG I-13 201909043852	101-40931-1121	PERA COORDINATED	000966	4.38
01-4805	FURTHER	I-5FH201909043852	101-40931-1135	EMPLOYER CONTRIB FAM HSA 5000	000960	250.02
DEPARTMENT 0931 APPRAISING & ASSESSING						TOTAL: 1,368.80
01-1358	INTERNAL REVENUE	SERVIC I-T3 201909043852	101-70971-1122	SOCIAL SECURITY W/H	000961	126.07
01-1358	INTERNAL REVENUE	SERVIC I-T3 201909043852	101-70971-1122	SOCIAL SECURITY W/H	000961	11.29
01-1358	INTERNAL REVENUE	SERVIC I-T4 201909043852	101-70971-1125	MEDICARE W/H	000961	29.48
01-1358	INTERNAL REVENUE	SERVIC I-T4 201909043852	101-70971-1125	MEDICARE W/H	000961	2.65
01-2028	PERA OF MINNESOTA	REG I-13 201909043852	101-70971-1121	PERA COORDINATED	000966	180.00
01-4805	FURTHER	I-5FH201909043852	101-70971-1135	EMPLOYER CONTRIB FAM HSA 5000	000960	83.34
DEPARTMENT 0971 RECREATION-SUMMER						TOTAL: 432.83
01-1358	INTERNAL REVENUE	SERVIC I-T3 201909043852	101-70979-1122	SOCIAL SECURITY W/H	000961	2.14
01-1358	INTERNAL REVENUE	SERVIC I-T4 201909043852	101-70979-1125	MEDICARE W/H	000961	0.50
DEPARTMENT 0979 RECREATION-WINTER						TOTAL: 2.64
01-1358	INTERNAL REVENUE	SERVIC I-T3 201909043852	101-41231-1122	SOCIAL SECURITY W/H	000961	23.61
01-1358	INTERNAL REVENUE	SERVIC I-T3 201909043852	101-41231-1122	SOCIAL SECURITY W/H	000961	15.62
01-1358	INTERNAL REVENUE	SERVIC I-T3 201909043852	101-41231-1122	SOCIAL SECURITY W/H	000961	22.66
01-1358	INTERNAL REVENUE	SERVIC I-T3 201909043852	101-41231-1122	SOCIAL SECURITY W/H	000961	180.89

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT	
01-1358	INTERNAL REVENUE	SERVIC I-T3	201909043852	101-41231-1122	SOCIAL SECURITY W/H	000961	32.04
01-1358	INTERNAL REVENUE	SERVIC I-T3	201909043852	101-41231-1122	SOCIAL SECURITY W/H	000961	6.70
01-1358	INTERNAL REVENUE	SERVIC I-T3	201909043852	101-41231-1122	SOCIAL SECURITY W/H	000961	2.98
01-1358	INTERNAL REVENUE	SERVIC I-T3	201909043852	101-41231-1122	SOCIAL SECURITY W/H	000961	37.20
01-1358	INTERNAL REVENUE	SERVIC I-T3	201909043852	101-41231-1122	SOCIAL SECURITY W/H	000961	15.18
01-1358	INTERNAL REVENUE	SERVIC I-T4	201909043852	101-41231-1125	MEDICARE W/H	000961	5.52
01-1358	INTERNAL REVENUE	SERVIC I-T4	201909043852	101-41231-1125	MEDICARE W/H	000961	3.65
01-1358	INTERNAL REVENUE	SERVIC I-T4	201909043852	101-41231-1125	MEDICARE W/H	000961	5.30
01-1358	INTERNAL REVENUE	SERVIC I-T4	201909043852	101-41231-1125	MEDICARE W/H	000961	42.31
01-1358	INTERNAL REVENUE	SERVIC I-T4	201909043852	101-41231-1125	MEDICARE W/H	000961	7.49
01-1358	INTERNAL REVENUE	SERVIC I-T4	201909043852	101-41231-1125	MEDICARE W/H	000961	1.57
01-1358	INTERNAL REVENUE	SERVIC I-T4	201909043852	101-41231-1125	MEDICARE W/H	000961	0.70
01-1358	INTERNAL REVENUE	SERVIC I-T4	201909043852	101-41231-1125	MEDICARE W/H	000961	8.70
01-1358	INTERNAL REVENUE	SERVIC I-T4	201909043852	101-41231-1125	MEDICARE W/H	000961	3.55
01-2028	PERA OF MINNESOTA	REG I-13	201909043852	101-41231-1121	PERA COORDINATED	000966	34.20
01-2028	PERA OF MINNESOTA	REG I-13	201909043852	101-41231-1121	PERA COORDINATED	000966	18.90
01-2028	PERA OF MINNESOTA	REG I-13	201909043852	101-41231-1121	PERA COORDINATED	000966	29.14
01-2028	PERA OF MINNESOTA	REG I-13	201909043852	101-41231-1121	PERA COORDINATED	000966	253.24
01-2028	PERA OF MINNESOTA	REG I-13	201909043852	101-41231-1121	PERA COORDINATED	000966	3.94
01-2028	PERA OF MINNESOTA	REG I-13	201909043852	101-41231-1121	PERA COORDINATED	000966	3.60
01-2028	PERA OF MINNESOTA	REG I-13	201909043852	101-41231-1121	PERA COORDINATED	000966	45.00
01-2028	PERA OF MINNESOTA	REG I-13	201909043852	101-41231-1121	PERA COORDINATED	000966	22.50
01-4805	FURTHER	I-5FH201909043852	101-41231-1135	EMPLOYER CONTRIB FAM HSA 5000	000960	83.34	
01-4805	FURTHER	I-5SH201909043852	101-41231-1135	EMPLOYER CONTRIB SNGL HSA 500	000960	62.50	
DEPARTMENT 1231 MUNICIPAL BLDG MAINT						TOTAL:	972.03
01-1358	INTERNAL REVENUE	SERVIC I-T3	201909043852	101-42071-1122	SOCIAL SECURITY W/H	000961	218.63
01-1358	INTERNAL REVENUE	SERVIC I-T4	201909043852	101-42071-1125	MEDICARE W/H	000961	51.14
01-2028	PERA OF MINNESOTA	REG I-13	201909043852	101-42071-1121	PERA COORDINATED	000966	297.00
01-4805	FURTHER	I-5FH201909043852	101-42071-1135	EMPLOYER CONTRIB FAM HSA 5000	000960	83.34	
DEPARTMENT 2071 ADULT COMMUNITY CTR						TOTAL:	650.11
FUND 101 GENERAL FUND						TOTAL:	101,966.02



BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-1358	INTERNAL REVENUE	SERVIC I-T1 201909043852	208-21221	FEDERAL W/H	000961	3.38
01-1358	INTERNAL REVENUE	SERVIC I-T3 201909043852	208-21222	SOCIAL SECURITY W/H	000961	11.16
01-1358	INTERNAL REVENUE	SERVIC I-T4 201909043852	208-21223	MEDICARE W/H	000961	2.61
01-1818	MN REVENUE	I-T2 201909043852	208-21224	STATE W/H	000963	4.69
DEPARTMENT 0000 NON-DEPARTMENTAL					TOTAL:	21.84
01-1358	INTERNAL REVENUE	SERVIC I-T3 201909043852	208-41136-1122	SOCIAL SECURITY W/H	000961	11.16
01-1358	INTERNAL REVENUE	SERVIC I-T4 201909043852	208-41136-1125	MEDICARE W/H	000961	2.61
DEPARTMENT 1136 GENERAL COMMUNITY DEV					TOTAL:	13.77
FUND 208 EDA ADMINISTRATION					TOTAL:	35.61

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-1358	INTERNAL REVENUE SERVIC	I-T1 201909043852	211-21221	FEDERAL W/H	000961	1,942.11
01-1358	INTERNAL REVENUE SERVIC	I-T3 201909043852	211-21222	SOCIAL SECURITY W/H	000961	1,359.33
01-1358	INTERNAL REVENUE SERVIC	I-T4 201909043852	211-21223	MEDICARE W/H	000961	317.91
01-1818	MN REVENUE	I-T2 201909043852	211-21224	STATE W/H	000963	915.85
01-2028	PERA OF MINNESOTA REG	I-13 201909043852	211-21225	PERA COORDINATED	000966	1,425.54
01-3669	MINNESOTA STATE RETIREM	I-27B201909043852	211-21246	HEALTH CARE SAVINGS PLAN	000962	170.00
01-4805	FURTHER	I-HEC201909043852	211-21231	EMPLOYEE HSA CONTRIBUTION	000960	339.22
DEPARTMENT 0000 NON-DEPARTMENTAL						TOTAL: 6,469.96
01-1358	INTERNAL REVENUE SERVIC	I-T3 201909043852	211-70437-1122	SOCIAL SECURITY W/H	000961	1,359.33
01-1358	INTERNAL REVENUE SERVIC	I-T4 201909043852	211-70437-1125	MEDICARE W/H	000961	317.91
01-2028	PERA OF MINNESOTA REG	I-13 201909043852	211-70437-1121	PERA COORDINATED	000966	1,644.86
01-4805	FURTHER	I-5FH201909043852	211-70437-1135	EMPLOYER CONTRIB FAM HSA 5000	000960	166.68
01-4805	FURTHER	I-5SH201909043852	211-70437-1135	EMPLOYER CONTRIB SNGL HSA 500	000960	187.50
DEPARTMENT 0437 LIBRARY						TOTAL: 3,676.28
FUND 211 LIBRARY FUND						TOTAL: 10,146.24

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-1358	INTERNAL REVENUE SERVIC	I-T1 201909043852	258-21221	FEDERAL W/H	000961	348.52
01-1358	INTERNAL REVENUE SERVIC	I-T3 201909043852	258-21222	SOCIAL SECURITY W/H	000961	361.24
01-1358	INTERNAL REVENUE SERVIC	I-T4 201909043852	258-21223	MEDICARE W/H	000961	84.48
01-1818	MN REVENUE	I-T2 201909043852	258-21224	STATE W/H	000963	193.73
01-2028	PERA OF MINNESOTA REG	I-13 201909043852	258-21225	PERA COORDINATED	000966	421.63
01-3669	MINNESOTA STATE RETIREM	I-27N201909043852	258-21246	HEALTH CARE SAVINGS PLAN	000962	29.26
01-3669	MINNESOTA STATE RETIREM	I-36R201909043852	258-21259	MNDP - ROTH	000962	25.00
01-4805	FURTHER	I-HEC201909043852	258-21231	EMPLOYEE HSA CONTRIBUTION	000960	165.00
DEPARTMENT 0000 NON-DEPARTMENTAL					TOTAL:	1,628.86
01-1358	INTERNAL REVENUE SERVIC	I-T3 201909043852	258-70579-1122	SOCIAL SECURITY W/H	000961	361.24
01-1358	INTERNAL REVENUE SERVIC	I-T4 201909043852	258-70579-1125	MEDICARE W/H	000961	84.48
01-2028	PERA OF MINNESOTA REG	I-13 201909043852	258-70579-1121	PERA COORDINATED	000966	486.49
01-4805	FURTHER	I-5FH201909043852	258-70579-1135	EMPLOYER CONTRIB FAM HSA 5000	000960	266.69
DEPARTMENT 0579 AMATEUR SPORTS CENTER					TOTAL:	1,198.90
FUND 258 ASC ARENA					TOTAL:	2,827.76

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-1358	INTERNAL REVENUE SERVIC	I-T1 201909043852	270-21221	FEDERAL W/H	000961	167.40
01-1358	INTERNAL REVENUE SERVIC	I-T3 201909043852	270-21222	SOCIAL SECURITY W/H	000961	145.22
01-1358	INTERNAL REVENUE SERVIC	I-T4 201909043852	270-21223	MEDICARE W/H	000961	33.96
01-1818	MN REVENUE	I-T2 201909043852	270-21224	STATE W/H	000963	96.42
01-2028	PERA OF MINNESOTA REG	I-13 201909043852	270-21225	PERA COORDINATED	000966	159.07
01-3669	MINNESOTA STATE RETIREM	I-27N201909043852	270-21246	HEALTH CARE SAVINGS PLAN	000962	24.47
01-4805	FURTHER	I-HEC201909043852	270-21231	EMPLOYEE HSA CONTRIBUTION	000960	25.00
DEPARTMENT 0000 NON-DEPARTMENTAL					TOTAL:	651.54
01-1358	INTERNAL REVENUE SERVIC	I-T3 201909043852	270-50551-1122	SOCIAL SECURITY W/H	000961	145.22
01-1358	INTERNAL REVENUE SERVIC	I-T4 201909043852	270-50551-1125	MEDICARE W/H	000961	33.96
01-2028	PERA OF MINNESOTA REG	I-13 201909043852	270-50551-1121	PERA COORDINATED	000966	183.54
01-4805	FURTHER	I-5FH201909043852	270-50551-1135	EMPLOYER CONTRIB FAM HSA 5000	000960	83.34
DEPARTMENT 0551 MERIT OPERATIONS					TOTAL:	446.06
FUND 270 MERIT					TOTAL:	1,097.60

VENDOR SET: 01 City of Marshall  
 PACKET: 07010 9/6/19 PR 1w - 1  
 FUND : 602 WASTEWATER OPERATING  
 DEPARTMENT: N/A NON-DEPARTMENTAL

ITEMS PRINTED: PAID, UNPAID

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-1358	INTERNAL REVENUE SERVIC	I-T1 201909043852	602-21221	FEDERAL W/H	000961	2,443.58
01-1358	INTERNAL REVENUE SERVIC	I-T3 201909043852	602-21222	SOCIAL SECURITY W/H	000961	1,708.68
01-1358	INTERNAL REVENUE SERVIC	I-T4 201909043852	602-21223	MEDICARE W/H	000961	399.60
01-1818	MN REVENUE	I-T2 201909043852	602-21224	STATE W/H	000963	1,241.12
01-2028	PERA OF MINNESOTA REG	I-13 201909043852	602-21225	PERA COORDINATED	000966	1,995.91
01-2512	NATIONWIDE RETIREMENT	I-33 201909043852	602-21251	USCM	000964	300.00
01-3443	VALIC DEFERRED COMP	I-35 201909043852	602-21257	VALIC DEFERRED COMP	000967	37.75
01-3443	VALIC DEFERRED COMP	I-35R201909043852	602-21255	VALIC ROTH	000967	650.00
01-3669	MINNESOTA STATE RETIREM	I-27A201909043852	602-21246	HEALTH CARE SAVINGS PLAN	000962	259.21
01-3669	MINNESOTA STATE RETIREM	I-27N201909043852	602-21246	HEALTH CARE SAVINGS PLAN	000962	390.12
01-4805	FURTHER	I-HEC201909043852	602-21231	EMPLOYEE HSA CONTRIBUTION	000960	1,000.75
01-6085	VOYA - INVESTORS CHOICE	I-37R201909043852	602-21274	VOYA ROTH PLAN	000968	630.00
DEPARTMENT 0000 NON-DEPARTMENTAL					TOTAL:	11,056.72
01-1358	INTERNAL REVENUE SERVIC	I-T3 201909043852	602-90581-1122	SOCIAL SECURITY W/H	000961	1,708.68
01-1358	INTERNAL REVENUE SERVIC	I-T4 201909043852	602-90581-1125	MEDICARE W/H	000961	399.60
01-2028	PERA OF MINNESOTA REG	I-13 201909043852	602-90581-1121	PERA COORDINATED	000966	2,302.97
01-4805	FURTHER	I-5FH201909043852	602-90581-1135	EMPLOYER CONTRIB FAM HSA 5000	000960	416.70
01-4805	FURTHER	I-5FV201909043852	602-90581-1135	EMPLOYER CONT FAM VEBA 5000	000960	187.50
01-4805	FURTHER	I-5SH201909043852	602-90581-1135	EMPLOYER CONTRIB SNGL HSA 500	000960	312.50
01-4805	FURTHER	I-5SV201909043852	602-90581-1135	EMPLOYER CONT SINGL VEBA 5000	000960	202.48
DEPARTMENT 0581 WW OPERATIONS					TOTAL:	5,530.43
FUND 602 WASTEWATER OPERATING					TOTAL:	16,587.15

9/05/2019 3:59 PM  
 VENDOR SET: 01 City of Marshall  
 PACKET: 07010 9/6/19 PR 1w - 1  
 FUND : 609 LIQUOR  
 DEPARTMENT: N/A NON-DEPARTMENTAL

DIRECT PAYABLES DEPARTMENT PAYMENT REGISTER

PAGE: 14  
 ITEMS PRINTED: PAID, UNPAID

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-1358	INTERNAL REVENUE SERVIC	I-T1 201909043852	609-21221	FEDERAL W/H	000961	809.26
01-1358	INTERNAL REVENUE SERVIC	I-T3 201909043852	609-21222	SOCIAL SECURITY W/H	000961	740.23
01-1358	INTERNAL REVENUE SERVIC	I-T4 201909043852	609-21223	MEDICARE W/H	000961	173.12
01-1818	MN REVENUE	I-T2 201909043852	609-21224	STATE W/H	000963	442.31
01-2028	PERA OF MINNESOTA REG	I-13 201909043852	609-21225	PERA COORDINATED	000966	742.26
01-3443	VALIC DEFERRED COMP	I-35 201909043852	609-21257	VALIC DEFERRED COMP	000967	125.00
01-3669	MINNESOTA STATE RETIREM	I-27N201909043852	609-21246	HEALTH CARE SAVINGS PLAN	000962	141.80
01-4805	FURTHER	I-HEC201909043852	609-21231	EMPLOYEE HSA CONTRIBUTION	000960	138.56
01-6085	VOYA - INVESTORS CHOICE	I-37D201909043852	609-21275	VOYA DEFERRED	000968	100.00
01-6085	VOYA - INVESTORS CHOICE	I-37R201909043852	609-21274	VOYA ROTH PLAN	000968	100.00
DEPARTMENT 0000 NON-DEPARTMENTAL					TOTAL:	3,512.54
01-1358	INTERNAL REVENUE SERVIC	I-T3 201909043852	609-90991-1122	SOCIAL SECURITY W/H	000961	740.23
01-1358	INTERNAL REVENUE SERVIC	I-T4 201909043852	609-90991-1125	MEDICARE W/H	000961	173.12
01-2028	PERA OF MINNESOTA REG	I-13 201909043852	609-90991-1121	PERA COORDINATED	000966	856.45
01-4805	FURTHER	I-5SH201909043852	609-90991-1135	EMPLOYER CONTRIB SNGL HSA 500	000960	187.50
01-4805	FURTHER	I-5SV201909043852	609-90991-1135	EMPLOYER CONT SINGL VEBA 5000	000960	104.17
DEPARTMENT 0991 LIQUOR OPERATIONS					TOTAL:	2,061.47
FUND 609 LIQUOR					TOTAL:	5,574.01
REPORT GRA TOTAL:						138,234.39

\*\* G/L ACCOUNT TOTALS \*\*

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====		
				ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG
2019	101-21221	FEDERAL WITHHOLDING	15,628.95						
	101-21222	FICA WITHHOLDING	7,936.02						
	101-21223	MEDICARE	2,684.31						
	101-21224	STATE WITHHOLDING	8,045.89						
	101-21225	PERA WITHHOLDING	15,797.44						
	101-21231	HSA / VEBA (ER ONLY)	5,943.62						
	101-21246	HEALTH CARE SAVINGS PLAN	3,803.94						
	101-21249	COMBINED INSURANCE	520.84						
	101-21251	DEFERRED COMP - USCM	575.00						
	101-21252	DEFERRED COMPENSATION FIRE	1,075.15						
	101-21255	VALIC ROTH (TAXABLE)	600.00						
	101-21257	DEFERRED COMP--VALIC	962.31						
	101-21258	MNDP--DEFERRED COMP	860.00						
	101-21259	MNDP-ROTH	315.00						
	101-21274	DEFERRED COMP-VOYA ROTH	220.00						
	101-21275	VOYA - DEFERRED PRE TAX	150.00						
	101-40671-1121	PERA CONTRIBUTIONS	279.65	7,380	2,458.98				
	101-40671-1122	FICA CONTRIBUTIONS	211.51	7,049	2,857.69				
	101-40671-1125	MEDICARE CONTRIBUTIONS	49.47	1,648	668.32				
	101-40671-1135	HSA/VEBA EMPLOYER CONTRIBU	129.17	0	2,199.85-	Y			
	101-40741-1121	PERA CONTRIBUTIONS	945.58	25,052	6,114.16				
	101-40741-1122	FICA CONTRIBUTIONS	726.90	20,710	5,899.83				
	101-40741-1125	MEDICARE CONTRIBUTIONS	170.02	4,843	1,379.63				
	101-40741-1135	HSA/VEBA EMPLOYER CONTRIBU	345.02	0	5,970.22-	Y			
	101-40821-1121	PERA CONTRIBUTIONS	689.10	17,426	5,353.33				
	101-40821-1122	FICA CONTRIBUTIONS	506.88	14,405	5,495.06				
	101-40821-1125	MEDICARE CONTRIBUTIONS	118.55	3,369	1,285.04				
	101-40821-1135	HSA/VEBA EMPLOYER CONTRIBU	229.18	0	3,896.06-	Y			
	101-40931-1121	PERA CONTRIBUTIONS	602.48	15,652	4,827.36				
	101-40931-1122	FICA CONTRIBUTIONS	418.44	12,964	5,412.13				
	101-40931-1125	MEDICARE CONTRIBUTIONS	97.86	3,032	1,265.88				
	101-40931-1135	HSA/VEBA EMPLOYER CONTRIBU	250.02	0	4,250.34-	Y			
	101-41231-1121	PERA CONTRIBUTIONS	410.52	8,503	1,037.56				
	101-41231-1122	FICA CONTRIBUTIONS	336.88	9,056	3,016.86				
	101-41231-1125	MEDICARE CONTRIBUTIONS	78.79	2,118	705.55				
	101-41231-1135	HSA/VEBA EMPLOYER CONTRIBU	145.84	0	2,479.28-	Y			
	101-42071-1121	PERA CONTRIBUTIONS	297.00	7,748	2,574.11				
	101-42071-1122	FICA CONTRIBUTIONS	218.63	6,405	2,575.07				
	101-42071-1125	MEDICARE CONTRIBUTIONS	51.14	1,498	602.18				
	101-42071-1135	HSA/VEBA EMPLOYER CONTRIBU	83.34	0	1,416.78-	Y			
	101-50151-1121	PERA CONTRIBUTIONS	11,214.97	285,466	88,735.66				
	101-50151-1122	FICA CONTRIBUTIONS	311.78	9,015	2,940.94				
	101-50151-1125	MEDICARE CONTRIBUTIONS	901.16	24,368	8,391.41				
	101-50151-1135	HSA/VEBA EMPLOYER CONTRIBU	1,927.19	0	30,812.52-	Y			

\*\* G/L ACCOUNT TOTALS \*\*

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====		
				ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG
101-50453-1121		PERA CONTRIBUTIONS	44.74	1,147	261.87				
101-50453-1122		FICA CONTRIBUTIONS	34.48	1,185	493.29				
101-50453-1125		MEDICARE CONTRIBUTIONS	8.07	277	115.36				
101-50453-1135		HSA/VEBA EMPLOYER CONTRIBU	31.25	0	522.50-	Y			
101-60162-1121		PERA CONTRIBUTIONS	1,478.79	37,984	10,577.61				
101-60162-1122		FICA CONTRIBUTIONS	1,170.15	32,058	10,670.62				
101-60162-1125		MEDICARE CONTRIBUTIONS	273.67	7,497	2,495.46				
101-60162-1135		HSA/VEBA EMPLOYER CONTRIBU	535.88	0	9,200.64-	Y			
101-60164-1121		PERA CONTRIBUTIONS	938.07	23,270	6,491.85				
101-60164-1122		FICA CONTRIBUTIONS	671.66	19,237	7,179.84				
101-60164-1125		MEDICARE CONTRIBUTIONS	157.07	4,498	1,679.13				
101-60164-1135		HSA/VEBA EMPLOYER CONTRIBU	458.35	0	7,794.23-	Y			
101-60211-1121		PERA CONTRIBUTIONS	1,686.34	42,370	10,617.94				
101-60211-1122		FICA CONTRIBUTIONS	1,257.29	35,911	11,694.63				
101-60211-1125		MEDICARE CONTRIBUTIONS	294.04	8,398	2,735.00				
101-60211-1135		HSA/VEBA EMPLOYER CONTRIBU	720.87	0	11,894.80-	Y			
101-60364-1121		PERA CONTRIBUTIONS	379.02	9,687	1,462.04				
101-60364-1122		FICA CONTRIBUTIONS	401.29	10,032	2,405.63				
101-60364-1125		MEDICARE CONTRIBUTIONS	93.86	2,346	562.54				
101-60364-1135		HSA/VEBA EMPLOYER CONTRIBU	175.02	0	3,175.69-	Y			
101-70176-1122		FICA CONTRIBUTIONS	7.63	6,364	1,426.38				
101-70176-1125		MEDICARE CONTRIBUTIONS	1.78	1,488	333.65				
101-70276-1121		PERA CONTRIBUTIONS	776.54	15,018	2,107.50				
101-70276-1122		FICA CONTRIBUTIONS	869.44	17,980	3,200.47				
101-70276-1125		MEDICARE CONTRIBUTIONS	203.35	4,205	748.40				
101-70276-1135		HSA/VEBA EMPLOYER CONTRIBU	145.84	0	2,479.28-	Y			
101-70675-1121		PERA CONTRIBUTIONS	650.10	16,696	5,275.49				
101-70675-1122		FICA CONTRIBUTIONS	522.06	14,434	5,598.14				
101-70675-1125		MEDICARE CONTRIBUTIONS	122.09	3,375	1,309.34				
101-70675-1135		HSA/VEBA EMPLOYER CONTRIBU	250.01	0	4,250.17-	Y			
101-70772-1122		FICA CONTRIBUTIONS	3.58	830	691.66				
101-70772-1125		MEDICARE CONTRIBUTIONS	0.84	194	161.72				
101-70871-1121		PERA CONTRIBUTIONS	144.00	1,221	80.08				
101-70871-1122		FICA CONTRIBUTIONS	127.92	2,780	517.73-	Y			
101-70871-1125		MEDICARE CONTRIBUTIONS	29.92	650	121.14-	Y			
101-70971-1121		PERA CONTRIBUTIONS	180.00	1,544	104.31				
101-70971-1122		FICA CONTRIBUTIONS	137.36	3,284	754.79				
101-70971-1125		MEDICARE CONTRIBUTIONS	32.13	768	176.60				
101-70971-1135		HSA/VEBA EMPLOYER CONTRIBU	83.34	0	583.38-	Y			
101-70979-1122		FICA CONTRIBUTIONS	2.14	2,920	140.68				
101-70979-1125		MEDICARE CONTRIBUTIONS	0.50	683	32.88				
208-21221		FEDERAL W/H	3.38						
208-21222		FICA W/H	11.16						
208-21223		MEDICARE W/H	2.61						
208-21224		STATE W/H	4.69						



\*\* G/L ACCOUNT TOTALS \*\*

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====		
				ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG
	208-41136-1122	FICA CONTRIBUTIONS	11.16	0	167.40-	Y			
	208-41136-1125	MEDICARE CONTRIBUTIONS	2.61	0	39.15-	Y			
	211-21221	FEDERAL W/H	1,942.11						
	211-21222	FICA W/H	1,359.33						
	211-21223	MEDICARE W/H	317.91						
	211-21224	STATE W/H	915.85						
	211-21225	PERA W/H	1,425.54						
	211-21231	HSA /VEBA (ER ONLY)	339.22						
	211-21246	HEALTH CARE SAVINGS PLAN	170.00						
	211-70437-1121	PERA CONTRIBUTIONS	1,644.86	46,090	16,764.38				
	211-70437-1122	FICA CONTRIBUTIONS	1,359.33	38,085	13,821.73				
	211-70437-1125	MEDICARE CONTRIBUTIONS	317.91	8,927	3,252.47				
	211-70437-1135	INSURANCE BENEFITS ALLOTME	354.18	5,450	571.06-	Y			
	258-21221	FEDERAL WITHHOLDING	348.52						
	258-21222	FICA WITHHOLDING	361.24						
	258-21223	MEDICARE	84.48						
	258-21224	STATE WITHHOLDING	193.73						
	258-21225	PERA WITHHOLDING	421.63						
	258-21231	HSA/VBA (ER ONLY)	165.00						
	258-21246	HEALTH CARE SAVINGS PLAN	29.26						
	258-21259	MNDP-ROTH	25.00						
	258-70579-1121	PERA CONTRIBUTIONS	486.49	14,867	5,789.79				
	258-70579-1122	FICA CONTRIBUTIONS	361.24	13,871	6,576.55				
	258-70579-1125	MEDICARE CONTRIBUTIONS	84.48	3,244	1,537.96				
	258-70579-1135	HSA/VEBA EMPLOYER CONTRIBU	266.69	0	4,529.77-	Y			
	270-21221	FEDERAL WITHHOLDING	167.40						
	270-21222	FICA WITHHOLDING	145.22						
	270-21223	MEDICARE	33.96						
	270-21224	STATE WITHHOLDING	96.42						
	270-21225	PERA WITHHOLDING	159.07						
	270-21231	HSA / VEBA (ER ONLY)	25.00						
	270-21246	HEALTH CARE SAVINGS PLAN	24.47						
	270-50551-1121	PERA CONTRIBUTIONS	183.54	4,656	1,516.67				
	270-50551-1122	FICA CONTRIBUTIONS	145.22	4,325	1,892.03				
	270-50551-1125	MEDICARE CONTRIBUTIONS	33.96	1,011	442.47				
	270-50551-1135	HSA/VEBA EMPLOYER CONTRIBU	83.34	0	1,416.78-	Y			
	602-21221	FEDERAL WITHHOLDING	2,443.58						
	602-21222	FICA WITHHOLDING	1,708.68						
	602-21223	MEDICARE	399.60						
	602-21224	STATE WITHHOLDING	1,241.12						
	602-21225	PERA WITHHOLDING	1,995.91						
	602-21231	HSA / VEBA (ER ONLY)	1,000.75						
	602-21246	HEALTH CARE SAVINGS PLAN	649.33						
	602-21251	DEFERRED COMP - USCM	300.00						
	602-21255	VALIC ROTH (TAXABLE)	650.00						

\*\* G/L ACCOUNT TOTALS \*\*

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====		
				ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG
	602-21257	DEFERRED COMP--VALIC	37.75						
	602-21274	DEFERRED COMP-VOYA ROTH	630.00						
	602-90581-1121	PERA CONTRIBUTIONS	2,302.97	61,533	19,501.10				
	602-90581-1122	FICA CONTRIBUTIONS	1,708.68	50,867	19,632.60				
	602-90581-1125	MEDICARE CONTRIBUTIONS	399.60	11,896	4,591.68				
	602-90581-1135	HSA/VEBA EMPLOYER CONTRIBU	1,119.18	0	18,779.38-	Y			
	609-21221	FEDERAL WITHHOLDING	809.26						
	609-21222	FICA WITHHOLDING	740.23						
	609-21223	MEDICARE	173.12						
	609-21224	STATE WITHHOLDING	442.31						
	609-21225	PERA WITHHOLDING	742.26						
	609-21231	HSA / VEBA (ER ONLY)	138.56						
	609-21246	HEALTH CARE SAVINGS PLAN	141.80						
	609-21257	DEFERRED COMP--VALIC	125.00						
	609-21274	DEFERRED COMP-VOYA ROTH	100.00						
	609-21275	VOYA - DEFERRED PRE TAX	100.00						
	609-90991-1121	PERA CONTRIBUTIONS	856.45	16,386	578.28				
	609-90991-1122	FICA CONTRIBUTIONS	740.23	17,759	4,945.93				
	609-90991-1125	MEDICARE CONTRIBUTIONS	173.12	4,153	1,156.74				
	609-90991-1135	HSA/VEBA EMPLOYER CONTRIBU	291.67	0	4,958.39-	Y			
	** 2019 YEAR TOTALS		138,234.39						

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 \*\* DEPARTMENT TOTALS \*\*

ACCT	NAME	AMOUNT
101	NON-DEPARTMENTAL	65,118.47
101-0151	POLICE ADMINISTRATION	14,355.10
101-0162	ENGINEERING	3,458.49
101-0164	COMMUNITY PLANNING	2,225.15
101-0176	AQUATIC CENTER	9.41
101-0211	STREET ADMINISTRATION	3,958.54
101-0276	PARK MAINTENANCE & DEVEL.	1,995.17
101-0364	AIRPORT	1,049.19
101-0453	ANIMAL IMPOUNDMENT	118.54
101-0671	CABLE COMMISSION	669.80
101-0675	COMM SERVICES ADMIN	1,544.26
101-0741	CITY ADMINISTRATION	2,187.52
101-0772	CS YOUTH ACTIVITIES	4.42
101-0821	FINANCE	1,543.71
101-0871	COMM ED-SUMMER	301.84

\*\* DEPARTMENT TOTALS \*\*

ACCT	NAME	AMOUNT
101-0931	APPRAISING & ASSESSING	1,368.80
101-0971	RECREATION-SUMMER	432.83
101-0979	RECREATION-WINTER	2.64
101-1231	MUNICIPAL BLDG MAINT	972.03
101-2071	ADULT COMMUNITY CTR	650.11
-----		
101 TOTAL	GENERAL FUND	101,966.02
208	NON-DEPARTMENTAL	21.84
208-1136	GENERAL COMMUNITY DEV	13.77
-----		
208 TOTAL	EDA ADMINISTRATION	35.61
211	NON-DEPARTMENTAL	6,469.96
211-0437	LIBRARY	3,676.28
-----		
211 TOTAL	LIBRARY FUND	10,146.24
258	NON-DEPARTMENTAL	1,628.86
258-0579	AMATEUR SPORTS CENTER	1,198.90
-----		
258 TOTAL	ASC ARENA	2,827.76
270	NON-DEPARTMENTAL	651.54
270-0551	MERIT OPERATIONS	446.06
-----		
270 TOTAL	MERIT	1,097.60
602	NON-DEPARTMENTAL	11,056.72
602-0581	WW OPERATIONS	5,530.43
-----		
602 TOTAL	WASTEWATER OPERATING	16,587.15
609	NON-DEPARTMENTAL	3,512.54
609-0991	LIQUOR OPERATIONS	2,061.47
-----		
609 TOTAL	LIQUOR	5,574.01
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** TOTAL **		138,234.39

NO ERRORS

\*\* END OF REPORT \*\*

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
01-1633	MARSHALL MUNICIPAL UTIL	I-201909043847	101-36411	REFUNDS & REI 2018 FLOOD 4390-PW527	001140	23,979.82
						TOTAL: 23,979.82
01-0378	BUYSSE, JASON	I-09/2019-CELL PHON	101-50151-3321	TELEPHONE & C	001154	30.00
01-0512	VANLEEUEWE, SARA J.	I-09/2019-CELL PHON	101-50151-3321	TELEPHONE & C	001159	70.00
01-4826	RIEKE, BENJAMIN	I-09/2019-CELL PHON	101-50151-3321	TELEPHONE & C	001172	30.00
01-5327	BAUMANN, ADAM	I-09/2019-CELL PHON	101-50151-3321	TELEPHONE & C	001173	30.00
01-5377	KRUK, CHRISTOPHER	I-09/2019-CELL PHON	101-50151-3321	TELEPHONE & C	001174	30.00
						DEPARTMENT 0151 POLICE ADMINISTRATION TOTAL: 190.00
01-1575	MAILBOXES & PARCEL DEPO	I-81316	101-50156-3322	POSTAGE POSTAGE	001162	12.00
PROJ: PC5-3322		10/14-09/16 CAT GRANT		POSTAGE		
01-4489	VERIZON WIRELESS	I-9836665048	101-50156-3321	TELEPHONE & C 07/24-08/23/19	001171	35.01
						DEPARTMENT 0156 CHEMICAL ASSESSMENT TEAM TOTAL: 47.01
01-0473	OLSON, GLENN	I-09/2019-CELL PHON	101-60162-3321	TELEPHONE & C	001157	80.00
01-6183	LEE, JERRED	I-09/2019-CELL PHON	101-60162-3321	TELEPHONE & C	001179	30.00
						DEPARTMENT 0162 ENGINEERING TOTAL: 110.00
01-2538	VIKING COCA COLA BOTTLI	C-868925	101-70176-2254	GEN MDSE PURC MAC CONCESSIONS	001147	143.00-
						DEPARTMENT 0176 AQUATIC CENTER TOTAL: 143.00-

PACKET: 07018 EFT Payments  
 VENDOR SET: 01  
 FUND : 101 GENERAL FUND  
 DEPARTMENT: 0211 STREET ADMINISTRATION  
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
01-0380	CALLENS, DAVID	I-09/2019-CELL PHON	101-60211-3321	TELEPHONE & C	001155	30.00
01-0815	CATTOOR OIL COMPANY INC	I-1077	101-60211-2212	MOTOR FUELS, BULK GAS	001131	63.88
01-1020	DUININCK BROS., INC.	I-538221	101-60211-2227	OTHER REPAIRS FROST BOIL DIGOUTS	001133	1,466.49
		I-538256	101-60211-2227	OTHER REPAIRS FROST BOIL DIGOUTS	001133	4,895.75
		I-538290	101-60211-2227	OTHER REPAIRS FROST BOIL DIGOUTS	001133	3,003.00
01-1090	FASTENAL COMPANY	I-98495	101-60211-2227	OTHER REPAIRS SIGN POST ANCHORS	001135	4.85
01-1938	NEWMAN SIGNS	I-TRFINV014599	101-60211-2227	OTHER REPAIRS N 4TH ST SIGNS	001164	115.60
01-1986	NORTH CENTRAL INTERNATI	I-358850	101-60211-2221	EQUIPMENT REP VACTOR TRUCK	001143	20.52
01-2201	RUNNINGS SUPPLY INC	I-4708500	101-60211-2215	SAFETY WEAR & SAFETY GLOVES	001145	113.90
01-3998	JT SERVICES	I-JT19-080-01	101-60211-2227	OTHER REPAIRS SHOP LIGHT POLE	001169	929.00
		I-JT19-120-02	101-60211-2227	OTHER REPAIRS BANNER POLES, BOLLARDS	001169	8,150.00
DEPARTMENT 0211 STREET ADMINISTRATION					TOTAL:	18,792.99
01-1090	FASTENAL COMPANY	I-98492	101-70276-2211	GENERAL SUPPL CABLE TIES	001135	110.02
01-1243	HARDWARE HANK	I-50144	101-70276-2221	EQUIPMENT REP FILTERS	001136	38.54
01-4134	STENSRUD, PRESTON	I-09/2019-CELL PHON	101-70276-3321	TELEPHONE	001170	30.00
01-4734	TESSMAN COMPANY	I-S299482-IN	101-70276-2211	GENERAL SUPPL SPRAY	001148	425.51
DEPARTMENT 0276 PARK MAINTENANCE & DEVEL.					TOTAL:	604.07
01-1029	EAGLE ENGRAVING	I-2019-4443	101-50352-2211	GENERAL SUPPL INCIDENT COMMAND BOARDS	001134	382.95
01-1090	FASTENAL COMPANY					

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
01-1090	FASTENAL COMPANY		continued			
		I-98681	101-50352-2245	EQUIPMENT/TOO ROPE & CARABEANERS	001135	726.96
01-3568	BRUNSVOLD, QUENTIN					
		I-09/2019-CELL PHON	101-50352-3321	TELEPHONE & C	001167	30.00
					DEPARTMENT 0352 FIRE SERVICES	TOTAL: 1,139.91
01-0384	COUDRON, DEAN					
		I-09/2019-CELL PHON	101-60364-3321	TELEPHONE	001156	30.00
01-3971	MEULEBROECK, ANDY					
		I-09/2019-CELL PHON	101-60364-3321	TELEPHONE	001168	30.00
					DEPARTMENT 0364 AIRPORT	TOTAL: 60.00
01-1271	HENLE PRINTING COMPANY					
		I-160593	101-70675-3352	BROCHURES, MA 2019 MCS FALL BROCHURE	001137	4,560.49
		I-160815	101-70675-3322	POSTAGE FALL BROCHURE POSTAGE	001137	1,062.02
01-6092	VANDERMILLEN, SCOTT					
		I-09/2019-CELL PHON	101-70675-3321	TELEPHONE & C	001178	80.00
					DEPARTMENT 0675 COMM SERVICES ADMIN	TOTAL: 5,702.51
01-5891	ONE OFFICE SOLUTION					
		I-19209827-0	101-40741-2211	GENERAL SUPPL OFFICE CHAIR	001151	229.95
					DEPARTMENT 0741 CITY ADMINISTRATION	TOTAL: 229.95
01-5491	STORM, ANNETTE					
		I-09/2019-CELL PHON	101-40821-3321	TELEPHONE & C	001175	80.00
					DEPARTMENT 0821 FINANCE	TOTAL: 80.00
01-1271	HENLE PRINTING COMPANY					
		I-160852	101-40931-2211	GENERAL SUPPL DOOR HANGARS	001137	141.77
					DEPARTMENT 0931 APPRAISING & ASSESSING	TOTAL: 141.77
01-0491	ST AUBIN, GREGORY					
		I-09/2019-CELL PHON	101-41231-3321	TELEPHONE & C	001158	30.00

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT	
01-1794	MEI TOTAL ELEVATOR SOLU						
		I-818195	101-41231-3405	MAINTENANCE A 09/19 SVC	001163	156.50	
01-3441	PROUTY, MICHELLE						
		I-09/2019-CELL PHON	101-41231-3321	TELEPHONE & C	001166	30.00	
					DEPARTMENT 1231 MUNICIPAL BLDG MAINT	TOTAL:	216.50
01-1243	HARDWARE HANK						
		I-50041	101-42071-2211	GENERAL SUPPL AIR POTS	001136	49.98	
01-1271	HENLE PRINTING COMPANY						
		I-160631	101-42071-2211	GENERAL SUPPL NEWSLETTER	001137	13.65	
01-6126	UNITED COMMUNITY ACTION						
		I-5756	101-42071-2211	GENERAL SUPPL PROGRAMMING	001152	220.00	
					DEPARTMENT 2071 ADULT COMMUNITY CTR	TOTAL:	283.63
					FUND 101 GENERAL FUND	TOTAL:	51,435.16

PACKET: 07018 EFT Payments

VENDOR SET: 01

FUND : 230 TAX INCREMENT FINANCING

DEPARTMENT: 1136 GEN COMM DEVELOPMENT

BANK: AP

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
01-1313	I & S ENGINEERS & ARCHI					
		I-58207	230-41136-3311	GENERAL PROFE DRONE FOOTAGE	001138	1,296.08
	PROJ: F24-3311		COMM IND PARK DIST 1-14	GENERAL PROFESSIONAL SVC		
					DEPARTMENT 1136 GEN COMM DEVELOPMENT	TOTAL: 1,296.08
					FUND 230 TAX INCREMENT FINANCING	TOTAL: 1,296.08



PACKET: 07018 EFT Payments  
VENDOR SET: 01  
FUND : 258 ASC ARENA  
DEPARTMENT: 0579 AMATEUR SPORTS CENTER  
BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
01-1090	FASTENAL COMPANY	I-98554	258-70579-2227	OTHER REPAIRS HVAC FILTERS	001135	102.02
01-2201	RUNNINGS SUPPLY INC	I-4686814	258-70579-2211	GENERAL SUPPL SUPPLIES	001145	16.92
		I-4703349	258-70579-2211	GENERAL SUPPL RATCHET STRAPS, SUPPLIES	001145	112.80
01-6025	MELLENTHIN, CODY	I-09/2019-CELL PHON	258-70579-3321	TELEPHONE & C	001177	30.00
DEPARTMENT 0579 AMATEUR SPORTS CENTER					TOTAL:	261.74
FUND 258 ASC ARENA					TOTAL:	261.74

PACKET: 07018 EFT Payments

VENDOR SET: 01

FUND : 260 MARSHALL INDUSTRIAL FOUND

DEPARTMENT: 0211 STREET ADMIN

BANK: AP

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
01-2112	R and G CONSTRUCTION CO					
		I-201909043850	260-60211-5570	INFRASTRUCTUR #4 SUPERIOR/HURON	001144	17,791.87
	PROJ: Z74-5570		HURON-SUPERIOR RECON	INFRASTRUCTURE		
					DEPARTMENT 0211 STREET ADMIN	TOTAL: 17,791.87
					FUND 260 MARSHALL INDUSTRIAL FOUND	TOTAL: 17,791.87

PACKET: 07018 EFT Payments

VENDOR SET: 01

FUND : 401 CAPITAL EQUIPMENT FUND

DEPARTMENT: 0364 AIRPORT

BANK: AP

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
01-2429	TKDA	I-002019002983	401-60364-3312	CONSULTANT FE 2/20 M, ILL & OVERLAY	001146	1,500.00
					DEPARTMENT 0364 AIRPORT	TOTAL: 1,500.00
					FUND 401 CAPITAL EQUIPMENT FUND	TOTAL: 1,500.00

PACKET: 07018 EFT Payments

VENDOR SET: 01

FUND : 456 2013 AMATEUR SPORTS CTR

DEPARTMENT: 0579 AMATEUR SPORTS CENTER

BANK: AP

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
01-0934	D & G EXCAVATING INC	I-201909033839	456-70579-5570	INFRASTRUCTUR #1,RED BARON PARKING LOT	001132	155,849.49
DEPARTMENT 0579 AMATEUR SPORTS CENTER TOTAL:						155,849.49
FUND 456 2013 AMATEUR SPORTS CTR TOTAL:						155,849.49

9/05/2019 4:12 PM  
PACKET: 07018 EFT Payments  
VENDOR SET: 01  
FUND : 475 2018 PUBLIC IMPROVEMENT26  
DEPARTMENT: 0211 \*\* INVALID DEPT \*\*  
BUDGET TO USE: CB-CURRENT BUDGET

REGULAR DEPARTMENT PAYMENT REGISTER

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
01-0581	AMERICAN ENGINEERING TE					
		I-907987	475-60211-5570	INFRASTRUCTUR SARATOGA PETRO	001128	500.00
	PROJ: Z64-5570		SARATOGA STREET RECON	INFRASTRUCTURE		
01-2112	R and G CONSTRUCTION CO					
		I-201909043851	475-60211-5570	INFRASTRUCTUR #8 SARATOGA	001144	28,286.49
	PROJ: Z64-5570		SARATOGA STREET RECON	INFRASTRUCTURE		
					DEPARTMENT 0211 ** INVALID DEPT **	TOTAL: 28,786.49
					FUND 475 2018 PUBLIC IMPROVEMENT26	TOTAL: 28,786.49

PACKET: 07018 EFT Payments

VENDOR SET: 01

FUND : 493 MERIT TRACK EXPANSION

DEPARTMENT: 0551 MERIT CENTER

BANK: AP

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
01-2112	R and G CONSTRUCTION CO					
		I-201909043849	493-50551-5530	IMPR OTHER TH #5 MERIT PHASE II	001144	130,159.07
	PROJ: MER-5530	MERIT CENTER		IMPR OTHER THAN BLDGS		
DEPARTMENT 0551 MERIT CENTER					TOTAL:	130,159.07
FUND 493 MERIT TRACK EXPANSION					TOTAL:	130,159.07

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT	
01-0513	VANMOER, ROBERT						
		I-09/2019-CELL PHON	602-90581-3321	TELEPHONE & C	001160	30.00	
01-0818	CAUWELS, ROGER						
		I-09/2019-CELL PHON	602-90581-3321	TELEPHONE & C	001161	30.00	
01-1271	HENLE PRINTING COMPANY						
		I-160754	602-90581-2211	GENERAL SUPPL BUSINESS CARDS	001137	33.65	
01-1366	TELEDYNE ISCO INC						
		I-S020348476	602-90581-2211	GENERAL SUPPL SAMPLER INPUT CABLE	001139	258.00	
01-1635	MARSHALL NORTHWEST PIPE						
		I-435199	602-90581-2227	OTHER REPAIRS YARD HYDRANT	001141	134.59	
		I-435207	602-90581-2211	GENERAL SUPPL PIPE SUPPLIES	001141	100.35	
		I-435384	602-90581-2211	GENERAL SUPPL COUPLERS	001141	34.93	
01-1839	MINNESOTA VALLEY TESTIN						
		I-992961	602-90581-3311	GENERAL PROFE SOIL ANALYSIS	001142	240.00	
01-3342	TRUEDSON, SCOTT						
		I-09/2019-CELL PHON	602-90581-3321	TELEPHONE & C	001165	30.00	
					DEPARTMENT 0581 WW OPERATIONS	TOTAL:	891.52
					FUND 602 WASTEWATER OPERATING	TOTAL:	891.52

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
01-0658	AP DESIGN					
		I-71277	609-90991-2214	UNIFORMS UNIFORM	001129	67.50
01-0688	BELLBOY CORPORATION					
		I-0100048800	609-90991-3333	FREIGHT .	001130	6.30
		I-0100048800	609-90991-2211	GENERAL SUPPL .	001130	132.80
		I-0100077100	609-90991-3333	FREIGHT .	001130	4.62
		I-0100077100	609-90991-2211	GENERAL SUPPL .	001130	65.62
01-4855	SOUTHERN GLAZER'S OF MN					
		I-1860391	609-90991-3333	FREIGHT .	001149	134.90
		I-1860392	609-90991-3333	FREIGHT .	001149	19.80
01-5891	ONE OFFICE SOLUTION					
		I-0930532-0	609-90991-2221	EQUIPMENT REP LABELS, INK CARTRIDGES	001151	175.12
01-6323	LUTHER, ERIC					
		I-09/2019-CELLPHONE	609-90991-3321	TELEPHONE	001180	30.00
DEPARTMENT 0991 LIQUOR OPERATIONS						TOTAL: 636.66
01-0688	BELLBOY CORPORATION					
		I-0080344000	609-90992-2251	LIQUOR PURCHA .	001130	1,273.90
		I-0080421700	609-90992-2251	LIQUOR PURCHA .	001130	474.00
		I-0100048800	609-90992-2254	GEN MDSE PURC .	001130	375.93
		I-0100077100	609-90992-2254	GEN MDSE PURC .	001130	68.40
01-2538	VIKING COCA COLA BOTTLI					
		I-2388575	609-90992-2254	GEN MDSE PURC .	001147	251.10
01-4855	SOUTHERN GLAZER'S OF MN					
		I-1860391	609-90992-2251	LIQUOR PURCHA .	001149	13,537.36
		I-1860392	609-90992-2253	WINE PURCHASE .	001149	996.00
01-5731	DOLL DISTRIBUTING					
		C-153975	609-90992-2252	BEER PURCHASE .	001150	58.66-
		C-153976	609-90992-2252	BEER PURCHASE .	001150	46.15-
		I-150641	609-90992-2252	BEER PURCHASE .	001150	14,222.75
		I-153974	609-90992-2254	GEN MDSE PURC .	001150	66.00
		I-153974	609-90992-2252	BEER PURCHASE .	001150	1,273.55
		I-153977	609-90992-2252	BEER PURCHASE .	001150	262.00
		I-153978	609-90992-2252	BEER PURCHASE .	001150	169.50
01-6277	TALKING WATERS BREWING					
		I-970	609-90992-2252	BEER PURCHASE .	001153	240.00
DEPARTMENT 0992 LIQUOR PURCHASES						TOTAL: 33,105.68
FUND 609 LIQUOR						TOTAL: 33,742.34



9/05/2019 4:12 PM  
 PACKET: 07018 EFT Payments  
 VENDOR SET: 01  
 FUND : 630 SURFACE WATER MGT UTILITY  
 DEPARTMENT: 0661 SURFACE WATER MGT UTILITY  
 BUDGET TO USE: CB-CURRENT BUDGET

REGULAR DEPARTMENT PAYMENT REGISTER

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
01-0581	AMERICAN ENGINEERING TE					
		I-1301681	630-90661-5570	INFRASTRUCTUR COUNTRY CLUB Z73	001128	284.10
	PROJ: Z73-5570		COUNTRY CLUB UTILITY IMPR	INFRASTRUCTURE		
01-0934	D & G EXCAVATING INC					
		I-201909033838	630-90661-5570	INFRASTRUCTUR #3 COUNTRY CLUB DR	001132	182,260.19
	PROJ: Z73-5570		COUNTRY CLUB UTILITY IMPR	INFRASTRUCTURE		
01-5837	ANDERSON, JASON					
		I-09/2019-CELL PHON	630-90661-3321	TELEPHONE & C	001176	70.00
				DEPARTMENT 0661 SURFACE WATER MGT UTILITY	TOTAL:	182,614.29
				FUND 630 SURFACE WATER MGT UTILITY	TOTAL:	182,614.29
				REPORT GRAND TOTAL:		604,328.05

\*\* G/L ACCOUNT TOTALS \*\*

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====		
				ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG
2019-2020	101-36411	REFUNDS & REIMB*NON-EXPENS	23,979.82	7,500-	15,512.67				
	101-40741-2211	GENERAL SUPPLIES	229.95	1,975	813.42				
	101-40821-3321	TELEPHONE & CELLULAR PHONE	80.00	1,000	112.08-	Y			
	101-40931-2211	GENERAL SUPPLIES	141.77	1,500	1,114.30				
	101-41231-3321	TELEPHONE & CELLULAR PHONE	60.00	1,400	530.20				
	101-41231-3405	MAINTENANCE AGREEMENTS	156.50	2,330	948.08				
	101-42071-2211	GENERAL SUPPLIES	283.63	10,815	3,695.37				
	101-50151-3321	TELEPHONE & CELLULAR PHONE	190.00	18,500	7,195.49				
	101-50156-3321	TELEPHONE & CELLULAR PHONE	35.01	0	1,706.80-	Y			
	101-50156-3322	POSTAGE	12.00	0	12.00-	Y			
	101-50352-2211	GENERAL SUPPLIES	382.95	10,000	2,985.12				
	101-50352-2245	EQUIPMENT/TOOLS UP TO \$500	726.96	35,700	26,158.54				
	101-50352-3321	TELEPHONE & CELLULAR PHONE	30.00	1,500	734.48				
	101-60162-3321	TELEPHONE & CELLULAR PHONE	110.00	5,000	2,405.83				
	101-60211-2212	MOTOR FUELS, LUBRICANTS &	63.88	43,300	17,582.00-	Y			
	101-60211-2215	SAFETY WEAR & EQUIPMENT	113.90	5,750	3,684.76				
	101-60211-2221	EQUIPMENT REPAIR & MAINTEN	20.52	71,500	4,488.08-	Y			
	101-60211-2227	OTHER REPAIRS & MAINTENANC	18,564.69	290,100	22,263.88				
	101-60211-3321	TELEPHONE & CELLULAR PHONE	30.00	3,200	1,301.11				
	101-60364-3321	TELEPHONE	60.00	6,200	1,365.33				
	101-70176-2254	GEN MDSE PURCHASES	143.00-	12,000	2,681.80-	Y			
	101-70276-2211	GENERAL SUPPLIES	535.53	55,000	1,180.70				
	101-70276-2221	EQUIPMENT REPAIR & MAINTEN	38.54	18,000	2,910.52				
	101-70276-3321	TELEPHONE	30.00	5,500	1,794.73				
	101-70675-3321	TELEPHONE & CELLULAR PHONE	80.00	4,300	2,217.94				
	101-70675-3322	POSTAGE	1,062.02	3,000	892.45				
	101-70675-3352	BROCHURES, MAPS, REPORTS	4,560.49	21,000	10,976.00				
	230-41136-3311	GENERAL PROFESSIONAL SERVI	1,296.08	1,000	3,797.08-	Y			
	258-70579-2211	GENERAL SUPPLIES	129.72	25,000	13,505.04				
	258-70579-2227	OTHER REPAIRS & MAINTENANC	102.02	20,000	14,150.37				
	258-70579-3321	TELEPHONE & CELLULAR PHONE	30.00	3,900	2,129.82				
	260-60211-5570	INFRASTRUCTURE	17,791.87	0	752,469.12-	Y			
	401-60364-3312	CONSULTANT FEES	1,500.00	0	2,500.00-	Y			
	456-70579-5570	INFRASTRUCTURE	155,849.49	0	156,149.49-	Y			
	475-60211-5570	INFRASTRUCTURE	28,786.49	0	353,941.98-	Y			
	493-50551-5530	IMPR OTHER THAN BLDGS	130,159.07	0	1,647,663.02-	Y			
	602-90581-2211	GENERAL SUPPLIES	426.93	250,000	108,308.86				
	602-90581-2227	OTHER REPAIRS & MAINTENANC	134.59	26,250	17,176.66				
	602-90581-3311	GENERAL PROFESSIONAL SERVI	240.00	125,625	140,418.37-	Y			
	602-90581-3321	TELEPHONE & CELLULAR PHONE	90.00	7,680	2,771.75				
	609-90991-2211	GENERAL SUPPLIES	198.42	7,500	270.39-	Y			
	609-90991-2214	UNIFORMS	67.50	2,000	1,052.27				
	609-90991-2221	EQUIPMENT REPAIR & MAINTEN	175.12	2,500	3,357.88-	Y			
	609-90991-3321	TELEPHONE	30.00	2,500	467.65				
	609-90991-3333	FREIGHT	165.62	30,000	7,993.46				

\*\* G/L ACCOUNT TOTALS \*\*

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====		
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	OVER	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	OVER
	609-90992-2251	LIQUOR PURCHASES	15,285.26	1,267,741	326,103.38				
	609-90992-2252	BEER PURCHASES	16,062.99	1,704,028	330,282.03				
	609-90992-2253	WINE PURCHASES	996.00	544,319	184,217.25				
	609-90992-2254	GEN MDSE PURCHASES	761.43	70,496	23,051.25				
	630-90661-3321	TELEPHONE & CELLULAR PHONE	70.00	1,190	323.34				
	630-90661-5570	INFRASTRUCTURE	182,544.29	271,413	209,343.28-	Y			
**	2019-2020 YEAR TOTALS	**	604,328.05						

\*\* DEPARTMENT TOTALS \*\*

ACCT	NAME	AMOUNT
101	NON-DEPARTMENTAL	23,979.82
101-0151	POLICE ADMINISTRATION	190.00
101-0156	CHEMICAL ASSESSMENT TEAM	47.01
101-0162	ENGINEERING	110.00
101-0176	AQUATIC CENTER	143.00CR
101-0211	STREET ADMINISTRATION	18,792.99
101-0276	PARK MAINTENANCE & DEVEL.	604.07
101-0352	FIRE SERVICES	1,139.91
101-0364	AIRPORT	60.00
101-0675	COMM SERVICES ADMIN	5,702.51
101-0741	CITY ADMINISTRATION	229.95
101-0821	FINANCE	80.00
101-0931	APPRAISING & ASSESSING	141.77
101-1231	MUNICIPAL BLDG MAINT	216.50
101-2071	ADULT COMMUNITY CTR	283.63
101 TOTAL	GENERAL FUND	51,435.16
230-1136	GEN COMM DEVELOPMENT	1,296.08
230 TOTAL	TAX INCREMENT FINANCING	1,296.08
258-0579	AMATEUR SPORTS CENTER	261.74
258 TOTAL	ASC ARENA	261.74

## \*\* DEPARTMENT TOTALS \*\*

ACCT	NAME	AMOUNT
260-0211	STREET ADMIN	17,791.87
-----		
260 TOTAL	MARSHALL INDUSTRIAL FOUND	17,791.87
401-0364	AIRPORT	1,500.00
-----		
401 TOTAL	CAPITAL EQUIPMENT FUND	1,500.00
456-0579	AMATEUR SPORTS CENTER	155,849.49
-----		
456 TOTAL	2013 AMATEUR SPORTS CTR	155,849.49
475-0211	** INVALID DEPT **	28,786.49
-----		
475 TOTAL	2018 PUBLIC IMPROVEMENT26	28,786.49
493-0551	MERIT CENTER	130,159.07
-----		
493 TOTAL	MERIT TRACK EXPANSION	130,159.07
602-0581	WW OPERATIONS	891.52
-----		
602 TOTAL	WASTEWATER OPERATING	891.52
609-0991	LIQUOR OPERATIONS	636.66
609-0992	LIQUOR PURCHASES	33,105.68
-----		
609 TOTAL	LIQUOR	33,742.34
630-0661	SURFACE WATER MGT UTILITY	182,614.29
-----		
630 TOTAL	SURFACE WATER MGT UTILITY	182,614.29
-----		
	** TOTAL **	604,328.05

\*\*\* PROJECT TOTALS \*\*\*

PROJECT	LINE ITEM		AMOUNT
F24 COMM IND PARK DIST 1-14	3311	GENERAL PROFESSIONAL SVC	1,296.08
		** PROJECT F24 TOTAL **	1,296.08
MER MERIT CENTER	5530	IMPR OTHER THAN BLDGS	130,159.07
		** PROJECT MER TOTAL **	130,159.07
PC5 10/14-09/16 CAT GRANT	3322	POSTAGE	12.00
		** PROJECT PC5 TOTAL **	12.00
Z64 SARATOGA STREET RECON	5570	INFRASTRUCTURE	28,786.49
		** PROJECT Z64 TOTAL **	28,786.49
Z73 COUNTRY CLUB UTILITY IMPR	5570	INFRASTRUCTURE	182,544.29
		** PROJECT Z73 TOTAL **	182,544.29
Z74 HURON-SUPERIOR RECON	5570	INFRASTRUCTURE	17,791.87
		** PROJECT Z74 TOTAL **	17,791.87

1 ERROR

\*\* END OF REPORT \*\*

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT	
01-1	ONE TIME VENDOR						
	APPELDORN, THOMAS	I-201909053855	101-32267	DRIVEWAY PERM APPELDORN, THOMAS:REFUND PATCH	114227	108.20	
	ROOT, SHARON	I-201909053862	101-32267	DRIVEWAY PERM ROOT, SHARON: REFUND PATCHING,	114275	146.00	
	VANLEBERGHE, WAYNE	I-201909053864	101-32267	DRIVEWAY PERM VANLEBERGHE, WAYNE:REFUND DRWY	114285	300.00	
01-1325	ICMA RETIREMENT TRUST #						
		I-31 201909043852	101-21253	DEFERRED COMP ICMA DEFERRED COMP	114248	300.00	
01-1757	MN CHILD SUPPORT PAYMEN						
		I-C12201909043852	101-21262	CHILD SUPPORT #0014992937	114261	356.25	
01-4246	MARK DEUTZ CONSTRUCTION						
		I-201909053857	101-32267	DRIVEWAY PERM REFUND DRIVEWAY PRMTS	114255	600.00	
				DEPARTMENT	NON-DEPARTMENTAL	TOTAL:	1,810.45
01-1311	HYVEE FOOD STORES INC						
		I-5834390822	101-40141-2211	GENERAL SUPPL WORLD CAFE WATER	114247	17.93	
		I-5834554739	101-40141-2211	GENERAL SUPPL WORLD CAFE PUBLIC SESSION	114247	72.26	
		I-5834608423	101-40141-2211	GENERAL SUPPL WORLD CAFE ROLLS	114247	21.98	
01-1481	LEAGUE OF MINNESOTA CIT						
		I-201909053861	101-40141-3433	DUES & SUBSCR MN MAYOR ASSOC DUES	114251	30.00	
		I-297937	101-40141-3433	DUES & SUBSCR 2019-2020 DUES	114251	12,760.00	
01-4118	WALMART BUSINESS						
		I-921800520257	101-40141-2218	EMPLOYEE/DEPA EMP REC PICNIC	114287	71.22	
				DEPARTMENT 0141	MAYOR & COUNCIL	TOTAL:	12,973.39
01-0450	KOPITSKI, JASON						
		I-09/2019-CELL PHON	101-50151-3321	TELEPHONE & C	114250	30.00	
01-0460	MARSHALL JAMES						
		I-09/2019-CELL PHON	101-50151-3321	TELEPHONE & C	114258	80.00	
01-0503	TOMASEK, TIM						
		I-09/2019-CELL PHON	101-50151-3321	TELEPHONE & C	114281	30.00	
01-0518	WENKER, JEFFREY						
		I-09/2019-CELL PHON	101-50151-3321	TELEPHONE & C	114289	30.00	
01-1158	GALLS INC						
		I-013473240	101-50151-2214	UNIFORMS PANTS	114242	84.99	
		I-013496401	101-50151-2214	UNIFORMS KEY HOLDERS	114242	40.98	
01-1945	NORMS GTC						

PACKET: 07017 CITY AP  
 VENDOR SET: 01  
 FUND : 101 GENERAL FUND  
 DEPARTMENT: 0151 POLICE ADMINISTRATION  
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-1945	NORMS GTC		continued			
		I-97383	101-50151-2221	EQUIPMENT REP BRAKE PADS	114264	58.99
		I-97384	101-50151-2221	EQUIPMENT REP BRAKE ROTORS	114264	135.98
		I-97649	101-50151-2221	EQUIPMENT REP OIL FILTERS	114264	13.53
01-2449	TRAF-O-TERIA SYSTEM					
		I-17070	101-50151-2211	GENERAL SUPPL LOCKOUT FORM	114282	201.00
01-4118	WALMART BUSINESS					
		I-920300008043	101-50151-2211	GENERAL SUPPL SUPPLIES	114287	28.02
01-5515	HOFFMANN, RYAN					
		I-09/2019-CELLPHONE	101-50151-3321	TELEPHONE & C	114246	30.00
		I-201909043842	101-50151-3331	TRAVEL, CONFE 08/18/19 CERTIFIED OPERATOR TR	114246	231.00
01-5733	VAST BROADBAND					
		I-015044401-0819	101-50151-3321	TELEPHONE & C 08/26-09/25/19	114286	34.89
01-6166	PULVER MOTOR SVC, LLC					
		I-138910	101-50151-3436	TOWING CHARGE ICR# 19-14259	114271	75.00
01-6278	ELLIS, JONATHAN					
		I-201909033841	101-50151-3331	TRAVEL, CONFE BASIC NARCOTICS INVETIGATION C	114240	196.00
DEPARTMENT 0151 POLICE ADMINISTRATION					TOTAL:	1,300.38
-----						
01-1894	MURRAY'S AUTO GLASS					
		I-32515	101-50156-2221	EQUIPMENT REP WINDSHIELD REPAIR	114263	215.00
	PROJ: PC5-2221		10/14-09/16 CAT GRANT	EQUIPMENT REPAIR & MAINTENANCE		
DEPARTMENT 0156 CHEMICAL ASSESSMENT TEAM					TOTAL:	215.00
-----						
01-0481	ROKEH, JASON					
		I-09/2019-CELL PHON	101-60162-3321	TELEPHONE & C	114274	30.00
01-0495	SWANSON, GREGG					
		I-09/2019-CELL PHON	101-60162-3321	TELEPHONE & C	114280	30.00
01-1945	NORMS GTC					
		I-97589	101-60162-2221	EQUIPMENT REP AIR FILTER	114264	29.99
DEPARTMENT 0162 ENGINEERING					TOTAL:	89.99
-----						
01-2318	SOUTHWEST SANITATION IN					
		I-201909053863	101-70176-3384	REFUSE DISPOS 08/19 SVC	114277	82.72

PACKET: 07017 CITY AP  
 VENDOR SET: 01  
 FUND : 101 GENERAL FUND  
 DEPARTMENT: 0176 AQUATIC CENTER  
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-4118	WALMART BUSINESS					
		I-921100427236	101-70176-2211	GENERAL SUPPL MAC CONCESSIONS, SUPPLIES	114287	47.96
		I-921100427236	101-70176-2254	GEN MDSE PURC MAC CONCESSIONS, SUPPLIES	114287	105.25
DEPARTMENT 0176 AQUATIC CENTER					TOTAL:	235.93
01-0018	BORDER STATES ELECTRIC					
		I-917541870	101-60211-2221	EQUIPMENT REP SNOW GO #1 CORD	114232	169.51
		I-917595369	101-60211-2221	EQUIPMENT REP #1 BLOWER	114232	64.22
01-0137	SHERWIN WILLIAMS					
		I-OE0118455A3298	101-60211-2227	OTHER REPAIRS PAINT BEADS	114276	1,820.41
01-0946	DAKOTA MUD JACK					
		I-4665	101-60211-2227	OTHER REPAIRS MUD JACKING	114237	14,415.00
01-1945	NORMS GTC					
		I-97647	101-60211-2221	EQUIPMENT REP FILTERS	114264	135.02
01-2318	SOUTHWEST SANITATION IN					
		I-201909053863	101-60211-3384	REFUSE DISPOS 08/19 SVC	114277	145.22
		I-201909053863	101-60211-3384	REFUSE DISPOS 08/19 SVC	114277	58.74
DEPARTMENT 0211 STREET ADMINISTRATION					TOTAL:	16,808.12
01-0689	BEND RITE FABRICATION I					
		I-43036	101-70276-2227	OTHER REPAIRS REPAIR POST REMOVER	114230	35.00
01-2318	SOUTHWEST SANITATION IN					
		I-201909053863	101-70276-3384	REFUSE DISPOS 08/19 SVC	114277	358.96
		I-201909053863	101-70276-3384	REFUSE DISPOS 08/19 SVC	114277	0.00
		I-201909053863	101-70276-3384	REFUSE DISPOS 08/19 SVC	114277	0.00
01-2345	ST CROIX RECREATION FUN					
		I-20255	101-70276-2227	OTHER REPAIRS GARBAGE RECEPTACLES-CARTER'S C	114279	2,927.50
01-4118	WALMART BUSINESS					
		I-920500616412	101-70276-2254	GEN MDSE PURC BALLFIELD CONCESSIONS	114287	121.25
01-5813	ACE HOME & HARDWARE					
		I-100008	101-70276-2211	GENERAL SUPPL ADAPTOR	114223	2.29
		I-98449	101-70276-2211	GENERAL SUPPL CORD	114223	9.59
		I-99026	101-70276-2223	BUILDING REPA SHED @ LEGION	114223	51.67
		I-99055	101-70276-3416	MACHINERY & E SOD CUTTER	114223	60.62
		I-99064	101-70276-2227	OTHER REPAIRS BRIDGE REPAIRS-VICTORY PARK	114223	74.00
DEPARTMENT 0276 PARK MAINTENANCE & DEVEL.					TOTAL:	3,640.88



BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-2318	SOUTHWEST SANITATION IN					
		I-201909053863	101-50352-3384	REFUSE DISPOS 08/19 SVC	114277	0.00
01-3809	O'REILLY AUTOMOTIVE STO					
		I-1538-217023	101-50352-2211	GENERAL SUPPL FLOOR DRI	114266	64.90
				DEPARTMENT 0352 FIRE SERVICES	TOTAL:	64.90
01-1268	HELENA CHEMICAL COMPANY					
		I-89182812	101-60364-2211	GENERAL SUPPL WEED KILLER	114245	1,909.53
		I-89182908	101-60364-2211	GENERAL SUPPL WEED KILLER	114245	70.24
01-2096	QUARNSTROM & DOERING, P					
		I-M2148-100,S72952	101-60364-3313	LEGAL FEES HELENA RELOCATION	114272	100.00
01-2318	SOUTHWEST SANITATION IN					
		I-201909053863	101-60364-3384	REFUSE DISPOS 08/19 SVC	114277	240.00
01-5313	CIVIL AIR PATROL MAGAZI					
		I-RL2706303	101-60364-3345	ADVERTISING NORTHERN FLIGHTS AD	114235	245.00
01-5585	PRESTIGE CHEMICALS					
		I-12-0436	101-60364-2211	GENERAL SUPPL WEED KILLER	114269	641.98
01-5733	VAST BROADBAND					
		I-001575601-0819	101-60364-3321	TELEPHONE 08/22-09/21/19	114286	122.68
01-5813	ACE HOME & HARDWARE					
		C-99883	101-60364-2221	EQUIPMENT REP ALUMINUM TRAILER	114223	97.18-
		I-100056	101-60364-2221	EQUIPMENT REP 1445.PINS	114223	8.45
		I-100100	101-60364-2211	GENERAL SUPPL BATTERIES	114223	44.97
		I-99877	101-60364-2221	EQUIPMENT REP ALUMINUM TRAILER	114223	70.98
		I-99880	101-60364-2221	EQUIPMENT REP ALUMINUM TRAILER	114223	26.20
01-6236	MANUFACTURERS' NEWS Inc					
		I-H65794-00	101-60364-3345	ADVERTISING ADS	114254	189.14
				DEPARTMENT 0364 AIRPORT	TOTAL:	3,571.99
01-2318	SOUTHWEST SANITATION IN					
		I-201909053863	101-50453-3384	REFUSE DISPOS 08/19 SVC	114277	0.00
01-4118	WALMART BUSINESS					
		I-923100202517	101-50453-2211	GENERAL SUPPL SUPPLIES	114287	32.60
01-5733	VAST BROADBAND					
		I-002687001-0819	101-50453-3321	TELEPHONE & C 08/26-09/25/19	114286	33.97
				DEPARTMENT 0453 ANIMAL IMPOUNDMENT	TOTAL:	66.57

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-5702	B & H PHOTO & ELECTRONI	I-161497242	101-40671-2245	EQUIPMENT/TOO REPLACEMENT HEADSET/MICROPHONE	114229	583.87
				DEPARTMENT 0671 CABLE COMMISSION	TOTAL:	583.87
01-2100	QUILL CORPORATION	I-901-CF283X	101-70675-2211	GENERAL SUPPL TONER	114273	125.98
				DEPARTMENT 0675 COMM SERVICES ADMIN	TOTAL:	125.98
01-1574	MAGIC WATER	I-201909053859	101-40821-2211	GENERAL SUPPL 09/01-09/30/19	114252	56.00
				DEPARTMENT 0821 FINANCE	TOTAL:	56.00
01-4118	WALMART BUSINESS	I-920700455247	101-70871-2211	GENERAL SUPPL ART CLASS SUPPLIES	114287	38.28
	PROJ: 360-2211	SUMMER CE CLASSES		GENERAL SUPPLIES		
				DEPARTMENT 0871 COMM ED-SUMMER	TOTAL:	38.28
01-2096	QUARNSTROM & DOERING, P	I-201909043848	101-41041-3313	LEGAL FEES 09/19 SVC	114272	10,532.34
				DEPARTMENT 1041 LEGAL	TOTAL:	10,532.34
01-0595	AMERIPRIDE SERVICES, IN	I-2801069015	101-41231-2211	GENERAL SUPPL DUST MOPS	114226	59.92
01-1961	NORTHERN SAFETY COMPANY	I-903603847	101-41231-2215	SAFETY WEAR & POLY GLOVES	114265	33.85
01-2318	SOUTHWEST SANITATION IN	I-201909053863	101-41231-3384	REFUSE DISPOS 08/19 SVC	114277	108.90
01-4980	MENARDS INC	I-45318	101-41231-2223	BUILDING REPA LIGHT BULBS	114259	62.96
01-5511	DVL FIRE AND SAFETY	I-57166	101-41231-3311	GENERAL PROFE 08/16/19 SVC	114239	326.70
01-5733	VAST BROADBAND	I-015038701-0819	101-41231-3321	TELEPHONE & C 08/24-09/23/19	114286	27.97
				DEPARTMENT 1231 MUNICIPAL BLDG MAINT	TOTAL:	620.30

PACKET: 07017 CITY AP  
VENDOR SET: 01  
FUND : 101 GENERAL FUND  
DEPARTMENT: 1641 INFORMATION TECHNOLOGY  
BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-5733	VAST BROADBAND					
			continued			
		I-015038601-0819	101-41641-3321	TELEPHONE 08/06-09/05/19	114286	30.62
				DEPARTMENT 1641 INFORMATION TECHNOLOGY	TOTAL:	30.62
01-2318	SOUTHWEST SANITATION IN					
		I-201909053863	101-42071-3384	REFUSE DISPOS 08/19 SVC	114277	129.54
01-3819	DACOTAH PAPER CO					
		I-37381	101-42071-2211	GENERAL SUPPL SUPPLIES	114236	118.66
01-4118	WALMART BUSINESS					
		C-201909043854	101-42071-2221	EQUIPMENT REP REFUND FEES	114287	59.49-
		I-920400062377	101-42071-2211	GENERAL SUPPL SUPPLIES	114287	49.04
		I-920600540196	101-42071-2211	GENERAL SUPPL PROGRAMMING	114287	61.42
		I-921000296300	101-42071-2211	GENERAL SUPPL SUPPLIES	114287	17.57
		I-921300558017	101-42071-2211	GENERAL SUPPL SUPPLIES	114287	17.16
		I-921800676378	101-42071-2221	EQUIPMENT REP SUPPLIES	114287	105.92
		I-922700638499	101-42071-2211	GENERAL SUPPL SUPPLIES	114287	34.38
01-5511	DVL FIRE AND SAFETY					
		I-57166	101-42071-3311	GENERAL PROFE 08/16/19 SVC	114239	201.25
				DEPARTMENT 2071 ADULT COMMUNITY CTR	TOTAL:	675.45
				FUND 101 GENERAL FUND	TOTAL:	53,440.44

PACKET: 07017 CITY AP  
VENDOR SET: 01  
FUND : 206 PARKWAY ADDITION II  
DEPARTMENT: 1136 GENERAL COMMUNITY DEV  
BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-2096	QUARNSTROM & DOERING, P	I-M007-045,S72946	206-41136-3313	LEGAL FEES PKWY II UCAP	114272	89.75
DEPARTMENT 1136 GENERAL COMMUNITY DEV TOTAL:						89.75
FUND 206 PARKWAY ADDITION II TOTAL:						89.75

PACKET: 07017 CITY AP  
VENDOR SET: 01  
FUND : 208 EDA ADMINISTRATION  
DEPARTMENT: 1136 GENERAL COMMUNITY DEV  
BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-1604	MARSHALL AREA CHAMBER O	I-201909043843	208-41136-3312	CONSULTANT FE 09/19 SW MN PART AGREEMENT	114256	9,400.00
					DEPARTMENT 1136 GENERAL COMMUNITY DEV	TOTAL: 9,400.00
					FUND 208 EDA ADMINISTRATION	TOTAL: 9,400.00

PACKET: 07017 CITY AP  
VENDOR SET: 01  
FUND : 258 ASC ARENA  
DEPARTMENT: 0579 AMATEUR SPORTS CENTER  
BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-1616	MARSHALL CONVENTION & V	I-201909043844	258-70579-3312	CONSULTANT FE 09/19 SRASC SERV AGREEMENT	114257	7,000.00
01-2318	SOUTHWEST SANITATION IN	I-201909053863	258-70579-3384	REFUSE DISPOS 08/19 SVC	114277	810.68
01-4118	WALMART BUSINESS	I-921000282606	258-70579-2211	GENERAL SUPPL INK CARTRIDGES, SUPPLIES	114287	97.43
01-4980	MENARDS INC	I-44845	258-70579-2211	GENERAL SUPPL SHELVING UNITS, SUPPLIES	114259	130.33
01-6046	ADVANCED FIRST AID INC.	I-0819-538	258-70579-2227	OTHER REPAIRS AED BATTERY	114224	143.44
DEPARTMENT 0579 AMATEUR SPORTS CENTER					TOTAL:	8,181.88
FUND 258 ASC ARENA					TOTAL:	8,181.88

PACKET: 07017 CITY AP  
VENDOR SET: 01  
FUND : 270 MERIT  
DEPARTMENT: 0551 MERIT OPERATIONS  
BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-2318	SOUTHWEST SANITATION IN	I-201909053863	270-50551-3384	REFUSE DISPOS 08/19 SVC	114277	22.10
					DEPARTMENT 0551 MERIT OPERATIONS	TOTAL: 22.10
					FUND 270 MERIT	TOTAL: 22.10

PACKET: 07017 CITY AP  
VENDOR SET: 01  
FUND : 372 2013 PUBLIC IMPROV  
DEPARTMENT: 6420 DEBT SERVICE  
BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-2499	US BANK	I-5466291	372-96420-6630	FISCAL AGENT 2013A FISCAL AGENT FEE	114283	500.00
					DEPARTMENT 6420 DEBT SERVICE	TOTAL: 500.00
					FUND 372 2013 PUBLIC IMPROV	TOTAL: 500.00



PACKET: 07017 CITY AP  
VENDOR SET: 01  
FUND : 456 2013 AMATEUR SPORTS CTR  
DEPARTMENT: 0579 AMATEUR SPORTS CENTER  
BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-2096	QUARNSTROM & DOERING, P	I-M2365-100, S72962	456-70579-5570	INFRASTRUCTUR RED BARON PARKING LOT	114272	300.00
					DEPARTMENT 0579 AMATEUR SPORTS CENTER TOTAL:	300.00
					FUND 456 2013 AMATEUR SPORTS CTR TOTAL:	300.00

PACKET: 07017 CITY AP

VENDOR SET: 01

FUND : 462 2017 PUBLIC IMPROVE/EQUIP

DEPARTMENT: 0211 STREET ADMINISTRATION

BANK: AP

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-1721	MIDWEST CONTRACTING LLC					
		I-201909043845	462-60211-5570	INFRASTRUCTUR #14, COMMERCE	114260	17,148.03
	PROJ: Z47-5570		COMMERCE INDUSTRIAL PARK	INFRASTRUCTURE		
DEPARTMENT 0211 STREET ADMINISTRATION					TOTAL:	17,148.03
FUND 462 2017 PUBLIC IMPROVE/EQUIP					TOTAL:	17,148.03

PACKET: 07017 CITY AP

VENDOR SET: 01

FUND : 475 2018 PUBLIC IMPROVEMENT26

DEPARTMENT: 0211 \*\* INVALID DEPT \*\*

BANK: AP

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-1215	GREENWOOD NURSERY					
		I-10116	475-60211-5570	INFRASTRUCTUR GAGNON, 706 S BEND	114244	675.00
	PROJ: Z66-5570		MARGUERITE/SOUTH BEND	INFRASTRUCTURE		
					DEPARTMENT 0211 ** INVALID DEPT **	TOTAL: 675.00
					FUND 475 2018 PUBLIC IMPROVEMENT26	TOTAL: 675.00

PACKET: 07017 CITY AP  
 VENDOR SET: 01  
 FUND : 602 WASTEWATER OPERATING  
 DEPARTMENT: 0581 WW OPERATIONS  
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-0018	BORDER STATES ELECTRIC	I-918413901	602-90581-2211	GENERAL SUPPL BULB	114232	57.42
01-0477	PRZYBILLA, SCOTT	I-09/2019-CELL PHON	602-90581-3321	TELEPHONE & C 07/19-09/19	114270	90.00
01-0689	BEND RITE FABRICATION I	I-43087	602-90581-2211	GENERAL SUPPL STAINLESS STEEL PIPE	114230	91.20
01-0819	AMERICAN GARAGE DOOR CO	I-MN21593	602-90581-2211	GENERAL SUPPL DOOR OPENER	114225	70.00
01-1126	FLEXIBLE PIPE TOOL COMP	I-24101	602-90581-2221	EQUIPMENT REP TIGER TAIL FOR TV CAMERA	114241	73.95
	PROJ: W00-2221	SANITARY SEWER		PROJECT COSTS		
01-1201	GRAINGER INC	I-9272168767	602-90581-2245	EQUIPMENT/TOO BLOWER MOTOR	114243	63.22
01-1945	NORMS GTC	I-97707	602-90581-2212	MOTOR FUELS, FILTER	114264	7.48
01-2318	SOUTHWEST SANITATION IN	I-201909053863	602-90581-3384	REFUSE DISPOS 08/19 SVC	114277	0.00
		I-201909053863	602-90581-3384	REFUSE DISPOS 08/19 SVC	114277	252.82
01-4356	DIGI-KEY, INC	I-69764005	602-90581-2221	EQUIPMENT REP BLOWER VFD FAN	114238	272.89
01-4980	MENARDS INC	C-44771	602-90581-2223	BUILDING REPA RETURN	114259	96.98-
		I-44759	602-90581-2223	BUILDING REPA EXHAUST FAN	114259	96.98
01-5459	MAGNEY CONSTRUCTION, IN	I-201909053860	602-90581-5520	BUILDINGS & #2 WWTF IMPROVEMENTS	114253	512,171.01
	PROJ: W13-5520	WWTF IMPROVEMENTS		BUILDING & STRUCTURES		
01-5813	ACE HOME & HARDWARE	I-100123	602-90581-2211	GENERAL SUPPL SUPPLIES	114223	17.18
		I-100236	602-90581-2211	GENERAL SUPPL PAINT/PAINT BRUSHES	114223	62.91
DEPARTMENT 0581 WW OPERATIONS					TOTAL:	513,230.08
FUND 602 WASTEWATER OPERATING					TOTAL:	513,230.08

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-0802	CARLSON & STEWART REFRI					
		I-20103	609-90991-2221	EQUIPMENT REP SVC COMPRESSOR	114234	401.00
		I-20104	609-90991-2221	EQUIPMENT REP SVC COOLER	114234	137.27
		I-20105	609-90991-2221	EQUIPMENT REP REPLACE COMPRESSOR	114234	4,747.75
01-1	ONE TIME VENDOR					
	PAYLIDIFY	I-4861909493	609-90991-2245	EQUIPMENT/TOO PAYLIDIFY: PIN PADS	114267	1,562.36
01-1399	JOHNSON BROTHERS LIQUOR					
		I-1369393	609-90991-3333	FREIGHT .	114249	1.69
		I-1371324	609-90991-3333	FREIGHT .	114249	103.65
		I-1371325	609-90991-3333	FREIGHT .	114249	90.41
		I-1374070	609-90991-3333	FREIGHT .	114249	72.85
		I-1374071	609-90991-3333	FREIGHT .	114249	215.50
01-1807	MN MUNICIPAL BEVERAGE A					
		I-201909043846	609-90991-3331	TRAVEL, CONFE 2019 MMBA CONFERENCE	114262	80.00
01-2036	PHILLIPS WINE AND SPIRI					
		I-2611506	609-90991-3333	FREIGHT .	114268	53.37
		I-2611507	609-90991-3333	FREIGHT .	114268	59.15
		I-2613513	609-90991-3333	FREIGHT .	114268	44.79
		I-2613514	609-90991-3333	FREIGHT .	114268	41.41
01-2318	SOUTHWEST SANITATION IN					
		I-201909053863	609-90991-3384	REFUSE DISPOS 08/19 SVC	114277	0.00
		I-201909053863	609-90991-3384	REFUSE DISPOS 08/19 SVC	114277	216.45
01-2605	WINE MERCHANTS					
		I-7248904	609-90991-3333	FREIGHT .	114290	10.14
01-4118	WALMART BUSINESS					
		I-921100620565	609-90991-2211	GENERAL SUPPL SUPPLIES	114287	8.94
		I-921900869988	609-90991-2211	GENERAL SUPPL SUPPLIES	114287	23.85
01-4457	BREAKTHRU BEVERAGE					
		I-1081021367	609-90991-3333	FREIGHT .	114233	70.62
		I-1081021368	609-90991-3333	FREIGHT .	114233	3.71
01-5511	DVL FIRE AND SAFETY					
		I-57166	609-90991-2221	EQUIPMENT REP 08/16/19 SVC	114239	18.75
DEPARTMENT 0991 LIQUOR OPERATIONS					TOTAL:	7,963.66
01-0699	BEVERAGE WHOLESALERS					
		I-0076730	609-90992-2252	BEER PURCHASE .	114231	13,100.35
		I-076731	609-90992-2252	BEER PURCHASE .	114231	148.00
		I-077605	609-90992-2252	BEER PURCHASE .	114231	1,339.00

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-0699	BEVERAGE WHOLESALERS		continued			
	I-077606		609-90992-2252	BEER PURCHASE .	114231	17,108.10
01-1399	JOHNSON BROTHERS LIQUOR					
	I-1369393		609-90992-2253	WINE PURCHASE .	114249	51.00
	I-1371324		609-90992-2251	LIQUOR PURCHA .	114249	6,025.14
	I-1371325		609-90992-2253	WINE PURCHASE .	114249	3,072.35
	I-1374070		609-90992-2251	LIQUOR PURCHA .	114249	3,318.12
	I-1374071		609-90992-2253	WINE PURCHASE .	114249	6,249.10
01-2036	PHILLIPS WINE AND SPIRI					
	I-2611506		609-90992-2251	LIQUOR PURCHA .	114268	3,835.71
	I-2611507		609-90992-2254	GEN MDSE PURC .	114268	116.75
	I-2611507		609-90992-2253	WINE PURCHASE .	114268	2,041.25
	I-2613513		609-90992-2251	LIQUOR PURCHA .	114268	3,440.10
	I-2613514		609-90992-2253	WINE PURCHASE .	114268	1,881.43
01-2605	WINE MERCHANTS					
	I-7248904		609-90992-2253	WINE PURCHASE .	114290	1,344.90
01-4118	WALMART BUSINESS					
	I-921100620565		609-90992-2254	GEN MDSE PURC SUPPLIES	114287	14.72
01-4457	BREAKTHRU BEVERAGE					
	I-1081021365		609-90992-2252	BEER PURCHASE .	114233	122.75
	I-1081021367		609-90992-2254	GEN MDSE PURC .	114233	164.95
	I-1081021367		609-90992-2251	LIQUOR PURCHA .	114233	4,212.12
	I-1081021368		609-90992-2253	WINE PURCHASE .	114233	247.30
01-5447	ARTISAN BEER COMPANY					
	I-3368453		609-90992-2254	GEN MDSE PURC .	114228	360.40
	I-3369266		609-90992-2252	BEER PURCHASE .	114228	618.50
					DEPARTMENT 0992 LIQUOR PURCHASES	TOTAL: 68,812.04
					FUND 609 LIQUOR	TOTAL: 76,775.70

PACKET: 07017 CITY AP  
VENDOR SET: 01  
FUND : 630 SURFACE WATER MGT UTILITY  
DEPARTMENT: 0661 SURFACE WATER MGT UTILITY  
BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT	
01-4193	A & C EXCAVATING						
		I-201909033836	630-90661-5570	INFRASTRUCTUR #3 HAHN RD	114222	3,040.00	
	PROJ: Z72-5570	HAHN RD		INFRASTRUCTURE			
01-5023	US GEOLOGICAL SURVEY						
		I-90739773	630-90661-3312	CONSULTANT FE REDWOOD GAGING Q3-2019	114284	2,112.50	
01-5733	VAST BROADBAND						
		I-015038601-0819	630-90661-3321	TELEPHONE & C 08/06-09/05/19	114286	29.86	
DEPARTMENT 0661 SURFACE WATER MGT UTILITY						TOTAL:	5,182.36
FUND 630 SURFACE WATER MGT UTILITY						TOTAL:	5,182.36
REPORT GRAND TOTAL:							684,945.34

## \*\* G/L ACCOUNT TOTALS \*\*

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====		
				ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG
2019-2020	101-21253	DEFERRED COMP - ICMA	300.00						
	101-21262	CHILD SUPPORT	356.25						
	101-32267	DRIVEWAY PERMIT*NON-EXPENS	1,154.20	3,000-	895.80				
	101-40141-2211	GENERAL SUPPLIES	112.17	9,200	8,444.63				
	101-40141-2218	EMPLOYEE/DEPARTMENT RECOGN	71.22	12,500	3,842.48				
	101-40141-3433	DUES & SUBSCRIPTIONS	12,790.00	45,529	5,060.00				
	101-40671-2245	EQUIPMENT/TOOLS UP TO \$500	583.87	0	583.87-	Y			
	101-40821-2211	GENERAL SUPPLIES	56.00	2,500	1,491.80				
	101-41041-3313	LEGAL FEES	10,532.34	126,388	31,597.02				
	101-41231-2211	GENERAL SUPPLIES	59.92	6,700	2,173.74				
	101-41231-2215	SAFETY WEAR & EQUIPMENT	33.85	500	187.46				
	101-41231-2223	BUILDING REPAIR & MAINTENA	62.96	6,150	3,785.50				
	101-41231-3311	GENERAL PROFESSIONAL SERVI	326.70	2,300	1,284.23				
	101-41231-3321	TELEPHONE & CELLULAR PHONE	27.97	1,400	530.20				
	101-41231-3384	REFUSE DISPOSAL	108.90	1,632	772.30				
	101-41641-3321	TELEPHONE	30.62	500	260.39				
	101-42071-2211	GENERAL SUPPLIES	298.23	10,815	3,695.37				
	101-42071-2221	EQUIPMENT REPAIR & MAINTEN	46.43	927	673.06				
	101-42071-3311	GENERAL PROFESSIONAL SERVI	201.25	0	311.25-	Y			
	101-42071-3384	REFUSE DISPOSAL	129.54	1,734	697.68				
	101-50151-2211	GENERAL SUPPLIES	229.02	12,000	3,408.12				
	101-50151-2214	UNIFORMS	125.97	8,969	2,595.29				
	101-50151-2221	EQUIPMENT REPAIR & MAINTEN	208.50	10,000	5,869.88				
	101-50151-3321	TELEPHONE & CELLULAR PHONE	234.89	18,500	7,195.49				
	101-50151-3331	TRAVEL, CONFERENCES AND SC	427.00	15,000	123.40-	Y			
	101-50151-3436	TOWING CHARGES	75.00	15,000	9,080.00				
	101-50156-2221	EQUIPMENT REPAIR & MAINTEN	215.00	0	387.00-	Y			
	101-50352-2211	GENERAL SUPPLIES	64.90	10,000	2,985.12				
	101-50352-3384	REFUSE DISPOSAL	0.00	1,020	1,020.00				
	101-50453-2211	GENERAL SUPPLIES	32.60	400	97.72				
	101-50453-3321	TELEPHONE & CELLULAR PHONE	33.97	408	170.11				
	101-50453-3384	REFUSE DISPOSAL	0.00	102	75.80				
	101-60162-2221	EQUIPMENT REPAIR & MAINTEN	29.99	2,500	1,593.05				
	101-60162-3321	TELEPHONE & CELLULAR PHONE	60.00	5,000	2,405.83				
	101-60211-2221	EQUIPMENT REPAIR & MAINTEN	368.75	71,500	4,488.08-	Y			
	101-60211-2227	OTHER REPAIRS & MAINTENANC	16,235.41	290,100	22,263.88				
	101-60211-3384	REFUSE DISPOSAL	203.96	4,386	2,686.58				
	101-60364-2211	GENERAL SUPPLIES	2,666.72	14,000	22.97-	Y			
	101-60364-2221	EQUIPMENT REPAIR & MAINTEN	8.45	15,000	636.12-	Y			
	101-60364-3313	LEGAL FEES	100.00	500	1,836.00-	Y			
	101-60364-3321	TELEPHONE	122.68	6,200	1,365.33				
	101-60364-3345	ADVERTISING	434.14	250	184.14-	Y			
	101-60364-3384	REFUSE DISPOSAL	240.00	3,264	1,358.65				
	101-70176-2211	GENERAL SUPPLIES	47.96	36,000	5,768.70				
	101-70176-2254	GEN MDSE PURCHASES	105.25	12,000	2,681.80-	Y			



\*\* G/L ACCOUNT TOTALS \*\*

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====		
				ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG
	101-70176-3384	REFUSE DISPOSAL	82.72	459	130.61				
	101-70276-2211	GENERAL SUPPLIES	11.88	55,000	1,180.70				
	101-70276-2223	BUILDING REPAIR & MAINTENA	51.67	15,600	13,587.86				
	101-70276-2227	OTHER REPAIRS & MAINTENANC	3,036.50	150,000	66,577.83				
	101-70276-2254	GEN MDSE PURCHASES	121.25	19,000	4,013.96				
	101-70276-3384	REFUSE DISPOSAL	358.96	4,080	2,193.34				
	101-70276-3416	MACHINERY & EQUIPMENT RENT	60.62	1,500	1,253.88				
	101-70675-2211	GENERAL SUPPLIES	125.98	4,000	1,617.85-	Y			
	101-70871-2211	GENERAL SUPPLIES	38.28	2,500	732.63				
	206-41136-3313	LEGAL FEES	89.75	0	1,376.00-	Y			
	208-41136-3312	CONSULTANT FEES	9,400.00	112,800	28,200.00				
	258-70579-2211	GENERAL SUPPLIES	227.76	25,000	13,505.04				
	258-70579-2227	OTHER REPAIRS & MAINTENANC	143.44	20,000	14,150.37				
	258-70579-3312	CONSULTANT FEES	7,000.00	84,000	21,000.00				
	258-70579-3384	REFUSE DISPOSAL	810.68	9,923	3,411.56				
	270-50551-3384	REFUSE DISPOSAL	22.10	350	158.00				
	372-96420-6630	FISCAL AGENT FEE	500.00	500	0.00				
	456-70579-5570	INFRASTRUCTURE	300.00	0	156,149.49-	Y			
	462-60211-5570	INFRASTRUCTURE	17,148.03	0	727,912.87-	Y			
	475-60211-5570	INFRASTRUCTURE	675.00	0	353,941.98-	Y			
	602-90581-2211	GENERAL SUPPLIES	298.71	250,000	108,308.86				
	602-90581-2212	MOTOR FUELS, LUBRICANTS &	7.48	50,000	16,847.53				
	602-90581-2221	EQUIPMENT REPAIR & MAINTEN	346.84	152,000	110,904.70				
	602-90581-2223	BUILDING REPAIR & MAINTENA	0.00	3,000	2,818.26				
	602-90581-2245	EQUIPMENT/TOOLS UP TO \$500	63.22	3,000	2,711.78				
	602-90581-3321	TELEPHONE & CELLULAR PHONE	90.00	7,680	2,771.75				
	602-90581-3384	REFUSE DISPOSAL	252.82	3,570	1,387.08				
	602-90581-5520	BUILDINGS & STRUCTURES	512,171.01	0	922,403.91-	Y			
	609-90991-2211	GENERAL SUPPLIES	32.79	7,500	270.39-	Y			
	609-90991-2221	EQUIPMENT REPAIR & MAINTEN	5,304.77	2,500	3,357.88-	Y			
	609-90991-2245	EQUIPMENT/TOOLS UP TO \$500	1,562.36	1,000	5,280.16-	Y			
	609-90991-3331	TRAVEL, CONFERENCES AND SC	80.00	1,000	266.83-	Y			
	609-90991-3333	FREIGHT	767.29	30,000	7,993.46				
	609-90991-3384	REFUSE DISPOSAL	216.45	2,346	614.40				
	609-90992-2251	LIQUOR PURCHASES	20,831.19	1,267,741	326,103.38				
	609-90992-2252	BEER PURCHASES	32,436.70	1,704,028	330,282.03				
	609-90992-2253	WINE PURCHASES	14,887.33	544,319	184,217.25				
	609-90992-2254	GEN MDSE PURCHASES	656.82	70,496	23,051.25				
	630-90661-3312	CONSULTANT FEES	2,112.50	42,350	522.36				
	630-90661-3321	TELEPHONE & CELLULAR PHONE	29.86	1,190	323.34				
	630-90661-5570	INFRASTRUCTURE	3,040.00	271,413	209,343.28-	Y			
	** 2019-2020 YEAR TOTALS **		684,945.34						

## \*\* DEPARTMENT TOTALS \*\*

ACCT	NAME	AMOUNT
101	NON-DEPARTMENTAL	1,810.45
101-0141	MAYOR & COUNCIL	12,973.39
101-0151	POLICE ADMINISTRATION	1,300.38
101-0156	CHEMICAL ASSESSMENT TEAM	215.00
101-0162	ENGINEERING	89.99
101-0176	AQUATIC CENTER	235.93
101-0211	STREET ADMINISTRATION	16,808.12
101-0276	PARK MAINTENANCE & DEVEL.	3,640.88
101-0352	FIRE SERVICES	64.90
101-0364	AIRPORT	3,571.99
101-0453	ANIMAL IMPOUNDMENT	66.57
101-0671	CABLE COMMISSION	583.87
101-0675	COMM SERVICES ADMIN	125.98
101-0821	FINANCE	56.00
101-0871	COMM ED-SUMMER	38.28
101-1041	LEGAL	10,532.34
101-1231	MUNICIPAL BLDG MAINT	620.30
101-1641	INFORMATION TECHNOLOGY	30.62
101-2071	ADULT COMMUNITY CTR	675.45
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101 TOTAL	GENERAL FUND	53,440.44
206-1136	GENERAL COMMUNITY DEV	89.75
-----		
206 TOTAL	PARKWAY ADDITION II	89.75
208-1136	GENERAL COMMUNITY DEV	9,400.00
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208 TOTAL	EDA ADMINISTRATION	9,400.00
258-0579	AMATEUR SPORTS CENTER	8,181.88
-----		
258 TOTAL	ASC ARENA	8,181.88
270-0551	MERIT OPERATIONS	22.10
-----		
270 TOTAL	MERIT	22.10

## \*\* DEPARTMENT TOTALS \*\*

ACCT	NAME	AMOUNT
372-6420	DEBT SERVICE	500.00
-----		
372 TOTAL	2013 PUBLIC IMPROV	500.00
456-0579	AMATEUR SPORTS CENTER	300.00
-----		
456 TOTAL	2013 AMATEUR SPORTS CTR	300.00
462-0211	STREET ADMINISTRATION	17,148.03
-----		
462 TOTAL	2017 PUBLIC IMPROVE/EQUIP	17,148.03
475-0211	** INVALID DEPT **	675.00
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475 TOTAL	2018 PUBLIC IMPROVEMENT26	675.00
602-0581	WW OPERATIONS	513,230.08
-----		
602 TOTAL	WASTEWATER OPERATING	513,230.08
609-0991	LIQUOR OPERATIONS	7,963.66
609-0992	LIQUOR PURCHASES	68,812.04
-----		
609 TOTAL	LIQUOR	76,775.70
630-0661	SURFACE WATER MGT UTILITY	5,182.36
-----		
630 TOTAL	SURFACE WATER MGT UTILITY	5,182.36
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	** TOTAL **	684,945.34

## \*\*\* PROJECT TOTALS \*\*\*

PROJECT	LINE ITEM		AMOUNT
360 SUMMER CE CLASSES	2211	GENERAL SUPPLIES	38.28
		** PROJECT 360 TOTAL **	38.28
PC5 10/14-09/16 CAT GRANT	2221	EQUIPMENT REPAIR & MAINTENANCE	215.00
		** PROJECT PC5 TOTAL **	215.00
W00 SANITARY SEWER	2221	PROJECT COSTS	73.95
		** PROJECT W00 TOTAL **	73.95
W13 WWTF IMPROVEMENTS	5520	BUILDING & STRUCTURES	512,171.01
		** PROJECT W13 TOTAL **	512,171.01
Z47 COMMERCE INDUSTRIAL PARK	5570	INFRASTRUCTURE	17,148.03
		** PROJECT Z47 TOTAL **	17,148.03
Z66 MARGUERITE/SOUTH BEND	5570	INFRASTRUCTURE	675.00
		** PROJECT Z66 TOTAL **	675.00
Z72 HAHN RD	5570	INFRASTRUCTURE	3,040.00
		** PROJECT Z72 TOTAL **	3,040.00

1 ERROR

\*\* END OF REPORT \*\*

CITY OF MARSHALL, MINNESOTA  
 PRIOR AND CURRENT YEARS CONSTRUCTION CONTRACTS  
 9/10/2019

PROJECT #:	Coding	DATE		CONTRACTOR:	ORIGINAL CONTRACT AMOUNT:	CHANGE ORDERS	CURRENT CONTRACT AMOUNT	2017 PRIOR PAYMENTS	2018 Prior Payments	2019 Prior Payments	PYMTS THIS MEETING:	RETAINAGE	BALANCE:	PERCENT COMPLETE
Z47	475-70276-5520	10/3/2017	Justice Park Bathroom	Doom & Cuypers Construction	117,867.00	1,959.70	119,826.70	0.00	46,762.80	73,063.32			0.58	100.00%
Z67	462-60211-5570	6/12/2018	Commerce Industrial Park/Michigan Road Imp	Midwest Contracting	4,004,847.25	36,739.85	4,041,587.10	1,644,399.13	1,598,388.75	696,542.29	17,148.03	39,964.43	45,144.47	98.88%
Z64	475-60211-5570	6/1/2018	Michigan Road/Superior Road Reonstruction	D & G Excavating	1,022,427.60	3,184.00	1,025,611.60	-	959,481.14	11,130.87		51,084.84	3,914.75	99.62%
Z71	475-60211-5570	9/11/2018	Saratoga Street Recon (4th - Southview)	R & G Construction	2,846,784.60	64,207.67	2,910,992.27	-	2,721,729.47	21,800.66	28,286.49	145,885.09	(6,709.44)	100.23%
Z72	475-60211-5570	9/11/2018	Street Department Parking Lot	Towne & Country Excavating, LLC	277,479.25	15,024.05	292,503.30			292,503.30		-	(0.00)	100.00%
Z72	630-90661-5570	5/14/2019	Hahn Road Storm Sewer Reconstruction	A & C Excavating, LLC	136,970.00	(4,575.00)	132,395.00			102,913.40	3,040.00	5,576.49	20,865.11	84.24%
Z73	630-90661-5570	5/14/2019	Country Club Drive Utility Replacement	D & G Excavating, Inc.	408,462.50		408,462.50			188,990.39	182,260.19	19,539.50	17,672.42	95.67%
Z74	260-60211-5570	4/18/2019	Huron Road/Superior Road Reconstruction	R & G Construction	787,018.00	4,075.00	791,093.00			731,658.89	17,791.87	39,444.78	2,197.46	99.72%
W13	602-90581-5520	5/28/2019	WWTF Improvement Project	Magney Construction, Inc.	14,074,300.00		14,074,300.00			408,456.30	512,171.01	48,454.07	13,105,218.62	6.89%
Z51	495-60211-5570	5/28/2019	Resurfacing & Overlay	Duininck, Inc.	537,234.20	23,497.50	560,731.70			529,484.64		27,867.61	3,379.45	99.40%
MER	493-50551-5530	2/12/2019	MERIT Center Track	R & G Construction	2,712,530.50	34,929.70	2,747,460.20			1,512,323.84	130,159.07	86,446.47	1,018,530.82	62.93%
	401-70276-5520		Liberty Park Bathroom	Doom & Cuypers Construction	78,286.13		78,286.13			1,940.00		285.93	72,567.53	7.30%
	456-70579-5570	7/23/2019	Red Baron Arena & Expo Parking Lot	D & G Excavating, Inc.	423,380.30		423,380.30			155,849.49		8,202.61	259,328.20	38.75%
	401-41136-5530	8/13/2019	Transit ADA Bus Access Project (UCAP)(MN/DOT)	Hisken Construction Inc.	185,250.15		185,250.15						185,250.15	0.00%
Z50	101-60211-2227		2019 Chip Seal	Allied Blacktop Company	164,452.00		164,452.00				140,658.09	7,403.06	16,390.85	90.03%
					<u>27,777,289.48</u>	<u>179,042.47</u>	<u>27,956,331.95</u>	<u>1,644,399.13</u>	<u>5,326,362.16</u>	<u>4,570,807.90</u>	<u>1,190,856.91</u>	<u>480,154.88</u>	<u>14,743,750.97</u>	



## **MEMORANDUM**

**TO:** Mayor and City Councilmembers  
**FROM:** Sharon Hanson, City Administrator  
**DATE:** September 6, 2019  
**SUBJECT:** Curbside Recycling in City of Marshall in Cooperation with Lyon County

---

The City Administrator and County staff discussed county recycling program on August 29<sup>th</sup> and there was some discussion at that time about finding possible drop off locations for recycling in the City of Marshall. I have only as of this date updated the Council and staff on this discussion and have taken no further action in terms of seeking out those potential sites.

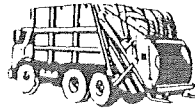
I am aware of the following regarding the possible implementation of recycling drop-off locations versus not continuing curbside pick-up for recycling:

- Council has heard much public feedback from their constituency supporting the curbside pick-up and that their constituency does not support drop off locations only
- The city of Marshall is a designated Green Step City and thereby has pledged to their residents that the City will achieve sustainability and quality-of-life goals which includes solid waste management
- The city of Marshall is committed to protecting the environment and public health and takes measures regularly to reinforce this commitment
- Mayor and Councilmembers have expressed to staff their desire to collaborate and continue discussions with Lyon County in order to continue curbside recycling.

At this time staff are seeking direction from the Council on how we should proceed on this topic with Lyon County.



RESIDENTIAL CARTS



507.532.4500  
Fax 507.532.4501  
1.877.SWTRASH  
E-Mail [swsan@iw.net](mailto:swsan@iw.net)  
P.O. Box 425  
Marshall, MN 56258

*"Locally Owned and Operated"*

Commercial • Rural • Residential • Recycling • Roll-Offs • Portable Toilets

Lyon County Commissioners  
Lyon County Courthouse  
Marshall MN 56258

Dear Commissioners,

9/6/19

We are writing in reference to the Single Sort Recycling Program contract dated 11/14/17. At this time we rescind our letter dated 6/17/19 to terminate and withdraw from our current contact effective 9/30/19.

Thanks,

A handwritten signature in cursive script, appearing to read 'Scott Ritter'.

Scott Ritter

A handwritten signature in cursive script, appearing to read 'Dan Ritter'.

Dan Ritter



## CITY OF MARSHALL AGENDA ITEM REPORT

<b>Meeting Date:</b>	Tuesday, September 10, 2019
<b>Category:</b>	CONSENT AGENDA
<b>Type:</b>	ACTION
<b>Subject:</b>	Consider approval of 2019-2020 League of Minnesota Cities Insurance Trust Property/Casualty and Liability Insurance
<b>Background Information:</b>	<p>The City of Marshall carries property and casualty insurance coverage with the League of Minnesota Cities Insurance Trust (LMCIT). The annual renewal begins October 1, 2019 through September 30, 2020.</p> <p>Jeff Nuese will be in attendance to review the renewal and coverage in greater detail.</p> <p>See attached summary breakdown of renewal.</p>
<b>Fiscal Impact:</b>	The approximate increase to premium will be \$9,526 or 2.4% for the next year.
<b>Alternative/ Variations:</b>	
<b>Recommendations:</b>	Approve the annual LMCIT property, casualty and liability insurance renewal.





208 East College Drive  
 Marshall, MN 56258  
 Phone: (507) 537-0222  
 Fax: (507) 537-0223

September 2019

City of Marshall Insurance Renewal

LMCIT Premium Breakdown

	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>
PROPERTY	\$ 166,751	\$ 159,762	\$ 154,246	\$ 152,617
LIMITS	\$214,063,359	\$201,088,911	\$197,740,322	\$179,655,382
MOBILE PROPERTY	\$ 12,821	\$ 12,260	\$ 11,740	\$ 12,602
MUNICIPAL LIABILITY	\$ 87,258	\$ 92,309	\$ 102,139	\$ 95,109
AUTO	\$ 36,400	\$ 33,573	\$ 24,348	\$ 23,514
CRIME	(included)	(included)	(included)	(included)
LIQUOR LIABILITY	\$ 5,336	\$ 5,258	\$ 5,731	\$ 5,544
BOND COVERAGE	\$ 1,527	\$ 1,542	\$ 1,579	\$ 1,582
EXCESS LIABILITY	<u>\$ 33,808</u>	<u>\$ 35,011</u>	<u>\$ 37,966</u>	<u>\$ 34,463</u>
<b>PACKAGE PREMIUM</b>	<b>\$343,901</b>	<b>\$339,715</b>	<b>\$337,749</b>	<b>\$325,431</b>
AIRPORT LIABILITY (\$5,000,000 Limit – ACE-USA)	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,150
EQUIP BREAKDOWN COV (Boiler Coverage)	\$ 57,663	\$ 52,323	\$ 48,302	\$ 47,062
<b>TOTAL PREMIUM</b>	<b>\$403,564</b>	<b>\$394,038</b>	<b>\$388,051</b>	<b>\$374,643</b>

1. Liquor Liability – Slight increase from the previous year due to sales being up from \$4,753,077 to \$5,104,513 (+\$351,436)
2. Property Coverage - Increase due to increased limits of insurance (higher building values +\$12,974,448) and the League taking a 2% increase on property rate this year
3. Municipal Liability Coverage – Decrease is largely due to lower expenditures
4. Auto Coverage – Change in rating system combining urban and rural rates together as well as elimination of the auto liability experience mod (was .84 and now 1.00)
5. Airport Coverage – Renews every 3 years (2020)
6. Equip Breakdown Coverage – Increase in premium primarily due to limits of insurance increasing over \$1.5 Million and \$26,702.45 in losses paid over the last 2 years
7. Bond Coverage – Slight rate decrease



## CITY OF MARSHALL AGENDA ITEM REPORT

<b>Meeting Date:</b>	Tuesday, September 10, 2019
<b>Category:</b>	NEW BUSINESS
<b>Type:</b>	ACTION
<b>Subject:</b>	Consider Approval of General Banking Agreement
<b>Background Information:</b>	<p>State Statutes requires that the City designates general depositories for the City funds. The Council approves a resolution designating official general depository each year.</p> <p>The Office of State Auditor put out a Statement of Position on Deposit of Public Funds, which encourages cities to re-examine and re-evaluate banks into which they place public funds. Staff has done this process beginning in February of this year and compared rates and services.</p> <p>It is the desire of staff to add the service of a virtual vault, this would include a physical vault at our Liquor Store. The purpose is to increase the level of controls, reduce risk and create efficiencies and safety for staff.</p> <p>The interest earnings and rates offered by Bremer were overall a better option for the city. The added service of the virtual vault is more beneficial to the city as well, through Bremer Bank.</p> <p>Staff have full support from the Ways and Means Committee.</p> <p>Staff are presenting the recommendation to change depository institutions.</p>
<b>Fiscal Impact:</b>	
<b>Alternative/ Variations:</b>	
<b>Recommendations:</b>	Approve General Banking Agreement with Bremer Bank

September 5, 2019

Karla Drown, Finance Director  
Annette Strom, Director of Administration Services  
City of Marshall  
344 W Main Street  
Marshall, MN 56258

Dear Karla and Annette,

On behalf of Bremer, we would like to thank you for the opportunity to provide this commitment. Because of our ownership structure, Bremer's approach to serving our clients is rooted in what is best for the long-term mutual benefit of our clients, communities, and employees. Our ownership structure fosters an environment of caring and commitment to the communities we service like no other.

Providing services that exceed our customers' expectations is a core value of Bremer. We offer a full array of competitively priced products and services that will assist your organization in meeting its financial goals. More importantly, the Bremer staff is professional, knowledgeable and willing to go the extra mile to ensure your satisfaction.

The attached *Exhibit A* summarizes the estimated fees and target balance to maintain a non-fee primary checking account for the City of Marshall. In addition, *Exhibit A* provides the interest earnings from the Money Market Savings account. *Exhibit B* provides service line per item pricing detail based on December 2018 activity.

Please contact us with any questions or further information. Thank you again for the opportunity to partner with the City of Marshall.

Sincerely,

*Randy Serreyn*

Randy Serreyn  
SVP Business Banking  
O: 507-537-0241  
E: RLSerreyn@Bremer.com

*Luke Tietz*

Luke Tietz  
AVP Business Banking  
O: 507-537-0273  
E: LRTietz@Bremer.com

*Cindy Johnson*

Cindy Johnson  
VP Treasury Management  
O: 320-762-4714  
E: CMJohnson@Bremer.com

### General Banking Agreement

This General Banking Agreement is made as of the 10<sup>th</sup> day of September 2019 by and between Bremer Bank, National Association, and the City of Marshall.

Bremer agrees to waive all service charges through December 31, 2019 as you work through the transition of moving the account.

Bremer guarantees the proposed *Exhibit B* pricing for a five-year period, beginning January 1, 2020. In addition, Bremer guarantees a minimum earnings credit rate of 1.00% for the same five-year period. For any new services added, the City of Marshall may incur additional fees. Bremer will review any new services added and price accordingly based on relationship pricing.

The undersigns hereby agree and accept the terms of this General Banking Agreement.

**Bremer Bank,  
National Association**

**City of Marshall**

By: \_\_\_\_\_  
Randy Serreyn

By: \_\_\_\_\_  
Karla Drown

Its: Senior Vice President

Its: Finance Director

Date: \_\_\_\_\_

Date: \_\_\_\_\_

## EXHIBIT A

### City of Marshall

#### Treasury Management Pricing Proposal Based on December 2018 Account Analysis Volumes

**BREMER BANK**

#### EARNINGS CREDIT SUMMARY

Net Investable Balance	\$ 1,875,000.00
Earnings Credit Rate	1.00%
Days In Month	31
Earnings Credit Value	<u>\$ 1,592.47</u>

#### NET ANALYSIS SUMMARY

Earnings Credit Value	\$ 1,592.47
Less: Activity Charges	\$ 1,589.03

**SERVICE CHARGE/(EXCESS EARNINGS CREDIT) \$ (3.44)**

Bremer Money Market Savings Account	\$10,125,000.00
Interest Rate*	1.89%
Days In Month	31
Monthly Interest Earned	<u>\$ 16,252.71</u>
Annualized Interest Earned	<u>\$ 191,362.50</u>

#### **Set Up Fees**

Online Banking Set Up Fee	\$100	
ACH Set Up Fee	\$50	
Remote Deposit Set Up Fee	\$75	
ACH Positive Pay Set Up Fee	\$25	
Payee Positive Pay Set Up Fee	\$25	
<b>Total Set Up Fees</b>	<u><b>\$275</b></u>	<b>Waived</b>

\*Rates as of 9/5/2019

**EXHIBIT B**

City of Marshall Numbers Based on December 2018 Account Analysis Volumes	BREMER BANK			Notes
	VOLUME	UNIT PRICE	TOTAL CHARGE	
Deposited Item - Local/Nonlocal	14	0.14	\$1.96	
Deposited Item - On Us	2	0.12	\$0.24	
Commercial Checks Written	347	0.18	\$62.46	
Commercial Elect DR/CR	377	0.16	\$60.32	
Deposit Assessment	8,152.96	0.00	\$0.00	*
Monthly Maintenance Fee	1	18.00	\$18.00	
Returned Deposit item Fee	5	9.00	\$45.00	
Currency/Coin In	159,218	0.00	\$0.00	**
Cash Order Fee at Branch	4	0.00	\$0.00	**
Coin Out-Rolled	127	0.00	\$0.00	**
Currency Out-Per Strap	2,100	0.00	\$0.00	**
Stop Payment (In Person)	0	35.00	\$0.00	
Stop Payment (Online)	0	23.00	\$0.00	
<b>Deposit Account Fees</b>			<b>\$187.98</b>	
Online Banking - Elite	1	130	\$130.00	
Report Download Per Report	1	0.00	\$0.00	
<b>Business Online Banking</b>			<b>\$130.00</b>	
Return Deposit Item Fee - Redeposit	5	9.00	\$45.00	
Remote Deposit On Us Item	84	0.12	\$10.08	
Remote Deposit Local / Next Day Item	520	0.14	\$72.80	
Remote Deposits	40	0.45	\$18.00	
Remote Deposit Monthly Base	1	45.00	\$45.00	
Rem Dep Add'l Scanner Location	1	20.00	\$20.00	
<b>Remote Deposit</b>			<b>\$210.88</b>	
ACH Upload Monthly Base	2	30.00	\$60.00	
ACH Upload Originated Item	481	0.10	\$48.10	
ACH Same Day Item	0	1.50	\$0.00	
ACH Upload File	7	10.00	\$70.00	
ACH Positive Pay Monthly Base	1	12.00	\$12.00	
<b>ACH</b>			<b>\$190.10</b>	
Positive Pay Monthly Base	1	10.00	\$10.00	
Positive Pay Account	1	30.00	\$30.00	
Positive Pay Per Item	347	0.05	\$17.35	
Positive Pay Exceptions Item	1	1.00	\$1.00	
Positive Pay Exceptions Item	1	1.00	\$1.00	
Positive Pay Payee Per Item	347	0.033	\$11.45	
<b>Positive Pay / Payee Verification</b>			<b>\$70.80</b>	
Wire Monthly Base	1	0.00	\$0.00	
Incoming Wire Domestic	1	10.00	\$10.00	
Outgoing Wire Online Banking	0	10.00	\$0.00	
<b>Wires</b>			<b>\$10.00</b>	
Virtual Vault Monthly - Loomis	1	729.27	\$729.27	
Virtual Vault Monthly - Bremer	1	60.00	\$60.00	
<b>Other Services</b>			<b>\$789.27</b>	
<b>Services Total</b>			<b>\$1,589.03</b>	
* Not charged due to usage of FHLB Letter of Credit				
** Not charged due to Virtual Vault				



## CITY OF MARSHALL AGENDA ITEM REPORT

<b>Meeting Date:</b>	Tuesday, September 10, 2019
<b>Category:</b>	CONSENT AGENDA
<b>Type:</b>	ACTION
<b>Subject:</b>	Consider Resolution Approving the 2020 Fee Schedule
<b>Background Information:</b>	<p>Attached is the proposed changes to the 2019 Fee Schedule. The Ways &amp; Means Committee reviewed the changes to the Fee Schedule at their meeting on September 5, 2019. Staff and Ways &amp; Means Committee are recommending Council approval of the 2020 Fee Schedule.</p> <p>Recommendations include reducing some fees to \$0.00 and/or removing them from the schedule, increasing fees for others by an incremental amount (i.e. Building Permit 2% and Surface Water 3%), as well as changing wording for better clarification. The amendments are shown in the redlined 2020 Fee Schedule.</p>
<b>Fiscal Impact:</b>	
<b>Alternative/ Variations:</b>	
<b>Recommendations:</b>	Approve Resolution Number XXXX, Second Series approving specific fees to be charged by the City of Marshall.

RESOLUTION NUMBER \_\_\_\_\_, SECOND SERIES

RESOLUTION APPROVING SPECIFIC FEES TO BE CHARGED  
BY THE CITY OF MARSHALL

WHEREAS, several sections of the City Code permit the Common Council to adopt by resolution, rules, regulations and permit fees which will be effective in the City.

NOW THEREFORE, BE IT RESOLVED, the 2020 fee schedule is hereby approved for the designated services of the City of Marshall and shall be effective January 1, 2020.

FURTHER BE IT RESOLVED, the Wastewater and Surface Water Rates are projections for 2021-2025.

Passed and adopted by the City Council this 10<sup>th</sup> day of September 2019.

\_\_\_\_\_  
Robert J. Byrnes  
Mayor

ATTEST:

\_\_\_\_\_  
Kyle Box  
City Clerk





# 20~~19~~20 FEE SCHEDULE

Approved ~~3/12/2019~~ 9/10/2019

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**Finance charge: 1.5% per month on unpaid balance of City bills after 30 days from date of 1st billing**

**ASSESSING DEPARTMENT**

	<u>Fee/Charge</u>	
Copies	\$ 0.25	per side
Sales Summary	\$ 10.00	each
Apartment List	\$ 15.00	
Ownership Searches	\$ 4.00	per parcel
Yearly Subscription Rate	\$ 75.00	

**CLERK**

	<u>Fee/Charge</u>	
Brewer Tap Room	\$ 500.00	Annual
Club License	\$ 275.00	Annual
Consumption & Display	\$ 130.00	Annual
	\$ 25.00	1 Day
Growlers License	\$ -	Annual
On-Sale Liquor License	\$ 3,000.00	Annual
Financial Background (on-sale liquor)	Charged at rate of 3rd Party Vendor	
Off-Sale 3.2% Malt Liquor	\$ 90.00	Annual
On-Sale 3.2% Malt Liquor	\$ 250.00	Annual
Sunday Liquor	\$ 200.00	Annual
Temporary On-Sale Liquor	\$ 30.00	Per Day
Temporary On-Sale 3.2% Malt Liquor	\$ 30.00	Per Day
	\$ 50.00	Month
Tobacco License	\$ 150.00	Annual
Wine License	\$ 600.00	Annual
Dangerous Animals	\$ 150.00	Annual
Dog or Cat License		
Male/Female	\$0 <del>\$ 16.00</del>	Annual
Unisex	\$0 <del>\$ 8.00</del>	Annual
Replacement of tag	\$ 1.00	
Pick-up (Animal at large)	\$ 10.00	
Board	\$ 10.00	Per Day
Animal at Large	\$ 90.00	
No City License	\$ 90.00	
Rabies Vaccination not current		Court
Disturbing the Peace		Court
Garbage & Refuse Haulers	\$ 160.00	Annual
Special Vehicle Permit	\$ 35.00	Annual
Non-profits Exempt (must provide certification)		
Taxicabs	\$ 100.00	Annual
	\$ 25.00	Per Additional Vehicle
Transient Merchant	\$ 30.00	Per Month
	\$ 160.00	<del>Bi-Annual</del> Semiannual
	\$ 315.00	Annual
Refunding of License Fee	20% of fee up to a maximum of \$100.00	

Item 17.

**ADMINISTRATION & HUMAN RESOURCES**

<del>W-2 Duplicate</del>	<del>\$ 15.00</del>	No charge/Removing
<del>ACA Form/1095-C Duplicate</del>	<del>\$ 15.00</del>	No charge/Removing
<del>Deposit Notice Duplicate</del>	<del>\$ 5.00</del>	No charge/Removing
Copies (40 pages or more)	\$ 0.25	Per Side
<del>Administrator</del> Administrative Fee for Retiree Insurance (Health/Dental/Life)		2% of total cost to the City

**FINANCE**

	<b><u>Fee/Charge</u></b>
Assessment Searches	\$ 15.00
Returned check for all City departments	\$ 30.00
Budget Reports	\$ 25.00
Audit Reports	\$ 25.00
Business Tax Abatement Application	\$ 750.00

**COMMUNITY SERVICES**

	<b><u>Fee/Charge</u></b>	<b><u>Deposit</u></b>
Shelter Permits	\$ 25.00	\$25.00
Park Gazebo Permit	\$ 25.00	\$25.00
Moving Liberty Park Benches for Events	\$ 100.00	
Collapsible Picnic Tables (Min:6/Max:50)	\$ 10.00 Per Table/Per Day	
Tents 20 x 20	\$ 200.00 Weekend	\$200.00
	\$ 100.00 Per Day	\$200.00
Tents 20 x 30	\$ 200.00 Weekend	\$200.00
	\$ 100.00 Per Day	\$200.00
Band Shell	\$ 150.00 Per Day	\$50.00
Channel Parkway Complex	\$ 100.00 Per Day	\$100.00
	\$ 150.00 2 Days	\$100.00
Amateur Sports Complex	\$ 250.00 Per Day	\$100.00
	\$ 200.00 2 Days	\$100.00
One Ballfield	\$ 75.00 Per Day	\$100.00
Independence Park Youth Ballfields	\$ 50.00 Per Day/Per Field/Without Lights	
(2 Fields: 1 Lighted & 1 Not Lighted)	\$ 75.00 Per Day/One Field With Lights	
	\$ 125.00 Per Day/Both Fields/One Field With Lights	
American Legion Field Ballfield	\$ 150.00 Per Day/Without Lights	
	\$ 200.00 Per Day/With Lights	
Legion Field Park Youth Ballfields	\$ 25.00 Per Day	
Justice Park Youth Baseball/Softball Field	\$ 25.00 Per Day	
Marshall Aquatic Center (Minimum 25 people)	\$ 100.00 Per Hour &	
	\$ 3.00 Per Person	

<u>Cable</u>	<u>Fee/Charge</u>	
DVD	\$ 11.00	Includes Tax
CD	\$ 3.00	
CD w/Printed Cover	\$ 5.00	
Filming w/Certification	\$ 50.00	Per Day
Editing w/Certification	\$ 10.00	Per Hour
Certification Training	\$ 100.00	
Student (high school and full-time post secondary)	\$ 25.00	Per Hour

<u>Stage</u>	<u>Fee/Charge</u>	
Damage Deposit	\$ 500.00	
Call-Back	\$ 50.00	Per Hour
Basic Unit; 24x20 ft., set-up and take down		
Marshall non-profit business or agency	\$ 250.00	
Marshall for profit business or agency	\$ 350.00	
All others	\$ 600.00	

Basic Unit; <u>plus additional</u> 16x4 ft., set-up and take down		
Marshall non-profit business or agency	\$ 350.00	
Marshall for profit business or agency	\$ 500.00	
All others	\$ 1,200.00	

<u>Park Land Development</u>	<u>Fee/Charge</u>	
For any residential or commercial subdivision of property after March 10, 2009, upon initial sale		
Residential Lot	\$ 500.00	Per Lot
Commercial Lot		2% Of gross unimproved value per commercial lot

<u>Telecommunication</u>	<u>Fee/Charge</u>	
Application & Permit fee	1,500.00	<del>\$ 1,000.00</del> Plus
Annual Permit	2.00	<del>\$ 1.00</del> Per Lineal Foot from point of initiation to point of termination for the use of City owned right-of-way

<u>Adult Community Center</u>	<u>Fee/Charge</u>	
Meeting Room (24 chairs only or 16 with tables)	\$ -	Per Hour
	\$ 20.00	Per Hour
Dining Hall (140 chairs with tables)	\$ -	Per Hour
	\$ 30.00	Per Hour
	\$ 75.00	Per Hour

Groups A , B  
Group C  
Groups A , B  
Groups A , B\*\*  
Group C

The kitchen is not available for use. This applies to all caterers and renters.  
(This includes the refrigerator, stove, freezer, sink, dishwashers, etc.)

Group A: Seniors/City of Marshall sponsored events.

Any group of seniors meeting during regular scheduled hours (9-4), depending on space assignment.

Group B: Local public agencies and non-profit organizations.

Group C: State/Commercial/State of Minnesota Groups

Item 17.

\*\* Meeting after regular scheduled hours (after 4:00 p.m.)

Rentals will be made as follows based on space availability:

1. Senior Center Programs/Activities
2. Marshall Area Senior Citizens, Inc. Members (receive a \$5/hr. discount)
3. Seniors (age 55 & older)
4. All others

**Red Baron Arena and Expo Center**

	<u>Fee/Charge</u>
Video Board usage for events	\$ 300.00 Per Event
Plus Staff time	\$ 25.00 Per Hour Per Staff
Advertising Fees	Contractual Agreement

**Ice Rink**

	<u>Fee/Charge</u>
Open Rate	\$ 125.00 Per Hour
10 or more hours booked at one time	\$ 115.00 Per Hour
30 or more hours booked at one time	\$ 100.00 Per Hour
Marshall Community Services	\$ 75.00 Per Hour
Marshall High School	\$ 75.00 Per Hour
(Marshall High School will not be charged ice time during high school games or tournaments)	
Southwest Figure Skating Club	\$ 75.00 Per Hour
Marshall Area Hockey Association (MAHA)	\$ 65.00 Per Hour (1st 450 hrs.) \$40.00 Per Hour thereafter
Off season (June 1–August 31)(Saturday and Sunday)	\$ 80.00 Per Hour
Ice Painting Equipment	\$ 250.00 Per Day

**Expo/Meeting Room**

	<u>Fee/Charge</u>
Full day expo floor rental	\$ 1,050.00 Per Day
Event SETUP	\$ 50.00 Per Hour after 5pm
Event CLOSURE	\$ 50.00 Per Hour after 5pm
Club Room	\$ 400.00 Per Day or Event
	\$ 80.00 Per Hour
Lower level meeting Room	\$ 30.00 Per Hour

**FIRE DEPARTMENT**

	<u>Fee/Charge</u>
Fire/Rescue Calls (Outside city limits)*	\$ 1,000.00
Fire/Rescue Calls (Within city limit)*	\$ 750.00
*After 5 hours on scene, incident billing will follow the Southwest/West Central Fire Department Association Mutual Aid Agreement	
Hazardous Materials Trailer	\$ 750.00 Plus supplies & materials used
Pumping Fuel or Gas (48 hours to pick up)	\$ 1.00 Per Gallon in and out (48 hours to pick up)**
**If not picked up within 48 hours, owner will be assessed cost of Hazardous waste disposal contractor to dispose of waste	
Natural Gas line hits	\$ 750.00 Per Call
Automatic fire alarm activation***	\$ 750.00 Per Call

Item 17. all and after, within 72 hour period OR 3 business days, until functional)

Education Trailer (to all departments)	\$	150.00	Per Day
Fire Chief's call for service (officer's pages)	\$	100.00	Per Hour

**Calls that are caused by negligence, or lasting longer than 5 hours on scene\*, will be billed out on cost basis of equipment and manpower:**

**\*After 5 hours on scene, incident billing will follow the Southwest/West Central Fire Dept. Association Mutual Aid Agreement for all departments that were called for mutual aid.**

<u>Fire Equipment</u>	<u>Fee/Charge</u>		
Rescue <del>Van</del> Truck	\$	125.00	Per Hour
1500 GPM Engine	\$	295.00	Per Hour
1000 GPM Engine	\$	200.00	Per Hour
Ladder Truck	\$	750.00	For Initial First Hour
	\$	250.00	Per Hour thereafter
Tanker	\$	160.00	Per Hour
Grass Rig	\$	125.00	Per Hour
Haz-Mat Trailer	\$	125.00	Per Hour
Water Auger with Engine or Tanker	\$	150.00	Per Hour
UTV	\$	85.00	Per Hour
Each firefighter responding to the call for service	\$	17.50	Per Hour
Mileage to organizations outside the			
Southwest/West Central Fire Department Mutual Aid	\$	1.75	Per Mile

\*\*\*\*Any equipment/tools damaged/destroyed due to the call for service will be assessed at actual cost to the owner or responsible party of the call for service.

**Supplies: (Billed out at cost incurred)**

AFFF Foam	\$	150.00	Per Pail
AR-AFFF Foam	\$	200.00	Per Pail
Floor Dry	\$	15.00	Per Bag
55 Gallon steel barrel with metal lid	\$	135.00	Per Barrel
8"x10' absorbent boom	\$	145.00	Per Boom
4' X 8' Plywood	\$	25.00	Per Sheet

**PUBLIC SAFETY DEPARTMENT**

	<u>Fee/Charge</u>		
Police Records	\$	0.25	Per Sheet of six pages or more
DVD/CD of Photos, Videos and Audio	\$	20.00	Each
False Alarm Call (after 3rd)	\$	60.00	
Residence Check			
First three checks	\$	40.00	
After 3rd check	\$	10.00	
Towing Administration Fee	\$	15.00	
Storage	\$	25.00	Per Day
Opening Car Door	\$	35.00	
In-ground Check	\$	20.00	

**Item 17.**

Funeral Escorts (3 or more Officers)	\$	150.00
Bank Escorts	\$	50.00

<u>Parking Violations</u>	<u>Fee/Charge</u>	<u>After 10 Days</u>
Prohibited Parking	\$ 15.00	\$ 30.00
Double Parking	\$ 15.00	\$ 30.00
Blocking Driveway	\$ 15.00	\$ 30.00
No Parking Zone	\$ 15.00	\$ 30.00
Blocking Alley	\$ 15.00	\$ 30.00
Parking in Alley	\$ 15.00	\$ 30.00

**MERIT CENTER**

<u>Classroom</u>	Room A or B <u>1/2 Day</u>	Room A or B <u>Full Day</u>	Room A & B <u>1/2 Day</u>	Room A & B <u>Full Day</u>
Public Safety	\$ 10.00	\$ 10.00	\$ 20.00	\$ 20.00
Government/Non-Profit	\$ 30.00	\$ 50.00	\$ 45.00	\$ 75.00
Business	\$ 50.00	\$ 75.00	\$ 75.00	\$ 100.00

<u>Props &amp; Simulators</u>	<u>Fee/Charge</u>
Public Safety	\$ 35.00 Per Item Per Day
Government/Non-Profit	\$ 35.00 Per Item Per Day
Business	\$ 50.00 Per Item Per Day

<u>Driving Course</u>	<u>1/2 Day</u>	<u>1/2 Day Hourly</u>	<u>Full Day</u>	<u>Full Day Hourly</u>
Government/Non-Profit	\$ 120.00	\$ 20.00	\$ 200.00	\$ 35.00
Business	\$ 200.00	\$ 30.00	\$ 300.00	\$ 50.00

Rate Categories

**Public Safety:** training of police, fire, ambulance, hazardous material teams, etc.

**Government/Non-Profit:** training for entities such as civic, charitable, service clubs, government organizations, etc.

**Business:** training for private individuals, organizations, and businesses of any kind.

\* *Marshall Community Services Drivers Education Program Fees and Rates set by separate agreement.*

**PUBLIC WORKS DEPARTMENTS**

<u>Airport</u>	<u>Fee/Charge</u>
Hangar Rent	
Single Engine	\$ 80.00 Per Month
Twin Engine	\$ 100.00 Per Month
Winch	\$ 10.00 Per Month
Electric service for Heater	\$ 5.00 Per Month

(These rates are for governmental agencies only. For non-governmental entities, multiply rate by 1.5.; With Operator)

Oshkosh/FWD 24' Snow Plow with Batwings	\$ 130.00 Per Hour
Oshkosh Blower	\$ 130.00 Per Hour
Oshkosh Airport Runway Broom (18-ft.)	\$ 130.00 Per Hour
Du	\$ 115.00 Per Hour



Skid Loader \$ 110.00 Per Hour

**Building Inspection**

NOTE: Building Permit Applications are subject to Minnesota State Surcharge per Minnesota Statute.

**Building Permit Application**

Total Valuation

	<u>Fee/Charge</u>		
\$1.00 - \$500.00	21.00	<del>\$ 20.50</del>	
\$501.00 - \$2,000.00	21.00	<del>\$ 20.50</del>	First \$500 +
	3.25	<del>\$ 3.10</del>	Each Add 'l \$100 or fraction thereof
\$2,001.00 - \$25,000.00	69.75	<del>\$ 67.00</del>	First \$2,000 +
	12.00	<del>\$ 11.25</del>	Each Add 'l \$1,000 or fraction thereof
\$25,001.00 - \$50,000.00	345.75	<del>\$ 325.75</del>	First \$25,000+
	8.50	<del>\$ 8.20</del>	Each Add 'l \$1,000 or fraction thereof
\$50,001.00 - \$100,000.00	558.25	<del>\$ 530.75</del>	First \$50,000+
	6.50	<del>\$ 6.10</del>	Each Add 'l \$1,000 or fraction thereof
\$100,001.00 - \$500,000.00	883.25	<del>\$ 835.75</del>	First \$100,000+
	5.00	<del>\$ 4.85</del>	Each Add 'l \$1,000 or fraction thereof
\$500,001.00 - \$1,000,000.00	2,883.25	<del>\$ 2,775.75</del>	First \$500,000+
	4.50	<del>\$ 4.40</del>	Each Add 'l \$1000 or fraction thereof
\$1,000,000.00 and up	5,133.25	<del>\$ 4,975.75</del>	First \$1,000,000+
	3.50	<del>\$ 3.30</del>	Each Add 'l \$1000 or fraction thereof

Community Planning Department staff reserves the right to establish construction valuation based on the Building Permit Valuation Policy

Investigation Fee (when work is started prior to obtaining Building Permit)

First Violation		25% of building permit fee <b>OR</b>
	\$	50.00 whichever is greater
Consecutive Violations		50% of building permit fee <b>OR</b>
	\$	100.00 whichever is greater
Demolition Permit		35% of calculated fees
<b>Second Re-inspection of the same item</b>	\$	50.00
Copy of Prior Permit	\$	5.00
Plan Review		
Commercial Projects		65% of building permit fee
New one & two Family Dwelling		35% of building permit fee

**WWTF Sanitary Sewer Connection Permit Application**

Nominal Size of Sanitary Sewer Pipe	Connect + (WWTF)	Inspection = (Bldg. Insp.)	Total
Exiting the Building			
4"	200.00	50.00	\$ 250.00
6"	575.00	50.00	\$ 625.00
> 6"	2,000.00	50.00	\$ 2,050.00

**Planning Commission Action Request Application**

Fee/Charge

Escrow

Es used for direct costs incurred by the City of Marshall. The difference will be refunded if OVER \$5

or billed if OVER \$50.

Variance Adjustment Permit	\$	300.00	\$	300.00
Conditional Use Permit	\$	300.00	\$	300.00
Map Amendment (Rezoning) Application	\$	300.00	\$	300.00

Direct costs include but are not limited to:

- 1) Administration Fee \$10; 2) Publications; 3) Postage; 4) Recording (Excludes Staff Cost)

Subdivision Platting				
Preliminary Plat	\$	70.00	Per Acre	+ Direct Costs
Final Plat	\$	50.00	Per Acre	+ Direct Costs
Planned Unit Development (PUD) (excludes platting fee)	\$	200.00	Per Acre	+ Direct Costs
Base Map Updating (whichever is greater)	\$	5.00	Per Lot	
	\$	15.00	Per Acre	
Zoning Letter	\$	25.00		

**Engineering**

**Fee/Charge**

Overweight Load Permit				
Single Trip	\$	50.00	Per Vehicle	
Annual from application date				
<= 6 Axles/90,000 lbs.	\$	300.00	Per Vehicle	
> 6 Axles/90,000 lbs.	\$	500.00	Per Vehicle	

Direct costs include but are not limited to:

- 1) Administration Fee \$10; 2) Publications; 3) Postage; 4) Recording (Excludes Staff Cost)

Annexation Application	\$	100.00	+ Direct Costs
Vacation of Public Rights of Way/Public Easements Application	\$	100.00	+ Direct Costs
Moving In-Town Permit Application	\$	200.00	
Moving on Public Right of Way Permit Application	\$	50.00	

**Copying/Plotting/Printing (No Charge if under \$5)**

**Fee/Charge**

Small Scale Copies (8½ x 11, 8½ x 14, 11 x 17)	\$	0.25	Per Sheet
Small Scale Plots/Prints (8½ x 11, 8½ x 14, 11 x 17)	\$	0.60	Per Sheet
Large Scale (18 x 24 and larger)	\$	3.00	Per Square Foot

**Aerial Photo Printing/CD Copies (No charge if under \$5)**

**Fee/Charge**

8½ x 11	\$	2.00	
11 x 17	\$	5.00	
Large Scale Prints	\$	4.00	Per Square Foot

**Excavation Permit Application within City Right of Way**

**Fee/Charge**

Deposit is refundable less costs for repair- Billed extra if direct costs exceed deposit  
 Ut **Item 17.** nities-Post Yearly \$ 5,000.00 Bond

Excavation	\$	400.00	Deposit plus
	\$	50.00	Inspection
Driveway Permit	\$	300.00	Deposit plus
	\$	50.00	Inspection
Sidewalk Permit	\$	50.00	Inspection
Investigation Fee (when work is started prior to obtaining Permit)	\$	50.00	

**Special Projects**

**Fee/Charge**

Standard Engineering for Special Assessment Projects		16%	(Construction Cost + Contingencies)
Engineer (Registered)	\$	100.00	Per Hour
Assistant Engineer	\$	75.00	Per Hour
Senior Engineering/Specialist	\$	60.00	Per Hour
Engineering Technician/Specialist	\$	50.00	Per Hour
Building Official	\$	70.00	Per Hour
Building Inspector	\$	55.00	Per Hour
Administrative Assistant	\$	50.00	Per Hour
Office Assistant/Receptionist	\$	35.00	Per Hour
GPS Survey	\$	100.00	Per Hour

**Watermain Tapping & Water Meters** (Refer to Marshall Municipal Utilities for application and fees.)  
 (Equipment hourly rate/not including operator). Add \$30.00/hour for operator.

**Storm Sewer Connection Permits**

(Inside Diameter of Sewer Service Pipe Entering the Building)		Connect +	Inspection =	Total
4"	Gravity	100.00	30.00	\$ 130.00
6"	Gravity	120.00	30.00	\$ 150.00
8"	Gravity	200.00	60.00	\$ 260.00
10"	Gravity	360.00	60.00	\$ 420.00
12" or >	Gravity	500.00	90.00	\$ 590.00
1 1/2"	Force	100.00	30.00	\$ 130.00
2"	Force	120.00	30.00	\$ 150.00
3"	Force	140.00	60.00	\$ 200.00
4"	Force	160.00	60.00	\$ 220.00

**Municipal Separate Storm Sewer System (MS4)**

**Surface Water Management MS4 Construction Plan Review**

<u>Drainage/Land Disturbance Application</u>	<u>Fee/Charge</u>
Site more than 2,000 sq. ft. and less than 5,000 sq. ft.	\$ 35.00
Site 5,000 sq. ft. to one (1) acre	\$ 100.00
Site one (1) acre to five (5) acres	\$ 200.00
Site greater than five (5) acres	\$ 300.00

**Administrative Fines for Violations of City Code Chapter 30 Environment**

**Administrative Offense** Fee/Charge

Item 17.

Illicit Discharges and Connections

Illicit Discharge to Storm water System (Minor)	\$	50.00
Illicit Discharge to Storm water System (Major)	\$	1,000.00
Illicit Connection to Storm water System (Minor)	\$	30.00
Illicit Connection to Storm water System (Major)	\$	1,000.00
Failure to Report a Spill	\$	300.00
Failure to Cleanup a Spill	\$	300.00
Failure to Respond to a Notice of Violation	\$	100.00

Construction Site Erosion/Sediment Control Violations

Site Dewatering	\$	200.00
Waste and Material Disposal	\$	100.00
Tracking (Minor)	\$	100.00
Tracking (Major)	\$	500.00
Drain Inlet Protection	\$	100.00
Site Erosion Control (Minor)	\$	500.00
Site Erosion Control (Major)	\$	1,000.00
Failure to Provide/Maintain Concrete Washout Facility	\$	200.00
Failure to Respond to a Notice of Violation	\$	100.00
Failure to Conduct/Document Site inspections	\$	100.00
Failure to Maintain SWPPP/Inspection Documents	\$	100.00

Post Construction Structural Storm water BMP Violations

Failure to Perform Proper Maintenance (Minor)	\$	500.00
Failure to Perform Proper Maintenance (Major)	\$	1,000.00
Unauthorized Removal or Alterations to BMPs (Minor)	\$	500.00
Unauthorized Removal or Alterations to BMPs (Major)	\$	1,000.00
Failure to Submit/Maintain Maintenance Records	\$	100.00

**SURFACE WATER MANAGEMENT UTILITY**

	<u>Fee/Charge</u>			
Minimum fee or below, whichever is greater	<del>\$ 5.28</del>	Per Month	\$	5.44
Single Family Residential (Classification 1) Flat rate	<del>\$ 5.28</del>	Household Per Month	\$	5.44
Two-Family Residential (Classification 2)	<del>\$ 23.72</del>	Per Acre Per Month	\$	24.21
Manufactured Housing (Classification 3)	<del>\$ 33.60</del>	Per Acre Per Month	\$	34.30
Industrial, Multi-Family, Railroad Right-of-Way (Classification 4)	<del>\$ 40.76</del>	Per Acre Per Month	\$	41.61
Commercial/Office/Parking (Classification 5)	<del>\$ 52.25</del>	Per Acre Per Month	\$	53.33
Vacant (Classification 7)	<del>\$ 2.85</del>	Per Acre Per Month	\$	2.91
Agricultural (Classification 8)	<del>\$ 0.71</del>	Per Acre Per Month	\$	0.73

\*Five-Year Rate Projections (See Appendix A attached)

**Street**

	<u>Fee/Charge</u>
Weed/Mowing/Snow/Nuisance Enforcement	\$ 50.00 + Direct Costs

(These rates are for governmental agencies only. For non-governmental entities, multiply rate by 1.5.)

\*(Item 17. hourly rate/not including operator). Generally we will use City employees. Add \$50.00/hour for operator

*Elgin Sweeper	\$	105.00	Per Hour
*Cat/John Deere Front-End Loader	\$	95.00	Per Hour
*Tractor-Loader Backhoe	\$	85.00	Per Hour
*Motor Grader	\$	95.00	Per Hour
*Cat Loader w/Snow-Go Blower	\$	115.00	Per Hour
*Truck with Vactor (Catch Basin Cleaning Unit)	\$	80.00	Per Hour
*Truck with Snowplow	\$	80.00	Per Hour
*Skid Loader	\$	70.00	Per Hour
*Dump Truck	\$	75.00	Per Hour
*Boom Truck	\$	75.00	Per Hour
*1-Ton	\$	70.00	Per Hour
*Pick Up	\$	60.00	Per Hour
Brush Chipper	\$	70.00	Per Hour
Portable Pumps	\$	60.00	Per Hour
Barricades - Type II	\$	5.00	Per Day
Barricades - Type III	\$	10.00	Per Day
Traffic Control Devices (12 Cones)	\$	5.00	Per Day Minimum
Operator	\$	50.00	Per Hour

**WASTEWATER**

	<u>Fee/Charge</u>		
Residential/Commercial (includes \$1.00 Phosphorus Surcharge	\$	22.43	Per Month Base Charge
Violation under Sec. 78-73, Marshall Code of Ordinance	\$	50.00	Monthly Surcharge
Violation under Sec. 78-74, Marshall Code of Ordinance	\$	100.00	Monthly Surcharge
Domestic	\$	4.42	Per 1,000 Gallons
Industrial	\$	2.82	Per 1,000 Gallons
(Surcharge by strength as follows):			
Excess CBOD	\$	308.57	Per 1,000 Pounds
Excess Suspended Solids	\$	308.39	Per 1,000 Pounds
Excess Phosphorus (industrial)	\$	2.18	Per Pound

\*Five-Year Rate Projections (See Appendix B attached)

<u>Pretreatment of Industrial Wastewater Violations (Sec. 78-48)</u>	<u>Fee/Charge</u>
Failure to meet Preliminary Treatment Requirements	\$ 500.00

\* The City has the right to charge and assess violators for all costs to the City for damages from any discharge or other action in violation of the City ordinance or in violation of a permit issued by the City, including all attorney's fees, court costs, sampling and monitoring expenses, and other expenses associated with enforcement of this section. Administrative fines or other enforcement actions are not considered to be payment of these costs.

When distinguishing between a Major violation and a Minor violation the following considerations shall be used:

1. Potential critical impact on public health or the environment.
2. Potential danger to human life or safety.
3. Continuing nature of violation.
4. Substitution, repair, or remediation exceeds \$1,000.00.

5. Knowing performance of unpermitted activities.

Existence of one or more of the above criteria supports a finding of a Major violation. Enforcement officials must specifically describe the conditions observed to support this determination.

The administrative fine imposed for a second or subsequent violation of the same type by the same person or entity within a 24-month period may double the amount of the previous fine up to a maximum of \$,1000.00

Call-Out	<u>Fee/Charge</u>
During Business Hours	\$ 50.00 Per Hour
After Business Hours	\$ 120.00 Per Hour
Biosolids Application	\$ 100.00 Per Acre
Porta Potty Waste	<del>-\$72.86</del> \$74.86 Per 1,000 Gallons

**Equipment Rental**

Fee/Charge

(These rates are for governmental agencies only. For non-governmental entities, multiply rate by 1.5.)

\*(Equipment hourly rate/not including operator. )

Operator	\$ 50.00 Per Hour
*Skid Loader	\$ 70.00 Per Hour
*Water Truck 3,000 Gal.	\$ 60.00 Per Hour
*Dump Truck	\$ 75.00 Per Hour
*Semi Tractor Tanker Trailers	\$ 100.00 Per Hour
*Pickup	\$ 60.00 Per Hour
*Crane Truck	\$ 75.00 Per Hour
Jet Vac Truck	\$ 150.00 Per Hour With Operator
Sludge Applicator Vac/Pressure Sys.	\$ 150.00 Per Hour With Operator
Sewer Camera	\$ 150.00 Per Hour With Operator
6" Portable Pumps	\$ 60.00 Per Hour
6" Hose 100'	\$ 30.00 Per Day
Mileage	\$ 1.50 Per Mile Includes Operator

**Laboratory Testing Services**

Fee/Charge

(Minnesota Pollution Control Agency Permit #0022179)

CBOD	\$ 24.00
TSS	\$ 12.00
Ph	\$ 6.00
Ammonia	\$ 20.00
Total Phosphorus	\$ 16.00
Fecal Coliform	\$ 19.00
Chlorides	\$ 15.00
Dissolved Oxygen	\$ 10.00

**Sub Item 17. Connections**

Fee/Charge

Place seal on valve preventing discharge into sanitary sewer system	\$	25.00	Service Charge
Breaking seal on valve to allow discharge to flow into sanitary sewer system	\$	25.00	Service Charge
Discharge fee when seal is broken on valve	\$	25.00	November 1 - March 31
Unpermitted discharge fee	\$	300.00	

**Special Assessment For Street Reconstruction**

**Fee/Charge**

**Residential Street Reconstruction Assessment** \$ 5,700.00 Maximum to property at any given time

**Special Commercial/Industrial Street Reconstruction** Assessment is lesser of actual cost amount or maximum assessable amount.

Maximum Fixed Amount Per Parcel \$5,700 X (Equivalent Number of Residential Parcels)

Maximum Fixed Frontage-foot Amount \$71.25/Frontage-foot X Street Width Factor) X (Street Strength Factor) X Frontage-feet

See SPECIAL ASSESSMENT AMOUNT CALCULATION PROCEDURES form for additional information.

Maximum does NOT include individual improvements for sanitary sewer service line, removal and replacement of private driveway, sidewalk walk-ups, or new/additional driveway improvements within City right-of-way.

**Interest Rate**

Projects Bonded 2.00% Plus Bond Interest Rate  
 Projects Not Bonded 2.50%

**ECONOMIC DEVELOPMENT DEPARTMENT**

**Fee/Charge**

(Government and Non-profit only)

Advertising Kiosk Space (as per agreement) \$ 250.00 Per Year; 7/1-6/30 (may pro rate)

SURFACE WATER UTILITY PROJECTIONS

		3.00%					
Projected Surface Water Rate Adjustment	Projected Change 2021-2025	2020	2021	2022	2023	2024	2025
	growth in volume						
<b>Operating Revenues</b>	0.00%	1,227,411	1,264,233	1,302,160	1,341,225	1,381,462	1,422,906
<b>Operating Expenses</b>							
Salaries and benefits	3.00%	-	-	-	-	-	-
Supplies	3.00%	43,850	45,166	46,520	47,916	49,354	50,834
Equipment Repair & Maintenance	3.00%	-	-	-	-	-	-
Other Repairs and Maintenance	5.00%	-	-	-	-	-	-
Other services and charges	3.00%	435,944	449,022	462,493	476,368	490,659	505,379
Insurance	3.00%	-	-	-	-	-	-
Utilities	5.00%	-	-	-	-	-	-
Depreciation - Existing		496,681	471,847	448,255	425,842	404,550	384,322
Depreciation - New			86,957	131,773	141,773	173,040	173,040
<b>Total Operating Expenses</b>		976,475	1,052,992	1,089,041	1,091,899	1,117,602	1,113,575
<b>Operating Income (Loss)</b>		250,936	211,241	213,119	249,326	263,860	309,331
<b>Nonoperating Revenues (Expenses)</b>							
Interest	0.50%	10,000	4,785	5,181	3,390	5,107	3,890
Refunds and reimbursements		-	-	-	-	-	-
Rents		-	-	-	-	-	-
Gain/(loss) on disposal of assets		-	-	-	-	-	-
Interest Expense - existing debt		(60,967)	(53,996)	(46,808)	(39,120)	(30,583)	(22,010)
Interest Expense - new debt			(20,440)	(50,669)	(47,847)	(77,770)	(71,979)
<b>Total Nonoperating Revenues (Expenses)</b>		(50,967)	(69,651)	(92,296)	(83,576)	(103,246)	(90,100)
<b>Income (Loss) Before Transfers</b>		199,969	141,590	120,823	165,750	160,614	219,231
<b>Transfers</b>							
Transfers In		-	-	-	-	-	-
Transfers (Out)	0.00%	-	-	-	-	-	-
<b>Total Transfers</b>		-	-	-	-	-	-
<b>Net Income (Loss)</b>		199,969	141,590	120,823	165,750	160,614	219,231
<b>Beginning Cash &amp; Investments</b>		1,550,379	956,963	1,036,271	678,040	1,021,446	777,956
Net Income		199,969	141,590	120,823	165,750	160,614	219,231
Depreciation		496,681	558,804	580,028	567,615	577,590	557,362
Acquisition and Construction of Assets		(1,708,711)	(1,344,484)	(676,860)	(938,000)	(500,000)	(500,000)
Proceeds from Long-Term Debt		700,000	1,044,484	-	938,000	-	-
Principal Payments on Long-Term Debt - New			(37,858)	(95,122)	(97,944)	(180,807)	(186,598)
Principal Payments on Long-Term Debt - Existing		(281,355)	(283,228)	(287,100)	(292,015)	(300,887)	(270,887)
<b>Ending Cash &amp; Investment Balance</b>		956,963	1,036,271	678,040	1,021,446	777,956	597,064
<b>Minimum Cash &amp; Investment Balance</b>							
Designated for Capital Improvements - Beginning		-	165,560	351,828	168,311	357,516	50,046
Annual Capital Reserve Funding (1/3 Deprec.)	1/3	165,560	186,268	193,343	189,205	192,530	185,787
Capital Reserve Used for Improvements/Expansion		-	-	(376,860)	-	(500,000)	-
Adjustment to Capital Reserve							
Designated for Capital Improvements - Ending		165,560	351,828	168,311	357,516	50,046	235,833
Designated for Revenue Bonds (following yrs DS)		395,522	479,699	476,926	590,047	551,474	412,334
<b>Net Operating Cash</b>		395,881	204,744	32,804	73,883	176,436	(51,103)
Unassigned Operating Reserve (25% of Oper. Exp.)		263,248	272,260	272,975	279,400	278,394	278,394
<b>Recommended Minimum Operating Cash</b>		263,248	272,260	272,975	279,400	278,394	278,394
<b>Amount Over (Under) Goal</b>		132,633	(67,516)	(240,171)	(205,517)	(101,958)	(329,497)



SPRINGSTED INCORPORATED - UTILITY PLANNING MODEL  
 WASTEWATER UTILITY FUND PROJECTIONS  
 WASTEWATER UTILITY PROJECTIONS

Projected Wastewater Rate Adjustment	Projected Change	0.00%					
		2020	2021	2022	2023	2024	2025
<b>Operating Revenues</b>	growth in volume						
Surcharge Revenues	0.00%	-	-	-	-	-	-
Utility Sewer Charges	0.00%	5,418,000	5,472,180	5,526,902	5,582,171	5,637,993	5,694,372
Pretreatment Charges	0.00%	-	-	-	-	-	-
Other Services and Charges	0.00%	41,000	41,000	41,000	41,000	41,000	41,000
<b>Total Operating Revenues</b>		<b>5,459,000</b>	<b>5,513,180</b>	<b>5,567,902</b>	<b>5,623,171</b>	<b>5,678,993</b>	<b>5,735,372</b>
<b>Operating Expenses</b>							
Salaries and benefits	3.00%	1,192,813	1,228,597	1,265,455	1,303,419	1,342,521	1,382,797
Supplies	4.00%	306,750	319,020	331,781	345,052	358,854	373,208
Repair and maintenance	4.00%	173,000	179,920	187,117	194,601	202,386	210,481
Other services and charges	2.50%	468,730	480,448	492,459	504,771	517,390	530,325
Insurance	1.00%	37,043	37,413	37,788	38,165	38,547	38,933
Utilities	5.00%	330,062	346,565	363,893	382,088	401,192	421,252
Depreciation-Existing		1,675,140	1,591,383	1,511,814	1,436,223	1,364,412	1,296,191
Depreciation-New		-	47,986	102,591	129,639	173,090	215,590
<b>Total Operating Expenses</b>		<b>4,183,538</b>	<b>4,231,333</b>	<b>4,292,898</b>	<b>4,333,959</b>	<b>4,398,393</b>	<b>4,468,777</b>
<b>Operating Income</b>		<b>1,275,462</b>	<b>1,281,847</b>	<b>1,275,004</b>	<b>1,289,212</b>	<b>1,280,600</b>	<b>1,266,595</b>
<b>Non-Operating Revenue (Expenses)</b>							
Special Assessments		-	-	-	-	-	-
Other income (expense)		(1,843,279)	-	-	-	-	-
Investment earnings (loss)	1.10%	50,000	74,425	66,397	70,459	68,051	65,220
Refunds and reimbursements		20,000	20,000	20,000	20,000	20,000	20,000
Rents		15,282	15,282	15,282	15,282	15,282	15,282
Gain (Loss) on Disposal of Assets - Net		-	-	-	-	-	-
Bond (discount) premium amortization		-	-	-	-	-	-
Bond issuance costs		-	-	-	-	-	-
Interest Expense - existing debt		(274,938)	(305,788)	(274,039)	(242,371)	(208,615)	(177,725)
Interest Expense - new debt		-	-	-	-	-	-
<b>Total Non-Operating Revenues</b>		<b>(2,032,935)</b>	<b>(196,081)</b>	<b>(172,360)</b>	<b>(136,630)</b>	<b>(105,282)</b>	<b>(77,223)</b>
<b>Income (Loss) Before Transfers</b>		<b>(757,473)</b>	<b>1,085,767</b>	<b>1,102,644</b>	<b>1,152,582</b>	<b>1,175,318</b>	<b>1,189,373</b>
<b>Operating Transfers</b>							
Transfers In		-	-	-	-	-	-
Transfers Out		-	-	-	-	-	-
<b>Total Operating Transfers</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Net Income (Loss)</b>		<b>(757,473)</b>	<b>1,085,767</b>	<b>1,102,644</b>	<b>1,152,582</b>	<b>1,175,318</b>	<b>1,189,373</b>
<b>Beginning Cash &amp; Investments</b>		<b>8,816,706</b>	<b>6,765,936</b>	<b>6,036,093</b>	<b>6,405,341</b>	<b>6,186,495</b>	<b>5,929,098</b>
Net Income		(757,473)	1,085,767	1,102,644	1,152,582	1,175,318	1,189,373
Depreciation		1,675,140	1,639,369	1,614,405	1,565,862	1,537,502	1,511,781
Acquisition and Construction of Assets		(1,177,281)	(1,461,304)	(726,000)	(1,280,200)	(1,275,000)	(700,000)
Proceeds from Long-Term Debt		-	-	-	-	-	-
Principal Payments on Long-Term Debt - New		-	-	-	-	-	-
Principal Payments on Long-Term Debt - Existing		(1,791,156)	(1,993,674)	(1,621,801)	(1,657,090)	(1,695,217)	(1,598,217)
<b>Ending Cash &amp; Investment Balance</b>		<b>6,765,936</b>	<b>6,036,093</b>	<b>6,405,341</b>	<b>6,186,495</b>	<b>5,929,098</b>	<b>6,332,034</b>
<b>Minimum Cash Balance</b>							
Designated for Capital Improvements - Beginning		3,389,333	1,704,434	1,850,890	1,989,025	2,110,979	1,773,480
Annual Capital Reserve Funding (1/3 Deprec.)	1/3	558,380	546,456	538,135	521,954	512,501	503,927
Capital Reserve Used for Improvements/Expansion		(400,000)	(400,000)	(400,000)	(400,000)	(850,000)	(400,000)
Adjustment to Capital Reserve		(1,843,279)	-	-	-	-	-
Designated for Capital Improvements - Ending		1,704,434	1,850,890	1,989,025	2,110,979	1,773,480	1,877,407
Designated for Revenue Bonds (following yrs DS)		2,299,462	1,895,840	1,899,461	1,903,832	1,775,942	1,572,219
<b>Net Operating Cash</b>		<b>2,762,040</b>	<b>2,289,363</b>	<b>2,516,855</b>	<b>2,171,683</b>	<b>2,379,676</b>	<b>2,882,409</b>
Unassigned Operating Reserve (50% of Oper. Exp.)		2,115,666	2,146,449	2,166,979	2,199,196	2,234,388	2,234,388
<b>Recommended Minimum Operating Cash</b>		<b>2,115,666</b>	<b>2,146,449</b>	<b>2,166,979</b>	<b>2,199,196</b>	<b>2,234,388</b>	<b>2,234,388</b>
<b>Amount Over (Under) Goal</b>		<b>646,374</b>	<b>142,914</b>	<b>349,875</b>	<b>(27,513)</b>	<b>145,288</b>	<b>648,020</b>

Item 17.

225

# SPECIAL ASSESSMENT AMOUNT CALCULATION PROCEDURES

## STEPS

### 1. Actual cost amount

- (a) Engineering staff shall calculate the estimated cost of the proposed project. The assessable costs of the project (less the amounts in Step 4 below) will be allocated to each of the benefited property parcels on a frontage-foot basis.

Assessable Cost Per Frontage-foot = (Total Assessable Project Cost)/(Total Frontage-feet of All Parcels in Project)

Actual Costs Assessed to Parcel "A" = (Assessable Cost Per Frontage-foot) X (Frontage-feet of Parcel "A")

### 2. Maximum assessable amount

- a. A maximum assessable amount for each parcel will be calculated. The maximum assessable amount per parcel will be the lesser of the amounts in (1) or (2):

(1) Fixed amount per parcel

(a) Residential parcels

- i. \$5,700/Parcel

(b) Commercial/industrial parcels

- i. \$5,700 X (Equivalent Number of Residential Parcels\*)

(2) Fixed frontage-foot amount

- (a) (Standard Frontage-foot Rate\*\*) X (Street Width Factor\*\*\*) X (Street Strength Factor\*\*\*\*) X (Frontage-feet)

3. The amount assessed against a particular parcel will be the lesser of the actual cost amount calculated in Step 1 or the maximum assessable amount calculated in Steps 2a.(1) or 2a.(2).
4. The maximum assessed amount in Step 3 does not include the individual improvements for the sanitary sewer service line, sidewalk walk-ups, or new, additional driveway improvements within City right-of-way. The cost of any ad-ons to the project that are requested by the property owner shall be assessed to that particular property parcel in addition to the amount calculated in Step 3 above.

## NOTES

\*Equivalent Number of Residential Parcels = (Square Feet of Parcel)/(Square Feet of Average Residential Parcel)

\*\*Standard Frontage-foot Rate = (Maximum Fixed Amount Per Residential Parcel)/(Average Frontage-feet of Residential Parcel)

\*\*\*Street Width Factor = (Width of Proposed Street)/(Width of Average Street)

\*\*\*\*Street Strength Factor = (Strength of Proposed Street in Tons)/(Strength of Average Street in Tons)

The fixed amount per parcel and the fixed frontage-foot amount shall be adjusted on an annual basis.

## ASSUMPTIONS

1. Average residential parcel area is 10,000 square feet.
  2. Maximum assessable fixed amount per residential parcel is \$5,700.
  3. Average frontage per residential parcel is 80 feet.
  4. Average street width is 36 feet.
- Average street is a 7-ton street.



## CITY OF MARSHALL AGENDA ITEM REPORT

<b>Meeting Date:</b>	Tuesday, September 10, 2019												
<b>Category:</b>	NEW BUSINESS												
<b>Type:</b>	ACTION												
<b>Subject:</b>	Project Z70-2: South High Street/South Whitney Street (100 & 200 Block) Alley Improvement Project – 1) Consider Resolution Declaring Cost to be Assessed and Ordering Preparation of Proposed Assessment.												
<b>Background Information:</b>	<p>The project consists of the installation of new storm sewer main and requested private storm sewer services within and adjacent to the alley lying between the west side of South Whitney Street and the east side of South High Street, between the north line of East Marshall Street and the south line of East College Drive.</p> <p style="padding-left: 40px;">1) Attached please find a “Resolution Declaring Cost to be Assessed and Ordering the Preparation of the Proposed Assessment” for the project.</p> <p>Property owners are responsible for the costs of installation of private storm sewer services to their property. At the informational meeting on September 9, 2019, the individual costs were explained to the property owners in attendance. The property owners were given a week to decide whether or not they wanted to go ahead with the contract costs for the installation of the private storm sewer services. Two property owners have already decided to not proceed with their storm sewer services. Actual installations will be revised prior to the final assessment recommendation as per the property owners’ requests. Because of these adjustments, the project award with contingencies and engineering is slightly different than the total amount of the assessment roll.</p>												
<b>Fiscal Impact:</b>	<p>The following is a breakdown of the revised proposed project funding. The costs shown below include 5% for contingencies and 16% for engineering and administrative costs, for a total revised project cost of \$44,302.31. The following is a proposed breakdown of the project funding:</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Wastewater Fund</td> <td style="text-align: right;">\$ 0</td> </tr> <tr> <td>MMU</td> <td style="text-align: right;">\$ 0</td> </tr> <tr> <td>Surface Water Management Utility</td> <td style="text-align: right;">\$ 0</td> </tr> <tr> <td>City Participation (Ad Valorem)</td> <td style="text-align: right;">\$ 3,584</td> </tr> <tr> <td>Assessed to Property Owners</td> <td style="text-align: right;"><u>\$40,718</u></td> </tr> <tr> <td><b>Total Project Amount</b></td> <td style="text-align: right;"><b>\$44,302</b></td> </tr> </table> <p>Per the Finance Department, the interest rate on the assessments for this project is 2.5%.</p>	Wastewater Fund	\$ 0	MMU	\$ 0	Surface Water Management Utility	\$ 0	City Participation (Ad Valorem)	\$ 3,584	Assessed to Property Owners	<u>\$40,718</u>	<b>Total Project Amount</b>	<b>\$44,302</b>
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<b>Total Project Amount</b>	<b>\$44,302</b>												
<b>Alternative/ Variations:</b>	No alternative actions recommended.												
<b>Recommendations:</b>	1) that the Council adopt RESOLUTION NUMBER XXXX, which provides for the “Resolution Declaring Cost to be Assessed and Ordering the Preparation of the Proposed Assessment” for Project Z70-2: South High Street/South Whitney Street (100 & 200 Block) Alley Improvement Project.												

RESOLUTION NUMBER \_\_\_\_\_, SECOND SERIES

RESOLUTION DECLARING COST TO BE ASSESSED,  
AND ORDERING PREPARATION OF PROPOSED ASSESSMENT

WHEREAS, costs have been determined for the following project:

**Project Z70-2: South High Street/South Whitney Street (100 & 200 Block) Alley Improvement Project** – The project consists of the installation of new storm sewer main and requested private storm sewer services within and adjacent to the alley lying between the west side of South Whitney Street and the east side of South High Street, between the north line of East Marshall Street and the south line of East College Drive.

AND WHEREAS, the revised price for such improvement is \$36,373, and the estimated expenses incurred in the making of such improvement amount to \$7,929, so that the revised total estimated cost of the improvement will be \$44,302.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MARSHALL,  
MINNESOTA:

1. The portion of the cost to be assessed against benefited property owners is declared to be approximately \$40,717. The portion of the cost to be paid by the Wastewater Fund is hereby declared to be approximately \$0. The portion of the cost of the project to be paid by MMU is hereby declared to be approximately \$0. The portion of the cost to be paid by the Surface Water Management Utility is hereby declared to be approximately \$0. The portion of the cost to be paid by the City (Ad Valorem) is hereby declared to be approximately \$3,584.
2. Assessments shall be payable in equal annual principal installments extending over a period of eight (8) years, the first of the installments to be payable on or before the first Monday in January, 2020, and shall bear interest at the rate of 2.5% per annum from the date of the adoption of the assessment resolution.
3. The City Clerk, with the assistance of the City Engineer, shall forthwith calculate the proper amount to be specially assessed for such improvement against every assessable lot, piece or parcel of land within the district affected, without regard to cash valuation, as provided by law, and he shall file a copy of such proposed assessment in his office for public inspection.
4. The City Clerk shall upon the completion of such proposed assessment, notify the City Council thereof.

Passed and adopted by the City Council this 10<sup>th</sup> day of September, 2019.

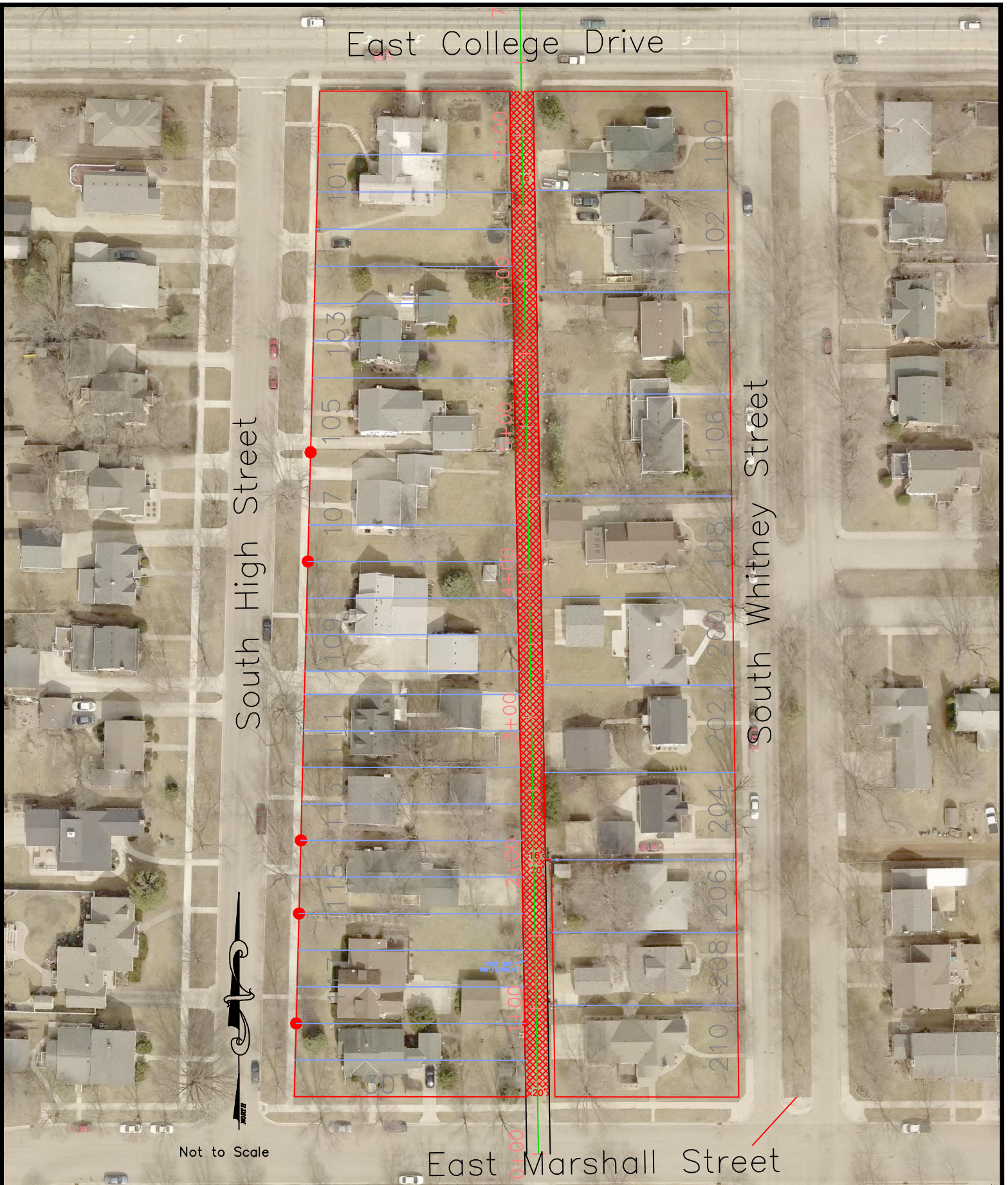
\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

This Instrument Drafted by:  
Glenn J. Olson, P.E.

Item 18. \_\_\_\_\_  
Director of Public Works/City Engineer



Item 18.

**CITY ENGINEERS OFFICE**  
**344 WEST MAIN STREET**  
**MARSHALL, MINNESOTA**  
**56258**

Z70 Concrete/Bituminous Alley

Proposed Alley Reconstruction  
 Bounded by Whitney, High  
 East College Drive & East Marshall

DATE  
 1/17/20

SHEET NO.

229

1 OF 1

**COST BREAKDOWN - (WITH CONNECTIONS, PER PROPERTY)**

Project Z70-2: South High Street/South Whitney Street (100 & 200 Block) Alley Improvement Project

CITY OF MARSHALL, MINNESOTA

Per Towne & Country Bid as of 09/04/2019 & Informational Meeting on 09/09/2019

ITEM	TOTAL	SPECIAL ASSESSMENTS	WASTEWATER FUND	MMU	Mn/DOT	SURFACE WATER MANAGEMENT UTILITY	AD VALOREM
6" PERF PVC PIPE DRAIN	\$1,441	\$1,441		\$0			\$0
CONNECT TO EXISTING STORM SEWER	\$8,039	\$8,039					\$0
ALLEY	\$34,823	\$31,238	\$0	\$0	\$0	\$0	\$3,584
<b>TOTALS</b>	<b>\$44,302</b>	<b>\$40,717</b>	<b>\$0</b>	<b>\$0</b>		<b>\$0</b>	<b>\$3,584</b>
% PARTICIPATION	100.0%	91.9%	0.0%	0.0%		0.0%	8.1%

CONTRACT AMOUNT	36,373.00
CONTINGENCIES	1,818.65 <sup>5%</sup>
	<hr/>
	38,191.65
ENG. & ADMIN.	6,110.66 <sup>16%</sup>
	<hr/>
	44,302.31

Item 18.

Rate (Z70-2) conn-each (2019-09-10)

Cost Breakdown

Project Z70-2: South High Street/South Whitney Street (100 & 200 Block) Alley Improvement Project  
 (WITH CONNECTIONS, PER PROPERTY)  
 Per Towne & Country Bid as of 09/04/2019 & Informational Meeting on 09/09/2019  
 RESOLUTION NUMBER \_\_\_\_\_, SS - OCTOBER 10, 2019

Map No.	Parcel Number	Owner	Property Address	Alley Footage	1,735.4605			6" PERF 15.8340			CONNECT TO 2,679.6000			ASSESSMENT TOTAL
					ALLEY	Rate	Total	PVC	Rate	Total	EXISTING	Rate	Total	
1	27-541001-0	MARY L BOLEK	206 WHITNEY ST S	50.00	1.00	1735.4605	1,735.46		15.83	0.00		2679.60	0.00	1,735.46
2	27-496034-0	SDMN PROPERTIES, LLC	301 MARSHALL ST E	50.00	1.00	1735.4605	1,735.46		15.83	0.00		2679.60	0.00	1,735.46
3	<del>27-496026-0</del>	<del>ADAM &amp; KATIE RIGGEE JT</del>	<del>101 HIGH ST S</del>	<del>125.00</del>		<del>1735.4605</del>	<del>0.00</del>		<del>15.83</del>	<del>0.00</del>		<del>2679.60</del>	<del>0.00</del>	<del>0.00</del>
4	27-496026-0	KEVIN R & ANNE T VELDHIJSEN JT	103 HIGH ST S	75.00	1.00	1735.4605	1,735.46		15.83	0.00		2679.60	0.00	1,735.46
5	27-496027-0	CHELSEA & HAYDEN DOMBROVSKI JT	105 HIGH ST S	50.00	1.00	1735.4605	1,735.46		15.83	0.00		2679.60	0.00	1,735.46
6	27-496028-0	KRISTIN L MALIN	107 HIGH ST S	75.00	1.00	1735.4605	1,735.46		15.83	0.00		2679.60	0.00	1,735.46
7	27-496029-0	DANIEL T & MARIE R RITTER	109 HIGH ST S	83.00	1.00	1735.4605	1,735.49	0.00	15.83	0.00	0.00	2679.60	0.00	1,735.49
8	27-496030-0	TAYLOR HAYDEN SCHRUNK	111 HIGH ST S	58.00	1.00	1735.4605	1,735.46		15.83	0.00		2679.60	0.00	1,735.46
9	27-496031-0	JAMES SMALLEY & SARA RUNCHEY	113 HIGH ST S	50.00	1.00	1735.4605	1,735.46	17.00	15.83	269.18	1.00	2679.60	2,679.60	4,684.24
10	27-496032-0	SCOTT A & BRENDA M BAKER	115 HIGH ST S	50.00	1.00	1735.4605	1,735.46		15.83	0.00		2679.60	0.00	1,735.46
11	27-496033-0	DORIS & JOSEPH COOL TRUSTEES - DORIS M	117 HIGH ST S	75.00	1.00	1735.4605	1,735.46		15.83	0.00		2679.60	0.00	1,735.46
12	27-541003-0	EMMA CHRISTENSEN & TONY M VASKE JT	210 WHITNEY ST S	63.00	1.00	1735.4605	1,735.46		15.83	0.00		2679.60	0.00	1,735.46
13	27-541002-0	ERIK P ENERSEN	208 WHITNEY ST S	50.00	1.00	1735.4605	1,735.46		15.83	0.00		2679.60	0.00	1,735.46
14	27-540008-0	RICHARD L & JOANN M DORMAN JT	204 WHITNEY ST S	60.00	1.00	1735.4605	1,735.46		15.83	0.00		2679.60	0.00	1,735.46
15	27-540007-0	LEE ANN M BUYSSE	202 WHITNEY ST S	60.00	1.00	1735.4605	1,735.46	74.00	15.83	1,171.72	2.00	2679.60	5,359.20	8,266.38
16	27-540006-0	ABBY & ANDREW DALLMANN	200 WHITNEY ST S	60.00	1.00	1735.4605	1,735.46	0.00	15.83	0.00	0.00	2679.60	0.00	1,735.46
17	27-540005-0	SUSAN M BROMEN	108 WHITNEY ST S	70.00	1.00	1735.4605	1,735.46		15.83	0.00		2679.60	0.00	1,735.46
18	27-540004-0	JUSTIN & BROOKE RICHARDS JT	104 WHITNEY ST S	55.00	1.00	1735.4605	1,735.46		15.83	0.00		2679.60	0.00	1,735.46
19	<del>27-540002-0</del>	<del>JONATHAN P &amp; JESSICA K FOLEY</del>	<del>102 WHITNEY ST S</del>	<del>70.00</del>		<del>1735.4605</del>	<del>0.00</del>		<del>15.83</del>	<del>0.00</del>		<del>2679.60</del>	<del>0.00</del>	<del>0.00</del>
20	<del>27-540001-0</del>	<del>GERALD T BUE</del>	<del>100 WHITNEY ST S</del>	<del>68.00</del>		<del>1735.4605</del>	<del>0.00</del>		<del>15.83</del>	<del>0.00</del>		<del>2679.60</del>	<del>0.00</del>	<del>0.00</del>
21	27-540003-0	THOMAS E HAYNES MARY P JORGENSEN HAY	106 WHITNEY ST S	85.00	1.00	1735.4605	1,735.46		15.83	0.00		2679.60	0.00	1,735.46
MMU							0.00			0.00				0.00
WWTF							0.00							0.00
City							3,584.33			0.00			0.00	3,584.33
SWMU							0.00							0.00

18 34,822.64 91 1,440.90 3 8,038.80 44,302.34

Item 18.

231



## CITY OF MARSHALL AGENDA ITEM REPORT

<b>Meeting Date:</b>	Tuesday, September 10, 2019												
<b>Category:</b>	NEW BUSINESS												
<b>Type:</b>	ACTION												
<b>Subject:</b>	Project Z70-2: South High Street/South Whitney Street (100 & 200 Block) Alley Improvement Project – 2) Consider Resolution for Hearing on Proposed Assessment (October 8, 2019).												
<b>Background Information:</b>	<p>The project consists of the installation of new storm sewer main and requested private storm sewer services within and adjacent to the alley lying between the west side of South Whitney Street and the east side of South High Street, between the north line of East Marshall Street and the south line of East College Drive.</p> <p>2) Attached please find the “Resolution for Hearing on Proposed Assessment,” setting the hearing date for the proposed assessments on October 8, 2019 for the above-referenced project.</p> <p>Property owners are responsible for the costs of installation of private storm sewer services to their property. At the informational meeting on September 9, 2019, the individual costs were explained to the property owners in attendance. The property owners were given a week to decide whether or not they wanted to go ahead with the contract costs for the installation of the private storm sewer services. Two property owners have already decided to not proceed with their storm sewer services. Actual installations will be revised prior to the final assessment recommendation as per the property owners’ requests. Because of these adjustments, the project award with contingencies and engineering is slightly different than the total amount of the assessment roll.</p>												
<b>Fiscal Impact:</b>	<p>The following is a breakdown of the revised proposed project funding. The costs shown below include 5% for contingencies and 16% for engineering and administrative costs, for a total revised project cost of \$44,302.31. The following is a proposed breakdown of the project funding:</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Wastewater Fund</td> <td style="text-align: right;">\$ 0</td> </tr> <tr> <td>MMU</td> <td style="text-align: right;">\$ 0</td> </tr> <tr> <td>Surface Water Management Utility</td> <td style="text-align: right;">\$ 0</td> </tr> <tr> <td>City Participation (Ad Valorem)</td> <td style="text-align: right;">\$ 3,584</td> </tr> <tr> <td>Assessed to Property Owners</td> <td style="text-align: right;"><u>\$40,718</u></td> </tr> <tr> <td><b>Total Project Amount</b></td> <td style="text-align: right;"><b>\$44,302</b></td> </tr> </table> <p>Per the Finance Department, the interest rate on the assessments for this project is 2.5%.</p>	Wastewater Fund	\$ 0	MMU	\$ 0	Surface Water Management Utility	\$ 0	City Participation (Ad Valorem)	\$ 3,584	Assessed to Property Owners	<u>\$40,718</u>	<b>Total Project Amount</b>	<b>\$44,302</b>
Wastewater Fund	\$ 0												
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Assessed to Property Owners	<u>\$40,718</u>												
<b>Total Project Amount</b>	<b>\$44,302</b>												
<b>Alternative/ Variations:</b>	No alternative actions recommended.												
<b>Recommendations:</b>	2) that the Council adopt RESOLUTION NUMBER XXXX, which provides for the “Resolution for Hearing on Proposed Assessment” for Project Z70-2: South High Street/South Whitney Street (100 & 200 Block) Alley Improvement Project setting the hearing date on the proposed assessments for October 8, 2019.												



RESOLUTION NUMBER \_\_\_\_\_, SECOND SERIES

RESOLUTION FOR HEARING ON PROPOSED ASSESSMENT

WHEREAS, by a resolution passed by the Council on September 10, 2019, the City Clerk was directed to prepare a proposed assessment of the cost of the improvements for the following project:

**Project Z70-2: South High Street/South Whitney Street (100 & 200 Block) Alley Improvement Project** – The project consists of the installation of new storm sewer main and requested private storm sewer services within and adjacent to the alley lying between the west side of South Whitney Street and the east side of South High Street, between the north line of East Marshall Street and the south line of East College Drive.

AND WHEREAS, the City Clerk has notified the City Council that such proposed assessment has been completed and filed in his office for public inspection.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MARSHALL, MINNESOTA:

1. A hearing shall be held on the 8<sup>th</sup> day of October 8, 2019 in the Professional Development Room of the Marshall Middle School located at 401 South Saratoga Street to pass upon such proposed assessment, and at such time and place all persons owning property affected by such improvement will be given an opportunity to be heard with reference to such assessment.
2. The City Clerk is hereby directed to cause a notice of the hearing on the proposed assessment to be published once in the official newspaper at least two weeks prior to the hearing, and he shall state in the notice the total cost of the improvement. He shall also cause mailed notice to be given to the owner of each parcel described in the assessment roll not less than two weeks prior to the hearing.
3. The owner of any property so assessed may, at any time prior to certification of the assessment to the County Auditor, pay the whole of the assessment on such property, with interest accrued to the date of payment to the City of Marshall, except that no interest shall be charged if the entire assessment is paid within 30 days from the adoption of the assessment. They may at any time thereafter, pay to the City of Marshall, the entire amount of the assessment remaining unpaid, with interest accrued to December 31 of the year in which such payment is made. Such payment must be made before October 15 or interest will be charged through December 31 of the succeeding year.

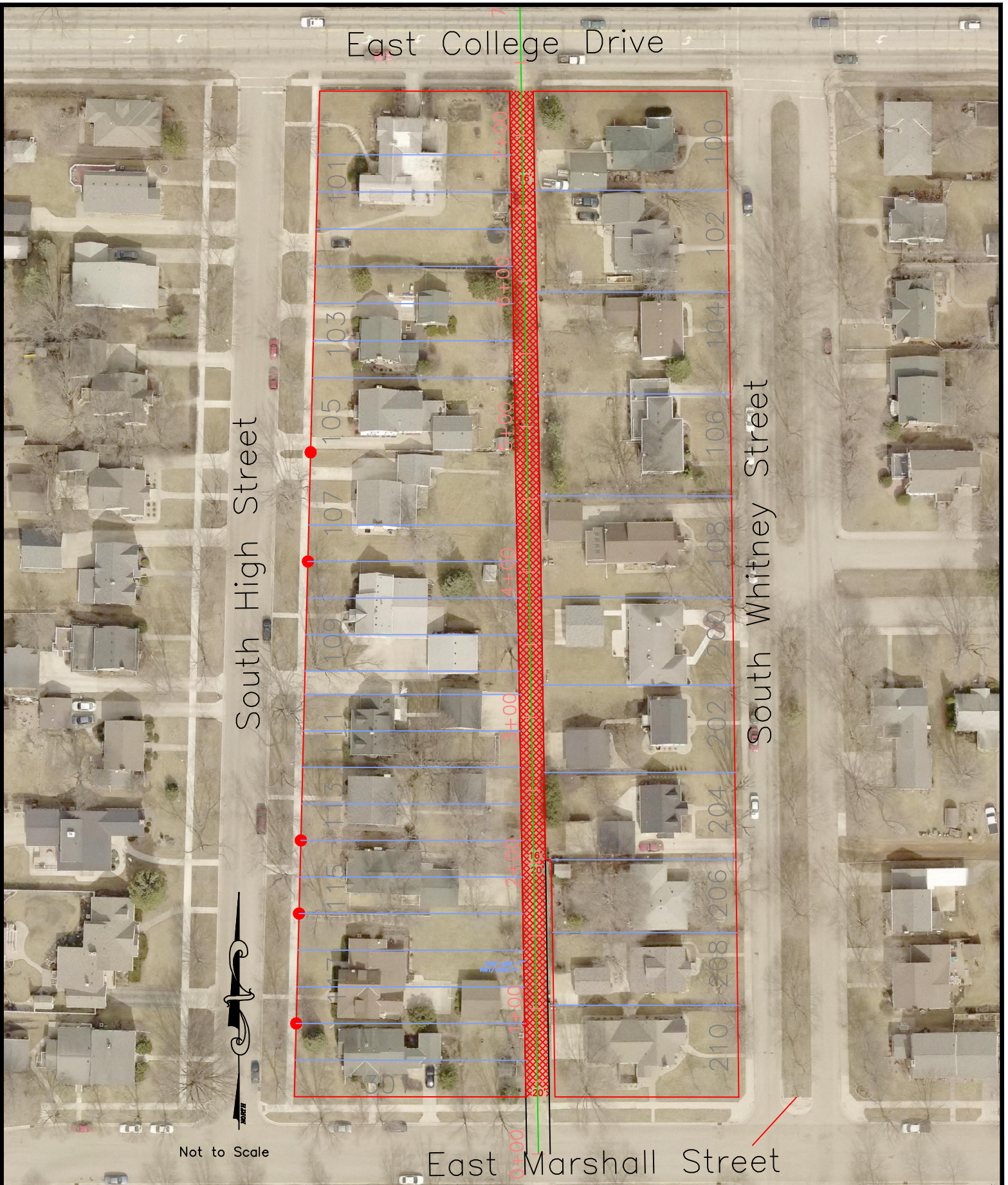
Passed and adopted by the City Council this 10<sup>th</sup> day of September, 2019.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

This Instrument Drafted by:  
Glenn J. Olson, P.E.  
Director of Public Works/City Engineer



Item 19.

**CITY ENGINEERS OFFICE**  
**344 WEST MAIN STREET**  
**MARSHALL, MINNESOTA**  
**56258**

Z70 Concrete/Bituminous Alley

Proposed Alley Reconstruction  
 Bounded by Whitney, High  
 East College Drive & East Marshall

DATE  
 1/17/20

SHEET NO.

234

1 OF 1

**COST BREAKDOWN - (WITH CONNECTIONS, PER PROPERTY)**

Project Z70-2: South High Street/South Whitney Street (100 & 200 Block) Alley Improvement Project

CITY OF MARSHALL, MINNESOTA

Per Towne & Country Bid as of 09/04/2019 & Informational Meeting on 09/09/2019

ITEM	TOTAL	SPECIAL ASSESSMENTS	WASTEWATER FUND	MMU	Mn/DOT	SURFACE WATER MANAGEMENT UTILITY	AD VALOREM
6" PERF PVC PIPE DRAIN	\$1,441	\$1,441		\$0			\$0
CONNECT TO EXISTING STORM SEWER	\$8,039	\$8,039					\$0
ALLEY	\$34,823	\$31,238	\$0	\$0	\$0	\$0	\$3,584
<b>TOTALS</b>	<b>\$44,302</b>	<b>\$40,717</b>	<b>\$0</b>	<b>\$0</b>		<b>\$0</b>	<b>\$3,584</b>
% PARTICIPATION	100.0%	91.9%	0.0%	0.0%		0.0%	8.1%

CONTRACT AMOUNT	36,373.00
CONTINGENCIES	1,818.65 <sup>5%</sup>
	<hr/>
	38,191.65
ENG. & ADMIN.	6,110.66 <sup>16%</sup>
	<hr/>
	44,302.31

Map No.	Parcel Number	Owner	Property Address	Alley Footage	1,735.4605			6" PERF 15.8340			CONNECT TO 2,679.6000			ASSESSMENT TOTAL
					ALLEY	Rate	Total	PVC	Rate	Total	EXISTING	Rate	Total	
1	27-541001-0	MARY L BOLEK	206 WHITNEY ST S	50.00	1.00	1735.4605	1,735.46		15.83	0.00		2679.60	0.00	1,735.46
2	27-496034-0	SDMN PROPERTIES, LLC	301 MARSHALL ST E	50.00	1.00	1735.4605	1,735.46		15.83	0.00		2679.60	0.00	1,735.46
3	<del>27-496026-0</del>	<del>ADAM &amp; KATIE RIGGEE JT</del>	<del>101 HIGH ST S</del>	<del>125.00</del>		<del>1735.4605</del>	<del>0.00</del>		<del>15.83</del>	<del>0.00</del>		<del>2679.60</del>	<del>0.00</del>	<del>0.00</del>
4	27-496026-0	KEVIN R & ANNE T VELDHIJSEN JT	103 HIGH ST S	75.00	1.00	1735.4605	1,735.46		15.83	0.00		2679.60	0.00	1,735.46
5	27-496027-0	CHELSEA & HAYDEN DOMBROVSKI JT	105 HIGH ST S	50.00	1.00	1735.4605	1,735.46		15.83	0.00		2679.60	0.00	1,735.46
6	27-496028-0	KRISTIN L MALIN	107 HIGH ST S	75.00	1.00	1735.4605	1,735.46		15.83	0.00		2679.60	0.00	1,735.46
7	27-496029-0	DANIEL T & MARIE R RITTER	109 HIGH ST S	83.00	1.00	1735.4605	1,735.49	0.00	15.83	0.00	0.00	2679.60	0.00	1,735.49
8	27-496030-0	TAYLOR HAYDEN SCHRUNK	111 HIGH ST S	58.00	1.00	1735.4605	1,735.46		15.83	0.00		2679.60	0.00	1,735.46
9	27-496031-0	JAMES SMALLEY & SARA RUNCHEY	113 HIGH ST S	50.00	1.00	1735.4605	1,735.46	17.00	15.83	269.18	1.00	2679.60	2,679.60	4,684.24
10	27-496032-0	SCOTT A & BRENDA M BAKER	115 HIGH ST S	50.00	1.00	1735.4605	1,735.46		15.83	0.00		2679.60	0.00	1,735.46
11	27-496033-0	DORIS & JOSEPH COOL TRUSTEES - DORIS M	117 HIGH ST S	75.00	1.00	1735.4605	1,735.46		15.83	0.00		2679.60	0.00	1,735.46
12	27-541003-0	EMMA CHRISTENSEN & TONY M VASKE JT	210 WHITNEY ST S	63.00	1.00	1735.4605	1,735.46		15.83	0.00		2679.60	0.00	1,735.46
13	27-541002-0	ERIK P ENERSEN	208 WHITNEY ST S	50.00	1.00	1735.4605	1,735.46		15.83	0.00		2679.60	0.00	1,735.46
14	27-540008-0	RICHARD L & JOANN M DORMAN JT	204 WHITNEY ST S	60.00	1.00	1735.4605	1,735.46		15.83	0.00		2679.60	0.00	1,735.46
15	27-540007-0	LEE ANN M BUYSSE	202 WHITNEY ST S	60.00	1.00	1735.4605	1,735.46	74.00	15.83	1,171.72	2.00	2679.60	5,359.20	8,266.38
16	27-540006-0	ABBY & ANDREW DALLMANN	200 WHITNEY ST S	60.00	1.00	1735.4605	1,735.46	0.00	15.83	0.00	0.00	2679.60	0.00	1,735.46
17	27-540005-0	SUSAN M BROMEN	108 WHITNEY ST S	70.00	1.00	1735.4605	1,735.46		15.83	0.00		2679.60	0.00	1,735.46
18	27-540004-0	JUSTIN & BROOKE RICHARDS JT	104 WHITNEY ST S	55.00	1.00	1735.4605	1,735.46		15.83	0.00		2679.60	0.00	1,735.46
19	<del>27-540002-0</del>	<del>JONATHAN P &amp; JESSICA K FOLEY</del>	<del>102 WHITNEY ST S</del>	<del>70.00</del>		<del>1735.4605</del>	<del>0.00</del>		<del>15.83</del>	<del>0.00</del>		<del>2679.60</del>	<del>0.00</del>	<del>0.00</del>
20	<del>27-540001-0</del>	<del>GERALD T BUE</del>	<del>100 WHITNEY ST S</del>	<del>68.00</del>		<del>1735.4605</del>	<del>0.00</del>		<del>15.83</del>	<del>0.00</del>		<del>2679.60</del>	<del>0.00</del>	<del>0.00</del>
21	27-540003-0	THOMAS E HAYNES MARY P JORGENSEN HAY	106 WHITNEY ST S	85.00	1.00	1735.4605	1,735.46		15.83	0.00		2679.60	0.00	1,735.46
MMU							0.00			0.00				0.00
WWTF							0.00							0.00
City							3,584.33			0.00			0.00	3,584.33
SWMU							0.00							0.00

18 34,822.64 91 1,440.90 3 8,038.80 44,302.34



## CITY OF MARSHALL AGENDA ITEM REPORT

<b>Meeting Date:</b>	Tuesday, September 10, 2019												
<b>Category:</b>	NEW BUSINESS												
<b>Type:</b>	ACTION												
<b>Subject:</b>	Project Z74: Huron Road/Superior Road Reconstruction Project – 1) Consider Resolution Declaring Cost to be Assessed and Ordering Preparation of Proposed Assessment.												
<b>Background Information:</b>	<p>The project consists of watermain replacement on Huron Road between Superior Road and TH 59 and reconstruction on Superior Road from Huron Road to CSAH 33. All utilities will be replaced, including watermain, sanitary sewer, and storm sewer on Superior Road and watermain replacement only on Huron Road.</p> <p>1) Attached please find a “Resolution Declaring Cost to be Assessed and Ordering the Preparation of the Proposed Assessment” for the project.</p>												
<b>Fiscal Impact:</b>	<p>The following is a breakdown of the proposed project funding. The costs shown below include 5% for contingencies and 16% for engineering and administrative costs, for a total project cost of \$963,551.27. The following is a proposed breakdown of the project funding:</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Wastewater Fund</td> <td style="text-align: right;">\$ 92,071</td> </tr> <tr> <td>MMU</td> <td style="text-align: right;">\$198,354</td> </tr> <tr> <td>Surface Water Management Utility</td> <td style="text-align: right;">\$ 47,374</td> </tr> <tr> <td>City Participation (Ad Valorem)</td> <td style="text-align: right;">\$382,471</td> </tr> <tr> <td>Assessed to Property Owners</td> <td style="text-align: right;"><u>\$243,281</u></td> </tr> <tr> <td><b>Total Project Amount</b></td> <td style="text-align: right;"><b>\$963,551</b></td> </tr> </table> <p>Per the Finance Department, the interest rate on the assessments for this project is 2.5%.</p>	Wastewater Fund	\$ 92,071	MMU	\$198,354	Surface Water Management Utility	\$ 47,374	City Participation (Ad Valorem)	\$382,471	Assessed to Property Owners	<u>\$243,281</u>	<b>Total Project Amount</b>	<b>\$963,551</b>
Wastewater Fund	\$ 92,071												
MMU	\$198,354												
Surface Water Management Utility	\$ 47,374												
City Participation (Ad Valorem)	\$382,471												
Assessed to Property Owners	<u>\$243,281</u>												
<b>Total Project Amount</b>	<b>\$963,551</b>												
<b>Alternative/Variations:</b>	No alternative actions recommended.												
<b>Recommendations:</b>	1) that the Council adopt RESOLUTION NUMBER XXXX, which provides for the “Resolution Declaring Cost to be Assessed and Ordering the Preparation of the Proposed Assessment” for Project Z74: Huron Road/Superior Road Reconstruction Project.												

RESOLUTION NUMBER \_\_\_\_\_, SECOND SERIES

RESOLUTION DECLARING COST TO BE ASSESSED,  
AND ORDERING PREPARATION OF PROPOSED ASSESSMENT

WHEREAS, costs have been determined for the following project:

**Project Z74: Huron Road/Superior Road Reconstruction Project** – The project consists of watermain replacement on Huron Road between Superior Road and TH 59 and reconstruction on Superior Road from Huron Road to CSAH 33. All utilities will be replaced, including watermain, sanitary sewer, and storm sewer on Superior Road and watermain replacement only on Huron Road.

AND WHEREAS, the price for such improvement is \$791,093, and the estimated expenses incurred in the making of such improvement amount to \$172,458, so that the total estimated cost of the improvement will be \$963,551.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MARSHALL,  
MINNESOTA:

1. The portion of the cost to be assessed against benefited property owners is declared to be approximately \$243,281. The portion of the cost to be paid by the Wastewater Fund is hereby declared to be approximately \$92,071. The portion of the cost of the project to be paid by MMU is hereby declared to be approximately \$198,354. The portion of the cost to be paid by the Surface Water Management Utility is hereby declared to be approximately \$47,374. The portion of the cost to be paid by the City (Ad Valorem) is hereby declared to be approximately \$382,472.
2. Assessments shall be payable in equal annual principal installments extending over a period of eight (8) years, the first of the installments to be payable on or before the first Monday in January, 2020, and shall bear interest at the rate of 2.5% per annum from the date of the adoption of the assessment resolution.
3. The City Clerk, with the assistance of the City Engineer, shall forthwith calculate the proper amount to be specially assessed for such improvement against every assessable lot, piece or parcel of land within the district affected, without regard to cash valuation, as provided by law, and he shall file a copy of such proposed assessment in his office for public inspection.
4. The City Clerk shall upon the completion of such proposed assessment, notify the City Council thereof.

Passed and adopted by the City Council this 10<sup>th</sup> day of September, 2019.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

This Instrument Drafted by:

Clayton J. Olson, P.E.

Item 20. Director of Public Works/City Engineer

**Project Z74: Superior Road/Huron Road Reconstruction Project**  
**Based on R&G Bid 04/18/2019 (\$5,700 Residential Max) + Change Order No. 1**  
**RESOLUTION NUMBER \_\_\_\_\_, SS - OCTOBER 8, 2019**

**A**

Map No.	Parcel Number	Owner	Number	Street Name	Lot Square Footage	Water/Svc.			STREET/L.F.			Remove Driveway/S.Y.			Install Driveway/S.Y.			Remove Sidewalk/S.F.			4" Install Sidewalk/S.F.		
						Unit-Service	Rate/Service	Total	Unit-L.F.	Rate/L.F.	Total	Unit-S.Y.	Rate/S.Y.	Total	Unit-S.Y.	Rate/S.Y.	Total	Unit-S.F.	Rate/S.F.	Total	Unit-S.F.	Rate/S.F.	Total
1	27-383009-0	SCOTT & JULIE KUECKER	704	HURON RD		0.00	0.00	0.00	319.3846	0.00	0.00	11.66	0.00	0.00	63.65	0.00	0.00	2.44	0.00	0.00	0.00	0.00	0.00
2	27-383007-0	MICHAEL C MARTIN	700	HURON RD	27,355.68	0.00	0.00	0.00	165.00	319.3846	52,698.46	75.00	11.66	874.35	98.23	63.65	6,252.27	2.44	0.00	0.00	0.00	0.00	
3	27-383008-0	MICHAEL C MARTIN	700	HURON RD	31,798.80	0.00	0.00	0.00	120.40	319.3846	38,453.91	24.00	11.66	279.79	30.91	63.65	1,967.40	2.44	0.00	0.00	0.00	0.00	
4	27-383007-1	CENTURYLINK PROPERTY TAX DEPT	1605	SUPERIOR RD	31,800.00	0.00	0.00	0.00	120.40	319.3846	38,453.91	14.00	11.66	163.21	25.79	63.65	1,641.51	2.44	0.00	0.00	0.00	0.00	
5	27-626034-0	SCHWAN'S SHARED SERVICES LLC	1606	HIGHWAY 59 N	228,254.00	0.00	0.00	0.00	475.00	319.3846	151,707.68	23.00	11.66	268.13	33.64	63.65	2,141.16	2.44	0.00	0.00	0.00	0.00	
6	27-383010-0	VARIETY FOODS LLC	700	ERIE RD W		0.00	0.00	0.00	319.3846	0.00	0.00	11.66	0.00	0.00	63.65	0.00	0.00	2.44	0.00	0.00	0.00	0.00	
7	27-383011-0	FASTENAL COMPANY	702	ERIE RD W		0.00	0.00	0.00	319.3846	0.00	0.00	11.66	0.00	0.00	63.65	0.00	0.00	2.44	0.00	0.00	0.00	0.00	
8	27-626020-1	SCOTT KUECKER	1604	HIGHWAY 59 N		0.00	0.00	0.00	319.3846	0.00	0.00	11.66	0.00	0.00	63.65	0.00	0.00	2.44	0.00	0.00	0.00	0.00	
9	27-626020-3	SCOTT KUECKER	1602	HIGHWAY 59 N		0.00	0.00	0.00	319.3846	0.00	0.00	11.66	0.00	0.00	63.65	0.00	0.00	2.44	0.00	0.00	0.00	0.00	
10	27-383006-1	PETE LLC	1607	SUPERIOR RD		0.00	0.00	0.00	319.3846	0.00	0.00	11.66	0.00	0.00	63.65	0.00	0.00	2.44	0.00	0.00	0.00	0.00	
11	27-383020-0	JACKSON ACQUISITION CORP-1% BH ELECTRONIC	604	MICHIGAN RD		0.00	0.00	0.00	319.3846	0.00	0.00	11.66	0.00	0.00	63.65	0.00	0.00	2.44	0.00	0.00	0.00	0.00	
12	27-383019-0	SCHWAN'S FOOD MANUFACTURING	1602	SUPERIOR RD	79,714.80	0.00	0.00	0.00	265.00	319.3846	84,636.92	183.00	11.66	2,133.41	212.22	63.65	13,507.65	25.00	2.44	60.90	0.00	0.00	
13	27-383018-0	SCHWAN'S FOOD MANUFACTURING	1604	SUPERIOR RD	389,862.00	0.00	0.00	0.00	655.00	319.3846	209,196.91	31.00	11.66	361.40	82.11	63.65	5,226.24	2.44	0.00	0.00	0.00	0.00	
14	27-383014-0	WEATHERHEAD PROPERTIES LLC	610	ERIE RD W		0.00	0.00	0.00	319.3846	0.00	0.00	11.66	0.00	0.00	63.65	0.00	0.00	2.44	0.00	0.00	0.00	0.00	
15		Megan M. DeSchepper, AICP - Senior Planner				0.00	0.00	0.00	319.3846	0.00	0.00	11.66	0.00	0.00	63.65	0.00	0.00	2.44	0.00	0.00	0.00	0.00	
MMU						185,470.95			12,883.05			0.00			0.00								
WWTF									7,086.59														
City									240.56			0.00			0.00			0.00			0.00		
SWMU									2,077.72														
						1,800.80			597,435.71			350.00			482.90								

**Project Z74: Superior Road/Huron Road Reconstruction Project**  
**Based on R&G Bid 04/18/2019 (\$5,700 Residential Max) + Change Order No. 1**  
**RESOLUTION NUMBER \_\_\_\_\_, SS - OCTOBER 8, 2019**

6" Install Sidewalk/S.F.			Storm Sewer/S.F.			Sanitary/WYE			Sanitary/6" PIPE			Sanitary/8" PIPE			Sanitary/Svc		
Unit-S.F.	Rate/S.F.	Total	Unit-S.F.	Rate/S.F.	Total	Unit-Wye	Rate/Wye	Total	Unit-Pipe	Rate/Pipe	Total	Unit-Pipe	Rate/Pipe	Total	Unit-Service	Rate/Service	Total
0.00	0.00	0.00	0.0000	0.00	0.00	548.1000	0.00	548.1000	51.1560	0.00	51.1560	54.2010	0.00	54.2010	0.0000	0.00	0.0000

**B**      **C**

Maximum STREET Assessable Amount 2.a.(1)(b)      Maximum STREET Assessable Amount 2.a.(2)(a)      Recommended STREET Assessment (Least of A, B, or C)      Recommended TOTAL Assessment      Difference TOTAL Assessment

Map No.	Parcel Number	Owner	Number	Street Name	Unit-S.F.	Rate/S.F.	Total	Unit-S.F.	Rate/S.F.	Total	Unit-Wye	Rate/Wye	Total	Unit-Pipe	Rate/Pipe	Total	Unit-Pipe	Rate/Pipe	Total	Unit-Service	Rate/Service	Total	Maximum STREET Assessable Amount 2.a.(1)(b)	Maximum STREET Assessable Amount 2.a.(2)(a)	Recommended STREET Assessment (Least of A, B, or C)	Recommended TOTAL Assessment	Difference TOTAL Assessment																								
4	2.047	27-383009-0	SCOTT & JULIE KUECKER	704	HURON RD	0.00	0.00	0.0000	0.00	0.00	548.1000	0.00	548.1000	51.1560	0.00	51.1560	54.2010	0.00	54.2010	0.0000	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00																							
2	2.049	27-383007-0	MICHAEL C MARTIN	700	HURON RD	0.00	0.00	0.0000	0.00	0.00	548.1000	0.00	548.1000	51.1560	0.00	51.1560	54.2010	0.00	54.2010	0.0000	0.00	0.00	15,592.74	17,886.29	15,592.74	22,719.35	(37,105.72)																								
3	2.050	27-383008-0	MICHAEL C MARTIN	700	HURON RD	0.00	0.00	0.0000	0.00	0.00	548.1000	0.00	548.1000	51.1560	0.00	51.1560	54.2010	0.00	54.2010	0.0000	0.00	0.00	18,125.32	13,051.58	13,051.58	15,298.77	(25,402.34)																								
4	2.051	27-383007-1	CENTURYLINK PROPERTY TAX DEPT	1605	SUPERIOR RD	0.00	0.00	0.0000	0.00	1.00	548.1000	548.10	548.10	35.00	51.1560	1,790.46	54.2010	0.00	54.2010	0.0000	0.00	0.00	18,126.00	13,051.58	13,051.58	17,194.86	(25,402.34)																								
5	2.043	27-626034-0	SCHWAN'S SHARED SERVICES LLC	1606	HIGHWAY 59 N	0.00	0.00	0.0000	0.00	0.00	548.1000	0.00	548.1000	51.1560	0.00	51.1560	35.00	54.2010	1,897.04	54.2010	0.0000	0.00	0.00	130,104.78	51,490.85	51,490.85	55,797.19	(100,216.83)																							
6	2.041	27-383010-0	VARIETY FOODS LLC	700	ERIE RD W	0.00	0.00	0.0000	0.00	0.00	548.1000	0.00	548.1000	51.1560	0.00	51.1560	54.2010	0.00	54.2010	0.0000	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00																							
7	2.042	27-383011-0	FASTENAL COMPANY	702	ERIE RD W	0.00	0.00	0.0000	0.00	0.00	548.1000	0.00	548.1000	51.1560	0.00	51.1560	54.2010	0.00	54.2010	0.0000	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00																							
8	2.044	27-626020-1	SCOTT KUECKER	1604	HIGHWAY 59 N	0.00	0.00	0.0000	0.00	0.00	548.1000	0.00	548.1000	51.1560	0.00	51.1560	54.2010	0.00	54.2010	0.0000	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00																							
9	2.046	27-626020-3	SCOTT KUECKER	1602	HIGHWAY 59 N	0.00	0.00	0.0000	0.00	0.00	548.1000	0.00	548.1000	51.1560	0.00	51.1560	35.00	54.2010	1,897.04	54.2010	0.0000	0.00	0.00	0.00	0.00	0.00	1,897.04	0.00																							
10	2.048.1	27-383006-1	PETE LLC	1607	SUPERIOR RD	0.00	0.00	0.0000	0.00	0.00	548.1000	0.00	548.1000	51.1560	0.00	51.1560	54.2010	0.00	54.2010	0.0000	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00																							
11	2.062	27-383020-0	JACKSON ACQUISITION CORP. % BH ELECTRONIC	604	MICHIGAN RD	0.00	0.00	0.0000	0.00	0.00	548.1000	0.00	548.1000	51.1560	0.00	51.1560	54.2010	0.00	54.2010	0.0000	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00																							
12	2.063	27-383019-0	SCHWAN'S FOOD MANUFACTURING	1602	SUPERIOR RD	0.00	0.00	0.0000	0.00	3.00	548.1000	1,644.30	1,644.30	105.00	51.1560	5,371.38	54.2010	0.00	54.2010	0.0000	0.00	0.00	45,437.44	28,726.48	28,726.48	51,444.12	(55,910.44)																								
13	2.052	27-383018-0	SCHWAN'S FOOD MANUFACTURING	1604	SUPERIOR RD	0.00	0.00	0.0000	0.00	1.00	548.1000	548.10	548.10	35.00	51.1560	1,790.46	54.2010	0.00	54.2010	0.0000	0.00	0.00	222,221.34	71,003.17	71,003.17	78,929.37	(138,193.74)																								
14	2.040	27-383014-0	WEATHERHEAD PROPERTIES LLC	610	ERIE RD W	0.00	0.00	0.0000	0.00	0.00	548.1000	0.00	548.1000	51.1560	0.00	51.1560	54.2010	0.00	54.2010	0.0000	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00																							
15			Megan M. DeSchepper, AICP - Senior Planner			0.00	0.00	0.0000	0.00	0.00	548.1000	0.00	548.1000	51.1560	0.00	51.1560	54.2010	0.00	54.2010	0.0000	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00																							
																						MMU																				12,883.05	12,883.05	12,883.05	198,354.00	0.00					
																						WWTF																					0.00	0.00	0.00	84,984.12	7,086.59	7,086.59	7,086.59	92,070.71	0.00
																						City																					0.00	0.00	0.00	125,780.74	380,178.41	382,471.96	382,471.96	382,231.41	
																						SWMU																					0.00	0.00	0.00	45,296.20	2,077.72	2,077.72	2,077.72	47,373.92	0.00
																																											597,435.71	597,435.71	597,435.71	963,551.29	0.00				



**COST BREAKDOWN**

**Project Z74: Superior Road/Huron Road Reconstruction Project**

**CITY OF MARSHALL, MINNESOTA**

**Based on R&G Bid 04/18/2019 (\$5,700 Residential Max) + Change Order No. 1**

ITEM	TOTAL	SPECIAL ASSESSMENTS	WASTEWATER FUND	MMU	Mn/DOT	SURFACE WATER MANAGEMENT UTILITY	AD VALOREM
SANITARY SEWER	\$100,471	\$15,487	\$84,984				
WATERMAIN	\$185,471	\$0		\$185,471			
STORM SEWER	\$45,296	\$0				\$45,296	
DRIVEWAY	\$34,817	\$34,817		\$0			\$0
SIDEWALK	\$61	\$61					\$0
STREET	\$597,436	\$192,916	\$7,087	\$12,883	\$0	\$2,078	\$382,472
<b>TOTALS</b>	<b>\$963,551</b>	<b>\$243,281</b>	<b>\$92,071</b>	<b>\$198,354</b>	<b>\$0</b>	<b>\$47,374</b>	<b>\$382,472</b>
% PARTICIPATION	100.0%	25.2%	9.6%	20.6%	0.0%	4.9%	39.7%

CONTRACT AMOUNT + CO1	791,093.00
CONTINGENCIES	39,554.65 <sup>5%</sup>
	<u>830,647.65</u>
ENG. & ADMIN.	132,903.62 <sup>16%</sup>
	<u>963,551.27</u>



## CITY OF MARSHALL AGENDA ITEM REPORT

<b>Meeting Date:</b>	Tuesday, September 10, 2019												
<b>Category:</b>	NEW BUSINESS												
<b>Type:</b>	ACTION												
<b>Subject:</b>	Project Z74: Huron Road/Superior Road Reconstruction Project – 2) Consider Resolution for Hearing on Proposed Assessment (October 8, 2019).												
<b>Background Information:</b>	<p>The project consists of watermain replacement on Huron Road between Superior Road and TH 59 and reconstruction on Superior Road from Huron Road to CSAH 33. All utilities will be replaced, including watermain, sanitary sewer, and storm sewer on Superior Road and watermain replacement only on Huron Road.</p> <p>2) Attached please find the “Resolution for Hearing on Proposed Assessment,” setting the hearing date for the proposed assessments on October 8, 2019 for the above-referenced project.</p>												
<b>Fiscal Impact:</b>	<p>The following is a breakdown of the proposed project funding. The costs shown below include 5% for contingencies and 16% for engineering and administrative costs, for a total project cost of \$963,551.27. The following is a proposed breakdown of the project funding:</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Wastewater Fund</td> <td style="text-align: right;">\$ 92,071</td> </tr> <tr> <td>MMU</td> <td style="text-align: right;">\$198,354</td> </tr> <tr> <td>Surface Water Management Utility</td> <td style="text-align: right;">\$ 47,374</td> </tr> <tr> <td>City Participation (Ad Valorem)</td> <td style="text-align: right;">\$382,471</td> </tr> <tr> <td>Assessed to Property Owners</td> <td style="text-align: right;"><u>\$243,281</u></td> </tr> <tr> <td><b>Total Project Amount</b></td> <td style="text-align: right;"><b>\$963,551</b></td> </tr> </table> <p>Per the Finance Department, the interest rate on the assessments for this project is 2.5%.</p>	Wastewater Fund	\$ 92,071	MMU	\$198,354	Surface Water Management Utility	\$ 47,374	City Participation (Ad Valorem)	\$382,471	Assessed to Property Owners	<u>\$243,281</u>	<b>Total Project Amount</b>	<b>\$963,551</b>
Wastewater Fund	\$ 92,071												
MMU	\$198,354												
Surface Water Management Utility	\$ 47,374												
City Participation (Ad Valorem)	\$382,471												
Assessed to Property Owners	<u>\$243,281</u>												
<b>Total Project Amount</b>	<b>\$963,551</b>												
<b>Alternative/ Variations:</b>	No alternative actions recommended.												
<b>Recommendations:</b>	2) that the Council adopt RESOLUTION NUMBER XXXX, which provides for the “Resolution for Hearing on Proposed Assessment” for Project Z74: Huron Road/Superior Road Reconstruction Project setting the hearing date on the proposed assessments for October 8, 2019.												

RESOLUTION NUMBER \_\_\_\_\_, SECOND SERIES

RESOLUTION FOR HEARING ON PROPOSED ASSESSMENT

WHEREAS, by a resolution passed by the Council on September 10, 2019, the City Clerk was directed to prepare a proposed assessment of the cost of the improvements for the following project:

**Project Z74: Huron Road/Superior Road Reconstruction Project** – The project consists of watermain replacement on Huron Road between Superior Road and TH 59 and reconstruction on Superior Road from Huron Road to CSAH 33. All utilities will be replaced, including watermain, sanitary sewer, and storm sewer on Superior Road and watermain replacement only on Huron Road.

AND WHEREAS, the City Clerk has notified the City Council that such proposed assessment has been completed and filed in his office for public inspection.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MARSHALL, MINNESOTA:

1. A hearing shall be held on the 8<sup>th</sup> day of October 8, 2019 in the Professional Development Room of the Marshall Middle School located at 401 South Saratoga Street to pass upon such proposed assessment, and at such time and place all persons owning property affected by such improvement will be given an opportunity to be heard with reference to such assessment.
2. The City Clerk is hereby directed to cause a notice of the hearing on the proposed assessment to be published once in the official newspaper at least two weeks prior to the hearing, and he shall state in the notice the total cost of the improvement. He shall also cause mailed notice to be given to the owner of each parcel described in the assessment roll not less than two weeks prior to the hearing.
3. The owner of any property so assessed may, at any time prior to certification of the assessment to the County Auditor, pay the whole of the assessment on such property, with interest accrued to the date of payment to the City of Marshall, except that no interest shall be charged if the entire assessment is paid within 30 days from the adoption of the assessment. They may at any time thereafter, pay to the City of Marshall, the entire amount of the assessment remaining unpaid, with interest accrued to December 31 of the year in which such payment is made. Such payment must be made before October 15 or interest will be charged through December 31 of the succeeding year.

Passed and adopted by the City Council this 10<sup>th</sup> day of September, 2019.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

This Instrument Drafted by:

**Item 21.**

Olson, P.E.  
of Public Works/City Engineer

243

**Project Z74: Superior Road/Huron Road Reconstruction Project**  
**Based on R&G Bid 04/18/2019 (\$5,700 Residential Max) + Change Order No. 1**  
**RESOLUTION NUMBER \_\_\_\_\_, SS - OCTOBER 8, 2019**

**A**

Map No.	Parcel Number	Owner	Number	Street Name	Lot Square Footage	Water/Svc.			STREET/L.F.			Remove Driveway/S.Y.			Install Driveway/S.Y.			Remove Sidewalk/S.F.			4" Install Sidewalk/S.F.		
						Unit-Service	Rate/Service	Total	Unit-L.F.	Rate/L.F.	Total	Unit-S.Y.	Rate/S.Y.	Total	Unit-S.Y.	Rate/S.Y.	Total	Unit-S.F.	Rate/S.F.	Total	Unit-S.F.	Rate/S.F.	Total
1	27-383009-0	SCOTT & JULIE KUECKER	704	HURON RD		0.00	0.00	0.00	319.3846	0.00	0.00	11.66	0.00	0.00	63.65	0.00	0.00	2.44	0.00	0.00	0.00	0.00	0.00
2	27-383007-0	MICHAEL C MARTIN	700	HURON RD	27,355.68	0.00	0.00	0.00	165.00	319.3846	52,698.46	75.00	11.66	874.35	98.23	63.65	6,252.27	2.44	0.00	0.00	0.00	0.00	
3	27-383008-0	MICHAEL C MARTIN	700	HURON RD	31,798.80	0.00	0.00	0.00	120.40	319.3846	38,453.91	24.00	11.66	279.79	30.91	63.65	1,967.40	2.44	0.00	0.00	0.00	0.00	
4	27-383007-1	CENTURYLINK PROPERTY TAX DEPT	1605	SUPERIOR RD	31,800.00	0.00	0.00	0.00	120.40	319.3846	38,453.91	14.00	11.66	163.21	25.79	63.65	1,641.51	2.44	0.00	0.00	0.00	0.00	
5	27-626034-0	SCHWAN'S SHARED SERVICES LLC	1606	HIGHWAY 59 N	228,254.00	0.00	0.00	0.00	475.00	319.3846	151,707.68	23.00	11.66	268.13	33.64	63.65	2,141.16	2.44	0.00	0.00	0.00	0.00	
6	27-383010-0	VARIETY FOODS LLC	700	ERIE RD W		0.00	0.00	0.00	319.3846	0.00	0.00	11.66	0.00	0.00	63.65	0.00	0.00	2.44	0.00	0.00	0.00	0.00	
7	27-383011-0	FASTENAL COMPANY	702	ERIE RD W		0.00	0.00	0.00	319.3846	0.00	0.00	11.66	0.00	0.00	63.65	0.00	0.00	2.44	0.00	0.00	0.00	0.00	
8	27-626020-1	SCOTT KUECKER	1604	HIGHWAY 59 N		0.00	0.00	0.00	319.3846	0.00	0.00	11.66	0.00	0.00	63.65	0.00	0.00	2.44	0.00	0.00	0.00	0.00	
9	27-626020-3	SCOTT KUECKER	1602	HIGHWAY 59 N		0.00	0.00	0.00	319.3846	0.00	0.00	11.66	0.00	0.00	63.65	0.00	0.00	2.44	0.00	0.00	0.00	0.00	
10	27-383006-1	PETE LLC	1607	SUPERIOR RD		0.00	0.00	0.00	319.3846	0.00	0.00	11.66	0.00	0.00	63.65	0.00	0.00	2.44	0.00	0.00	0.00	0.00	
11	27-383020-0	JACKSON ACQUISITION CORP-1% BH ELECTRONIC	604	MICHIGAN RD		0.00	0.00	0.00	319.3846	0.00	0.00	11.66	0.00	0.00	63.65	0.00	0.00	2.44	0.00	0.00	0.00	0.00	
12	27-383019-0	SCHWAN'S FOOD MANUFACTURING	1602	SUPERIOR RD	79,714.80	0.00	0.00	0.00	265.00	319.3846	84,636.92	183.00	11.66	2,133.41	212.22	63.65	13,507.65	25.00	2.44	60.90	0.00	0.00	
13	27-383018-0	SCHWAN'S FOOD MANUFACTURING	1604	SUPERIOR RD	389,862.00	0.00	0.00	0.00	655.00	319.3846	209,196.91	31.00	11.66	361.40	82.11	63.65	5,226.24	2.44	0.00	0.00	0.00	0.00	
14	27-383014-0	WEATHERHEAD PROPERTIES LLC	610	ERIE RD W		0.00	0.00	0.00	319.3846	0.00	0.00	11.66	0.00	0.00	63.65	0.00	0.00	2.44	0.00	0.00	0.00	0.00	
15		Megan M. DeSchepper, AICP - Senior Planner				0.00	0.00	0.00	319.3846	0.00	0.00	11.66	0.00	0.00	63.65	0.00	0.00	2.44	0.00	0.00	0.00	0.00	
MMU						185,470.95			12,883.05			0.00			0.00								
WWTF									7,086.59														
City									240.56			0.00			0.00			0.00			0.00		
SWMU									2,077.72														
						1,800.80			597,435.71			350.00			482.90								

**Project Z74: Superior Road/Huron Road Reconstruction Project**  
**Based on R&G Bid 04/18/2019 (\$5,700 Residential Max) + Change Order No. 1**  
**RESOLUTION NUMBER \_\_\_\_\_, SS - OCTOBER 8, 2019**

6" Install Sidewalk/S.F.			Storm Sewer/S.F.			Sanitary/WYE			Sanitary/6" PIPE			Sanitary/8" PIPE			Sanitary/Svc		
Unit-S.F.	Rate/S.F.	Total	Unit-S.F.	Rate/S.F.	Total	Unit-Wye	Rate/Wye	Total	Unit-Pipe	Rate/Pipe	Total	Unit-Pipe	Rate/Pipe	Total	Unit-Service	Rate/Service	Total
0.00	0.00	0.00	0.0000	0.00	0.00	548.1000	0.00	548.1000	51.1560	0.00	51.1560	54.2010	0.00	54.2010	0.0000	0.00	0.0000

<b>B</b>	<b>C</b>
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Maximum STREET Assessable Amount 2.a.(1)(b)	Maximum STREET Assessable Amount 2.a.(2)(a)	Recommended STREET Assessment (Least of A, B, or C)	Recommended TOTAL Assessment	Difference TOTAL Assessment
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Map No.	Parcel Number	Owner	Number	Street Name	Unit-S.F.	Rate/S.F.	Total	Unit-S.F.	Rate/S.F.	Total	Unit-Wye	Rate/Wye	Total	Unit-Pipe	Rate/Pipe	Total	Unit-Pipe	Rate/Pipe	Total	Unit-Service	Rate/Service	Total	Maximum STREET Assessable Amount 2.a.(1)(b)	Maximum STREET Assessable Amount 2.a.(2)(a)	Recommended STREET Assessment (Least of A, B, or C)	Recommended TOTAL Assessment	Difference TOTAL Assessment		
4	2.047	27-383009-0	SCOTT & JULIE KUECKER	704	HURON RD	0.00	0.00	0.0000	0.00	0.00	548.1000	0.00	548.1000	51.1560	0.00	51.1560	54.2010	0.00	54.2010	0.0000	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
2	2.049	27-383007-0	MICHAEL C MARTIN	700	HURON RD	0.00	0.00	0.0000	0.00	0.00	548.1000	0.00	548.1000	51.1560	0.00	51.1560	54.2010	0.00	54.2010	0.0000	0.00	0.00	15,592.74	17,886.29	15,592.74	22,719.35	(37,105.72)		
3	2.050	27-383008-0	MICHAEL C MARTIN	700	HURON RD	0.00	0.00	0.0000	0.00	0.00	548.1000	0.00	548.1000	51.1560	0.00	51.1560	54.2010	0.00	54.2010	0.0000	0.00	0.00	18,125.32	13,051.58	13,051.58	15,298.77	(25,402.34)		
4	2.051	27-383007-1	CENTURYLINK PROPERTY TAX DEPT	1605	SUPERIOR RD	0.00	0.00	0.0000	0.00	1.00	548.1000	548.10	548.10	35.00	51.1560	1,790.46	1,790.46	54.2010	0.00	54.2010	0.0000	0.00	0.00	18,126.00	13,051.58	13,051.58	17,194.86	(25,402.34)	
5	2.043	27-626034-0	SCHWAN'S SHARED SERVICES LLC	1606	HIGHWAY 59 N	0.00	0.00	0.0000	0.00	0.00	548.1000	0.00	548.1000	51.1560	0.00	51.1560	35.00	54.2010	1,897.04	1,897.04	0.0000	0.00	0.00	130,104.78	51,490.85	51,490.85	55,797.19	(100,216.83)	
6	2.041	27-383010-0	VARIETY FOODS LLC	700	ERIE RD-W	0.00	0.00	0.0000	0.00	0.00	548.1000	0.00	548.1000	51.1560	0.00	51.1560	54.2010	0.00	54.2010	0.0000	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
7	2.042	27-383011-0	FASTENAL COMPANY	702	ERIE RD-W	0.00	0.00	0.0000	0.00	0.00	548.1000	0.00	548.1000	51.1560	0.00	51.1560	54.2010	0.00	54.2010	0.0000	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
8	2.044	27-626020-1	SCOTT KUECKER	1604	HIGHWAY 59 N	0.00	0.00	0.0000	0.00	0.00	548.1000	0.00	548.1000	51.1560	0.00	51.1560	54.2010	0.00	54.2010	0.0000	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
9	2.046	27-626020-3	SCOTT KUECKER	1602	HIGHWAY 59 N	0.00	0.00	0.0000	0.00	0.00	548.1000	0.00	548.1000	51.1560	0.00	51.1560	35.00	54.2010	1,897.04	1,897.04	0.0000	0.00	0.00	0.00	0.00	0.00	0.00	1,897.04	0.00
10	2.048.1	27-383006-1	PETE LLC	1607	SUPERIOR RD	0.00	0.00	0.0000	0.00	0.00	548.1000	0.00	548.1000	51.1560	0.00	51.1560	54.2010	0.00	54.2010	0.0000	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
11	2.062	27-383020-0	JACKSON ACQUISITION CORP- % BH ELECTRONIC	604	MICHIGAN RD	0.00	0.00	0.0000	0.00	0.00	548.1000	0.00	548.1000	51.1560	0.00	51.1560	54.2010	0.00	54.2010	0.0000	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
12	2.063	27-383019-0	SCHWAN'S FOOD MANUFACTURING	1602	SUPERIOR RD	0.00	0.00	0.0000	0.00	3.00	548.1000	1,644.30	1,644.30	105.00	51.1560	5,371.38	5,371.38	54.2010	0.00	54.2010	0.0000	0.00	0.00	45,437.44	28,726.48	28,726.48	51,444.12	(55,910.44)	
13	2.052	27-383018-0	SCHWAN'S FOOD MANUFACTURING	1604	SUPERIOR RD	0.00	0.00	0.0000	0.00	1.00	548.1000	548.10	548.10	35.00	51.1560	1,790.46	1,790.46	54.2010	0.00	54.2010	0.0000	0.00	0.00	222,221.34	71,003.17	71,003.17	78,929.37	(138,193.74)	
14	2.040	27-383014-0	WEATHERHEAD PROPERTIES LLC	610	ERIE RD-W	0.00	0.00	0.0000	0.00	0.00	548.1000	0.00	548.1000	51.1560	0.00	51.1560	54.2010	0.00	54.2010	0.0000	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
15			Megan M. DeSchepper, AICP - Senior Planner			0.00	0.00	0.0000	0.00	0.00	548.1000	0.00	548.1000	51.1560	0.00	51.1560	54.2010	0.00	54.2010	0.0000	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
			MMU																				12,883.05	12,883.05	12,883.05	198,354.00	0.00		
			WWTF																						7,086.59	7,086.59	7,086.59	92,070.71	0.00
			City			0.00																	125,780.74	380,178.41	382,471.96	382,471.96	382,231.41		
			SWMU					45,296.20															2,077.72	2,077.72	2,077.72	47,373.92	0.00		
																							597,435.71	597,435.71	597,435.71	963,551.29	0.00		

**COST BREAKDOWN**

**Project Z74: Superior Road/Huron Road Reconstruction Project**

**CITY OF MARSHALL, MINNESOTA**

**Based on R&G Bid 04/18/2019 (\$5,700 Residential Max) + Change Order No. 1**

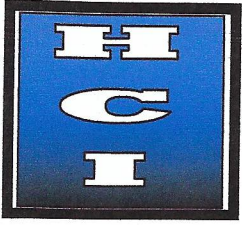
ITEM	TOTAL	SPECIAL ASSESSMENTS	WASTEWATER FUND	MMU	Mn/DOT	SURFACE WATER MANAGEMENT UTILITY	AD VALOREM
SANITARY SEWER	\$100,471	\$15,487	\$84,984				
WATERMAIN	\$185,471	\$0		\$185,471			
STORM SEWER	\$45,296	\$0				\$45,296	
DRIVEWAY	\$34,817	\$34,817		\$0			\$0
SIDEWALK	\$61	\$61					\$0
STREET	\$597,436	\$192,916	\$7,087	\$12,883	\$0	\$2,078	\$382,472
<b>TOTALS</b>	<b>\$963,551</b>	<b>\$243,281</b>	<b>\$92,071</b>	<b>\$198,354</b>	<b>\$0</b>	<b>\$47,374</b>	<b>\$382,472</b>
% PARTICIPATION	100.0%	25.2%	9.6%	20.6%	0.0%	4.9%	39.7%

CONTRACT AMOUNT + CO1	791,093.00
CONTINGENCIES	39,554.65 <sup>5%</sup>
	<u>830,647.65</u>
ENG. & ADMIN.	132,903.62 <sup>16%</sup>
	<u>963,551.27</u>



## CITY OF MARSHALL AGENDA ITEM REPORT

<b>Meeting Date:</b>	Tuesday, September 10, 2019
<b>Category:</b>	NEW BUSINESS
<b>Type:</b>	INFO/ACTION
<b>Subject:</b>	Authorization for Bike Trail Repairs Between Highway 59 North and 7 <sup>th</sup> Street
<b>Background Information:</b>	<p>This section of bike path is subject to frequent flooding and sediment accumulation due to high water flows through the diversion channel. Prior to this spring's flooding this section of trail was in need of an asphalt overlay and staff believes that because of frequent flooding issues that a portion of this trail should be concrete instead of asphalt. Quotes were received from 2 concrete contractors and 2 asphalt contractors. The low quote for concrete is from Hisken Construction Inc. in the amount of \$14,985.00. The low quote for asphalt is from Duinck Inc. in the amount of \$150 per ton of asphalt mix plus \$800 mobilization charge. Staff is estimated 110 ton of mix will be need to overlay the portion of the trail that isn't concrete.</p> <p>The estimated total cost of concrete and asphalt is \$32,285. City staff will complete the removal of existing asphalt and placing base material if needed.</p> <p>Some of these repairs may be subject to reimbursement from Spring Flooding damage declaration.</p> <p>\$100,000 is included in this year's Park's Budget for Bike Trail Improvements.</p>
<b>Fiscal Impact:</b>	\$32,285 to be paid from fund 101-70276-2227 (General Fund-Parks-Imp Other)
<b>Alternative/ Variations:</b>	N/A
<b>Recommendations:</b>	Authorize improvements to Bike Trail between Highway 59 North and 7 <sup>th</sup> Street



# **HISKEN CONSTRUCTION INC.**

213 Athens Avenue  
Marshall, MN 56258  
Telephone: 507-532-4511  
Cell Phone: 507-829-5038  
Fax: 507-929-4511

August 12, 2019

Revised 8/5/2019

I/We Hisken Construction Inc. propose the following quotation to Park and Rec.

### Bike path

<u>Sidewalk</u>			<u>Price</u>
4106 square feet	4"	Painted area	\$14,985
<u>Sidewalk</u>			
16403 square feet	4"	All Sidewalk	\$57,410

Note: Includes labor and material to pour 4" concrete sidewalk. No removals or gravel base or soil correction included.

Official Address:

213 Athens Avenue

Marshall, MN 56258

\_\_\_\_\_  
Dan Hisken, Hisken Construction Inc.





113 S 10th St  
 Marshall, MN 56258  
 Phone: (507) 532-2832  
 Fax: (507) 532-2832

Proposal Submitted to: City of Marshall	Phone:	Date: 8-12-19
Street:	Job Name: sidewalk in flood plane	
City, State, & Zip	Job Location: Marshall Mn	

We Propose hereby to furnish material and labor-complete in accordance with specifications below, for the sum of:  
 (\$)

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from specifications below involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.

Authorized Signature:

Adam Hess

Note: This proposal may be withdrawn by us if not accepted within ? days.

We hereby submit specification and estimates for:

**DESCRIPTION:**

4100 SF of 4" sidewalk

Total 19024.00

Includes city sidewalk mix  
 Mn Dot cure  
 Sawcut joints

Does not include Removal of asphalt  
 Gravel or placement  
 Backfilling  
 Black dirt or seeding



# DUININCK INCORPORATED

408 6th St. PO Box 208 Prinsburg, MN 56281  
An Equal Opportunity Employer

ESTIMATE #: **401316**  
PREPARED BY: **Jeff Bailey**  
PHONE: (507) 532-6550  
FAX: (320) 978-4978  
EMAIL: JeffreyB@duinick.com  
[www.duininck.com](http://www.duininck.com)

**JOB NAME:** CITY OF MARSHALL - BIKE/WALK PATH      **DATE:** 10/22/2018  
**CONTACT NAME:** Unknown  
**SOLD TO:** MARSHALL, CITY OF      **OFFICE #:** 507-537-6773      **FAX #:** 507-537-6830  
**BILL TO:** 344 WEST MAIN ST      **JOB LOCATION:**  
MARSHALL, MN 56258

WE PROPOSE HEREBY TO FURNISH THE MATERIAL & LABOR - COMPLETE IN ACCORDANCE WITH SPECIFICATIONS:

Line #	Item Description	Estimated Quantity	Unit	Unit Price	Total Price
	MOBILIZATION	1.00	LS	\$800.00	\$800.00
1	5" BITUMINOUS OVERLAY	181	TON	\$150.00	27,150.00
				<b>Total Bid Price:</b>	<b>\$27,950.00</b>

- Notes:**
- Quote ONLY good for 20 Days without verbal commitment or mutually agreed upon extension. Please review & respond ASAP.
  - DI Requires min. 2 weeks notice to start construction unless mutual agreement has been agreed upon.
  - Quote is based on an area approximately 1,700' x 10'.
  - SPWEA240B mix to be used.

Payments to be made as follows: **Monthly Progress Payments**      Payment Type     Check     Credit Card  
**Interest charge of 1.5% will be charged 30 days after invoice.**      **Send Checks to above address.**

Authorized  
Signature

*Jeff Bailey*

Credit Card Authorization ( To be charged monthly )

Number: \_\_\_\_\_

Expiration Date: \_\_\_\_\_ Type: Visa MC

Name on Card: \_\_\_\_\_

Authorization: \_\_\_\_\_

**Note: This proposal may be withdrawn by Duinick Incorporated if not accepted WITHIN 20 DAYS.**

*For Internal Use Only*

Job Start Date: \_\_\_\_\_

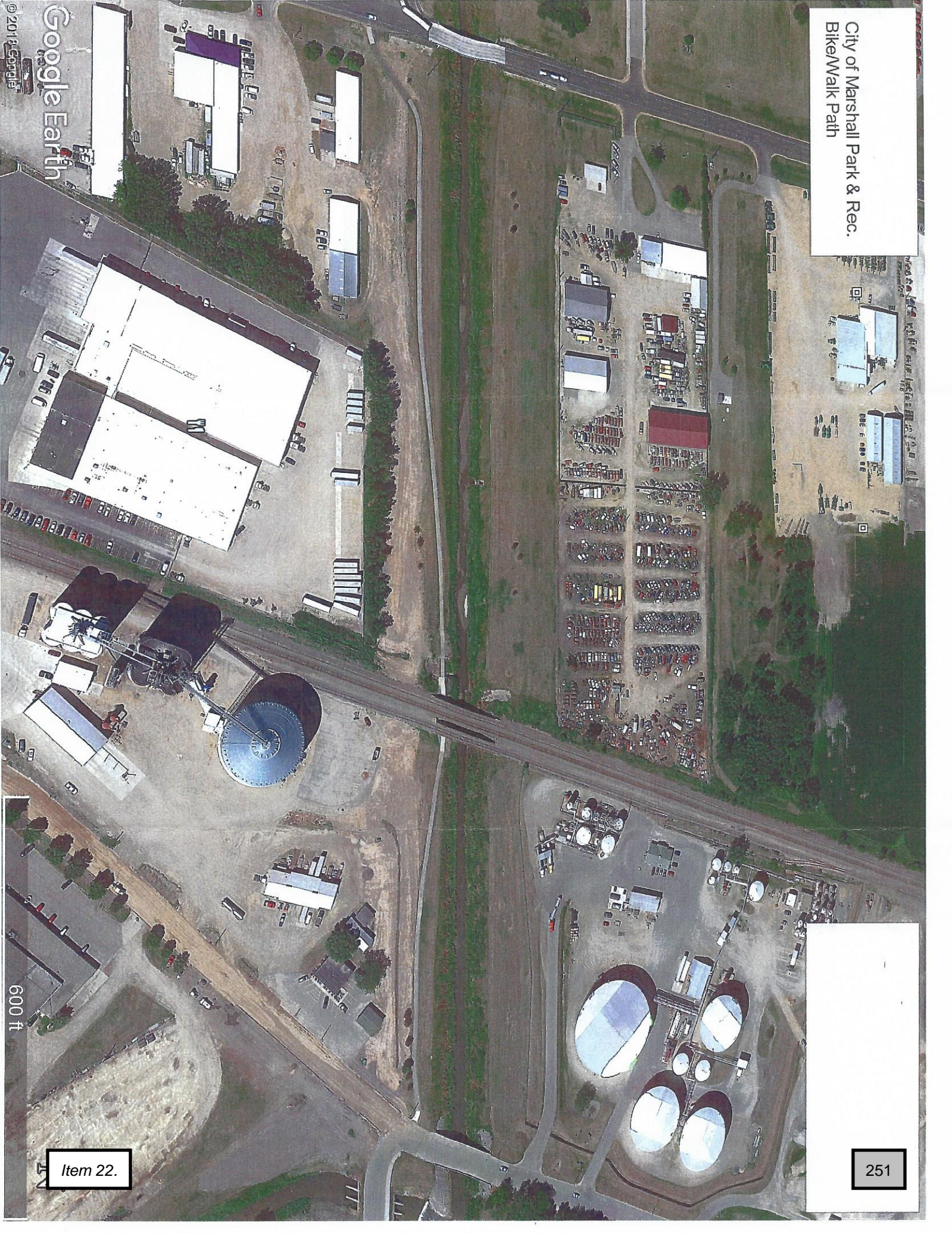
Job Completion Date: \_\_\_\_\_

Job Number: \_\_\_\_\_

Signature to endorse the contract

The above prices, conditions, specifications, & payment terms are hereby accepted. You are authorized to do the work as specified.

Date: \_\_\_\_\_



Google Earth  
© 2011 Google

600 ft

Item 22.

251

**RH Sealcoating & Asphalt Maintenance**  
Sealcoating • Crack Filling • Asphalt Patching  
Sweeping • Stripping • Infrared Patching & Paving

*All Work Guaranteed • Licensed & Insured • Over 25 Years Experience  
WE SPECIALIZE IN DRIVEWAYS & PARKING LOTS*

Box 7 • Russell, MN 56169 • Office: 507-823-4507 • Fax: 507-823-4508  
ROGER CELL: 507-828-8068      RANDY CELL: 507-828-3263

Proposal  
And  
Acceptance

DATE: 8/22/2019

Phone  
507-401-6841

Preston

PROPOSAL SUBMITTED TO:

We would come in and clean and prep the asphalt on the walk path we would tack the asphalt and lay 1 and half inch of asphalt on the walk way.

1.5 inch overlay would cost about \$165.00

Thank you

Acceptance of Proposal



## CITY OF MARSHALL AGENDA ITEM REPORT

<b>Meeting Date:</b>	Tuesday, September 10, 2019
<b>Category:</b>	NEW BUSINESS
<b>Type:</b>	ACTION
<b>Subject:</b>	Consider a Resolution Designating Uniform Election Dates, Polling Locations and Authorizing appointment of Election Judges.
<b>Background Information:</b>	<p>Attached is the Resolution Designating Uniform Election Dates, Polling Locations and Authorizing appointment of Election Judges.</p> <p>By December 31 of each year, the governing body of each municipality and of each county with precincts in unorganized territory must designate by ordinance or resolution a polling place for each election precinct. The polling places designated in the ordinance or resolution are the polling places for the following calendar year.</p> <p>Additionally, in 2020 we will be relocating the Ward 1 polling location from the RA Facility at Southwest Minnesota State University to The Red Baron Arena and Expo.</p>
<b>Fiscal Impact:</b>	
<b>Alternative/Variations:</b>	None recommended
<b>Recommendations:</b>	the adoption of Resolution Number XXXX, Second Series Designating Uniform Election Dates, Polling Locations and Authorizing appointment of Election Judges.

**RESOLUTION NUMBER \_\_\_\_\_, SECOND SERIES**  
**Designating Uniform Election Dates, Polling Locations and Authorizing appointment of Election Judges.**

WHEREAS, the City of Marshall designates the following dates as Uniform Election Dates for 2020; February 11, April 14, May 12, August 11 and November 3

WHEREAS, the City of Marshall does have three scheduled elections for 2020 but may call for a special election conforming to the City Charter and the uniform elections dates for 2020.

WHEREAS, Minnesota Statue 204B.16 calls for the designation of a polling place by the governing body of each municipality.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MARSHALL that the designated polling places within the City of Marshall shall be as follows:

- Ward 1        Red Baron Arena and Expo at 1651 Victory Dr.
  
- Ward 2        Marshall Middle School located at 401 South Saratoga Street.
  
- Ward 3        Marshall Area YMCA located at 200 South "A" Street.

BE IT FURTHER RESOLVED, that the judges for this Presidential Nomination Primary, Primary Election and General Election be appointed as per M.S. 204.B.22;

BE IT FURTHER RESOLVED, that the rate of pay of judges of election be set at \$11.00 per hour for Regular Election Judges and \$12.00 for Head Election Judges, which is greater than the applicable Federal minimum hourly wage;

BE IT FURTHER RESOLVED, that the City Clerk be and hereby is directed and authorized to appoint the necessary election judges, M.S. 204.B.21, Subd. 2, and purchase the necessary supplies as needed for this election.

Passed and adopted by the Common Council of the City of Marshall at its regular meeting held on the date of September 10, 2019.

THE COMMON COUNCIL

\_\_\_\_\_  
Mayor of the City of Marshall

ATTEST:

\_\_\_\_\_  
City Clerk



## CITY OF MARSHALL AGENDA ITEM REPORT

<b>Meeting Date:</b>	Tuesday, September 10, 2019
<b>Category:</b>	NEW BUSINESS
<b>Type:</b>	ACTION
<b>Subject:</b>	Consider Amendments to Ordinance Section 54-3 – Special Assessment Deferral
<b>Background Information:</b>	<p>Currently ordinance section 54-3 Special Assessment Deferral does not include active deployed military as eligible for a special assessment deferral.</p> <p>Per Minnesota State Statute 435.193 Hardship Assessment Deferral for Seniors, Disabled, or Military Persons</p> <p>(a) Notwithstanding the provisions of any law to the contrary, any county, statutory or home rule charter city, or town, making a special assessment may, at its discretion, defer the payment of that assessment for any homestead property:</p> <p>(2) “owned by a person who is a member of the Minnesota National Guard or other military reserves who is ordered into active military service, as defined in section <a href="#">190.05</a>, subdivision 5b or 5c, as stated in the person's military orders, for whom it would be a hardship to make the payments.</p> <p>This amendment would bring our current ordinance into state statute compliance for an eligible person to qualify for an assessment deferral.</p> <p>The second amendment of the ordinance is changing net income to household income to better clarify the income requirement. This change was at the recommendation of the Legislative &amp; Ordinance Committee.</p> <p>At the July 22 Legislative &amp; Ordinance Meeting the committee approved the amendments to Ordinance Section 54-3 for final approve by the City Council.</p>
<b>Fiscal Impact:</b>	
<b>Alternative/ Variations:</b>	
<b>Recommendations:</b>	Approve Amendments to Ordinance Section 54-3 – Special Assessment Deferral

**ORDINANCE NO. \_\_\_\_\_, SECOND SERIES**  
Special Assessments

The City Council of Marshall, MN ordains:

SECTION 1: Chapter 54 Sec. 3 of the Marshall City Code is here by amended, which shall read as follows

- (a) **Special assessment deferral.** Pursuant to Minn. Stat. §§ 435.193 through 435.195, senior citizens, retired disabled homeowners and a person who is a member of the Minnesota National Guard or other military reserve who is ordered into active military service may defer special assessments levied against homestead property owned by the applicant if they meet the criteria of this section.
- (b) **Eligibility.**
- (1) Any person 65 years of age or older or totally and permanently disable, as determined by the Social Security Administration. A person who is a member of the Minnesota National Guard or other military reserve who is ordered into active military service, as defined in section 190.05, subdivision 5b or 5c, as stated in the person's military orders, for whom it would be a hardship to make the payments.
  - (2) *Ownership.* The applicant must be a fee simple owner of the property or must be a contract vendee for fee simple ownership. If the ownership interest is split between multiple parties, all parties must be applicants. The applicants must provide either a recorded deed or contract for deed with the application to establish a qualified ownership interest as required in this section.
  - (3) *Homestead.* The property must be the applicant's principal place of domicile and classified on the city's and county's real estate tax rolls as the applicant's homestead.
  - (4) *Income.* The total of the applicant's household income and the household income of all other joint tenants, tenants in common or contract vendedes entitled to the property may not exceed 80 percent of the latest median family income as determined by the department of housing and urban development.
  - (5) *Total net assets.* The total net assets of the applicant may not exceed \$150,000.00 and such total net assets shall include the homestead. The homestead value shall be determined by using the city assessor's value as determined for taxing purposes for the year preceding the year in which the application is made.
- (c) **Interest on deferred assessment.** All deferred special assessments shall be subject to and charged simple interest at the prevailing interest rate applicable at the time the assessment was originally levied. Such interest shall be payable upon termination of the deferral status.
- (d) **Termination of deferral status.** The special assessment payments deferred pursuant to the eligibility requirements set forth by this section, together with any interest upon such deferred assessment, shall become immediately payable effective upon the occurrence of any of the following events:



- (1) *Sale of property.* The subject property is sold, transferred, subdivided, or in any way conveyed to another by the fee owner qualified for deferral status.
  - (2) *Death of owner.* The death of the fee owner qualified for deferral status unless a surviving joint tenant, tenant in common, or contract vendee is eligible for the deferral benefit provided under this section.
  - (3) *Non-homestead property.* The subject property loses its homestead status for any reason.
  - (4) *No hardship.* The city council determines that there would be no hardship to require an immediate or partial payment of the deferred special assessment.
- (e) **Filing for deferral status/fee.** All eligible applicants must file an application on a form provided by the finance director. All applicants must attach to their application their last federal and state income tax returns which they had to file according to the law. The individual application must be filed on or before September 15th of the year preceding the year for which deferral status is requested in order to implement the deferral status for such year. All deferral applications must be made on forms approved by the city and submitted to the finance director. The applicant shall be charged a fee as determined by a resolution of the city council.

This Ordinance shall take place upon its passage and publication according to law.

The ordinance shall become effective \_\_\_\_\_.

Passed by the Common Council of the City of Marshall, Minnesota this \_\_\_\_\_ day of Month, Year.

\_\_\_\_\_  
Mayor

Attested:

\_\_\_\_\_  
City Clerk



## CITY OF MARSHALL AGENDA ITEM REPORT

<b>Meeting Date:</b>	Tuesday, August 27, 2019
<b>Category:</b>	CONSENT AGENDA
<b>Type:</b>	INFO
<b>Subject:</b>	Consider approval of Ordinance Number ____, Second Series, an ordinance establishing fees for emergency protection fire services.
<b>Background Information:</b>	<p>Staff have created a draft ordinance regarding establishing fees for emergency protection fire service. This draft has been slightly modified from a League of Minnesota Cities model ordinance. Other similar variations of this ordinance have been adopted by several (various in size) other cities in Minnesota. This ordinance will allow for the collection of any unpaid fire service charges to be assessed to a property owners taxes at the end of each year.</p> <p>At the July 22 Legislative &amp; Ordinance Meeting the committee approved the draft ordinance for final approve by the City Council.</p>
<b>Fiscal Impact:</b>	
<b>Alternative/ Variations:</b>	None recommended
<b>Recommendations:</b>	To adopt Ordinance Number ____, Second Series, an ordinance establishing fees for emergency protection fire services.

**ORDINANCE NO. \_\_\_\_\_, SECOND SERIES**  
**AN ORDINANCE ESTABLISHING FEES FOR EMERGENCY PROTECTION FIRE SERVICES**

**The City Council of Marshall, Minnesota ordains:**

SECTION 1: Chapter 34 of the Marshall City Code is hereby amended to create Article II, which shall read as follows:

Article II. Fees for Emergency Protection Fire Services

**Sec. 34-3. PURPOSES AND INTENT** This ordinance is adopted for the purpose of authorizing the City of Marshall to charge for fire service as authorized by Minn. Stat. §§ 366.011, 366.012, and 415.01.

**Sec 34-4. DEFINITIONS**

(a) “Fire service” means any deployment of firefighting personnel and/or equipment to extinguish a fire or perform any preventative measure in an effort to protect equipment, life, or property in an area threatened by fire. It also includes the deployment of firefighting personnel and/or equipment to provide fire suppression, rescue, extrication, and any other services related to fire and rescue as may occasionally occur.

(b) “Fire service charge” means the charge imposed by the City for receiving fire service.

(c) “Motor vehicle” means any self-propelled vehicle designed and originally manufactured to operate primarily upon public roads and highways.

(d) “Fire protection contract” means a contract between the City and a township, town or other city for the City to provide fire service.

(e) “Mutual aid agreement” means an agreement between the City and a township, town, county firefighter association, regional firefighter association or other city for the City’s fire department to provide assistance to the fire department of a township, town or other city.

**Sec 34-5. PARTIES AFFECTED**

(a) Owners of property within the City who receive fire service.

(b) Anyone who receives fire service as a result of a motor vehicle accident or fire.

(c) Owners of property in townships, towns or cities to which the City provides fire service pursuant to a fire protection contract.

#### **Sec 34-5. RATES AND FEES**

- (a) Rates and Fees shall be reviewed annually and set forth in the fee schedule.

#### **Sec 34-6. BILLING AND COLLECTION**

- (a) Parties requesting and receiving fire services may be billed directly by the City. Additionally, if the party receiving fire services did not request services but a fire or other situation exists which, at the discretion of the fire department personnel in charge requires fire service, the party will be charged and billed. All parties will be billed whether or not the fire service is covered by insurance. Any billable amount of the fire charge not covered by a party's insurance remains a debt of the party receiving the fire service.
- (b) Parties billed for fire service will have 30 days to pay. If the fire service charge is not paid by that time, it will be considered delinquent and the City will send a notice of delinquency.
- (c) If the fire service charge remains unpaid for 30 days after this notice of delinquency is sent, the City will use all practical and reasonable legal means to collect the fire service charge. The party receiving fire service shall be liable for all collection costs incurred by the City including, but not limited to, reasonable attorney fees and court costs.
- (d) If the fire service charge remains unpaid for 30 days after the notice of delinquency is sent, the City Council may also, on or before October 15 of each year, certify the unpaid fire service charge to the county auditor in which the recipient of the services owns real property for collection with property taxes. The county auditor is responsible for remitting to the city all charges collected on behalf of the city. The City must give the property owner notice of its intent to certify the unpaid fire service charge by September 15.
- (e) False alarms will be billed as a fire call.

#### **Sec 34-7. MUTUAL AID AGREEMENT**

When the City fire department provides fire service to another fire department pursuant to a Mutual Aid Agreement, the billing will be determined by the Southwest/ West Central Fire Department Association Mutual Aid Agreement.

#### **Sec 34-8. APPLICATION OF COLLECTIONS TO BUDGET**

All collected fire charges will be city funds and used to offset the expenses of the City fire department in providing fire services.

SECTION 2. This Ordinance shall take place upon its passage and publication according to law.

The ordinance shall become effective January 1, 2020.

Passed by the Common Council of the City of Marshall, Minnesota this \_\_\_\_ day of Month, Year.

\_\_\_\_\_  
Mayor

Attested:

\_\_\_\_\_  
City Clerk

DRAFT

**MEMBERS OF BOTH**  
**SOUTHWEST FIRE DEPARTMENT ASSOCIATION &**  
**WEST CENTRAL FIRE DEPARTMENT ASSOCIATION**  
**MUTUAL AID AGREEMENT**

**Whereas**, the said Municipalities desire to make available to each other their respective fire-fighting equipment and personnel in the case of emergencies, and each of said Municipalities has legal authority to send its fire-fighting equipment and personnel into other communities.

**Now therefore it is mutually agreed as follows:**

1. On this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_,

it is agreed that the \_\_\_\_\_ Fire Department shall provide Mutual Aid to any of the Fire Departments listed as members of the Southwest Fire Department Association (**SWFDA**) & West Central Fire Department Association (**WCFDA**) and who have executed this Agreement. This Agreement shall be in effect when executed by the appropriate persons for the Municipalities. A list of all members of the SWFDA & WCFDA signing this Agreement shall be furnished to each member of each Association. A list of current association members is attached (Attachment 1) to this Agreement as “Southwest Fire Department Assn Region 13 & West Central Fire Department Assn Region 9 Members”.

2. Any Municipality wishing to withdraw as a party to the Members of SWFDA & WCFDA Mutual Aid Agreement, may do so by notifying every other party in writing at least 30 days prior to its withdrawal as a party to the Members of Both SWFDA & WCFDA Mutual Aid Agreement.

3. It is further agreed that Municipalities that are not members of both SWFDA & WCFDA, but are adjacent to the Association members may become a part to this Agreement providing they agree to all terms of the Mutual Aid Agreement. In the event these Municipalities wish to withdraw from the Agreement they must notify parties to this Agreement in writing of their intent to withdrawal at least 30 days prior to termination of the Agreement.

**Purpose:**

This agreement is made pursuant of the Minnesota Statutes, Section 471.59 which authorizes the joint and cooperative exercise of powers common to contracting parties. The intent of this agreement is to make equipment, personnel, and other resources available to each Party who has signed this Agreement upon its request to the other Parties who have signed the Agreement.

**Definitions:**

1. “Party” means a local government or a non-profit organization that contracts with local governments.

2. “Requesting Official” means the person designated by a Party who is responsible for requesting Assistance from other Parties.

3. “Requesting Party” means a Party that requests assistance from other Parties, normally the fire department of the jurisdiction in which an incident requiring assistance occurs.

4. “Responding Official” means the person designated by the Party who is responsible to determine whether and to what extent that Party should provide assistance to a Requesting Party.

5. “Responding Party” means a Party that provides assistance to a Requesting Party.

**Procedure:**

1. **Request for Assistance.** Whenever, in the opinion of the Requesting Official, there is a need for assistance from other Parties, the Requesting Official may call upon the Requesting Official of any other Party to furnish assistance.
2. **Response to Request.** Upon the request for assistance from the Requesting Party, the Responding Official may authorize and direct its personnel to provide assistance to the Requesting Party. Whether the Responding party provides assistance and, if so, to what extent shall be determined by the Responding Official.
3. **Recall of Assistance.** The Responding Official may at any time recall such assistance when in his or her best judgement or by an order from the governing body of the Responding Party, it is considered to be in the best interests of the Responding Party to do so.
4. **Command of Scene.** The Requesting Party shall be in command of the emergency scene. The personnel and equipment of the Responding Party shall be under the direction and control of the Requesting Party until the Responding Official withdraws assistance. In the event an emergency occurs in or crosses the boundaries of more than one jurisdiction, a joint command of the affected jurisdictions should be established.

**Charges to the Requesting Party:**

1. The Requesting Party agrees to compensate the Responding Party as specified in this Agreement. Charges to the Requesting Party from the Responding Party shall be the actual expenses and at the rates (except rate for Additional Firefighters) based on most current MN DNR document “Suggested Equipment Standards and Hourly Rates for Fire Departments that have an agreement with the Division of Forestry MN/DNR”, current copy (Attachment 2) to this contract and located at the following link:  
<http://files.dnr.state.mn.us/assistance/grants/ruralfire/FireDeptCoopAgrRateTable.pdf> for:
  - a. Labor Force (To be based on Attachment 3)
  - b. Equipment (except Aerial Apparatus, See Attachment 4)
  - c. Transportation
  - d. Meals, Lodging, and Other Related Expenses
2. Invoice to the Requesting Party. Within 90 days after the completion of the assistance, the Responding Party shall submit an invoice for all charges, including labor and equipment related to the aid provided pursuant to this Agreement. The invoice shall contain only charges related to the aid provided pursuant to this Agreement. The Requesting Party shall pay the claims within 30 days of receipt. Failure of the Responding Party to submit the claim within 90 days shall be reason for the Requesting Party to deny the claim.
3. A Responding Party shall not charge for assistance provided to the Requesting Party of this Agreement for the first 5 hours of such assistance. If an Aerial Apparatus is requested, then a charge for the initial 1<sup>st</sup> hour and additional hours will be based on Attachment 4. However, a Requesting Party shall reimburse the cost of all extinguishing materials consumed by each Responding Party. After 5 hours, the Requesting Party shall be responsible to pay for the actual and necessary expenses of each Responding Party from the beginning of the incident at which the Responding Party provided Assistance to when they are back in service at their Municipality.

**Discretionary Assistance:**

Providing assistance is entirely at the discretion of the Responding Party. The agreement to provide assistance is expressly not contingent upon a declaration of a major disaster or emergency by the federal government or upon receiving federal funds.

**Workers Compensation:**

Each Party shall be responsible for injuries or death of its own personnel. Each Party will maintain workers compensation insurance or self-insurance coverage, covering its own personnel while they are providing assistance pursuant to this Agreement. Each Party waives the right to sue any other Party for any workers compensation benefits paid to its own employee or volunteer or their dependents, even if the injuries were caused wholly or partially by the negligence of the other Party or its officers, employees, or volunteers.

**Damage to Equipment:**

Each Party shall be responsible for damage to its own equipment. Each party waives the right to sue any other Party for any damage to its equipment, even if the damage was caused wholly or partially by the negligence of any other Party or its officers, employees, or volunteers.

**Liability:**

1. The Requesting party agrees to indemnify and defend against any claims brought or actions files against the Responding Party or any officer, employee, or volunteer of the Responding Party for injury to, death of, or damage to the Party of any third person or persons, arising from the performance and provision of assistance in responding to a request for assistance by the Requesting Party pursuant to this Agreement.
2. Under no circumstances, however, shall a Party be required to pay on behalf of itself and other Parties, any amounts in excess of the limits on liability established in Minnesota Statutes Chapter 466 applicable to any one Party. The limits of liability for some or all of the Parties may not be added together to determine the maximum amount of liability for any Party.
3. The intent of this subdivision is to impose on each Requesting Party a limited duty to defend and indemnify a Responding Party for claims arising within the Requesting Party's jurisdiction subject to the limits of liability under Minnesota Statutes Chapter 466. The purpose of creating these reciprocal duties to defend and indemnify is to simplify the defense of claims by eliminating conflicts among defendants, and to permit liability claims against multiple defendants from a single occurrence to be defended by a single attorney.
4. No Party to this Agreement nor any officer of any Party shall be liable to any other Party or to any other person for failure of any Party to furnish assistance to any other Party, or for recalling assistance, both as described in this Agreement.
5. Failure to provide assistance will not result in liability of a Party.

**Amendments:**

Amendments to this Agreement may be proposed at any regular meeting of the Association, provided that every Member department is notified in writing of the proposed change at least 30 days prior to the regular meeting date. Proposed amendments to this Agreement that are approved by a 2/3rds vote of the members voting will be forwarded to each Party for approval. This Agreement will only be amended after each Party's governing body approves the revised Agreement.

**Non-Members:**

Non-members of either SWFDA & WCFDA must approve any revised Agreement to remain parties of the Agreement. If any amendment to this Agreement is not acceptable to a Non-member, it shall withdraw from this Agreement and give 30-days written notice of its intent to withdrawal to all Parties of this Agreement.



**Counterparts:**

This Agreement may be executed in several counterparts, each of which shall be an original, all of which shall constitute but one and the same instrument.

CITY OF: \_\_\_\_\_

By: \_\_\_\_\_ (City Manager/Administrator/Clerk)

By: \_\_\_\_\_ (Mayor)

**ATTACHMENTS:**

1. Southwest Fire Department Assn Region 13 & West Central Fire Department Assn Region 9 Members
2. Suggested Equipment Standards and Hourly Rates for Fire Departments that have an agreement with the Division of Forestry MN/DNR (Most current published)
3. Additional Firefighter Hourly Rates
4. Aerial Apparatus Rates

## SOUTHWEST FIRE DEPARTMENT ASSN

### REGION 13 MEMBERS

FIRE DEPARTMENT		FIRE DEPARTMENT		FIRE DEPARTMENT	
1 -	Adrian	20 -	Jackson	39 -	Rushmore
2 -	Balaton	21 -	Kenneth	40 -	Ruthton
3 -	Beaver Creek	22 -	Jasper	41 -	Sanborn
4 -	Bigelow	23 -	Jeffers	42 -	Seaforth
5 -	Brewster	24 -	Lake Benton	43 -	Slayton
6 -	Chandler	25 -	Lake Wilson	44 -	Storden
7 -	Clements	26 -	Lakefield	45 -	Tracy
8 -	Comfrey	27 -	Lamberton	46 -	Tyler
9 -	Currie	28 -	Lismore	47 -	Vesta
10 -	Dovray	29 -	Luverne	48 -	Wabasso
11 -	Edgerton	30 -	Lucan	49 -	Walnut Grove
12 -	Ellsworth	31 -	Magnolia	50 -	Wanda
13 -	Fulda	32 -	Milroy	51 -	Westbrook
14 -	Garvin	33 -	Morgan	52 -	Wilmont
15 -	Heron Lake	34 -	Mountain Lake	53 -	Windom
16 -	Hardwick	35 -	Okabena	54 -	Woodstock
17 -	Hills	36 -	Pipestone	55 -	Worthington
18 -	Holland	37 -	Redwood Falls		
19 -	Iona	38 -	Round Lake		

## WEST CENTRAL FIRE DEPARTMENT ASSN

### REGION 9 MEMBERS

FIRE DEPARTMENT		FIRE DEPARTMENT		FIRE DEPARTMENT	
1 -	Appleton	15 -	Graceville	29 -	Nassau
2 -	Arco	16 -	Granite Falls	30 -	Odessa
3 -	Bellingham	17 -	Hanley Falls	31 -	Olivia
4 -	Belview	18 -	Hendricks	32 -	Ortonville
5 -	Boyd	19 -	Ivanhoe	33 -	Porter
6 -	Canby	20 -	Lucan	34 -	Renville
7 -	Clara City	21 -	Lynd	35 -	Russell
8 -	Clarkfield	22 -	Madison	36 -	Sacred Heart
9 -	Clinton	23 -	Marietta	37 -	St. Leo
10 -	Cottonwood	24 -	Marshall	38 -	Taunton
11 -	Danube	25 -	Maynard	39 -	Vesta
12 -	Dawson	26 -	Milan	40 -	Watson
13 -	Echo	27 -	Minneota	41 -	Wood Lake
14 -	Ghent	28 -	Montevideo		

### NON-MEMBERS

FIRE DEPARTMENT



4/2013

**Suggested Equipment Standards and Hourly Rates for Fire Departments  
That have an agreement with the Division of Forestry MN/DNR**

After the first two hour rate has expired, needed equipment will be placed on an hourly rate. Equipment standard and rates include personnel; fuel will be furnished by the Fire Department. *The rate will be reduced by 10% for Engines and Water Tenders older than 25 years.*

**Engines**

COMPONENTS	Structure Engines		Wildland Engines				
	1	2	3	4	5	6	7
<b>Pump Rating</b>							
Min. Flow (GPM)	1000	500	150	50	50	50	10
At rated pressure (PSI)	150	150	250	100	100	100	100
<b>Tank Capacity (Gallon)</b>	300	300	500	750	400	150	50
<b>Hose 2 ½" (Feet)</b>	1200	1000					
<b>Hose 1 ½" (Feet)</b>	500	500	1000	300	300	300	
<b>Hose 1" (Feet)</b>			500	300	300	300	200
<b>Personnel</b>	4	3	3	2	2	2	2
<b>Equipment Rate /Hour</b>	\$275	\$200	\$185	\$165	\$140	\$125	\$85

*\*Engines equipped with Compressed Air Foam Systems will be paid an additional \$20 an hour if CAFS is used on the incident.*

**Water Tenders**

Requirements	Water Tender Types				
	Support			Tactical	
	S1	S2	S3	T1	T2
<b>COMPONENTS</b>					
<b>Tank Capacity (Gallons)</b>	4000	2500	1000	2000	1000
<b>Pump Minimum Flow (GPM)*</b>	300	200	200	250	250
<b>@ Rated Pressure (PSI)</b>	50	50	50	150	150
<b>Max Refill times (Min.)</b>	30	20	15	-	-
<b>Pump &amp; Roll</b>	-	-	-	yes	yes
<b>Personnel</b>	1	1	1	2	2
<b>Equipment Rate /Hour</b>	\$200	\$160	\$140	\$230	\$190

\*Portable Pump Acceptable with tenders  
\* Water tenders come with folding tanks

**Additional Firefighters use a rate of \$15.00/hr**

Minimum Requirements for Personnel Responding to Incidents on National Forest System Lands

All firefighting personnel are required to wear and utilize the following Personal Protective Equipment: Nomex shirt and pants, hard hat, leather gloves, 8 inch boots with a lugged sole and an approved fire shelter. All personnel will be required to meet NWCG training requirements for a wildland firefighter, and attend an annual wildland refresher. Fire Chiefs will ensure Departments meet training requirements and are responsible for the upkeep of Department personnel training records. Physical fitness levels are established by each agency. Departments will meet their own physical fitness standards.

When **responding to Federal Lands Engines and Water tenders will need to meet the NWCG component standards** and are recommended to meet NWCG stocking standards (appendix M). Appendix M is located at <http://www.nifc.gov/PUBLICATIONS/redbook/2013/AppendixM.pdf>.

**Other Resources**

- **Non-Vehicle Items used for support missions will be based on a daily rate**

<b>MODEL/DESCRIPTION</b>	<b>Min. # of Operators</b>	<b>Rate</b>		
<b>Tracked Vehicles</b>	<b>2</b>	<b>based on size</b>		<b>Use rate charts from Engine typing</b>
<b>UTV w/tank (tactical) *ROPS required</b>	<b>1</b>	<b>\$50/hr +</b>		<b>based on tank size 31-50 gal= \$50 hr 51-75+ gal= \$60 hr</b>
<b>ATV (support)</b>	<b>1</b>	<b>\$100/day</b>		
<b>Boat (must have pump and roll capabilities and used for tactical missions)</b>	<b>2</b>	<b>negotiated</b>		<b>based on size and pumping capabilities</b>
<b>Boat (support)</b>	<b>1</b>	<b>\$75/day +</b>		<b>based on size 14'=\$75/day 16-17'=\$150/day 18+= \$175/day</b>
<b>Portable Pump (high volume or pressure)</b>	<b>0</b>	<b>\$200/day</b>		
<b>Folding Tank</b>	<b>0</b>	<b>\$75/day+</b>		<b>*based on size 1000-2000= \$75/day 2000+= \$100/day</b>
<b>Thermal Camera</b>	<b>1</b>	<b>\$300/day</b>		

Rates for non-vehicle equipment (such as boats, ATV's and folding tanks, etc.) will be based on a daily rate. Boats capable of tactical missions (pump and roll capabilities) are an exception and will be based on an hourly rate.

Tracked vehicles should use a rate for capacities based on Engine type.

**ATTACHMENT 3 – ADDITIONAL FIREFIGHTER HOURLY RATES**

<b>HOURLY RATE AMOUNT</b>	<b>DATE APPROVED BY ASSOCIATION</b>	<b>EFFECTIVE DATE</b>
\$17.50	05/15/2017	05/15/2017



**ATTACHMENT 4 – REQUEST FOR AERIAL APPARATUS RATES**

<b>INITIAL 1<sup>ST</sup> HOUR AMOUNT</b>	<b>ADDITIONAL HOURLY RATE AMOUNT</b>	<b>EFFECTIVE DATE</b>
\$750	\$250	05/15/2017







CONNECTING & INNOVATING  
SINCE 1913

April 24, 2017

Attention: Southwest Fire Department Association and  
West Central Fire Department Association Members

To Whom It May Concern:

I have reviewed the Southwest Fire Department Association and West Central Fire Department Association Mutual Aid Agreement.

While approval of the Agreement is subject to review by the governing body of each Party, the League of Minnesota Cities has no objections to the Agreement. The Agreement complies in all material respects with League recommendations regarding liability, workers' compensation, damage to property and reimbursement.

If you have any questions or need additional information, please feel free to contact me.

Sincerely,

Chris Smith  
Risk Management Attorney



## MEMORANDUM

**TO:** Mayor and City Councilmembers  
**FROM:** Sharon Hanson, City Administrator  
**DATE:** September 6, 2019  
**SUBJECT:** Ordinance

---

In light of the September 10, 2019 agenda item: an ordinance establishing fees for emergency protection fire services, I wanted to make you aware of action on a 2019 fire call fee invoice.

In November 2018 SW Tour and Travel bus garage was a near complete loss. The Marshall Fire Department and surrounding fire departments provided service that equaled approximately \$29,000 in costs billable to SW Tour and Travel. This invoice was sent to SW Tour and Travel's insurance provider. The insurance coverage provided funds in the covered amount of \$5,000 which was then submitted to the City of Marshall as payment for this event.

Although the fire service rate established by the fee schedule is \$750.00 per fire within the city limits; because the fire response lasted longer than 5 hours, actual time and materials were assessed in accordance with the Southwest/West-Central Fire Department mutual aid agreement. So instead of \$750.00 charge, the invoice was actual costs of approximately \$29,000.

After discussion with Director of Public Safety and Fire Chief, the following was considered:

- If the fire was less than 5 hours, the fee would have been \$750.00
- There is currently no mechanism in place to collect fire service call payments
- The proposed ordinance on place unpaid fire service calls as an assessment is recommended for adoption 1/1/2020, was considered after the November 2018 SW Tour and Travel fire and was based on the fee schedule of \$750.00 per fire call
- The Fire Chief has discretion on what fire calls will be billed and which fire calls will not be billed when under 5 hours
- The fire was catastrophic and nearly a complete loss
- The Fire Department's mission is to serve the community, consideration of accepting insurance payment as payment in full furthers the mission and the service to community

Therefore, as a result of the above considerations, I directed Finance staff to accept insurance payment of \$5,000 as payment in full for the November 2018 SW Tour and Travel fire.

Please let me know if you have questions or would like to formalize any action taken on this matter. The threshold of approval was derived from the current purchasing policy.



## CITY OF MARSHALL AGENDA ITEM REPORT

<b>Meeting Date:</b>	Tuesday, August 27, 2019
<b>Category:</b>	CONSENT AGENDA
<b>Type:</b>	INFO
<b>Subject:</b>	Consider Approval of Ordinance Number ____, Second Series, an Ordinance allowing alcoholic beverages at city-owned facilities and parks.
<b>Background Information:</b>	<p>Staff have created a draft ordinance regarding an Ordinance allowing Alcoholic beverages at City-owned facilities and parks. This ordinance was prompted by the growth and use at the Red Baron Arena and Expo but will be applied throughout the City.</p> <p>At the July 22 Legislative &amp; Ordinance Meeting the committee approved the draft ordinance for final approve by the City Council.</p>
<b>Fiscal Impact:</b>	
<b>Alternative/ Variations:</b>	None recommended.
<b>Recommendations:</b>	To adopt Ordinance Number ____, Second Series, an Ordinance allowing alcoholic beverages at city-owned facilities and parks.

**ORDINANCE NO. \_\_\_\_\_, SECOND SERIES**  
**An Ordinance allowing Alcoholic beverages at City-owned facilities and parks.**

The City Council of Marshall, Minnesota ordains:

**SECTION 1: Chapter 6 of the Marshall City Code is hereby amended to create Article VI, which shall read as follows:**

**ARTICLE VI – ALCOHOLIC BEVERAGES AT CITY-OWNED FACILITIES AND PARKS.**

**Section 6-219.**

**Subdivision 1. Definitions. The following definitions shall apply to this section:**

**A. "Private event"** shall mean an event at which all attendees are specifically invited and no general or public invitation has been issued, and at which all alcoholic beverages are provided by the sponsoring individual or organization or by the attendee consuming the alcoholic beverage, and at which neither the sponsor nor any other person or entity imposes any direct or indirect charge (including admission charge) or accepts any payment for alcoholic beverages consumed by guests.

**B. "Public event"** shall mean an event for which a general or public invitation has been issued, or at which any direct or indirect charge (including admission charge) is made or payment is accepted for alcoholic beverages.

**Subd. 2. Alcoholic beverages at City-owned facilities and parks for private events.**

No permit shall be required under this section to dispense alcoholic beverages at a private event. Sponsors of private events shall, however, be subject to all other rules, procedures, and conditions for use of the facility or park. If the attendance at a private event is 500 persons or more, the requirements of Subdivision 3(H) of this section shall apply. Security requirements for private events of fewer than 500 persons shall be determined by the Community Services Department in accordance with its policies and procedures.

**Subd. 3. Alcoholic beverages at City-owned facilities and parks for public events.** In addition to all other rules, procedures, and conditions for use of the facilities or parks, alcoholic beverages may be sold or dispensed at a public event at a City-owned facility or park only if a permit therefor has been granted by the City Council; such permit, if granted, shall be issued jointly to the sponsor of the event and the holder of an on-sale intoxicating liquor license issued by the City. The sponsor and the on-sale intoxicating liquor licensee shall both be responsible for adherence to all laws and requirements of this section, including the following:

**A. Single event.** Each permit to sell or dispense alcoholic beverages shall be limited to a specific, single event consisting of no more than 3 days.

**B. Qualified sponsor.** The permit to sell or dispense alcoholic beverages shall be granted only upon the application of the sponsoring individual or organization.

**C. Rental of City-owned facility or park.** Prior to issuance of a permit under this section, the sponsoring individual or organization must have made arrangements to rent space in the City-owned facility or park for the event.

**D. Procedure for application.** Application for a permit to sell or dispense alcoholic beverages shall be made by the sponsoring individual or organization and shall include the following:

1. The name, address, and nature of the sponsoring individual or organization.
2. A description of the event at which alcoholic beverages will be sold or dispensed, including probable number of people in attendance, dates and hours of sale or dispensing of alcoholic beverages, facts showing compliance with paragraph C of this subdivision, and such other information as may be required.
3. The name and address of the holder of an on-sale intoxicating liquor license issued by the City who will sell or dispense alcoholic beverages at the event.
4. That the applicant is familiar with all the terms and provisions of this section and will comply with the same.
5. Applications shall be accompanied by a fee as determined by ordinance or resolution of the City Council for each day of the event during which alcoholic beverages will be sold or dispensed.

**E. Dispensing by on-sale licensee.** Alcoholic beverages may be sold or dispensed at the event only by the on-sale liquor licensee named on the permit or its bona fide employees.

**F. Prohibitions.** The sale or dispensing of alcoholic beverages shall not be allowed:

1. To any person who is not attending the event (no uninvited guests at “private events”).
2. To any minor person as defined by Minnesota Statutes.
3. To any person attending or participating in a youth amateur athletic event held on the premises, in which any participant is 18 years of age or younger.
4. To any person attending, participating in or in any way being a part of a Minnesota State High School League (MSHSL) related or sponsored function, which includes students of any age, such as athletic or other activities, banquets or celebrations.

**G. Insurance.** The sponsoring individual or organization and proposed permit holder shall submit certificates of insurance as required by the City Attorney 15 days prior to the event, which shall list the City as a named insured. The level and type of insurance required for an

event shall be such as are established by the City Attorney on a case by-case basis depending upon the scope and type of event proposed. In no case shall the limits of insurance be less than that of the City's comprehensive liability policy and the minimum limits prescribed by law for liquor liability insurance.

**H. Law enforcement officers.** As determined by the Director of Public Safety, such number of law enforcement officers as the Director of Public Safety may require, or other security personnel as approved by the Director of Public Safety, shall be on duty at the event during all times that alcoholic beverages are sold or dispensed. The sponsoring individual or organization shall be responsible for securing and compensating such law enforcement officers or approved security personnel at the prevailing rates.

**I. Hours of sale.** All laws and City Code provisions governing the time when alcoholic beverages may be sold or dispensed shall apply to the sale or dispensing of alcoholic beverages under this section, except that in each instance more restrictive time limitations may be prescribed by the City Council.

**J. Additional requirements.** The City Council may impose additional requirements or conditions on the granting of a permit as it deems reasonable and appropriate.

The ordinance shall become effective \_\_\_\_\_.

Passed by the Common Council of the City of Marshall, Minnesota this \_\_\_\_\_ day of Month, Year.

\_\_\_\_\_  
Mayor

Attested:

\_\_\_\_\_  
City Clerk



## CITY OF MARSHALL AGENDA ITEM REPORT

<b>Meeting Date:</b>	Tuesday, September 10, 2019
<b>Category:</b>	CONSENT AGENDA
<b>Type:</b>	ACTION
<b>Subject:</b>	Call for a Public Hearing Regarding Proposed Property Tax Abatement at 301 London Rd.
<b>Background Information:</b>	Per M.S 469.1813 sub 5 The governing body of the political subdivision may approve an abatement under sections 469.1812 to 469.1815 only after holding a public hearing on the abatement
<b>Fiscal Impact:</b>	
<b>Alternative/ Variations:</b>	
<b>Recommendations:</b>	To call for a public hearing for the proposed property tax abatement.



**Application Review and Approval Process** shall be followed as specified in Tax Abatement Policy as specified herein.

**Property Information:**

Location: 301 London Rd Access Road: London Rd  
Section: \_\_\_\_\_ Township: \_\_\_\_\_ Range: \_\_\_\_\_ Property Identification Number: 27-711040-0  
Legal Description: Empty Residential lot  
(attach if needed)  
Parcel Width: 85 (feet) Length: 167 (feet) Acres: \_\_\_\_\_

**Applicant Information:**

Applicant Name: Im Development Phone: 507-401-6158 (h) \_\_\_\_\_ (w) \_\_\_\_\_  
Mailing Address: 401 E Marshall St  
Applicant Signature: [Signature]

**Owner Information:**

Owner Name: Im Development Phone: \_\_\_\_\_ (h) \_\_\_\_\_ (w) \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
Owner Signature: [Signature]  
Contractors or Contract for Deed Holders – owner must sign the application.

**Company Information:**

Owner Name: Im Development Phone: \_\_\_\_\_ Fax: \_\_\_\_\_  
Location: \_\_\_\_\_  
Type of Company: \_\_\_\_\_ Service Provided: \_\_\_\_\_

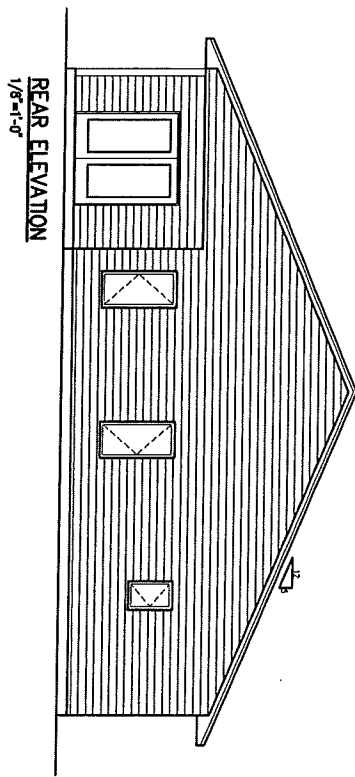
Please attach the following documentation:

- Map or site plan, prepared by an architect or engineer, showing the boundaries of the proposed development, the size and location of the building(s) and parking areas.
- Written narrative describing the project, the size and type of building(s), business type and use, traffic information (parking capacity, vehicle counts, traffic flow, pedestrian facilities), project timing, and estimated market value.
- A statement identifying the public benefits of the proposal, including estimated increase in property valuation, and other community benefits.
- Statement showing the private investment and any public investment dollars for the project
- Financial information including past performance and pro forma future projections for the project.
- Application Fee (please see City of Marshall Fee Schedule for current fee amount).
- Other information as requested.

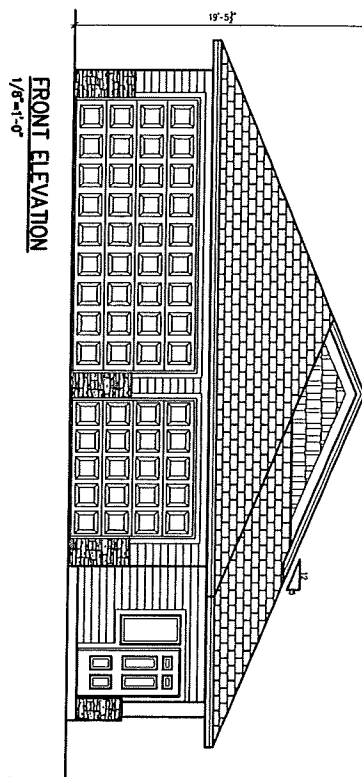
**Return Completed Applications to:**

City Clerk  
City of Marshall  
344 West Main St.  
Marshall, MN 56258

JM Development is applying for tax abatement for the construction of a new single-family house to be built in the city of Marshall. The new home will be built on a bare residential and be listed for sale.



REAR ELEVATION  
1/8"=1'-0"




FRONT ELEVATION  
1/8"=1'-0"

19'-5"

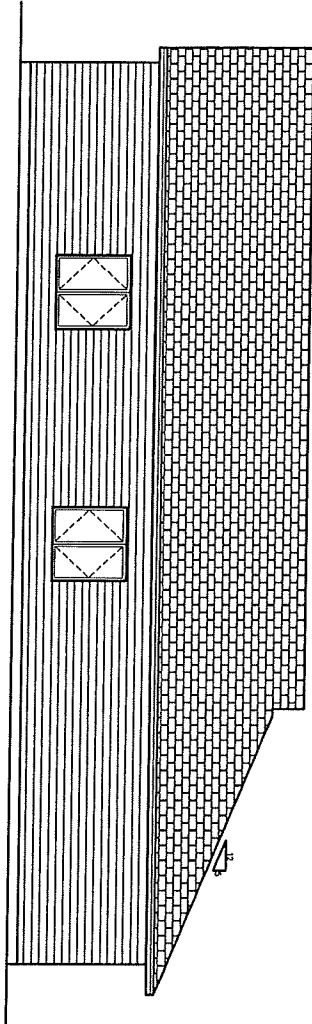
Item 27.

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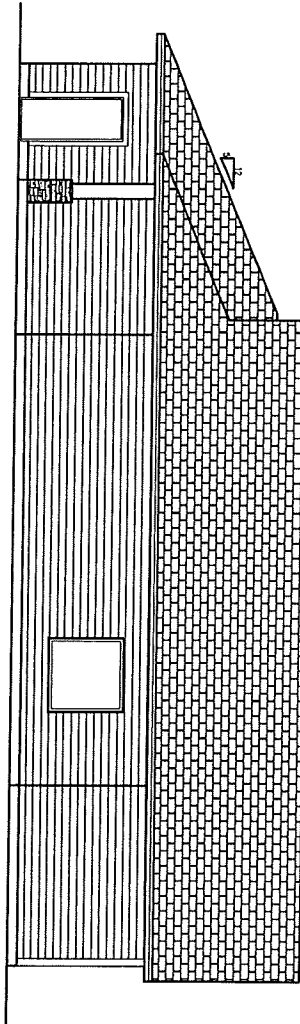
SFL19153 PAGE 1 OF 5	 <b>SCOTT LUMBER</b> <small>A DIVISION OF LAMBERT HARD, INCORPORATED</small>	<small>VERIFICATION OF DIMENSIONS: THE CONTRACTOR SHALL VERIFY ALL DIMENSIONS AND CONDITIONS OF THE WORK AT ALL TIMES. THE CONTRACTOR SHALL BE RESPONSIBLE FOR CHECKING AND CORRECTING ALL DIMENSIONS AND CONDITIONS OF THE WORK AT ALL TIMES. THE CONTRACTOR SHALL BE RESPONSIBLE FOR CHECKING AND CORRECTING ALL DIMENSIONS AND CONDITIONS OF THE WORK AT ALL TIMES.</small>	CUSTOMER: FOUNDATION PROPERTIES - 210 DEVITT DRIVE ADDRESS: SIOUX FALLS DATE: 3/18/2019	DRAWN BY: AR CHECKED BY:
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4/15/2019 12:27:19 PM

LEFT ELEVATION  
1/8"=1'-0"




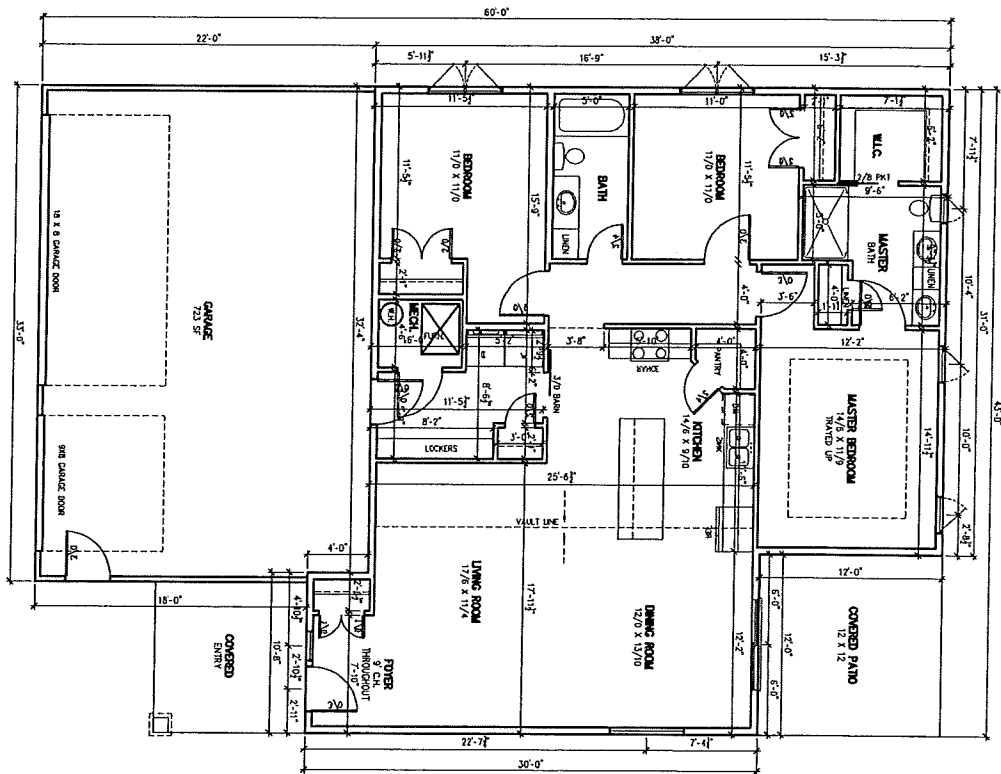
RIGHT ELEVATION  
1/8"=1'-0"



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SFL19153	 <b>SCOTT LUMBER</b> <small>A DIVISION OF LAMBERT TRADING, INCORPORATED</small>	<small>VERIFY ALL DIMENSIONS ALTHOUGH EVERY POSSIBLE EFFORT IS MADE TO INSURE THE ACCURACY OF DIMENSIONS AND TO INSURE THE CONTRACTOR'S RESPONSIBILITY TO CHECK AND CONTROL ALL ROUGH OPENINGS AND OTHER DIMENSIONS FOR ACCURACY.</small>	<small>OWNER:</small> FOUNDATION PROPERTIES - 210 DEWITT DRIVE <small>DATE:</small> SIOUX FALLS	<small>DATE:</small> 4/15/2019 12:27:27 PM <small>SCALE:</small> AR <small>REVISIONS:</small>
PAGE 2 OF 5		<small>SEE PLAN FOR DIMENSIONS AND OTHER SPECIFICATIONS. VERIFY ALL DIMENSIONS AND OTHER SPECIFICATIONS. VERIFY ALL DIMENSIONS AND OTHER SPECIFICATIONS. VERIFY ALL DIMENSIONS AND OTHER SPECIFICATIONS.</small>		<small>DATE:</small> 3/14/2019



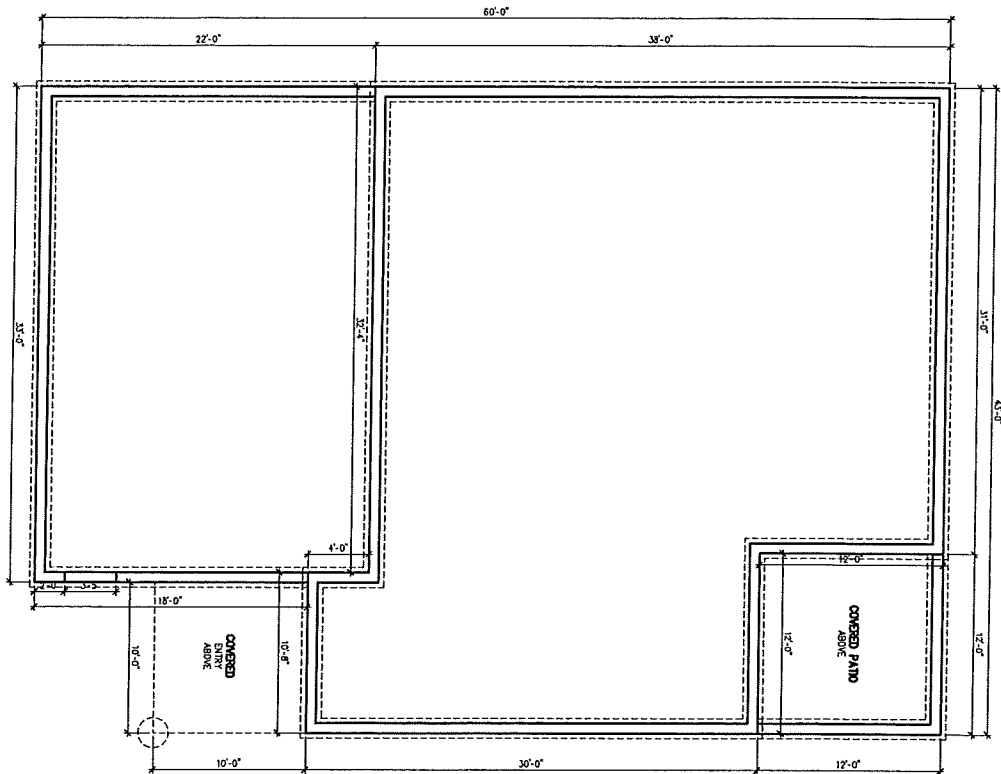
**FLOOR PLAN**  
 1/8"=1'-0"  
 1533 SF

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4/15/2019 12:27:36 PM

FOUNDATION PLAN  
1/8"=1'-0"



Item 27.

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## CITY OF MARSHALL AGENDA ITEM REPORT

<b>Meeting Date:</b>	Tuesday, September 10, 2019
<b>Category:</b>	CONSENT AGENDA
<b>Type:</b>	ACTION
<b>Subject:</b>	Call for a Public Hearing Regarding Proposed Property Tax Abatement at 303 London Rd.
<b>Background Information:</b>	Per M.S 469.1813 sub 5 The governing body of the political subdivision may approve an abatement under sections 469.1812 to 469.1815 only after holding a public hearing on the abatement
<b>Fiscal Impact:</b>	
<b>Alternative/ Variations:</b>	
<b>Recommendations:</b>	To call for a public hearing for the proposed property tax abatement.

**Application Review and Approval Process** shall be followed as specified in Tax Abatement Policy as specified herein.

**Property Information:**

Location: 303 London Rd Access Road: London Rd  
Section: 0 Township: 27 Marshall Range: 0 Property Identification Number: 27-711041-0  
Legal Description: Empty Residential Lot  
(attach if needed)  
Parcel Width: 75 (feet) Length: 167 (feet) Acres: \_\_\_\_\_

**Applicant Information:**

Applicant Name: JM Development Phone: 507-401-6158 (h) \_\_\_\_\_ (w) \_\_\_\_\_  
Mailing Address: 401 E Marshall St  
Applicant Signature: [Signature]

**Owner Information:**

Owner Name: JM Development Phone: \_\_\_\_\_ (h) \_\_\_\_\_ (w) \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
Owner Signature: [Signature]  
Contractors or Contract for Deed Holders – owner must sign the application.

**Company Information:**

Owner Name: JM Development Phone: \_\_\_\_\_ Fax: \_\_\_\_\_  
Location: \_\_\_\_\_  
Type of Company: \_\_\_\_\_ Service Provided: \_\_\_\_\_

Please attach the following documentation:

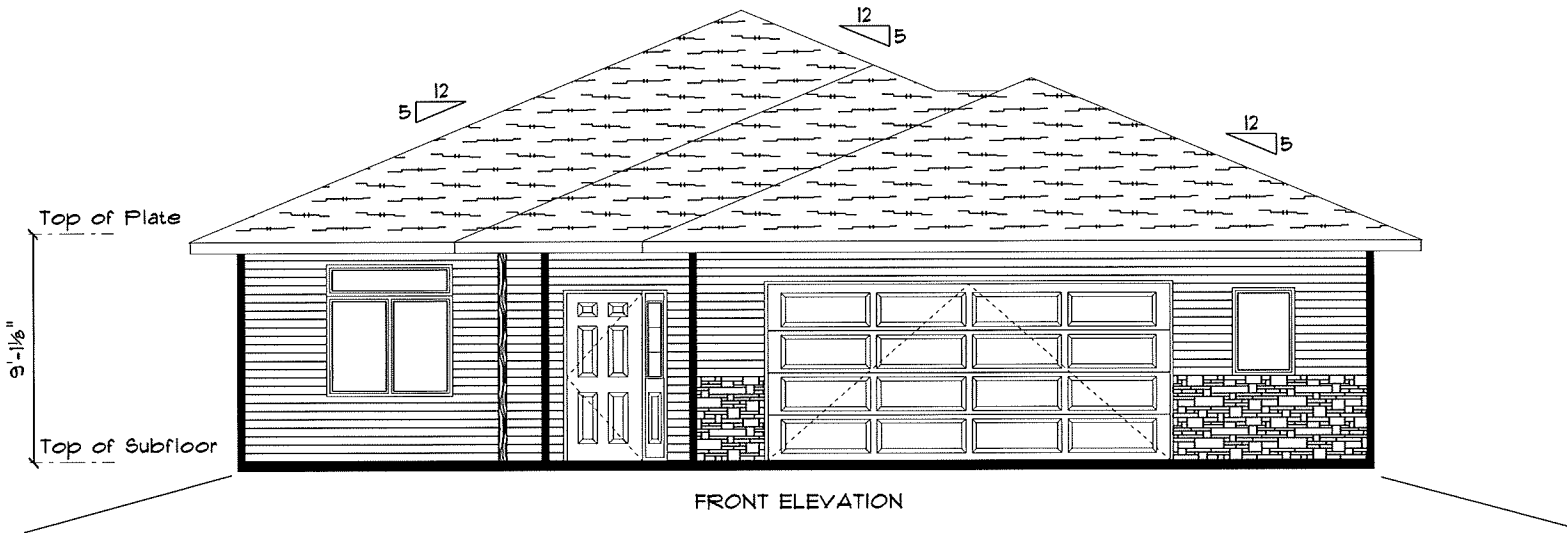
- Map or site plan, prepared by an architect or engineer, showing the boundaries of the proposed development, the size and location of the building(s) and parking areas.
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**Return Completed Applications to:**

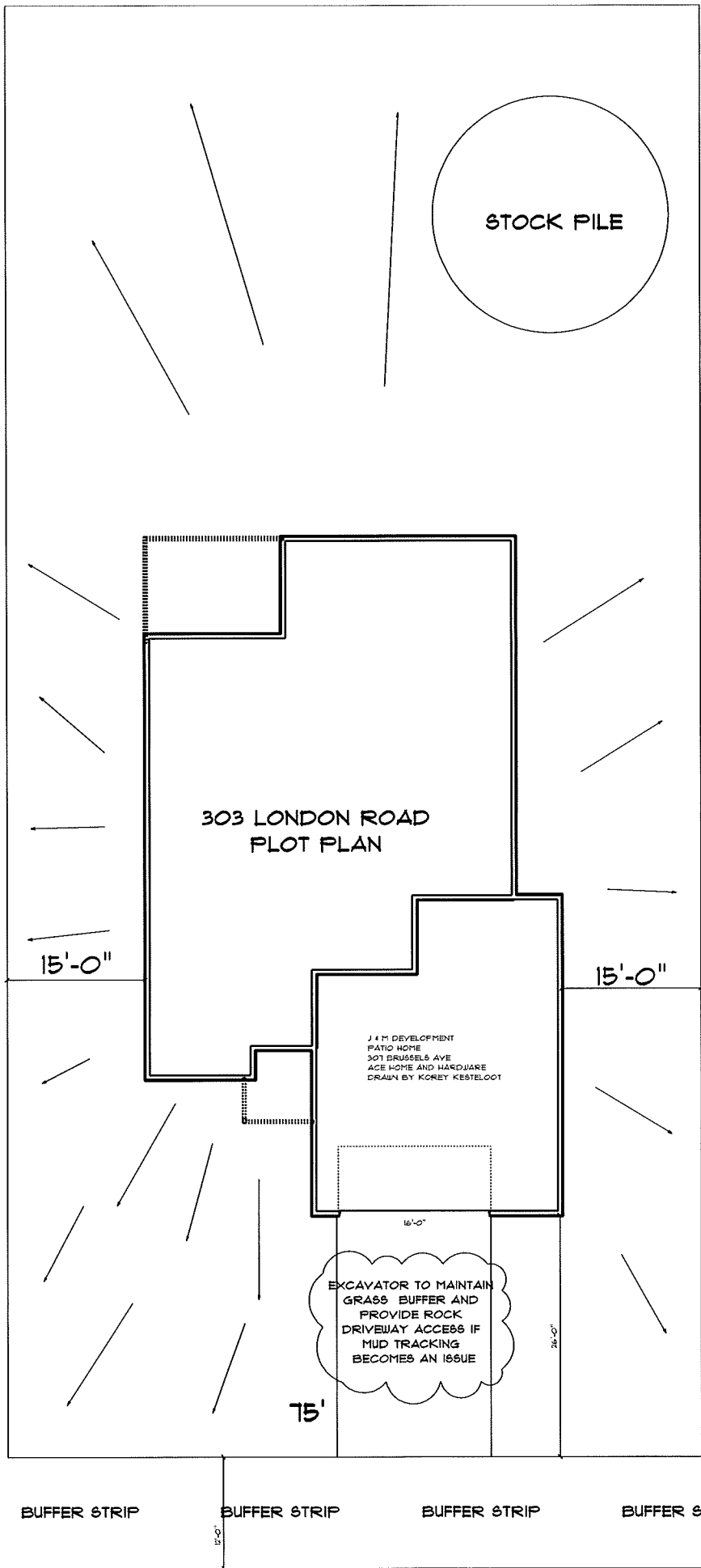
City Clerk  
City of Marshall  
344 West Main St.  
Marshall, MN 56258



JM Development is applying for tax abatement for the construction of a new single-family house to be built in the city of Marshall. The new home will be built on a bare residential and be listed for sale.







Item 28.

INLET PROTECTION IF BECOMES AN ISSUE

LONDON ROAD

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## CITY OF MARSHALL AGENDA ITEM REPORT

<b>Meeting Date:</b>	Click or tap to enter a date.
<b>Category:</b>	COUNCIL REPORTS
<b>Type:</b>	INFO
<b>Subject:</b>	Commission/Board Liaison Reports
<b>Background Information:</b>	<p>Byrnes - Fire Relief Association and Regional Development Commission</p> <p>Schafer - Airport Commission, MERIT Center Board, City Council-County Board-Library Agreement &amp; Operation, Southwest Minnesota Amateur Sports Commission and SW Minnesota Emergency Communication Board</p> <p>Meister -Community Services Advisory Board, Cable Commission and Economic Development Authority</p> <p>Bayerkohler - Public Housing Commission, Planning Commission</p> <p>DeCramer – Economic Development Authority and Utilities Commission</p> <p>Labat - Library Board, Police Advisory Board and Convention and Visitors Bureau</p> <p>Lozinski - Adult Community Center Commission and Joint Law Enforcement Center Management Committee and Marshall Area Transit</p>
<b>Fiscal Impact:</b>	
<b>Alternative/ Variations:</b>	
<b>Recommendations:</b>	







## ***MEMORANDUM***

**TO:** Mayor and City Councilmembers  
**FROM:** Sharon Hanson, City Administrator  
**DATE:** September 6, 2019  
**SUBJECT:** 2020 Preliminary Levy Adoption

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Following conversation with Mayor, Finance staff and consultation with others, we are requesting that the 2020 Preliminary Levy adoption be set at the September 24, 2019 Council meeting rather than the September 10, 2019 Council meeting as originally proposed.

We have some unknowns in a few areas that has recently come up since the last meeting and feel it would be best to delay presenting a formal recommendation on the 2020 preliminary levy until the September 24, 2019 Council meeting.





**MEMORANDUM**

TO: Honorable Mayor and Members of the City Council; City Staff

FROM: Sharon Hanson, City Administrator

DATE: September 10, 2019

SUBJECT: Administrative Brief

**CITY ATTORNEY**

- Cable TV Franchise has been agreed upon and will be brought forward to Council on September 10, 2019.
- Acquisition of Helena property will be brought forward in HRA closed session on September 10, 2019.
- Criminal prosecution statistics for the months of July and August are as follows:

**July:**

	ASSAULT	OPF VIOL.	DWI	OTHER ALCOHOL	TRAFFIC	THEFT	OTHER	TOTAL 2019	2018 Comparison
Prosecution	1	3	8		10	2	5	29	19
Dismissed									
Non-Prosecution		1						1	8
Refer to County									

**August:**

	ASSAULT	OPF VIOL.	DWI	OTHER ALCOHOL	TRAFFIC	THEFT	OTHER	TOTAL 2019	2018 Comparison
Prosecution	1	7	7	1	7	4	11	38	34
Dismissed									
Non-Prosecution	2				2		2	6	4
Refer to County							1	1	

**ADMINISTRATION**

**General Administration**

- This past month spend a considerable amount of time around Strategic Planning events including the World Café event, planning for City Hall bidding documents, discussing Block 11 and the 2020 levy and budget. Held meetings with Avera CEO, community members and business managers. Met with

Southwest West Central Service Coop, Tara Onken and the Mayor on potential Early Learning Center and Office space needs.

- Work continues with the branding data with Northstar, strategic brand position statements are being developed and the research data will be presented at the September 24<sup>th</sup> Council meeting. A small committee led by Glenn Bader, Ralco has been convening to refine and consult on the branding work.
- Discussion on the pool was held briefly with staff and there is a planned small work session following September 24<sup>th</sup> Council meeting to discuss next steps with this project.
- Recently have had discussions with Lyon County and others on recycling.
- Attended 1<sup>st</sup> Annual Hometown Hero Walk, Carter Strong Basketball Court, Ashley Home Furniture and Hobby Lobby ribbon cuttings.

### **Economic Development Authority**

- **Commerce Park**  
Drone video production complete, posted on various social media channels. Site and video were prominently featured in DEED e-mail to site selectors.
- **New Hotel Recruitment**  
No abatement application received at this time. Conversations and e-mail correspondence continue.
- **Downtown Hotel**  
Held walk-throughs with developers who are currently researching feasibility options.
- **Block 11**  
Onken, Hanson and other staff have had further conversations with potential occupants, as well as with the developer. Preliminary Development Agreement is in draft mode to set mutual expectations. RFP's for demolition due back soon. Potential presentation to City Council on September 10<sup>th</sup>.
- **Harrison Truck Center Tax Abatement**  
Groundbreaking on Monday, September 9<sup>th</sup> at 12pm at 1501 US Hwy 59.
- **Parkway II**  
UCAP homes well under construction. Drive by to check out the progress.
- **Small Cities Development Program Grant**  
Summary attached.
- **City Branding and Strategic Planning**  
World Café event was held on August 26<sup>th</sup>. 80+ people in attendance to provide input for strategic planning. Branding process timeline update coming soon.
- **Façade Improvement Program**  
Advertised online, in newspaper, chamber newsletter, and EDA intern Kritika Shah made 25+ business visits.
- **ShopKo**  
No update from Raider Hill. ShopKo Optical will be relocating to former Family Video location on E. College Dr.
- **Canoga Park Childcare Tax Abatement**
- Public hearing will be held on September 24<sup>th</sup> at City Council. If approved, Abatement Agreement will follow.

### **Human Resources**

- Preparing for InCode 10 configuration on the payroll/HR side of the system.
- Staff are working with our vendors and agents on benefit renewal information. Our health insurance agent, Bill Chukuske, has initiated the process of obtaining quotes on health insurance options for 2020. An insurance advisory committee meeting has been scheduled for September 24 to review the options. Information will be presented to the Council on benefit renewals in October.

## **Clerk**

- Discussions with City Staff, Lyon County and Southwest Minnesota State University on discussions about moving the Ward 1 polling location from the SMSU RA Facility to the Red Baron Arena. This is a result of the 2020 Minnesota State High School Basketball Section Tournament being held at SMSU during the Presidential Nomination Primary.

## **Finance**

- Migration to InCode 10 continues as updating chart of accounts is wrapping up. In September both financial and payroll/HR will be going through configuration. Planned go live date is late October.
- Work continues on the 2020 Preliminary Levy. Council must set the preliminary budget/levy by September 30<sup>th</sup>.
- Finance is in the process of getting auditing quotes from various CPA firms for audit years 2019-2022. More information will be presented to Council in October.

## **Assessing**

- **No Report**

## **Liquor Store**

- Sales for the month were 509,180 + 9.86%, Customer Count was 17,869 + 5.54%, Ticket Average was 28.37 +5.54%. Sales, customer count and ticket average continue to be solid compared to 2018.
- Game Day starts at Tall Grass will be our theme moving forward in Sept./Oct. SMSU Mustangs, MN Vikings and Gophers begin their seasons and we'll invite our customers to make Tall Grass a part of their game day celebrations.
- Our monthly Sale/Product flyer will focus on several 'Hot Deals' in which we bought items at a quantity buy and are able to pass along these savings to our customers. Take a look on our Facebook page!

## **COMMUNITY SERVICES**

- The Red Baron Arena & Expo will host events every weekend this month including the SW Challenge High School Volleyball Tournament for the first time this weekend. Open Skate for the general public will also begin September 13<sup>th</sup>.
- Contracted dirt work will begin on the Archery Range located near the Merit Center.
- Progress continues to be made on the parking lot addition at the Red Baron Arena & Expo.
- New flagpoles have been installed on the island at Independence Park.
- Final numbers indicate the Aquatic Center welcomed over 19,000 users and revenues were up approximately \$12,000 this summer in an 83-day window.
- The nine bicycles in the BikeShare program have logged a combined 1800 miles as of September 1<sup>st</sup>. The seasonal program will be available to the general public, at no charge, until mid-October.
- Studio 1 TV Staff covered 13 city/community events in August including Sounds of Summer.

## **Building Services / Planning & Zoning**

- Over 400 open job files. Menards warehouse/remodeling, Unique Opportunities 36-unit apartment building, Bus Garage, and Ashley Furniture/Hobby Lobby have been completed. UCAP Headstart new building project and SRO apartment building at Stephen Ave have been approved. The UCAP Headstart project may still start this year. Harrison Truck project review has been completed.
- Two duplexes and six new single-family dwellings permits have been approved.
- Zoning ordinance related to conditional use permits to ensure compliance with the state statute is under final review.
- Beginning stages of reviewing all city buildings for ADA-compliance; part of a self-evaluation process for inclusion in a city ADA Transition Plan.
- Potential new software for building permits is being evaluated.

**PUBLIC WORKS DIVISION  
COMMUNITY PLANNING**

**Building Services / Planning & Zoning**

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**PUBLIC WORKS DIVISION**

**Engineering**

- Project Z47: Commerce Industrial Park- Final seed the site as weather permits. Work is substantially complete. Staff will work through the project closure process. MMU is ordering street lighting for Michigan Road and the intersection of Pacific Avenue and TH68.
- Project Z64/SAP 139-111-006: Saratoga Street Reconstruction – Work is substantially complete. Staff will work through final closure through MnDOT State Aid Office.
- Project Z67: Michigan Road/Superior Road Reconstruction Project – Work is substantially complete. Staff will work through the project closure process.
- Project Z74: Superior Road/Huron Road Reconstruction Project – Work is substantially complete. Staff will work through the project closure process.
- Project Z51-2019: Bituminous Overlay Project Milling, Overlays and ADA work is complete in the project areas. Final Payment.
- Project Z50-2019: Chip Seal Project MERIT Center Phase 2 – Work is substantially complete. Staff will work through the project closure process.
- Merit Phase 2-The Contractor finished placing Class 5 aggregate base for the track expansion to the north. The ditching and ponding areas have been excavated. The cold storage building and skid pad are under construction, the diamond polishing process has been completed. The Contractor plans to final shape the gravel and pave the week of September 16, then final shape and seed the entire area.
- Project Z72: Hahn Road Storm Sewer Project – Work is substantially complete. Staff will work through the project closure process.
- Red Baron Arena & Expo Parking Lot Project – Project has begun, all storm sewer and subcut has taken place. Contractor is hauling and grading gravel preparing the site for concrete curb and gutter. Concrete may start the week of Sept. 9<sup>th</sup>.
- Project Z73: Country Club Drive Utility Replacement project; water, sanitary sewer, storm sewer from a point approximately 200' west of 4<sup>th</sup> Street to 2<sup>nd</sup> Street – Work is substantially complete. Staff will work through the project closure process.
- Project Z70-2 Whitney alley storm Sewer Project: Bids have been received
- 2020 Projects are currently in the design and scoping process. Projects currently include:
  - UCAP Transit Bus Shelters: Contract was awarded to HCI construction with an anticipated 2020 start date.

- Project Z75 South 4<sup>th</sup> Street: Call for plans and specs? Currently setting project limits and scope of the project.
- Project Z70: Alley Projects (West Marshall/West Redwood & South Hill/South Whitney): Currently in design phase.

### **Building Maintenance**

- No report.

### **Street Department**

- Street sweeping
- Pothole patching
- Getting quotes for bike lane painting.
- When weather permits repairing bike trail between highway 59 north and north 7<sup>th</sup> street due to high water.
- Repairing sink holes.
- Getting ready to start repairing frost boils around town due to the bad winter.
- Street department parking lot concrete complete and the joints have been sealed. Need to complete the landscaping and seeding.
- Maintenance Worker position has been filled.

### **Airport/Public Ways Maintenance**

- The Airport Master Plan has been approved by the FAA.
- The Master Plan includes designations for development on the airport property that is not specifically related to aviation needs.
- The Joint Airport Zoning Board can now be re-established and brought up to speed with the requirements for zoning within and up to 5 miles from the airport area.

### **Wastewater**

- Cleaning sewers.
- Starting to mix bio-solids in preparation for fall application.
- Plant repairs.
- Magney Construction getting ready for 1<sup>st</sup> concrete pour for the bio-solids storage tank pump gallery.
- Staff has performed 236 equipment work orders in the last 30 days.
- GPS work on manholes in town is completed.
- Located, uncovered, and raised multiple sanitary manholes in the collection system.
- Relining sanitary manholes along Hwy 23 trunk Line.
- We will start door to door sump pump inspections from the map we put together this spring next week.
- Working on regulatory issues for Phosphorus, Salty Discharge, Pretreatment, Redwood River Watershed Review, MN. River Nutrient TMDL, Lake Pepin TMDL.
- MMU Water Plant Upgrade has started with completion in the spring of 2021.

## **PUBLIC SAFETY DIVISION**

### **FIRE DEPARTMENT**

- The Marshall Fire Department responded to twenty (20) calls for service. Total calls for service included:
  - Fire/CO2 Alarm (7)
  - Fire/Structure/Medical Assist/Other (8):
  - Vehicle Accident (5)

### **POLICE DEPARTMENT**

- The Marshall Police Department responded to 963 calls of service for the month of August. 138 criminal offenses were reported with a total number of 55 adult arrests being made.

#### **OFFICER'S REPORT (AUGUST)**

- Accidents (21)
  - Alcohol - DWI (6)
  - Assaults (7)
  - Domestic Assault (12)
  - Burglaries (4)
  - Damage to Property (11)
  - Keys Locked in Vehicles (46)
  - Loud Party (9)/ Public Disturbances (21)
  - Thefts (27)
  - Traffic Related Complaints (274)
  - Warrant Pickups (16)
  - Welfare Checks (22)
- During the month of August, we responded to twenty-one (21) vehicle accidents with five (5) being coded as personal injury accidents. Two of the reported accidents involved bicyclist with one male being transported by ambulance to the emergency room. In another personal injury accident, the driver of one of the vehicles was arrested for DWI.
  - Four (4) burglaries were reported with two of the reported cases the suspects are juveniles. All cases are still under investigation.
  - Twelve (12) domestic assault calls were reported during August. One incident involved a juvenile attacking family members with a knife. In all domestic assault cases, officers provide family members information on available resources.
  - Seven (7) assault cases were responded to by officers. One incident involved a male suspect pushing his girlfriend's vehicle across a parking lot with his own vehicle. The female was not injured in the altercation. Another incident involved a female being removed from the courtroom. The female assaulted officers by kicking, hitting and spitting on the arresting officers. In another incident, officers attempted to separate multiple individuals who were physically fighting. During the incident, officers had to resort to tasing a suspect who failed to comply with commands to stop.
  - The police department participates in monthly meetings with AVERA staff. The police department attended a tour and participated in discussion on how the new ER will function and the logistics on how to provide safety to ER staff when they are providing medical care to mental health patients.

#### **PERSONNEL/OTHER**

- Detective Ryan Hoffmann completed his certification of the CELLBRITE software system. In May the City Council approved our participation in the Internet Crimes Against Children Task Force. Our participation allowed for us to receive the analyzing software and equipment valued at \$10,500. This new technology will strengthen our investigations by being able to retrieve data from electronic devices used to commit crimes.
- For several years the police department has considered implementing body-worn cameras for its police officers. Preliminary discussion has already occurred with the City Council regarding this process. Law requires us to provide an opportunity for public comment or input when developing BWC policies before the City Council would purchase or implement a BWC program. The public will be able to comment through email or attend a community listening session scheduled for Thursday, October 3<sup>rd</sup> at 6:30 pm at the MERIT Center. Our current goal is to bring this before the City Council on October 22<sup>nd</sup>, 2019.

## DETECTIVE REPORT

- A burglary was reported at a storage shed at Legion Field Park. The shed belongs to the City of Marshall Parks Dept. and contained baseball equipment utilized by Community Services. The shed door was damaged, but nothing appeared to be missing. An eyewitness reported seeing two young juveniles kicking in the door. The juveniles were not located or identified. Approximately \$100 in damages was done to the shed door.
- A case of forgery is under investigation where a male presented an apparent counterfeit MN driver's license to an officer on a traffic stop.
- A case of Financial Exploitation of a Vulnerable Adult was investigated. A staff person at a local residence for mentally-challenged people apparently used a debit card belonging to one of the residents and used it for personal purchases. The case was sent to the county attorney's office for charges, but they were denied.
- A Marshall man reported that a package delivered and left on his front step was stolen. The package contained over \$2,000.00 in merchandise. Neighbors were interviewed but no one saw anything suspicious.
- A reported case of a Peeping Tom was investigated. A Marshall resident reported that his home security camera captured footage of a male approaching his home on foot at about 1:30 am and looking in his windows. The male was identified and interviewed. He claimed to have been looking for a woman he met on-line who he believed was being held against her will in a house in the neighborhood he was roaming around in. This same male had been identified several weeks earlier as lurking in the same neighborhood and trying doors on houses. Charges were requested of the Lyon County Attorney's office.
- A theft case is under investigation. A Marshall resident reported someone stole a large amount of furniture from their garage. The garage building is shared with other tenants. Possible suspects have been identified and the case is pending.
- A case of suspicious activity at the Marshall Library was investigated. It was reported that a 70-year-old man was approaching teenage females and asking if he could take them to Dairy Queen. The same male had been earlier identified by library staff as having been looking at child pornography on the library system's computer. The male was interviewed and trespassed from the Lyon County library system.
- A lottery fraud case was investigated with the assistance of the Minnesota State Lottery investigators. Several people were arrested in Marshall after they, along with the help of an employee, had stolen large numbers of lottery tickets and redeemed them. Detectives executed a search warrant in Lac Qui Parle County to retrieve the remaining unredeemed tickets. Several arrests were also made.
- A case of Identity Theft is under investigation. A Texas man reported someone is using his identity to gain employment in Marshall.
- A Marshall woman reported losing \$5,500 in a phone scam. She was contacted by people purporting to be law enforcement in Texas who said that her identity had been compromised there and that she needed to send them money, so they could "freeze" it so that she didn't lose it. She was told Marshall Police would then reimburse her. She stated the suspects had foreign accents and she believed they were calling from outside the country. No leads.
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## MERIT CENTER REPORT

- In the last month the MERIT Center has hosted a variety of trainings/events. These events include CPR Training, Motorcycle training, Emergency Vehicle Operation Course training, BT Industry safety training, financial planning training and various meetings.
- The MN Propane Association conducted 2 days of BT Refresher training for 26 participants on August 22 and 23
- MN West conducted various trainings for law enforcement and industry utilizing the classrooms, the driving track and the facility grounds for their classes. This included grain rescue/farm accident training for the Marshall Fire Department on August 20
- Ag Country conducted a 2-day Financial Planning course for local farmers

- The Sunshine Rotary group held their meeting at the MERIT Center on August 29. The group received a tour of the facility and heard about the props and courses available
- The MERIT Center was utilized 25 out of the last 30 business days with 258 people attending these trainings/events

#### **EMERGENCY MANAGEMENT**

- The Southwest Chemical Assessment Team (CAT) responded to a call at ADM regarding a call involving a chemical reaction to a cleaner being used. Both the CAT Team and the Marshall Fire Department provided a well-coordinated effort to identify the substance and respond to the situation. No injuries were reported.



**Small Cities Development Program  
MARSHALL SCDP 2018 Award**

	Agency Project Number	City	Race	Hispanic	Disabled	DUNS Number	Accessibility	Status	Completion Date	SCDP \$35,000.00 Average	Program or Generated Income	Other Federal Funds; CODE ->	RD / WX / EPA	LHCG	City Loan	Other State / Local (PFA / DNR / MHFA / HRA / EDA)	Other Expenditures GMHF / AHP / Wells Fargo	Owner Escrow	Total Project	MIF \$
1	01-MC19-20	Marshall				022864748		IP		\$ 10,912.00					\$ 1,213.00			\$ 5,197.00	\$ 17,322.00	\$ 7,796.00
2	02-MC19-20	Marshall				058330622													\$ -	
3	03-MC19-20	Marshall				050939763													\$ -	
4	04-MC19-20	Marshall				044278794													\$ -	
5	05-MC19-20	Marshall				128475543													\$ -	
6	06-MC19-20	Marshall				042664550		IP		\$ 29,126.00					\$ 3,236.00			\$ 13,869.00	\$ 46,231.00	
7	07-MC19-20	Marshall				608122982		IP		\$ 25,623.00					\$ 2,847.00			\$ 12,201.00	\$ 40,671.00	
8	08-MC19-20	Marshall				008940164		IP		\$ 36,000.00					\$ 4,000.00			\$ 33,044.00	\$ 73,044.00	
9	09-MC19-20	Marshall				117012458													\$ -	
10	10-MC19-20	Marshall				051447704													\$ -	
11	11-MC19-20	Marshall				051447704													\$ -	
12	12-MC19-20	Marshall				051447704													\$ -	
13	13-MC19-20	Marshall				117014057													\$ -	
14	14-MC19-20	Marshall				117014057		IP		\$ 31,500.00					\$ 3,500.00			\$ 16,878.00	\$ 51,878.00	
15	15-MC19-20	Marshall				117014057		IP		\$ 25,830.00					\$ 2,870.00			\$ 12,300.00	\$ 41,000.00	
15			0	0	0	0	0	0		\$ 158,991.00	\$ -	\$ -	\$ -	\$ -	\$ 17,666.00	\$ -	\$ -	\$ 93,489.00	\$ 270,146.00	\$ 7,796.00

14 Original Gr \$ 273,640.00  
 0 Additional F \$ 35,640.00  
 14 Updated Gr \$ 238,000.00

Grant Award \$ 289,800.00  
 LESS: Admin Costs \$ 37,800.00  
 Updated SCDP Project Allowance \$ 252,000.00

Total Leverage \$ 111,155.00 41%

-1 Open Slots \$ 230,204.00

Available SCDP Funds \$ 252,000.00

# of Projects yet to be allocated 8  
 Average per Project Remaining \$ 35,000.00

Total Available Funds \$ 331,009.00

Agency Project Number	City	# in HH	Race	Hispanic	Disabled	Female HOH	Income	AMI	62 or older	Lead	Built Before 1978	Lead Hazard Corrected	No Paint Disturbed	Otherwise Exempt	Accessibility	Status	Completion Date	Project \$24,000.00 Average	Other Federal Funds; CODE →	RD / WX / EPA	Other State / Local (PFA / DNR / MHFA / HRA / EDA)	Other Expenditures GMHF / AHP / Wells Fargo	Owner Escrow	Total Project Amt	Lead Dollars	MIF \$
1	01-M19-20	Marshall	4	White	N	N	N	\$ 50,741.08	67%	N	Y	Y	x			PROCEEDS		\$24,000		7,582.00			\$ 5,370.00	\$ 36,952.00	\$ 7,730.00	\$ 450.00
2	02-M19-20	Marshall	2	White	N	N	N	\$ 46,925.90	78%	N	Y	Y	x		x	PROCEEDS		\$ 20,740.00					\$ 5,184.00	\$ 25,924.00	\$ 7,930.00	\$ 450.00
3	03-M19-20	Marshall	5	White	Y	N	N	\$ 55,475.59	68%	N	Y	Y				PROCEEDS		\$ 21,215.00					\$ 5,303.00	\$ 26,518.00	\$ 16,935.00	\$ 450.00
4	04-M19-20	Marshall	5	White	N	N	N	\$ 54,877.68	67%	N	N	Y												\$ -	\$ 450.00	
5	05-M19-20	Marshall	2	White	N	N	N	\$ 25,936.56	43%	Y	N	N				ip		\$ 22,435.00						\$ 22,435.00		
6	06-M19-20	Marshall	2	White	N	N	Y	\$ 46,820.88	78%	N	Y	Y				INSPECTION								\$ -	\$ 450.00	
7	07-M19-20	Marshall	2	White	N	N	Y	\$ 43,638.40	72%	N	Y	Y				INSPECTION								\$ -	\$ 450.00	
8	08-M19-20	Marshall	1	White	N	N	N	\$ 20,347.20	36%	Y	Y	Y				INSPECTION								\$ -	\$ 450.00	
9	09-M19-20	Marshall	2	White	N	Y	N	\$ 42,909.84	71%	N		Y												\$ -		
10	10-M19-20	Marshall	1	White	N	Y	Y	\$ 17,634.00	33%	N		Y												\$ -		
11	11-M19-20	Marshall	7	White	N	N	N	\$ 27,162.00	29%	N		Y												\$ -		
12	12-M19-20	Marshall	2	White	N	N	N	\$ 41,506.04	68%	Y		Y												\$ -		
13																								\$ -		
14																								\$ -		
15																								\$ -		
16																								\$ -		
17																								\$ -		
18																								\$ -		
19																								\$ -		
20																								\$ -		
21																								\$ -		
21			35		1	2	3			3	6				0	0		\$ 88,390.00	\$ -	\$ -	\$ -	\$ 15,857.00	\$ 111,829.00	\$ 32,595.00	\$ 3,160.00	
																		4								

21 Original Grant Project Goal  
0 Available slots based on lower average  
21 Updated MIF Project Goal  
0 Open slots to fill

MIF Funds \$ 265,650.00  
LESS: MIF Admin \$ 34,650.00  
Updated MIF Project Allowance \$ 231,000.00

Grant Award \$ 313,950.00  
LESS: Admin Costs \$ 40,950.00  
Updated SCDP Project Allowance \$ 273,000.00

Available MIF \$ 227,850.00  
Available SCDP \$ 207,045.00  
Total Available Funds \$ 346,505.00

# of Projects yet to be allocated 17  
Average per Project Remaining \$ 24,000.00

Total Leverage \$ 15,857.00 14%

**MONTHLY REPORT OF ACTIVITY FOR MARSHALL POLICE For Month and Y**

**OFFENSE/ARREST DATA**

	Offenses		Actual	Total Arrests/Excluding traffic	
	Reported	Unfounded	Offenses	Adult	Juvenile
January	105	0	105	71	5
February	133	0	133	49	1
March	122	1	121	34	3
April	103	1	102	30	0
May	115	0	115	32	3
June	105	0	105	30	0
July	113	1	112	48	0
August	138	1	137	55	0
September					
October					
November					
December					

<b>YTD 2019</b>	<b>934</b>	<b>4</b>	<b>930</b>	<b>349</b>	<b>12</b>
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**Averages for all Activities (Calls for Service)**

	#Calls	Time in Hrs
	Total	Spent
January	762	771
February	793	871
March	833	892
April	814	863
May	884	879
June	877	853
July	1001	891
August	963	723
September		
October		
November		
December		
<b>YTD 2019</b>	<b>6927</b>	<b>6743</b>

<b>Accidents</b>	<b>Jan.</b>	<b>Feb.</b>	<b>Mar.</b>	<b>April</b>	<b>May</b>	<b>June</b>
Hit and Run	7	13	13	6	7	7
Property Damage	33	54	48	21	25	16
Personal Injury	7	6	2	5	5	4
Fatalities	0	0	0	0	0	0
Submitted to State	16	27	21	14	12	13
<b>TOTAL 2019</b>	<b>63</b>	<b>100</b>	<b>84</b>	<b>46</b>	<b>49</b>	<b>40</b>

<b>CITATIONS</b>	<b>Jan.</b>	<b>Feb.</b>	<b>Mar</b>	<b>Apr</b>	<b>May</b>	<b>June</b>
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Citations  
 Parking Tickets

86	54	43	50	40	47
27	37	54	6	14	4

**Activities (Calls For Service) \*High Hours Expended**

	Jan.	Feb	Mar	Apr	May	June
Alarms	18	19	14	13	28	28
Alcohol	4	5	3	0	2	3
Animal Bite	0	1	4	3	3	2
Animal Complaint	33	21	21	45	46	61
Assault	1	6	5	2	4	7
Assists	59	46	54	56	81	71
Auto Theft	0	0	0	0	2	2
Bike Found	1	3	0	5	4	11
Bike Theft	0	0	1	0	2	0
Burglary	2	7	0	3	1	5
Bus Violation	3	8	7	0	7	1
Check Forgery	0	0	0	0	0	0
Check Fraud	0	0	1	2	0	0
Civil Matters	0	14	13	12	6	8
Criminal Sex	2	1	0	4	2	1
Damage to Prp	6	5	4	8	8	10
Death Investigation	0	1	0	1	1	1
Domestics	13	11	7	8	17	10
Drug Court Check	1	0	0	0	0	0
Drugs/Narcotics	3	3	3	0	3	1
Ambulance	1	0	0	0	3	0
Family Matters	3	0	0	2	3	7
Fire Alarm	0	0	0	0	0	0
Gas Meal Assist	2	3	2	5	3	6
Gun Permits	6	12	9	10	10	13
Harassment	6	14	7	8	10	9
Intoxicated/Detox	1	0	1	4	9	2
Keys Locked In vehicles	44	35	35	40	38	28
Mental Health	7	12	8	3	4	2
Fraud	6	3	4	4	4	6
Parking Complaints	45	74	61	16	19	16
Party Loud Party	3	5	4	5	8	4
Pred - Sex Offender	0	1	1	0	3	1
Property Found	4	4	6	13	16	12
Public Disturbance	9	6	14	14	14	14
Pursuit	0	0	0	0	0	0
Residence Check	0	0	0	0	0	0
Runaway	0	2	0	1	3	3
Escort Funeral,other	7	14	11	4	15	18
Search Warrant	0	0	0	1	0	0
Suspicious Anything	42	27	34	49	42	52

Suspicious Vehicle	6	6	11	14	10	11
Tobacco Violation	0	0	2	4	2	1
Theft	12	6	13	22	18	20
Trains	0	0	2	1	2	3
Transport (Marshall PD etc)	0	2	1	1	2	1
Transport-Juveniles	0	0	0	0	0	0
Trespassing	8	8	7	1	7	11
Traffic Related Complaints	212	140	219	243	194	224
Unsecured Building	0	3	2	1	1	1
Vandalism	1	0	0	0	3	0
Violation of OFP	2	4	2	1	3	6
Warrant Pickups	13	17	16	13	17	12
Welfare Checks	18	18	22	16	21	17
Welfare Fraud	0	0	0	0	0	0
Weather Activity	0	0	0	0	0	0
Dead Body	0	0	0	0	0	0
ERU Activated	0	0	0	0	0	0
Weapons Involved	0	1	2	1	1	0
<b>YTD 2019</b>	<b>604</b>	<b>568</b>	<b>633</b>	<b>659</b>	<b>702</b>	<b>722</b>

**OFFENSE ACTIVITY BY DAY OF WEEK**

	<b>Mon</b>	<b>Tues</b>	<b>Wed</b>	<b>Thur</b>	<b>Fri</b>	<b>Sat</b>
January	14	14	21	13	19	10
February	13	21	19	11	28	12
March	18	21	18	13	25	13
April	20	16	21	12	12	17
May	24	3	18	7	23	22
June	18	9	21	14	7	24
July	21	15	12	24	15	15
August	19	15	11	25	23	18
September						
October						
November						
December						
<b>YTD 2019</b>	<b>147</b>	<b>114</b>	<b>141</b>	<b>119</b>	<b>152</b>	<b>131</b>

**DETECTIVE / INVESTIGATIONS ACTIVITIES**

	<b>Jan.</b>	<b>Feb.</b>	<b>Mar</b>	<b>Apr</b>	<b>May</b>	<b>June</b>
Felonies	15	9	9	26	9	13
Gross Misdemeanors	34	18	39	27	19	3
Misdemeanors	7	7	5	8	10	6
Petty Misdemeanors	0	0	0	0	0	0

Year ending August 2019 (YTD TOTALS)



July	Aug.	Sep	Oct.	Nov.	Dec.	YTD
7	8					68
20	21					238
0	6					35
0	0					0
20	19					142
47	54	0	0	0	0	483

July	Aug	Sept	Oct.	Nov.	Dec.	YTD
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Item 34.

68	67					455
10	14					166

July	Aug	Sept	Oct.	Nov.	Dec.	YTD
22	23					165
4	6					27
4	3					20
60	54					341
3	7					35
68	60					495
0	0					4
6	5					35
7	2					12
2	5					25
0	0					26
0	0					0
0	0					3
6	0					59
2	0					12
8	11					60
3	0					7
10	12					88
1	1					3
5	1					19
0	0					4
10	5					30
0	0					0
6	2					29
8	17					85
14	7					75
3	0					20
32	48					300
3	2					41
10	3					40
28	23					282
3	9					41
7	1					14
10	19					84
0	21					92
0	0					0
0	0					0
1	1					11
10	8					87
0	0					1
54	64					364

Item 34.

15	9					82
0	0					9
13	27					131
1	1					10
1	1					9
1	0					1
12	0					54
330	274					1836
2	1					11
1	1					6
8	18					44
16	16					120
31	22					165
0	0					0
0	1					1
0	0					0
0	0					0
0	0					5
<b>841</b>	<b>791</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>5520</b>

<b>Sun</b>
14
29
14
6
18
7
11
27

126

July	Aug	Sept	Oct.	Nov.	Dec.	YTD
15	8					104
18	3					161
8	11					62
0	0					0





## BUILDING PERMIT LIST

### September 10, 2019

APPLICANT	LOCATION ADDRESS	DESCRIPTION OF WORK	VALUATION
AMERICAN WATERWORKS	911 MAIN ST W	INTERIOR REMODEL	16,500.00
Today's Fireplace	102 E ST	INTERIOR REMODEL	3,300.00
VANLEEUEWE CONSTRUCTION LLC	601 MERCEDES DR	RE-ROOFING	16,800.00
Critser Construction Inc	1101 COLLEGE DR E	INTERIOR REMODEL	150,000.00
BLADHOLM CONSTRUCTION, INC.	1005 CHANNEL PKWY	BUILDING ADDITION	310,000.00
JADAM LLC	404 2ND ST S	INTERIOR & EXTERIOR REMC	30,000.00
DOUBLE R RENTALS LLP, DBA Marshall Mini Stor	1410 SARATOGA ST S	NEW BUILDING	70,000.00
VANLEEUEWE CONSTRUCTION LLC	1715 THUNDERBIRD RD	EXTERIOR REMODEL	11,700.00
UNIQUE OPPORTUNITIES MARSHALL, LLC	231 LEGION FIELD RD	NEW BUILDING	130,000.00
AMERICAN WATERWORKS	226 LONDON RD	INTERIOR REMODEL	13,400.00
ANNA MARIE RECKOFF, THOMAS D PICKERING	603 KATHRYN AVE	DECK	10,000.00
MPB PROPERTIES LLC	802 SOUTHVIEW CT E	RE-ROOFING	12,600.00
ARENDS, KEITH & TERRILYN	120 HIGH ST S	DECK	500.00
GEIHL CONSTRUCTION, INC.	604 MICHIGAN RD	INTERIOR REMODEL	7,000.00
ANDREW J KINNEY, KRISTIN D BRADEN &	605 ELAINE AVE	OVERHEAD GARAGE DOOR	2,200.00
BOWMAN, GEORGE & MARILYN	601 SOUTHVIEW DR W	RE-ROOFING	8,500.00
Regnier Electric	600 3RD ST N	HVAC	5,400.00
JAMES LOZINSKI CONSTRUCTION INC.	506 THOMAS AVE W	RE-ROOFING	4,500.00
JEFF GLADIS CONSTRUCTION	616 ELAINE AVE	RE-ROOFING	6,700.00
OMAR, AHMED	200 MAIN ST E	DECK	500.00
Straight-up Builders LLC	814 VIKING CIR	RE-ROOFING	18,800.00
Straight-up Builders LLC	509 IMPALA CT	RE-ROOFING	14,100.00
Strand Home Services	113 GRIMES ST	EXTERIOR REMODEL	9,200.00
GEIHL CONSTRUCTION, INC.	120 MCFARLAND CIR	RE-ROOFING	11,300.00
ANDERSON, JASON R & MOLLI R	402 ELIZABETH ST	RE-ROOFING	8,300.00
VANOVERBEKE, LORI LYNN	411 KOSSUTH AVE	RE-ROOFING	3,800.00
KARL STAD JR, DAVID H	608 SOUTHVIEW DR W	RE-ROOFING	8,300.00
MI <b>Item 35.</b> CONSTRUCTION, INC.	1101 4TH ST S	RE-ROOFING	313

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## PLUMBING PERMIT LIST September 10, 2019

APPLICANT	LOCATION ADDRESS	DESCRIPTION OF WORK	VALUATION
BISBEE PLUMBING & HEATING	1005 CHANNEL PKWY	BUILDING ADDITION	0.00
TRIO PLUMBING & HEATING	1308 PETERSON ST	WATER HEATER	900.00
MINNWEST PLUMBING & HEATING, INC.	1808 THUNDERBIRD RD	NEW BUILDING	0.00
Woody's Plumbing and Repair Inc.	1408 FLOYD WILD DR	INTERIOR REMODEL	2,900.00

## September 2019

Sun	Mon	Tue	Wed	Thu	Fri	Sat
<b>1</b>	<b>2</b> City Hall Closed – Labor Day	<b>3</b> 4:30 p.m. Airport Commission	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>
<b>8</b>	<b>9</b> 3:30 p.m. Public Housing Commission 4:00 p.m. Library Board	<b>10</b> 5:30 p.m. Regular City Council Meeting	<b>11</b> 12:00 p.m. Adult Community Center 5:30 p.m. Planning Commission	<b>12</b>	<b>13</b>	<b>14</b>
<b>15</b>	<b>16</b>	<b>17</b> 4:30 p.m. Marshall Municipal Utilities Commission	<b>18</b> 12:00 p.m. EDA	<b>19</b> 2:00 p.m. CVB Board Meeting	<b>20</b>	<b>21</b>
<b>22</b>	<b>23</b>	<b>24</b> 5:30 p.m. Regular City Council Meeting	<b>25</b>	<b>26</b>	<b>27</b>	<b>28</b>
<b>29</b>	<b>30</b>					

## October 2019

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		<b>1</b> 4:30 p.m. Airport Commission	<b>2</b> 4:45 p.m. Community Services Advisory Board	<b>3</b>	<b>4</b>	<b>5</b>
<b>6</b>	<b>7</b>	<b>8</b> 5:30 p.m. Regular City Council Meeting	<b>9</b> 12:00 p.m. Adult Community Center 5:30 p.m. Planning Commission	<b>10</b>	<b>11</b>	<b>12</b>
<b>13</b>	<b>14</b> 3:30 p.m. Public Housing Commission 4:00 p.m. Library Board	<b>15</b> 4:30 p.m. Marshall Municipal Utilities Commission	<b>16</b> 12:00 p.m. EDA	<b>17</b> 2:00 p.m. CVB Board Meeting	<b>18</b>	<b>19</b>
<b>20</b>	<b>21</b>	<b>22</b> 5:30 p.m. Regular City Council Meeting	<b>23</b>	<b>24</b>	<b>25</b>	<b>26</b>
<b>27</b>	<b>28</b>	<b>29</b>	<b>30</b>	<b>31</b>		

## November 2019

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5 4:30 p.m. Airport Commission	6	7	8	9
10	11 City Hall Closed – Veterans Day  3:30 p.m. Public Housing Commission  4:00 p.m. Library Board	12 5:30 p.m. Regular City Council Meeting	13 5:30 p.m. Planning Commission	14	15	16
17	18	19 4:30 p.m. Marshall Municipal Utilities Commission	20 12:00 p.m. EDA	21 2:00 p.m. CVB Board Meeting	22	23
24	25	26 5:30 p.m. Regular City Council Meeting	27	28 City Hall Closed – Thanksgiving Holiday	29 City Hall Closed – Thanksgiving Holiday	30